

**MEETING OF TRUSTEES  
OF  
THE GARDEN CITY COMMUNITY COLLEGE**

**September 10, 2013**

Trustees Present: Dr. William S. Clifford, Jeff Crist, Dr. Marilyn Douglass, Ron Schwartz, Terri Worf

Trustees Absent: Steve Sterling

Others Present: Mirella Alcantar, Secretary, SGA  
Amy Aldrich, GED Instructor  
Debra Atkinson, Deputy Clerk  
Bruce Exstrom, Vice President of Instructional Services  
Angie Haflich, *Garden City Telegram*  
Mia Horn, Cosmetology Instructor  
LaLani Kasselmann, Allied Health Instructor  
Cathy McKinley, Executive Director of Public Relations/Marketing  
Larry Pander, Fire Science Instructor  
Artemio Rodriguez, Treasure, SGA  
Ryan Ruda, Vice President of Student Services/Athletic Director  
Jeff Southern, Director Information Technology  
Herbert Swender, President  
Tammy Tabor, Coordinator of Student Activities  
Dee Wigner, Executive Vice President  
Breven Woydziak, President SGA

**CALL TO ORDER:**

Chair Douglass called the meeting to order at 6:07 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Douglass introduced herself and thanked everyone for attending the GCCC Board of Trustee meeting and made the following comments:

- Congratulated GCCC football team on their recent victories.
- Noted that Soccer, Volleyball and Cross Country sports are all currently active.
- Stated that it was very exciting to watch the first Soccer game on the new multi-sports field.
- Announced that a joint meeting which includes Trustees from GCCC, Dodge City Community College and Seward Community College has been scheduled for November 14, at 6:p.m. Seward will host this meeting. Please let Debbie know of your availability.
- Congratulated GCCC staff and faculty on increased fall enrollment.

**OPEN COMMENTS FROM PUBLIC:**

Chair Douglass noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Vice President of Instructional Services, Dr. Exstrom, introduced new GCCC employees Linda Diehl, Math Instructor, LaLani Kasselmann, Allied Health Instructor, Mia Horn, Cosmetology Instructor, Colter Berry, Coordinator of Customized Training, and Amy Aldrich, GED Instructor.

President Swender welcomed each new employee and presented them with a GCCC Broncbuster lapel pin.

### **REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Breven Woydziak, President of Student Government Association, expressed his appreciation for the opportunity of presenting a report to the Board from SGA. Woydziak introduced new officers, Mirella Alcantar, Secretary, and Artemio Rodriguez, Treasure to the Board.

Woydziak reported that SGA has hosted the following events:

- Welcome back picnic, over 350 persons were in attendance.
- Approximately 37 persons took a ride on the mechanical bull at the picnic.
- Bongo Ball Mania was well attended.
- Over 180 students participated in the Clearly You Crystal event.

Future events:

- Breakfast Bingo with a White-Out theme is in the planning stages.
- Spirit Week October 7-11
- GCCC Homecoming October 12

GCCC Media is in charge of Constitution Day on September 17. Students will be encouraged to register to vote and “Live Free/Eat Free” activity has been planned. Woydziak will verify the registration process.

In addition Woydziak reported that he had met with President Swender regarding the Tobacco Free initiative and that a campus wide survey would be going out very soon.

Chair Douglass expressed thanks to Woydziak for his report.

### **REPORT FROM FACULTY SENATE:**

No report given however, Trustees received Faculty Senate information as part of the electronic board packet.

### **CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II- A- C as presented.

#### **Motion:**

*Clifford moved, seconded by Worf, to approve consent agenda items, II-A-C as presented.*

*Ayes: Clifford, Crist, Douglass, Schwartz, Worf*

*Nays: None*

*Motion carried: 5-0*

#### **Approved actions follow:**

**(A) APPROVED MINUTES** of previous meeting (August 13, 2013)  
(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

### **MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring reports:

Annual, Workforce Development

Trustees agreed to accept monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees reviewed the following monitoring reports:

Annual, Treatment of People #1, #3, #4, #6

No changes/additions to were recommended at this time.

**OWNERSHIP LINKAGE:**

Trustees indicated that they had received several questions regarding the type of seating that would be installed at GCCC Multi-Sports field. Trustees are reassuring any concerned individuals that seats at the multi-sports field have been designed for maximum leg and seat room.

Improved signage for GCCC Bronbuster Bookstore in addition to designated parking and posting of hours has been suggested to Trustees. The recommendation was acknowledged by administration and will be considered.

Student concerns regarding posting of Saffell Library hours, modification, and perhaps extension of hours has been expressed. Administration is aware of the student need and Dr. Exstrom is reviewing hours of operation.

Some Trustees have been approached by senior citizens inquiring about senior passes. Game passes are available for senior citizens that are over 65 and a citizen of Finney County. Trustees will advise seniors to direct requests for game passes to the Office of the President.

**REPORTS:**

Trustees received numerous informational reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

**Incidental Information:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

**Tobacco Free Campus Policy:**

GCCC Trustees have previously received the SGA Tobacco Free Campus proposed policy for review and consideration. GCCC President, Herbert Swender shared with trustees that the college will conduct a campus-wide poll to include all currently enrolled students and all full-time GCCC employees. The decision as to whether or not to implement a new tobacco free policy will be determined by the simple majority of respondents. The poll results will be presented to the board for formal action at the October regular board meeting.

**Athletic Field:**

Swender shared that the multi-sports field is still considered a construction site; however access is available for events that the college authorizes. Practices for soccer and football are being held at the new field and on Thursday, September 13 GCCC will host the first cross country event at the new facility. Public access for walking will not be available until the total construction project is complete.

**Enrollment:**

Preliminary enrollment numbers for the 2013-2014 fall semester currently shows an increase of 2.9 percent over the last school year. Final numbers are taken on the 20<sup>th</sup> day of class which falls on September 18.

**Daycare:**

The arrangement with Community Daycare Centers has worked well for GCCC students and for the Center. The advantage of extended hours of operation and the ability to care for children under the age of 2 has been utilized and appreciated. Currently, there are 10 GCCC students with children enrolled in the daycare and two children under the age of 2.

**Mobile Classroom:**

In early August, the Mobile Classroom was in *Ingalls* to train 40 workers in Beef Quality Assurance at Midwest Feeders. The mobile lab spent the week of August 26–30 at *Dodge City Community College* campus for ServSafe training. Mobile Classroom was also at *Washburn Institute of Technology* where 35 culinary students participated in ServSafe training.

*Cloud County Community College* has requested that the Mobile Lab come to their campus in September for ServSafe training. Promotion of that training is currently under way.

**Facilities:**

Defibrillators are being installed in four buildings (student center, library, vocational building and fine arts). Currently, there are two machines in the athletic complex. The plan is to continue to add machines until there are at least one unit in every main building on campus. The college will provide opportunities for training via our campus wellness committee and our athletic training department.

**Homecoming at GCCC:**

A fall homecoming bonfire has been scheduled for 8:30 p.m. Oct. 10 near the Katherine Jones Tennis Courts at the west end of the Dennis Perryman Athletic Complex parking lot, hosted by the GCCC Student Government Association. That will be followed Oct. 12 by the homecoming football game against Highland Community College, with a 7 p.m. kickoff at Buffalo Stadium, and a half-time coronation ceremony for the elected king and queen.

**Budget:**

Swender commended the business office staff and Executive Vice President, Dee Wigner for the timely turn around in getting the 2013-2014 budget posted.

**Other:**

Chair Douglass asked for clarification of “Leadership Team”. Vice President of Instructional Services, Bruce Exstrom, explained that this group was formerly “Deans and Directors”. Weekly meetings are held for across campus communication, development of course schedules that are flexible and convenient for students, discussion of innovative ideas for instructional delivery and to share different perspectives for student athletics, traditional and non-traditional students.

Chair Douglass also inquired about computer security. Director of Information Technology, Jeff Southern, reassured Chair Douglass and GCCC trustees that protection of institution and individual information is paramount. Precautions are taken to protect Institution, employee and student information.

Chair Douglass and Trustees expressed their appreciation of Southern and his efforts in securing information.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- Finney County is pushing for additional sales tax that will replace tax abatements, these dollars would go back to community college and USD’s.

- Poor turn-out at Finney County job fair. Unemployment rate low in Finney County.
- In approximately 18-24 months 400 rental units will be available to our community.
- Agri-Dyne feed plant in Holcomb is under construction
- Palmer Manufacturing has started hiring for their expansion resulting in 100 additional jobs.
- N.W. Industrial Park is moving forward.
- Air Port Industrial has applied to FFA for permits to allow cranes in air space.
- Contract has been written on JBS/Con Agri property, they are agreeable in selling 336 acres with the water rights.
- Garden City is among two other states that are in consideration for a 700 million dollar project. Finney County has the most to offer in land and rail access. Would take 21-24 months for facility construction and create 100 jobs.
- Phase II Retail will break ground within the next month.
- Still exploring the possibility of a senior retirement village.
- Schwartz expressed thanks for partners that are building bridges and not walls.

Chair Douglass reminded trustees of the following dates:

September 6-October 1           “Objects of Desire” show by Armando Minjarez in Mercer Gallery.  
 October 10                       GCCC Homecoming Bonfire, 8 p.m.  
 October 12                       GCCC Homecoming, 7 p.m., Buffalo Stadium

**EXECUTIVE SESSION:**

***Motion:***

***Clifford moved, seconded by Schwartz, that the board recess briefly at 7:40 p.m., for a five minute break and reconvene into a fifteen minute executive session at 7:45 p.m. for the purpose of discussing personnel matters of non-elected personnel and employer-employee negotiation. No action will be taken and board will not reconvene into a public session.***

***Ayes: Clifford, Crist, Douglass, Schwartz, Worf***

***Nays: None***

***Motion carried: 5-0***

**Persons included in executive session:**

GCCC Board of Trustees  
 Herbert Swender, President  
 Dee Wigner, first five minutes

Meeting adjourned at 8:00 p.m.

**UPCOMING CALENDAR EVENTS:**

Nov.12           6 p.m. Board of Trustee Meeting – Endowment Room  
Nov. 14           Community College Joint Board Meeting with Seward and Dodge City Community Colleges, hosted by Seward County Community College, 6 p.m.  
Nov. 25-29       Thanksgiving Holiday  
Dec. 16-18       Finals  
Dec.23-Jan.3    Christmas Holiday  
Jan. 6            Staff Returns  
Jan.15           First day of Spring Semester

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Debra J. Atkinson  
 Deputy Clerk

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Herbert J. Swender  
 President

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Dr. Merilyn Douglass  
 Chair of the Board