

**MEETING OF TRUSTEES  
OF  
THE GARDEN CITY COMMUNITY COLLEGE**

**April 23, 2013**

Trustees Present: William S. Clifford, Jeff Crist, Merilyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk  
Dan Delgado, Sports Information Director and Promotions  
Mark Douglass, President of Broncbuster Athletic Association  
Toni Douglass, Community Member  
Bruce Exstrom, Vice President of Instructional Services  
Chris Finnegan, Head Baseball Coach  
Randall Grisell, GCCC Attorney, Doering & Grisell  
Angie Haflich, *Garden City Telegram*  
Curt K. Harman, Community Member  
Leonard Hitz, Community Member  
Adam Holt, *Garden City Telegram*  
T.J. Horton, Head Athletic Trainer  
Jim Howard, Community Member  
Micah Kasriel, Coordinator of Student Activities  
Jeff Kelly, Football Defensive coordinator  
Colin Lamb, Director Counseling/Advising/Assistant Athletic Director  
Matt Miller, Head Football Coach  
Crystal Moore, Assistant Athletic Trainer  
Moises Mora, President of Student Government Association  
Linda Morgan, Faculty Senate President/Criminal Justice Instructor  
Cathy McKinley, Executive Director of Public Relations/Marketing  
Stewart Nelson, GCCC Architect, Gibson Mancini Carmichael & Nelson  
Gracie Ortiz, Custodian  
Larry Pander, Fire Science Instructor  
Derek Ramos, Interim Director of Physical Plant  
Tony Ramos, Community Member  
Ryan Ruda, Vice President of Student Services  
Herbert J. Swender, President  
Jeff Southern, Director Information Technology  
Kia Thornberry, Head Women's Soccer Coach  
Alex Wallace, Community Member  
Natalie Wallace, Community Member  
Dee Wigner, Executive Vice President

**CALL TO ORDER:**

Chair Douglass called the meeting to order at 6:03 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Douglass thanked everyone for attending the GCCC Board of Trustee meeting. Chair Douglass noted that six individuals had registered to make comments and asked that individuals limit comments to two or three minutes each.

### **OPEN COMMENTS FROM PUBLIC:**

Leonard Hitz, community member, expressed his concern regarding the Land Improvement for Soccer/Track/Intramural/Football. Hitz shared with board members that he felt the project was premature and the college should consider re-negotiating an agreement with USD 457 to play football at Memorial Stadium. Hitz expressed his appreciation for the opportunity to address the Board.

Jim Howard, community member, echoed the concern expressed by Hitz, regarding a football field, in addition to stating that the project seems to be moving way too fast. Howard expressed his appreciation for the opportunity to address the Board. Mr. Howard later shared that he has changed his view after listening to the coaches and supports the project.

Alex Wallace, local businessman, addressed the Board, voicing his concerns regarding the bid process used for the land improvement facility. Wallace related that the bidder recommended by administration deviated from the specifications outlined in the request for proposals, and suggested that the project should be re-bid. Wallace expressed his appreciation for the opportunity to address the Board.

Moises Mora, GCCCC Student Government Association president, reported that SGA supports the Land Improvement for Soccer/Track/Intramural/Football project 100 percent. Mora continued by stating there will be several benefits of having the facility in close proximity to the college's dorms and that the field would provide additional opportunities to expand student intramural activities. Mora expressed his appreciation for the allowing him to express his view to the Board.

Dan Delgado, Sports Information Director and Promotions, addressed the Board in support of the proposal for land improvements for Soccer/Track/Intramural/Football field. Delgado shared that GCCC is committed to providing current and future students the best two-year collegiate experience possible. Delgado added that the field will be used for more than football. The field will be used for all athletic, intramural; clubs and organizations while also providing for scheduled public use. Delgado expressed his thanks for the time allowed to address the Board.

Matt Miller, Head Football Coach, spoke in support of the enhanced athletic field. Miller stated that GCCC football program is at a point where major success is within reach. Miller went on to say that GCCC facilities rated at the bottom rung of our own conference. Miller expressed to trustees that he believes that facilities are the only thing holding back the program. Miller thanked trustees for allowing him to express his views.

Chair Douglass expressed appreciation to all individuals for sharing their views

### **INTRODUCTION OF NEW EMPLOYEES:**

Dee Wigner, Executive Vice President, introduced new GCCC employee Graciela Ortiz, Custodian, and Derek Ramos, Interim Director of Physical Plant. Swender welcomed Ortiz and Ramos and presented each with a GCCC Broncbuster lapel pin.

### **REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Moises Mora, President of Student Government Association, reported the following:

#### **Past Events:**

- |          |  |
|----------|--|
| April 16 | SGA weighed all food that was thrown out and wasted in the GCCC cafeteria in one lunch period as a student awareness campaign of world hunger. Total weight of wasted food equaled 44 pounds. The total weight will be displayed in the cafeteria. |
| April 17 | SGA fought hunger on GCCC campus with a check presentation to the KNEA-SP and PTK sponsored Campus Closet from Fort Hays State University students that are involved in a  |

similar hunger awareness project on their campus. The donation from SGA is intended to expand the Campus Closet in order to offer non-perishable food items to our students to help fight hunger at GCCC. GCCC students were asked “Why Care” about hunger. Answers were printed in the Silhouette. President Swender attended the SGA presentation.

Future Events:

April 24, 2013 Allocations will be on held from 8:30 a.m. to 4:00 p.m. in the conference room next to the SGA room.

May 1 Student Awards Banquet at 5:30p.m., main gym of Dennis Perryman Athletic Complex

**REPORT FROM FACULTY SENATE:**

Linda Morgan, Faculty Senate President/Criminal Justice Instructor, gave the following update:

- Faculty Senate hosted four faculty meetings in partnership with GCCC HEA for spring semester to facilitate discussion and comradery.
- Continuation of discussion and meetings with Dr. Swender and Dr. Exstrom for spring semester.
- Faculty observation assignments are currently ongoing for 2012-2013.
- Outstanding Faculty and Rookie of the Year are in the nomination process and will be announced at the Faculty Recognition Luncheon on May 10, 2013. Invitations will be forth coming.
- Faculty Senate Members for 2013-2014 are:

President	Terry Lee
Vice-President	Larry Pander
Secretary	Deb Robinson
Senior Senator	Pati Pfenninger
Senior Senator and Ex-Officio	Linda Morgan
Alternate	Stacey Carr

Morgan explained that transfer of dollars within departments is pretty typical at this time of year in response to a question from trustee Clifford. This is not new, transfers happen especially toward the end of the year to cover expenses as they arise.

Trustees extended their appreciation to Morgan for her report.  
(Supporting documents filed with official minutes.)

**CONSENT AGENDA:**

Chair Douglass told trustees that item D-1 Land Improvement for Soccer/Track/Intramural/Football will be removed from the consent agenda for discussion and separate vote.

Chair Douglass asked for a motion approving consent agenda items II-A-C, II-D-2 and II-E.

**Motion:**

*Schwartz moved, seconded by Clifford, to approve consent agenda items, II-A-C, II-D-2 and II-E as presented.*

Trustee Clifford noted a correction for the March 26, 2013 meeting minutes. **“Tamara Jones, GCCC Sophomore from Prosser, WA”**, previously read “Tamara Jones, GCCC Sophomore from Colorado Springs”. Correction will be made.

Trustee Worf asked for clarification on item E-Culinary Management Program.

President Herbert Swender shared that the college’s administration has pursued expanding its curricula offering with contemporary instructional programs to fit the identified demand of the college’s service delivery area.

The addition of a GCCC Culinary Management Program will be critical to the region and will prepare students in Southwest Kansas and will provide opportunities for students to matriculate into a baccalaureate program should they so desire. This new program will prepare students to manage a restaurant kitchen and/or catering operation. The curriculum will provide hands-on experience in planning, supervising, and managing food and beverage

preparation; menu preparation; culinary, health and safety; cost control; purchasing; problem solving; personnel management; event planning; and applicable laws and regulations.

The Culinary Management Program will dovetail nicely with GCCC ServSafe and Food Science training program that can be delivered via mobile classroom and in partnership on culinary facilities with USD 457.

Chair Douglass express thanks to the Administration for having the vision to create another program.

***Motion carried 5-0***

Approved actions follow:

- (A) **APPROVED MINUTES** of previous meeting (March 26,2013)  
(Supporting documents filed with official minutes.)
- (B) **APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)
- (C) **APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)
- (E) **APPROVED CULINARY MANAGEMENT ACADEMIC PROGRAM**, as presented  
(Supporting documents filed with official minutes.)

**PULLED CONSENT AGENDA ITEM “II-D-1” LAND IMPROVEMENT FOR SOCCER/TRACK/INTRAMURAL/FOOTBALL:**

Bids were received from three vendors: Hellas Sports Construction, Austin, Texas; McAnany Construction, Shawnee; and Mid-America Golf, Lee's Summit, Mo.

After lengthy discussion the following motion was made.

**Motion:**

***Clifford moved, seconded by Crist, to table voting on the project.***

***Motion Carried 5-0***

Chair Douglass asked Stewart Nelson, architect with Gibson, Mancini, Nelson and Carmichael to address Wallace's concern with the bid process. Nelson spoke to the assertion that low-bidder Hellas Sports Construction did not meet the project specifications in regard to lighting. Nelson said the request asked for 'Musco' or 'Musco-like' lighting. Hellas submitted estimates from two vendors for the electrical package – one for Musco lighting and one for Musco-like lighting.

GCCC executive vice president Dee Wigner pointed out that either way, Hellas Construction had submitted the low bid. Bids were received from three vendors: Hellas Sports Construction, Austin, Texas; McAnany Construction, Shawnee, Kan.; and Mid-America Golf, Lee's Summit, Mo. Hellas' base bid was \$2,260,340 compared to McAnany's \$2,611,500 and Mid-America Golf's \$2,609,440. Hellas also submitted the best finance package with an interest rate of 2.69 percent.

Swender stated that this is a unique opportunity to enhance the comprehensive community college experience for our students and also our community. This project will better address the logistics for programs, conserve finite water resources, enhance GCCC student recruitment and complement our existing campus. Swender went on to say recruiting prospective students to GCCC will be easier with all athletic programs on campus. In addition, the close proximity to the main campus also will alleviate transportation issues accompanying athletic events across town. Swender noted that the land improvement project would encourage more resident-student participation at events since they will be within walking distance of the new field. Swender shared that First Assembly of God pastor, Nathan Sheridan, has offered their parking lot for overflow off street parking. Swender went on to clarify that he was not advocating any kind of tax appropriation with a dedicated mill rate increase toward the

improvements, adding that the funds would come from the general fund and from student tuition and fees, as well as from philanthropic donations received.

***Motion:***

***Clifford moved, seconded by Worf, to resend the previous motion.***

***Motion Carried 5-0***

Discussion continued for several minutes. Chair Douglass asked for a motion on II-D-1 Land Improvement for Soccer/Track/Intramural/Football.

***Motion:***

***Sterling moved, seconded by Clifford, to accept the administration's recommendation to enter into an agreement with Hellas Construction to negotiate a price not to exceed \$2,600,000 for the land improvement project and to accept finance package as presented.***

***Ayes 4***

***Nays 2***

***Motion Carried 4-2***

At this point Chair Douglass recessed the meeting for a 5 minute break (8:15 p.m.)

At 8:20 p.m. the meeting reconvened.

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed Executive Limitation, Quarterly #9, #10, Asset Protection Quarterly #5. No concerns were expressed with interpretation of any monitoring report offered. Trustees agreed to accept monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees reviewed the following Academic Advancement: No changes were recommended.

**OWNERSHIP LINKAGE:**

Trustees noted that they had been contacted by a community member regarding Nanny Training and Bar Tending. Swender related to trustees that GCCC could provide Nanny Training through the continuing education side of the house in addition to perhaps offering Bar Tending.

Chair Douglass told trustees that President Swender was recently interviewed by the Kansas Leadership Center for *The Journal* and was published in April. GCCC and President Swender is having a significant impact for Garden City Community College and throughout the state of Kansas. *The Journal* is a quarterly magazine published by the Kansas Leadership Center and Dr. Swender is one of five Kansans being profiled for their efforts to transform the higher education system in Kansas.

**REPORTS:**

Trustees received several informational reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

**Incidental Information:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

### **Presidential Comments:**

#### **Dedication of Mobile Classroom:**

Huge day for GCCC on Thursday, March 28, 2013! Kansas Secretary of Agriculture, Dale Rodman, was on our campus to dedicate our Mobile Agriculture Classroom. More than 150 staff, faculty, students and community member were on hand for the celebration. Thank you to those who could attend.

#### **GCCC Employees Visit DC3:**

On Friday, April 12 employees of GCCC traveled to Dodge City to visit with counterparts at Dodge City Community College. We had the opportunity of touring new and renovated facilities, enjoying lunch and desert (strawberries and ice cream) in addition to strengthening relationships with our friends at DC3. More than 150 GCCC employees participated in the day's activities.

#### **Fighting Hunger at GCCC:**

Wednesday, April 17 two students from FHSU were on campus to help present a check to KNEA-SP & PTK on behalf of SGA for the Campus Closet. FHSU students encouraged GCCC SGA to get involved in the fight against hunger.

#### **RALK:**

The GCCC Employee 5K Walk, "Ralk" Run will be is scheduled to start at 8:00 a.m. on Saturday, May 4. Connect, Commit, Conquer is the theme of this 5K (3.1 mile) Run/Walk, for GCCC employees. Participants trained for 6 weeks, first time hope to make an annual event. Swender expressed his thanks to Dee Wigner, Executive Vice President and Cricket Turley, Director of Human Resources for coordinating this event.

#### **2013 Commencement Speaker:**

We are pleased and honored to have Coach Bill Snyder of Kansas State University as our 2013 Commencement Speaker.

#### **Gun Bill:**

Senate Sub. for HB 2052 enacts new law and amends existing law concerning firearms, criminal law, and the Personal and Family Protection Act (concealed carry of handguns). Counsel for the college will prepare our college's plan of action regarding implementation of the new law and board action for the June meeting.

#### **Hall of Fame Induction:**

The athletic department Hall of Fame induction ceremony is April 27.

The new members of the Hall of Fame

Shelley Meier

Frank Murphy

Jason Roach

Todd Tichenor.

Induction dinner and ceremony is at the main gym in the Dennis Perryman Athletic Complex at GCCC. The induction ceremony and banquet are set for 6:30 p.m.

#### **Sixth Annual Ride for the Future:**

April 27, begins and ends at Bible Christian Church, Garden City.... Registration 9 a.m., followed by ride 10:30 a.m.-3:30 p.m. This is a scholarship fund-raising event by the GCCC Public Safety Department.

#### **Congratulations:**

"Wild, Wild West," the GCCC Endowment Association Scholarship Auction, took place April 5 at the Finney County Exhibition Building with more than 1,000 people attending. The 35<sup>th</sup> annual event grossed more than \$173,000 and included a donation drawing for a 2013 Cadillac ATS.

**Year End Activities:**

A list of year end activities will be sent to board members.

**Performance Agreement:**

GCCC has received 100 percent of Performance funding for the 2013-2014 year. Swender expressed appreciation to Ryan Ruda, Vice President of Student Services who served as our point person and deserves a lot of credit. In addition, Bruce Exstrom, Vice President of Instructional Services was instrumental in securing GCCC’s funding.

**Distributive Education Club of America:**

GCCC Distributive Education Club of America recently attended a conference in Anaheim. GCCC students represented the college very well in competition.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

Trustee Ron Schwartz stated the following:

- Several prospects are in the consideration phase
- FCEDC expressed appreciation for partnership with GCCC
- Schwartz gave a brief overview of the Holcomb Retail project that was started in October of 2011

Chair Douglass thanked Schwartz for representing GCCC at Finney County Economic Development Corporation.

**Budget Retreat:**

Chair Douglass asked trustees to begin considering dates for a budget retreat.

**EXECUTIVE SESSION:**

***Motion:***

***Worf moved, seconded by Schwartz that the board recess briefly at 9:00 p.m. for a short break and reconvene into a fifteen minute executive session at 9:05 p.m. for the purpose of consulting with the GCCC attorney. No action will be taken.***

***Motion Carried 5-0***

Persons included in executive session:  
GCCC Board of Trustees  
Herbert J. Swender, President  
Dee Wigner, Executive Vice President

Meeting adjourned at 9:15 p.m.

**UPCOMING CALENDAR EVENTS:**

<u>May 21</u>	Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center
<u>May 27</u>	Memorial Day OFFICES CLOSED/NO CLASSES
<u>June 18</u>	Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center

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Debra J. Atkinson  
Deputy Clerk

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Herbert J. Swender, Ed.D.  
Secretary

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Dr. Marilyn Douglass  
Chair of the Board