

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

February 19, 2013

Trustees Present: William S. Clifford, Jeff Crist, Marilyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk
Dr. Bruce Exstrom, Vice President of Instructional Services
Donna Gerstner, Finney County Chronic Disease Coordinator
Rachel Gray, *Garden City Telegram*
Sam Hermocillo, Community Member
Micah Kasriel, Coordinator of Student Activities
Moises Mora, President of Student Government Association
Linda Morgan, Faculty Senate President/Criminal Justice Instructor
Cathy McKinley, Executive Director of Public Relations/Marketing
Harold Orosco, Community Member
Ryan Ruda, Vice President of Student Services
Jeff Southern, Director Information Technology
Tony Vargas, KSN News
Dr. Herbert J. Swender, President
Dee Wigner, Executive Vice President

Also attending: Numerous community members (names not available)

CALL TO ORDER:

Chair Douglass called the meeting to order at 6:00 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass made the following comments:

- Congratulated members of the GCCC Meats Team for bringing home championship honors from the 2013 Intercollegiate Meats Contest.
- Noted that approximately 80 sixth graders from southwest Kansas participated in the Eighth Annual Southwest Kansas Sixth Grade Honor Band clinic hosted by GCCC music department.
- Reminded Trustees that GCCC drama department is staging its annual dinner theater presentation February 21-24 and March 1-2. The show "Shotguns for Wedding Bells" was written by GCCC theater director Phil Hoke. The play will be presented in the college fine arts auditorium; dinner service will take place on the stage at 6:45 p.m., with the comedy production getting underway shortly afterward. Please let Debbie know if you would like tickets.
- Observed that GCCC has been playing some great basketball.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that Sam Hermocillo wished to address the board.

Hermocillo spoke on behalf of several residents who currently reside in mobile homes on property that had recently been purchased by the college and they were expected to vacate the premises by March 15. Hermocillo told trustees that some residents cannot relocate their mobile homes due to a Kansas law that prohibits the relocation of mobile homes manufactured prior to 1987. Hermocillo voiced concerns about the people unable to move, future plans for the property, and affordable housing for displaced residents.

President Herbert Swender expressed his appreciation to Hermocillo and community members for their remarks. Swender went on to clarify that the seller of the property had approached GCCC regarding the purchase of the Spruce Street property, and that no concrete plans have been made for the property, although affordable housing and program expansions were a possibility. Swender explained that whenever the college had the opportunity to buy property contiguous to the existing campus it would be considered.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Moises Mora, President of Student Government Association, reported the following:

Past Events:

January 31 Free T- shirt Day, over 130 attended and designed their own shirt.
February 19 Breakfast Bingo Night at 8pm in the Cafeteria.

Future Events:

March 7 Casino Night, theme for this year's event is Throwback Thursday. All are encouraged to dress up in their favorite style of clothing from any time period.
April 18 SGA is working with Finney County Chronic Disease Coordinator, Donna Gerstner, to educate the campus about the dangers of tobacco at the scheduled Earth Day/Tobacco-Free Campus event.

Mora and Gerstner expressed students' interest in GCCC becoming a tobacco-free campus. Trustees extended their appreciation to Mora for his report and encouraged students to submit a written recommendation regarding making GCCC a tobacco-free campus. Board chair Marilyn Douglass indicated Trustees would support a student request. Mora, along with Gerstner, will develop such a recommendation and bring to the board.

REPORT FROM FACULTY SENATE:

Linda Morgan, Faculty Senate President/Criminal Justice Instructor, gave the following update:

- Faculty Senate will host monthly faculty meetings in partnership with GCCC HEA during the spring semester to facilitate discussion and comradery.
- Discussion and meetings with Dr. Swender and Dr. Exstrom will continue this spring.
- Faculty observation assignments are currently ongoing for 2012-2013.
- Recommendations for revising professional development guidelines were reviewed and submitted to Dr. Exstrom for implementation consideration.
- Professional Development funds approved in amount of \$1,341.36, for Kyle Chaput, Southern Graphs Conference, Milwaukee, WI on 3/20/2013-3/23/2013.
- Currently revising Faculty and Rookie of the Year guidelines.
- Reviewed handout regarding Kansas Concealed Carry and Women on Target classes and history of enrollment and current trend.
- Faculty Senate information and minutes are located on the GCCC website.

Linda Morgan, director of the criminal justice program, told trustees about the growing demand for the concealed-carry classes the college offers for the community. She said although the interest in the concealed-carry classes may wane, the women-focused courses may continue to grow in popularity. Morgan shared that the National Rifle Association Women on Target class is often crowded, and that the college plans to offer more classes that are women-focused, including a self-protection and defense class.

Trustees extended their appreciation to Morgan for her report and for teaching the public safety of fire arms. (Supporting documents filed with official minutes.)

INTRODUCTION OF NEW EMPLOYEES:

No new employees were introduced at this meeting.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Motion:

Clifford moved, seconded by Worf, to approve consent agenda items, II-A through E as presented.

Motion carried 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (January 15, 2013, Policy governance Retreat January 19, 2013)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED TUITION/FEE/ROOM AND BOARD FEES FOR 2013-2014

D-1 Approval of following tuition and fee rate, and meal plan rate for 2013-2014

In-State tuition and fees \$80 per credit hour

Board States tuition and fees \$94 per credit hour

Out of State tuition and fees \$99 per credit hour

\$50 increase to the 19 meal plan rate \$2,450 per year

(Supporting documents filed with official minutes.)

(E) APPROVED PURCHASE ORDERS OVER \$20,000

E-1 Approved Microsoft Licensing

Vendor: Zones Inc.

Amount: \$22,091.01 from general fund

E-2 Approved purchase of mobile classroom technology equipment

Vendor: CDW-G

Amount: \$43,491.85 provided by TAACCT grant funds

E-3 Approved purchase of TRAC-7 equipment

Vendor: Walton's Inc.

Amount: \$31,981.98 provided by TAACCT grant funds

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed Personal Enrichment #1, #2, Annual, General Executive Constraints #12, Annual, Budgeting/Financial Planning/Forecasting #3, Annual. No concerns were expressed with interpretation of any monitoring report offered. Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports: Information and Advice, annual (all), Asset Protection, annual (all). No changes were recommended.

OWNERSHIP LINKAGE:

Trustee Sterling noted that he had received community communication regarding steps and procedure in scheduling the Horse Palace indoor rodeo arena located at Finney County fairgrounds. President Swender stated that Pam Powers, President's Receptionist, schedules room requests. Trustee Sterling will be provided with her contact information. Dee Wigner, GCCC Executive Vice President, told trustees GCCC takes possession of the facility on March 1 and that Finney County would continue to assist during the transition period.

Several Trustees were contacted by community members that perceived a certain amount of turmoil regarding the athletic department. Trustees communicated that decisions made by the CEO of GCCC were conveyed in advance and that the CEO had the complete support of the GCCC Board of Trustees.

REPORTS:

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

Incidental Information:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Presidential Comments:

Congratulations:

President Swender extended his congratulations to two GCCC football players, Nick Marshall and Rod Coleman. These young men signed letters of intent: Nick with Auburn and Rod with KU.

Head Football Coach:

Matt Miller, who served as the offensive coordinator for the 2012 season, will step up to the head coaching position for the GCCC Broncbuster Football Program.

Academic Excellence Challenge Team:

For the third time in four years, the GCCC Academic Excellence Challenge team has qualified for the National Tournament. Congratulations.

Fire Alarms Systems:

The fire alarm systems in Saffell Library and Dennis Perryman Athletic Complex buildings have been installed.

Fine Arts:

February 28 has been chosen for the 2nd Annual Fine Arts Day. The event aims to recruit high school seniors who plan or are interested in pursuing a career in the field of arts. Approximately 50 students attended the event last year. This is a great opportunity for recruiting. Swender extended his congratulations to the Fine Arts staff for coordination of this event.

Endowment Auction:

"Wild, Wild West" is the theme chosen for the 35th Annual Garden City Community College Endowment Association Scholarship Auction scheduled for April 5. Wristband and car tickets are available for purchase. Contact Trustee Douglass or President Swender for purchase.

Enrollment:

GCCC enrollment for the 2013 spring semester is up 7.6% in credit hour/full time equivalency and up 10% in head count. Swender credits all GCCC staff for the increase. Everyone at GCCC recruits; everyone is an advocate for GCCC.

Low Default Rate:

Swender commended Vice President of Student Services and Athletics, Ryan Ruda, and his financial aid staff for the low cohort default rate for GCCC which came in at 4.4%. Swender credited strategies being used along with Wiss and \$ALT (outside agencies for borrowers), in addition to campus counseling of student borrowers in keeping the GCCC default rate (on student loans) at a respectable rate.

March Board Meeting:

Due to scheduling conflicts the GCCC Board of Trustee meeting will be moved from March 19 to March 26. A reminder email will be sent to Trustees regarding this change.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Buffalo Hotel on Grant Avenue is closer to renovation. Hutton Construction is working on construction build-out bids.
- Northwest Industrial Park, area surrounding truck stop at highway 50 and 83 exchange, is coming on board for development.
- The U.S. Fish and Wildlife Service held a public hearing on adding the Lesser Prairie Chicken to the endangered species list. Testimony supported leaving the issue in the hands of farmers/landowners who are superior conservationists to seek solutions rather than the Five-State Working Group.
- FCEDC has been contacted by a lobbyist in Topeka regarding offering support for Wind Energy in Kansas.
- TP& L is becoming more active. Anticipation of strong activity in the future. TP & L will work with additional industries as necessary to provide rail transportation.
- Construction company looking at possibility of additional spec housing project in Garden City.
- Rural Housing Incentive district was well received last year. This incentive recaptures increment property taxes to help offset development costs. FCEDC will continue to assist developers in making their presentations to various boards.
- Lona DuVall, President of Finney County Economic Development Corporation, was in Tulare, CA, last week at the World Ag Expo. Excellent opportunity to recruit business and industry for location in Garden City.

EXECUTIVE SESSION:

Chair, Douglass called recess at 7:15 p.m. for a five minute break.

The Board reconvened into a 30-minute executive session at 7:20 p.m. for the purpose of discussing matters of non-elected personnel and employer-employee negotiations.

No action will be taken.

Persons included in executive session:

GCCC Board of Trustees
Herbert J. Swender, President

Invited in for last portion of executive session:

Dee Wigner, Executive Vice President

Meeting adjourned at 7:50 p.m.

UPCOMING CALENDAR EVENTS:

<u>April 29-March 1</u>	Easter Break – NO CLASSES – OFFICES CLOSED
<u>April 16</u>	Regular monthly meeting, Endowment Room. Dinner 5:00 p.m. call to order at 6:00 p.m.
<u>April 5</u>	Annual Endowment Association Scholarship Auction
<u>May 17</u>	Commencement
<u>May 20-22</u>	Final Exams
<u>May 27</u>	Memorial Day - NO CLASSES – OFFICES CLOSED
<u>July 4</u>	Independence Day holiday – NO CLASSES – OFFICES CLOSED

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender, Ed.D.
Secretary

Dr. Marilyn Douglass
Chair of the Board