



November 2, 2012

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, November 13, 2012**. The meeting will be held in **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

7:00 AM Please go through the cafeteria line and take your meal to the Endowment Room of the Beth Tedrow Student Center for a working breakfast.

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Open comments from the public
- C. Introduction of new employees
- D. Student Government Association Report
- E. Faculty Senate Report.....pg 3
 - E-1 Program highlight:
 - Math Division
 - Leslie Wenzel

II. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (October 4, 2012 special meeting, October 24, 2012)..pg 4
- B. Approval of personnel actions-Human Resources.....pg 12
 - B-1 Human Resources Report.....pg 13
 - B-2 Adjunct/Outreach Contracts.....pg 14
- C. Financial information.....pg 16
 - C-1 Checks processed in excess of \$20,000.....pg 17
 - C-2 Expenses.....pg 18
 - C-3 Revenues.....pg 24
 - C-4 Cash in bank.....pg 26
- D. Purchases over \$20,000
 - D-1 Installation of Fire Alarm System Equipment for Dennis Perryman Athletic Complex and Saffell Library.....pg 27
 - D-2 Saffell Library Entry Floor Covering.....pg 29
 - D-3 Computer Purchase.....pg 30
 - D-4 2012-2013 Garden City Telegram Contract.....pg 32

III. OTHER Action

- Approval of Resolution No. 2012-04 Renewal of Capital Outlay Mill Levy.....pg 34

IV. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS – Previously presented at the October 24, 2012 meeting.
- B. Review Monitoring Report
 - B-1-Monitoring Report-General Executive Constraints # 9, #10
 - B-2-Monitoring Report-Asset Protection #5
- C. Board Process and Policy Governance Review

V. OWNERSHIP LINKAGE:

V. REPORTS:

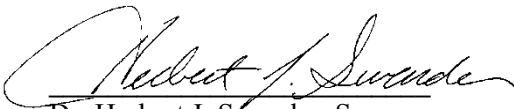
- A. President’s Report
 - A-1 Incidental Information.....pg 37
- B. Report from Finney County Economic Development Corporation

Upcoming Calendar Dates:

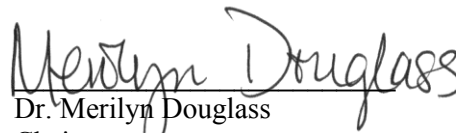
<u>Nov.</u> 19-23	Thanksgiving Break –NO CLASSES-OFFICES CLOSED
<u>Dec.</u> 17-19	Final Exams
<u>Dec.</u> 12	Regular monthly meeting – Dinner 5:00 p.m., Broncbuster Room, call to order 6:00 Endowment Room
<u>Dec.</u> 24-Jan. 4	Christmas Holiday –NO CLASSES-OFFICES CLOSED
<u>Jan.</u> 9	Regular monthly Board of Trustee meeting 6:00 Endowment Room
<u>Jan.</u> 14	Faculty report – in-service
<u>Jan.</u> 16	Classes begin

VII Executive Session

VIII. Adjournment



Dr. Herbert J. Swender, Sr.
President



Dr. Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security



Faculty Senate

801 Campus Drive
Garden City, KS 67846

2012-2013

Linda Morgan, President
Terry Lee, Vice-President
Leonard Rodenbur, Secretary
Larry Pander, Senator
Pati Pfenninger, Senator
Deb Robinson, Senator
Stacey Carr, Alternate

Faculty Senate Report November 13, 2012

Faculty Senate Program Spotlight: Math Division. Setting our sights high on the numbers is the focus of this month's program spotlight. Leslie Wenzel will highlight what's new in the math department and methods being used to move students towards success in this discipline. Leslie is a full-time faculty member teaching in the Math Department.

Faculty Senate Update:

- Attending College Council and meeting with Dr. Swender on a regular schedule.
- Appointing faculty to committees and taskforces as needed and/or requested
- Faculty Senate is continuing work on several projects including
 - Faculty observation assignments for 2012-2013 have been made and faculty members notified. Faculty Senate will continue to monitor.
 - Working with the Teaching and Learning Center to provide additional instructional opportunities for teaching excellence.
 - Reviewing professional development guidelines

**SPECIAL MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

October 4, 2012

Trustees Present: Jeff, Crist, Marilyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Trustees Absent: William S. Clifford

Others Present: Debra Atkinson, Deputy Clerk
Terry Lee, Science Instructor, Faculty Senate Representative
Larry Pander, Fire Science Instructor
Ryan Ruda, Vice President of Student Services
Dr. Herbert Swender, President
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the meeting to order at 7:20 a.m.

CONSENT AGENDA

Chair Douglass stated that the purpose of the meeting was to make decision on two consent agenda items.

Chair Douglass asked for a motion approving consent agenda items II-A-Broncbuster Bookstore Services Agreement, and B-2012-2013 Negotiated Agreement.

Motion:

Schwartz moved, seconded by Worf, to approve consent agenda items II-A and B with discussion.

Bookstore:

President Herbert Swender shared with trustees that the Broncbuster Bookstore proposal is based on an 18-month review by the president and key administrators. It moves the campus bookstore from contracted management by Follet Higher Education Group, of River Grove, Ill., to internal management by GCCC.

The store, located on the lower level of the Beth Tedrow Student Center, has been managed for GCCC by Follet since 1997. The change would include a contract with MBS Textbook Exchange, Inc., to provide wholesale textbooks with an annual software and hardware maintenance charge of \$9,185, as well as an initial investment of \$24,023. Swender reported that after the first year of the five-year agreement, GCCC would pay only the \$9,185 annual software and hardware charges. Swender added that moving to self-management is designed to provide lower book prices to students and that the bookstore could offer more GCCC brand items for purchase. The contract covers wholesale textbook pricing, website support and implementation of a point of sale system, allowing both on-site and online sales.

2012-2013 Negotiated Agreement:

Swender stated that the negotiated agreement covers full-time instructors who belong to the faculty negotiating unit, and that it is for the 2012-2013 academic and fiscal year, which began on July 1 and runs through June 30 of 2013. The agreement with the faculty unit addresses the salary schedule, sick leave, health insurance and early retirement.

Swender noted that GCCC Faculty approved the proposed negotiated agreement on September 21, 2012. Changes to the 2012-2013 agreement include:

Salary Schedule

- \$302.73 will be added to every line of the salary schedule
- All Professional employees will move vertically one line on the salary schedule when possible
- Professional employees who are not able to move vertically will receive a \$629.27 increase to their base for 2011-2012 and 2012-2013 years only
- Salary advancements are limited to one line for six hours of approved credit

Sick Leave

- A definition of immediate family member was added to the sick leave benefit
- Sick leave bank was increased from 10 to 12 days per year
- Five days of sick leave per year may be used as personal leave Health

Insurance

- Employer contributions to health insurance will increase \$25.00 to \$425.00 per month beginning in September 2012

Retirement Program

- A minimum age requirement was added to the early retiree health insurance benefit. Retirees must be: at least 62 years of age before they can receive the early retiree group health care benefit, which allows them to stay on the college health plan and receive \$400 per month towards their health care premium.

Exceptions are as follows:

- Early retirees currently receiving the benefit
- Employees who are currently eligible to retire may receive the benefit if they retire prior to July 1, 2015
- Employees with 20 years or more service to GCCC as of July 1, 2012

Motion carried 4-0

Approved actions follow:

(A) APPROVED Broncbuster Bookstore Services Agreement

(Supporting documents filed with official minutes.)

(B) APPROVED 2012-2013 Negotiated Agreement, as presented

(Supporting documents filed with official minutes.)

EXECUTIVE SESSION:

No executive session was conducted

Meeting adjourned at 7:50 a.m.

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender, Ed.D.
Secretary

Dr. Marilyn Douglass
Chair of the Board

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

October 24, 2012

Trustees Present: Jeff Crist, Marilyn Douglass, William S. Clifford, Steve Sterling, Terri Worf

Trustees Absent: Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Rand Chappell, Head Men's Basketball Coach
Dr. Lenora Cook, Dean of Health Sciences
Jeremy Gigot, Executive Director of Garden City Community College Endowment Association
Dennis Harp, Athletic Director
Micah Kasriel, Coordinator of Student Activities
Rachel Gray, *Garden City Telegram*
Tegan Matthews, Cheer, Yell and Dance Coach
Moises Mora, President of Student Government Association
Linda Morgan, Faculty Senate President/Criminal Justice Instructor
Steve Quakenbush, Executive Director of Public Relations
Ryan Ruda, Vice President of Student Services
Jeff Southern, Director Information Technology
Dr. Herbert J. Swender, President
Leslie Wenzel, Math Instructor
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the meeting to order at 6:03 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass made the following comments:

- Requested that fellow trustees send healing thoughts to Trustee Ron Schwartz who is in Kansas City for treatment, and to remember Janie Schwartz with strong thoughts as well.
- Noted that GCCC enrollment had increased significantly for the fall semester.
- Stated that the new GCCC logo was well received and that the introductory celebrations October 19 and 20 went very well.
- Remarked that many athletic events continue and that some fall sports seasons are coming to an end.
- Reminded trustees that Saturday, October 27 would be GCCC's last home football game.
- Observed that the play, "The King Stag" continues through weekend.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Moises Mora, President of Student Government Association, distributed homecoming t-shirts to trustees and President Swender in appreciation of their support and shared highlights:

Past Events:

September 29 Homecoming football game at Memorial Stadium with GCCC hosting Fort Scott. King and Queen were crowned that night, including Samantha Trejo and Moises Mora.

October 1 SGA successfully hosted breakfast bingo.

October 10 Mind Tripping Illusions, a new event, was conducted in the cafeteria and was well attended.

November 15 SGA will host a tobacco free event on the GCCC campus. Grant funds will help sponsor this event.

Chair Douglass inquired if SGA was continuing to use the grant received last year to aid in educating students about tobacco, and the SGA president replied in the affirmative.

REPORT FROM FACULTY SENATE:

Linda Morgan, Faculty Senate President/Criminal Justice Instructor, reminded trustees that Faculty Senate information was part of the electronic board packet.

Program Report:

College Skills Development Classes:

Leslie Wenzel, Math Instructor

Wenzel coordinates the team of 16 instructors from various disciplines who teach the course, which is required of incoming, full-time degree-seeking students. Considered an orientation class, College Skills Development covers topics, activities and information necessary for success in college. Usually taught over an eight-week period, it also helps students build familiarity with facilities, programs and services across the campus. This fall 25 sections of the class were offered with 453 GCCC students completing in the first eight weeks.. Wenzel told trustees that one to two sections are getting under way for the second eight-week period of the term.

Students create a reference notebook with information presented in the course via the textbook, guest speakers, class lectures, class handouts, scavenger hunts and other components. Information ranges from financial aid, financial literacy, library access and services at the Mary Jo Williams Comprehensive Learning Center to online course orientation. In addition to traditional assignments, students go through interviews with their faculty advisors and assemble their own long-range plans for education. In addition students in some majors focus on subject-specific information, including Cosmetology, John Deere Tech, Criminal Justice, Fire Science, Emergency Medical Services Technology, Welding and Agriculture. There is a segment for GED and English as a Second Language students too, so they can make a successful transition to college curriculum after completing adult basic education.

Trustees extended their appreciation to the Wenzel for the report.

INTRODUCTION OF NEW EMPLOYEES:

President Swender introduced new GCCC employees during the meeting, including Dennis Harp, athletic director; Rand Chappell, head coach for men's basketball; and Tegan Matthews, coach for the cheer, yell and dance team. In addition, trustees met Jeremy J. Gigot, who took charge recently as director of the GCCC Endowment Association. Each took a few minutes to address the board.

CONSENT AGENDA

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II-A-D.

Accounting for the Post-Secondary Technical Education Fund and the Ammonia Refrigeration program were discussed.

Motion:

Clifford moved, seconded by Worf, to approve consent agenda items II-A-D as presented.

Motion carried 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (September 12, 2012)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASE ORDERS OVER \$20,000

D-1 Fire Alarm System Equipment for the Pauline Joyce Fine Arts Building, Dennis Perryman Athletic Complex and Saffell Library

Vendor: Simplex Grinnell

Amount: \$65,447.00

(Supporting documents filed with official minutes.)

D-2 Live-Scan Latent/Palm System

Vendor: AFIX Technologies

Amount: \$7,500.00 Finnup Foundation Grant

\$13,156 Perkins Grant

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed monitoring reports General Executive Constraints #9, #10 and Asset Protection #5.

(Supporting documents filed with official minutes.)

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed Executive Limitations Treatment of People #1, #6. This monitoring report will be given in November on an annual basis.

OWNERSHIP LINKAGE:

Trustee Clifford shared with trustees that community members had brought to his attention their concern regarding the sponsorship that had been purchased on the high school football stadium scoreboard. Trustee Clifford added that he felt confident that this issue had been successfully addressed in a previous meeting. He said he understands that sponsor ads would run on both the scoreboard at the middle school and the scoreboard at the new high school until contracts had been fulfilled.

Trustee Crist related that Athletic Director Dennis Harp has made a point of introducing himself to Crist's son and wife at the October 20 football game. Crist added that a positive atmosphere at athletic events is prevalent and welcome.

Chair Douglass shared with trustees that the Broncbuster Athletic Association membership is excited about changes that are taking place.

REPORT ON ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES 43RD ANNUAL LEADERSHIP CONGRESS:

Trustees Crist, Worf and Schwartz, in addition to President Swender, attended the 43rd Annual Leadership

Conference in Boston October 9-13. Trustee Crist stated that as a first time attendee he found many of the sessions beneficial and that he appreciated the opportunity to attend. Trustee Worf stated that the focus of the sessions was on helping students learn and successful completion. Worf also said she felt the conference was beneficial.

Swender noted that the GCCC presentation on the Kansas Pell Grant study went very well and thanked trustees Worf and Schwartz, in addition to Kansas Association of Community College Trustees Executive Director Linda Fund for their substantial contributions to the success of the presentation. Over 60 persons attended the GCCC session and left with important information regarding the impact of Pell Grants on rural community colleges.

Chair Douglass expressed appreciation to all attendees for representing GCCC.

REPORTS:

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

Incidental Information:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Presidential Comments:

Enrollment:

According to official 20th day figures reported by the Kansas Board of Regents GCCC had a 10.2% increase in enrollment, which was the second highest in the state for all colleges and universities, according to the president.

Default Rate:

GCCC's student loan default rate for 2009, the most recent year reported, has been tabbed by the federal government at 12.3 percent. Rates below 15 percent are considered acceptable.

Vice President of Instructional Services:

Dr. Bruce Exstrom, vice president of instructional services, is scheduled to arrive on campus November 1. Swender stated that staff and faculty are excited about his arrival. Exstrom will be instrumental in the implementation of the four-day class schedule slated to begin with the Spring 2013 semester. Exstrom is familiar with this model. Four-day schedules are helpful when recruiting prospective students.

Endowment Association Scholarship Phonathon:

Jeremy J. Gigot, Garden City, took charge as executive director of the GCCC Endowment Association Sept. 17. The 33rd Annual Garden City Community College Endowment Association Scholarship Phonathon, raised a total of nearly \$80,000 for academic and technical scholarships to assist GCCC students.

Legislative News:

Swender shared that GCCC plans to launch the recently-approved Oil Technology program in January and that he recently had the opportunity to discuss the program with Governor Sam Brownback.

Military Friendly College:

G.I. Jobs Magazine, the leading national publication for U.S. veterans, has named GCCC to its fourth annual Military Friendly College list. Placement was competitive, based on criteria ranging from availability of scholarships to services and support offered for veterans, as well as the number of full-time staff and additional factors. More than 12,000 U.S. Veteran's Administration-approved learning institutions were surveyed, and only 1,739 made the list.

New Logo:

GCCC’s new institutional logo was unveiled in a college and community celebration October 19 on the central campus mall, with giveaway items, food and entertainment. The cube-letter emblem has been retired. GCCC will keep the Broncbuster as the official mascot. Swender expressed his appreciation to everyone who came to the unveiling, and stated his appreciation to Janie Perkins, Kansas Board of Regents representative, for her presence at the event.

The new image was created by Tiffany Heit, who manages the college’s printing and design services, under the direction of Executive Director of Marketing Cathy McKinley.

“The King Stag”

Swender reminded trustees that tickets for GCCC’s first 2012-2013 drama department production, “The King Stag,” under the direction of Phil Hoke, were still available. Last performances are this weekend.

Bookstore:

In response to a question from Trustee Marilyn Douglass, board chair, Swender said the transition to college operation of the Broncbuster Bookstore is proceeding well so far. Swender said in-house management would result in lower costs to students and a greater array of GCCC brand items.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report at this meeting.

CALENDAR REVIEW:

Chair Douglass reviewed various upcoming calendar dates.

Due to several scheduling conflicts trustees will look at the November 13 and the December 12 dates that have been scheduled for board meetings. Atkinson will send an email message requesting alternate times to the 6:00 p.m. start.

EXECUTIVE SESSION:

Chair Douglass recessed the board at 7:10 p.m. for a five minute break.

Board reconvened into a 15-minute executive session at 7:15 p.m. for the purpose of preliminary discussions relating to acquisition of real property. No action was taken.

Persons included in executive session:

- GCCC Board of Trustees
- Herbert J. Swender, President
- Dee Wigner, Executive Vice President

Meeting adjourned at 7:30 p.m.

UPCOMING CALENDAR EVENTS:

- Nov. 19-23 Thanksgiving Break –NO CLASSES-OFFICES CLOSED
- Dec. 17-19 Final Exams
- Dec. 12 Regular monthly meeting – Dinner 5:00 p.m., Broncbuster Room, call to order 6:00 Endowment Room
- Dec. 24-Jan. 4 Christmas Holiday –NO CLASSES-OFFICES CLOSED
- Jan. 9 Regular monthly Board of Trustee meeting 6:00 Endowment Room
- Jan. 14 Faculty report – in-service
- Jan. 16 Classes begin

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender, Ed.D.
Secretary

Dr. Marilyn Douglass
Chair of the Board

Agenda No: II-B

Date: November 13, 2012

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

Budget Information:

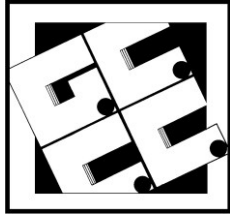
Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:



Garden City COMMUNITY COLLEGE

October 30, 2012

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hire

Tegan Matthews, Cheer/Yell/Dance Coach, effective October 22, 2012

Virga West, Broncbuster Bookstore Manager, effective November 1, 2012

Suzanne Johnson, Broncbuster Bookstore Assistant Manager (PT), effective November 1, 2012

Separations

Retirement

Transfers/Promotions

Vacancies

Director of Workforce Development

ESL/GED Instructors

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 11/13/12)**

INSTRUCTOR	CLASS	AMOUNT
CORA CLINE	CERTIFIED MED AIDE UPDATE (HELR-110-50) 1 CREDIT HOUR @ \$500.00/CREDIT HOUR 10/01 – 10/08/12 12-00-0000-12203-6605	\$ 500.00

**GARDEN CITY COMMUNITY COLLEGE
 FACULTY CONTRACTS FOR NON-CREDIT CLASSES
 (Presented to Board of Trustees for Approval 11/13/12)**

INSTRUCTOR	CLASS	AMOUNT
VELON LETT	SIZING, INSTALLATION, PLUMBING CODE (TECH800-12 & 13) NON-CREDIT – 8 CONTACT HOUR(S) 8 contact hour(s) @ \$152.50/hour = \$1220.00 09/29/12 14-00-8004-31000-5270	\$1,220.00
DARRELL BOGER	MECHANICAL CODE VIOLATION, UNIFORM CODE (TECH800-14 & 15) NON-CREDIT - 8 CONTACT HOUR(S) 8 contact hour(s) @ \$132.81/hour = \$1062.50 09/29/12 14-00-8004-31000-5270	\$1,062.50
Robert Prewitt	KS Carry Concealed Handgun (CRMJ300-80) LEAD INSTRUCTOR 10 contact hour(s) @ \$30.00/hour = \$300.00 10/27/12 14-00-8033-31000-5270	\$ 300.00
Jerry Soldner	KS Carry Concealed Handgun (CRMJ300-80) LEGAL 3 contact hour(s) @ \$30.00/hour = \$90.00 10/27/12 14-00-8033-31000-5270	\$ 90.00
Jerry Soldner	KS Carry Concealed Handgun (CRMJ300-80) RANGE OFFICER 4 contact hour(s) @ \$30.00/hour = \$120.00 10/27/12 14-00-8033-31000-5270	\$ 120.00
Elizabeth Soza	EMPLOYER EXPECTATIONS & WORK ETHICS (PROF109-14) NON-CREDIT – 4 CONTACT HOUR(S) 4 contact hour(s) @ \$30.00/hour = \$120.00 10/22/12 14-00-8004-31000-5270	\$ 120.00

Tracy Lamb	CAN Refresher (ASAH101-3) NON-CREDIT 10 Contact hour(s) @ \$30.00/hour = \$300.00 10/12/12 -10/13/12 14-00-8001-31000-5270	\$ 300.00
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TOTAL NON-CREDIT FACULTY CONTRACT **\$3,212.50**

**GARDEN CITY COMMUNITY COLLEGE
SERVICE CONTRACTS FOR ADJUNCT FACULTY
(Presented to Board of Trustees for Approval 11/13/12)**

INSTRUCTOR	CLASS	AMOUNT
MARC BAXTER	STRING EMSEMBLE I (MUSC126-90) 3.015 FLC @ \$470.00 = \$1,417.05 08/22/12 – 12/20/12 11-00-0000-11033-5260	\$1,417.05
TIMOTHY ROUTON	APPLIED MUSIC: INSTRUMENTAL I (MUSC102-90) 3.015 FLC @ \$550.00 = \$1,658.25 08/22/12 – 12/20/12 11-00-0000-11033-5260	\$1,658.25
LALANI KASSELMAN	CERTIFIED NURSE AIDE LAB (HELR102L-SC) 1.12 CREDIT HOUR(S) @ \$500.00 = \$560.00 08/23/12 – 12/18/12 12-00-0000-12203-5220	\$ 560.00
MARY KNIEF	CERTIFIED NURSE AIDE LAB (HELR102L-SC) .88 CREDIT HOUR(S) @ \$500.00 = \$440.00 08/23/12 – 12/18/12 12-00-0000-12203-5220	\$ 440.00
VALERIE RAINMAN	ELEMENTARY SPANISH I (LANG1322-90) 5.00 CREDIT HOUR(S) @ \$500.00 = \$2,500.00 08/22/12 – 12/20/12 11-00-0000-11020-5260	\$2,500.00
TIMMEY MCCLURE	GANGS (CRIM210-90) 3.00 CREDIT HOUR(S) @ \$500.00 = \$1,500.00 08/22/12 – 12/12/12 12-00-0000-12240-5260	\$1,500.00
MARY KNIEF	CERTIFIED NURSE AIDE LAB (HELR102L-01) 2.0 CREDIT HOUR(S) @ \$500.00 = \$1,000.00 08/23/12 – 12/18/12 12-00-0000-12203-5260	\$1,000.00
MARY KNIEF	CERTIFIED NURSE AIDE LAB (HELR102L-01A) 2.00 CREDIT HOUR(S) @ \$500.00 = \$1,000.00 08/23/12 – 12/18/12 12-00-0000-12203-5260	\$1,000.00
TOTAL ADJUNCT SERVICE CONTRACT		\$10,075.30

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$20,000
- Revenues
- Expenses
- Cash in Bank

The budgets for FY12 remain pending until the annual financial audit is complete. Therefore, some expenses incurred in FY12, but not paid until after July 1, 2012, are reflected in this month's financials. Once the audit is complete, those entries will be closed and no longer reflected in the FY13 financial documents.

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) revenues, 3) expenses 4) and, cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$20,000 November 2012

Purchases over \$20,000 requiring bid sheet:

- Check #219142 to Dick Construction for \$20,622.44 for various invoices including partial payment for remodeling the administration conference room. The Board previously approved this project.

Payments over \$20,000 not requiring bid sheets

- Check #219347 to City of Garden City \$59,779.00 for utilities.
- Check #219437 to Commerce Bank for \$32,129.56 for monthly purchase card charges.
- Check #219602 to EduKan for \$75,485.00 for Fall 2012 tuition.
- Check #219612 to Great Western Dining for \$66,031.35 for various invoices.
- Check #219739 to Blue Cross and Blue Shield of Kansas for \$102,291.12 for November health insurance premiums.
- Check #219814 to FHEG-Broncbuster Bookstore for \$214,530.17 for Fall 2012 scholarship books.

Fiscal Year: 2013

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	0.00	0.00	7,230.00	7,230.00	100.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	4,352.81	12,612.95	95,224.00	82,611.05	86.75
DEPARTMENT: 11020 - HUMANITIES	0.00	1,945.87	2,066.67	24,001.00	21,934.33	91.39
DEPARTMENT: 11021 - ENGLISH	0.00	28,730.62	79,845.34	378,231.00	298,385.66	78.89
DEPARTMENT: 11022 - SPEECH	0.00	5,534.77	13,574.15	74,908.00	61,333.85	81.88
DEPARTMENT: 11023 - PHILOSOPHY	0.00	538.25	538.25	5,383.00	4,844.75	90.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	351.93	703.71	2,792.00	2,088.29	74.80
DEPARTMENT: 11025 - JOURNALISM	0.00	4,696.16	16,369.18	64,473.00	48,103.82	74.61
DEPARTMENT: 11026 - BROADCASTING	0.00	586.32	730.53	7,164.00	6,433.47	89.80
DEPARTMENT: 11030 - ART	0.00	12,376.29	43,900.57	152,591.00	108,690.43	71.23
DEPARTMENT: 11031 - DRAMA	0.00	7,658.06	22,124.53	80,964.00	58,839.47	72.67
DEPARTMENT: 11032 - VOCAL MUSIC	135.53	8,883.28	23,345.32	96,788.00	73,307.15	75.74
DEPARTMENT: 11033 - INST MUSIC	1,265.44	11,220.74	31,230.21	157,766.00	125,270.35	79.40
DEPARTMENT: 11040 - SCIENCE	3,671.48	39,319.22	113,493.66	488,615.00	371,449.86	76.02
DEPARTMENT: 11050 - MATH	0.00	32,285.76	86,013.09	372,164.00	286,150.91	76.89
DEPARTMENT: 11060 - SOCIAL SCIENCE	46.00	35,178.44	98,999.63	453,045.00	353,999.37	78.14
DEPARTMENT: 11070 - HEALTH & PHYSICAL	891.00	14,695.11	55,055.89	201,659.00	145,712.11	72.26
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	3,243.92	10,988.48	55,582.00	44,593.52	80.23
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	717.68	717.68	7,160.00	6,442.32	89.98
DEPARTMENT: 11081 - READING	0.00	5,778.18	15,581.68	57,330.00	41,748.32	72.82
DEPARTMENT: 11082 - ESL	0.00	6,153.86	17,043.41	70,174.00	53,130.59	75.71
DEPARTMENT: 11083 - COLLEGE SKILLS	4,392.00	5,202.99	6,467.69	30,648.00	19,788.31	64.57
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	400.00	700.00	5,000.00	4,300.00	86.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	7,481.39	2,996.10	101,734.65	353,000.00	243,783.96	69.06
DEPARTMENT: 12014 - FINNUP LAB	0.00	6,010.56	17,311.00	69,829.00	52,518.00	75.21
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	150.00-	1,000.00	1,150.00	115.00
DEPARTMENT: 12202 - EMT	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	4,239.90-	0.00	4,239.90	0.00
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	2,116.94-	0.00	2,116.94	0.00
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	2,038.63-	0.00	2,038.63	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	269.13	269.13	1,887.00	1,617.87	85.74
DEPARTMENT: 12260 - DRAFTING	0.00	538.25	538.25	0.00	538.25-	0.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 21100 - GRANT MANAGEMENT &	0.00	7,184.45	28,696.71	87,965.00	59,268.29	67.38
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	5,085.54	20,295.28	96,743.00	76,447.72	79.02
DEPARTMENT: 41000 - LIBRARY	3,805.66	14,564.95	56,392.33	181,869.00	121,671.01	66.90
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	7,503.42	20,865.63	82,909.00	62,043.37	74.83
DEPARTMENT: 42000 - DEAN OF LEARNING S	423.16	3,184.97	11,123.33	165,986.00	154,439.51	93.04
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	10,053.08	53,617.77	129,914.00	76,296.23	58.73
DEPARTMENT: 42002 - OUTREACH	0.00	1,407.02	25,939.11	81,479.00	55,539.89	68.16
DEPARTMENT: 42003 - FACULTY SENATE	53.27	1,759.15	4,883.57	24,935.00	19,998.16	80.20
DEPARTMENT: 42005 - DEAN OF TECHNICAL	185.06	4,056.65	15,314.88	124,505.00	109,005.06	87.55
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	3,038.87	11,976.52	0.00	11,976.52-	0.00
DEPARTMENT: 43000 - TRANSITION	0.00	3,357.22	13,382.00	40,598.00	27,216.00	67.04
DEPARTMENT: 50000 - DEAN OF STUDENT SE	153.72	15,979.40	60,532.12	192,964.00	132,278.16	68.55
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	28,935.00	28,935.00	100.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	0.00	11,907.00	11,907.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	11,944.22	49,211.08	149,199.00	99,987.92	67.02
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,559.89	16,013.81	40,615.00	24,601.19	60.57
DEPARTMENT: 50020 - FINANCIAL AID OFFI	50.00	21,422.76	80,050.28	323,383.00	243,282.72	75.23
DEPARTMENT: 50030 - ADMISSIONS	1,871.40	15,715.60	59,858.74	199,674.00	137,943.86	69.08

DEPARTMENT: 50040 - REGISTRAR'S OFFICE	25.00	10,991.00	44,402.86	142,423.00	97,995.14	68.81
DEPARTMENT: 50050 - STUDENT HEALTH SER	36.00	3,360.47	12,701.55	51,870.00	39,132.45	75.44
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	75.00	30,738.86	227,261.09	535,622.00	308,285.91	57.56
DEPARTMENT: 55001 - MEN'S BASKETBALL	9,626.25	15,766.59	44,996.84	109,425.00	54,801.91	50.08
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	8,083.80	16,583.09	41,972.88	98,822.00	48,765.32	49.35
DEPARTMENT: 55003 - MEN'S TRACK	0.00	3,905.54	14,239.97	43,189.00	28,949.03	67.03
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	3,402.84	13,420.89	41,699.00	28,278.11	67.81
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	1,195.00	7,121.14	21,975.43	89,796.00	66,625.57	74.20
DEPARTMENT: 55006 - FOOTBALL	0.00	28,391.97	134,984.07	335,335.00	200,350.93	59.75
DEPARTMENT: 55007 - BASEBALL	0.00	23,149.68	46,515.46	106,147.00	59,631.54	56.18
DEPARTMENT: 55008 - VOLLEYBALL	0.00	6,360.68	28,648.32	56,956.00	28,307.68	49.70
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	6,265.65	24,094.92	51,321.00	27,226.08	53.05
DEPARTMENT: 55012 - CHEERLEADING	0.00	4,315.18	10,448.89	24,687.00	14,238.11	57.67
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	3,029.46	19,961.00	16,931.54	84.82
DEPARTMENT: 55014 - RODEO TEAM	6.80	19,795.75	47,366.90	123,135.00	75,761.30	61.53
DEPARTMENT: 55015 - MEN'S GOLF	77.50	4,512.00	21,522.84	40,434.00	18,833.66	46.58
DEPARTMENT: 55019 - ATHLETIC TRAINING	1,428.45	10,673.95	49,887.34	125,578.00	74,262.21	59.14
DEPARTMENT: 55020 - ---	0.00	0.00	1,500.00	0.00	1,500.00-	0.00
DEPARTMENT: 61000 - PRESIDENT	2,690.00	25,241.77	100,414.53	411,228.00	308,123.47	74.93
DEPARTMENT: 61001 - BOARD OF TRUSTEES	517.22	140.49	5,493.84	24,840.00	18,828.94	75.80
DEPARTMENT: 61005 - ATTORNEY	0.00	3,262.00	9,086.00	20,250.00	11,164.00	55.13
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	7,931.20	53,350.60	219,921.19	1,227,234.00	999,381.61	81.43
DEPARTMENT: 62010 - HUMAN RESOURCES	45.74	9,927.91	51,419.64	136,239.00	84,773.62	62.22
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,328.74	16,715.66	62,906.00	46,190.34	73.43
DEPARTMENT: 62050 - ONE-TIME PURCHASES	45,692.46	31,041.02	18,213.39	600,000.00	536,094.15	89.35
DEPARTMENT: 63000 - INFORMATION SERVIC	3,737.38	7,222.39	76,195.94	116,575.00	36,641.68	31.43
DEPARTMENT: 64000 - INFORMATION TECHN	11,165.45	36,023.12	254,519.32	738,097.00	472,412.23	64.00
DEPARTMENT: 65000 - CENTRAL SERVICES	8,692.61	11,971.58	50,597.71	139,142.00	79,851.68	57.39
DEPARTMENT: 66000 - MARKETING	2,375.00	11,713.99	33,211.38	144,875.00	109,288.62	75.44
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	4,700.52	19,177.42	47,406.08	192,946.00	140,839.40	72.99
DEPARTMENT: 71000 - BUILDINGS	26,272.78	40,779.32	116,771.25	339,976.00	196,931.97	57.93
DEPARTMENT: 71009 - RENTAL PROPERTY MA	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	5,780.55	29,462.56	129,455.06	440,437.00	305,201.39	69.30
DEPARTMENT: 73000 - GROUNDS	8,135.30	13,845.10	57,682.39	180,627.00	114,809.31	63.56
DEPARTMENT: 73001 - ATHLETIC FIELDS	1,411.25	4,397.33	24,893.33	35,345.00	9,040.42	25.58
DEPARTMENT: 74000 - VEHICLES	5,983.93	32,934.47	188,062.76	358,276.00	164,229.31	45.84
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	12,431.74	44,386.12	151,040.00	106,653.88	70.61
DEPARTMENT: 76000 - INSURANCE	0.00	9,084.43	123,292.67	320,954.00	197,661.33	61.59
DEPARTMENT: 77000 - UTILITIES	201.44	63,010.68	156,921.73	705,300.00	548,176.83	77.72
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	96,577.72	96,339.35	62,000.00	34,339.35-	55.38-
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	50.00	1,245.00	9,020.00	7,775.00	86.20
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	50.00	11,950.00	33,087.00	21,137.00	63.88
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	3,003.00	3,000.00	3.00-	0.09-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	6,520.00	79,570.00	156,575.00	77,005.00	49.18
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	1,700.00	32,650.00	49,938.00	17,288.00	34.62
DEPARTMENT: 94000 - STUDENT CENTER	1,332.76	2,486.62	18,001.92	44,267.00	24,932.32	56.32
DEPARTMENT: 98001 - CHILD CARE	0.00	3,684.00	18,420.00	30,000.00	11,580.00	38.60

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FUND: 11 - GENERAL

181,644.50 1,096,230.88 4,066,372.31 14,009,762.00 9,761,745.19 69.68

Fiscal Year: 2013

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	3,799.16	9,957.67	50,074.00	40,116.33	80.11
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	6,653.33	19,756.95	82,496.00	62,739.05	76.05
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	5,723.93	15,386.23	82,271.00	66,884.77	81.30
DEPARTMENT: 12200 - ADN PROGRAM	400.00	19,077.74	61,716.00	412,755.00	350,639.00	84.95
DEPARTMENT: 12201 - LPN PROGRAM	953.38	15,449.88	60,749.12	209,386.00	147,683.50	70.53
DEPARTMENT: 12202 - EMT	167.71	11,574.97	45,626.07	193,102.00	147,308.22	76.29
DEPARTMENT: 12203 - ALLIED HEALTH	3,567.50	19,838.58	58,445.25	248,150.00	186,137.25	75.01
DEPARTMENT: 12210 - AGRICULTURE	0.00	3,878.72	13,204.30	61,190.00	47,985.70	78.42
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	10,294.16	34,152.86	133,560.00	99,407.14	74.43
DEPARTMENT: 12220 - JOHN DEERE AG TECH	616.74	16,136.42	62,206.95	191,654.00	128,830.31	67.22
DEPARTMENT: 12230 - AUTO MECHANICS	417.34	9,127.08	17,824.87	60,603.00	42,360.79	69.90
DEPARTMENT: 12240 - CRIMINAL JUSTICE	8,281.57	18,743.79	43,348.27	185,423.00	133,793.16	72.16
DEPARTMENT: 12241 - FIRE SCIENCE	3,850.00	6,990.31	17,171.36	114,018.00	92,996.64	81.56
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,877.54	31,582.36	136,203.00	104,620.64	76.81
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	2,751.00	2,751.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	9,322.86	28,010.87	112,935.86	369,269.00	247,010.28	66.89
DEPARTMENT: 12271 - AUTOMATION ELECTRI	320.00	165.00	3,079.15	19,165.00	15,765.85	82.26
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	11,596.23	34,389.14	93,318.00	58,928.86	63.15
DEPARTMENT: 12273 - WELDING	1,000.00	18,275.31	53,971.62	157,955.00	102,983.38	65.20
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	8,178.33	31,517.19	79,309.00	47,791.81	60.26
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	46,720.00	46,720.00	100.00
FUND: 12 - PTE FUND	28,897.10	224,391.35	727,021.22	2,929,372.00	2,173,453.68	74.20

Fiscal Year: 2013

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,942.00	5,950.62	16,891.55	156,260.00	137,426.45	87.95
DEPARTMENT: 55006 - FOOTBALL	300.00	0.00	164.70	3,566.00	3,101.30	86.97
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	470.00	858.50	2,400.00	1,541.50	64.23
DEPARTMENT: 31000 - COMMUNITY SERVICE	843.00	0.00	2,623.94	4,000.00	533.06	13.33
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,167.86	6,105.46	12,000.00	5,894.54	49.12
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	480.00	2,500.00	2,020.00	80.80
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	0.00	5,500.00	5,500.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	180.00	1,490.22	3,320.27	32,450.00	28,949.73	89.21
DEPARTMENT: 55007 - BASEBALL	0.00	437.09	9,142.74	20,000.00	10,857.26	54.29
DEPARTMENT: 11031 - DRAMA	0.00	0.00	225.00	409.39	184.39	45.04
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	1,563.15	0.00	1,563.15	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	3,195.75	40,000.00	36,804.25	92.01
DEPARTMENT: 00000 - GENERAL	208.00	2,523.97	3,303.92	6,705.52	3,193.60	47.63
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	107.01	107.01	500.00	392.99	78.60
FUND: 14 - ADULT SUPPLEMENTARY ED	3,473.00	13,146.77	47,981.99	286,290.91	234,835.92	82.03

Fiscal Year: 2013

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	70.86	444.48	1,279.37	9,000.00	7,649.77	85.00
DEPARTMENT: 94000 - STUDENT CENTER	1,100.00	45,374.27	37,353.65	180,000.00	141,546.35	78.64
DEPARTMENT: 95000 - STUDENT HOUSING	35,149.56	108,467.63	308,866.69	1,417,200.00	1,073,183.75	75.73
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	174.35-	5,000.00	5,174.35	103.49
DEPARTMENT: 98000 - COSMETOLOGY	1,079.83	4,363.58	48,964.71	138,955.00	88,910.46	63.99
DEPARTMENT: 98001 - CHILD CARE	0.00	0.00	39.95	0.00	39.95-	0.00
FUND: 16 - AUXILIARY ENTITIES	37,400.25	158,649.96	396,330.02	1,750,155.00	1,316,424.73	75.22

Fiscal Year: 2013

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	440.00	0.00	440.00-	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	5,580.00	5,580.00	16,824.00	11,244.00	66.83
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	13,835.49	49,886.88	5,274.00	44,612.88-	845.89-
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	10,972.87	0.00	10,972.87-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	2,859.11	2,859.11	2,978.11	119.00	4.00
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	469.96	3,258.27	3,258.27	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	5,674.35	39,054.47	33,380.12	85.47
DEPARTMENT: 50000 - DEAN OF STUDENT SE	21,275.15	13,168.54	173,631.10	230,772.67	35,866.42	15.54
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	4,300.00	9,488.06	39,390.81	41,758.71	1,932.10-	4.62-
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	290,000.00	290,000.00	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	377,339.15	7,239.20	193,093.49	1,097,508.46	527,075.82	48.02
DEPARTMENT: 71000 - BUILDINGS	1,151.20	0.00	198.85-	379,923.75	378,971.40	99.75
DEPARTMENT: 14010 - AO-K	672.00	370.00	370.00	10,000.00	8,958.00	89.58
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	451.80	0.00	451.80-	0.00
DEPARTMENT: 11040 - SCIENCE	3,398.22	0.00	9,903.92	12,975.40	326.74-	2.51-
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	495.00-	0.00	495.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	728.32	857.30	8,439.90	43,245.32	34,077.10	78.80
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	896.00	4,630.64	16,188.07	77,240.77	60,156.70	77.88
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	72,000.00	72,000.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	28,935.00-	28,935.00-	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	1,420.00	19,382.07	36,665.98	304,217.00	266,131.02	87.48
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	11,907.00-	11,907.00-	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	17,331.98	17,331.98	250,041.00	232,709.02	93.07
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,531.23	7,570.25	0.00	7,570.25-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	87.98	15,570.62	72,754.51	266,957.00	194,114.51	72.71
DEPARTMENT: 11040 - SCIENCE	0.00	1,650.35	1,650.35	37,315.00	35,664.65	95.58
DEPARTMENT: 31000 - COMMUNITY SERVICE	175.31	1,652.52	4,473.89	51,150.00	46,500.80	90.91
DEPARTMENT: 42005 - DEAN OF TECHNICAL	24,856.00	5,609.79	24,975.62	117,927.00	68,095.38	57.74
DEPARTMENT: 42000 - DEAN OF LEARNING S	32.76	12,615.97	45,053.56	176,330.00	131,243.68	74.43
DEPARTMENT: 31000 - COMMUNITY SERVICE	419.44	11,773.15	31,944.31	108,626.00	76,262.25	70.21
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,603.00	5,603.00	10,000.00	4,397.00	43.97
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	258.75	0.00	258.75-	0.00
FUND: 22 - RESTRICTED GRANTS	436,751.53	152,218.98	1,057,728.92	3,604,534.93	2,110,054.48	58.54

Fiscal Year: 2013

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	431.50	255.00	527.10	7,970.00	7,011.40	87.97
DEPARTMENT: 50000 - DEAN OF STUDENT SE	641.94	0.00	36.00	0.00	677.94-	0.00
=====	=====	=====	=====	=====	=====	=====
FUND: 23 - OTHER RESTRICTED FUNDS	1,073.44	255.00	563.10	7,970.00	6,333.46	79.47

Fiscal Year: 2013

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	76.49	305.60	950.00	644.40	67.83
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	391.10	4,500.00	4,108.90	91.31
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	256.10	702.88	20,429.58	19,726.70	96.56
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	461.96-	0.00	461.96	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	26.30	24,314.34	119,938.83	299,570.32	179,605.19	59.95
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	336.40	479.90	6,000.00	5,520.10	92.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	115.53	3,128.89	12,752.80	47,282.72	34,414.39	72.78
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	208.16	2,488.56	2,280.40	91.64
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	4,801.48	19,610.78	56,950.00	37,339.22	65.56
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	32,500.00-	32,500.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	790.53	18,424.90	39,955.01	232,500.00	191,754.46	82.48
=====	=====	=====	=====	=====	=====	=====
FUND: 24 - ADULT EDUCATION	932.36	51,338.60	193,883.10	638,171.18	443,355.72	69.47

Fiscal Year: 2013

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	0.00	4,865.00	87,245.74	489,104.00	401,858.26	82.16
=====	=====	=====	=====	=====	=====	=====
FUND: 61 - CAPITAL OUTLAY	0.00	4,865.00	87,245.74	489,104.00	401,858.26	82.16

Fiscal Year: 2013

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	15,587.26	20,513.14	69,137.79	306,955.01	222,229.96	72.40
DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,470.63	8,574.77	0.00	8,574.77-	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	1,565.90	271.67	383.95	41,000.00	39,050.15	95.24
DEPARTMENT: 99002 - STUDENT MAGAZINE	3,153.48	0.00	3,100.00-	30,000.00	29,946.52	99.82
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	5,812.73	16,298.61	10,485.88	64.34
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	20,306.64	22,255.44	80,809.24	394,253.62	293,137.74	74.35

Fiscal Year: 2013

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	900.00	10,400.00	0.00	10,400.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	5,150.00	0.00	5,150.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	50.00-	4,150.00	0.00	4,150.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	4,400.00	0.00	4,400.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	1,100.00	4,250.00	0.00	4,250.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	3,500.00	44,900.00	0.00	44,900.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	7,400.00	0.00	7,400.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	1,100.00	0.00	1,100.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	1,550.00	9,300.00	0.00	9,300.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	1,000.00	7,400.00	0.00	7,400.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	1,050.00	0.00	1,050.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	1,100.00	9,900.00	0.00	9,900.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	13,050.00	0.00	13,050.00-	0.00
DEPARTMENT: 55020 - ---	0.00	1,050.00	3,100.00	0.00	3,100.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	2,550.00	5,700.00	0.00	5,700.00-	0.00
DEPARTMENT: 11030 - ART	0.00	1,900.00	5,050.00	0.00	5,050.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,600.00	0.00	3,600.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	2,525.00	10,150.00	0.00	10,150.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	1,250.00	2,775.00	0.00	2,775.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	1,100.00	5,500.00	0.00	5,500.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	3,570.00	12,720.00	0.00	12,720.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	23,045.00	171,045.00	0.00	171,045.00-	0.00

Fiscal Year: 2013

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	82,494.84	122,524.79	0.00	122,524.79-	0.00
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	82,494.84	122,524.79	0.00	122,524.79-	0.00

Fiscal Year: 2013

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	4,650.00-	861,720.00-	1,200,000.00-	338,280.00-	28.19
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	0.00	6,988.00-	0.00	6,988.00	0.00
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	5,740.00-	107,165.00-	65,000.00-	42,165.00	64.86-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	635.00-	30,353.00-	50,000.00-	19,647.00-	39.29
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	216.00-	40,698.00-	50,000.00-	9,302.00-	18.60
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	2,502.00-	164,403.00-	200,000.00-	35,597.00-	17.80
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	108.00-	20,349.00-	20,000.00-	349.00	1.74-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	123.10	1,413.03-	35,000.00	36,413.03	104.04
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	1,350.00-	13,479.00-	17,000.00-	3,521.00-	20.71
11-00-0000-00000-4014 TUITION BORDER STA	0.00	6,500.00-	103,610.00-	240,000.00-	136,390.00-	56.83
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,300.00-	2,015.00-	0.00	2,015.00	0.00
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	25,000.00-	25,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	400.00-	4,750.00-	12,000.00-	7,250.00-	60.42
11-00-0000-00000-4512 VENDING MACHINES :	0.00	1,003.11-	2,740.07-	12,000.00-	9,259.93-	77.17
11-00-0000-00000-4515 CHILD CARE FEES :	0.00	605.00-	7,255.00-	0.00	7,255.00	0.00
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	845,688.00-	1,873,661.00-	1,027,973.00-	54.86
11-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	0.00	1.00-	1.00-	100.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	109.69	109.69	9,820,000.00-	9,820,109.69-	100.00
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	63,516.56-	343,040.69-	656,879.00-	313,838.31-	47.78
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	802.33-	3,747.90-	8,867.00-	5,119.10-	57.73
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	16,402.32-	48,056.89-	149,085.00-	101,028.11-	67.77
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	122,038.00-	122,038.00-	100.00
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	5,043.92-	8,766.00-	3,722.08-	42.46
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	543.49-	21,993.00-	21,449.51-	97.53
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	176,358.41-	124,084.00-	52,274.41	42.12-
11-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	0.00	2,868.00-	2,868.00-	100.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	1,443.01-	5,168.93-	55,000.00-	49,831.07-	90.60
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	1,383.33-	69,163.95-	110,000.00-	40,836.05-	37.12
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	724.99-	2,841.64-	35,000.00-	32,158.36-	91.88
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,050.00-	4,799.41-	15,000.00-	10,200.59-	68.00
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	934,980.00-	934,980.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	150,000.00-	150,000.00-	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	110,098.86-	2,871,281.64-	14,075,262.00-	11,203,980.36-	79.60
=====						
12-00-0000-00000-4001 TUITION IN STATE :	0.00	0.00	0.00	550,000.00-	550,000.00-	100.00
12-00-0000-00000-4004 TUITION OUT OF STA	0.00	0.00	0.00	65,000.00-	65,000.00-	100.00
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	45,660.00-	223,304.00-	370,000.00-	146,696.00-	39.65
12-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	0.00	5,000.00-	5,000.00-	100.00
12-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	0.00	0.00	136,000.00-	136,000.00-	100.00
12-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	0.00	0.00	9,000.00-	9,000.00-	100.00
12-00-0000-00000-4011 MISC STUDENT BILL	0.00	0.00	0.00	10,000.00	10,000.00	100.00
12-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	0.00	8,000.00-	8,000.00-	100.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	65.00-	2,080.00-	0.00	2,080.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	489,089.00-	795,892.00-	306,803.00-	38.55
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	934,980.00-	934,980.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	45,725.00-	714,473.00-	2,863,872.00-	2,149,399.00-	75.05
=====						
61-00-0000-00000-4103 TAX CREDIT DONATIO	0.00	0.00	3,000.00-	347,000.00-	344,000.00-	99.14

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	5.99	5.99	497,565.00-	497,570.99-	100.00
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	3,580.66-	19,338.35-	34,573.00-	15,234.65-	44.07
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	45.23-	211.28-	443.00-	231.72-	52.31
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	906.89-	2,667.36-	10,515.00-	7,847.64-	74.63
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	284.33-	6,423.00-	6,138.67-	95.57
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	30.12-	1,158.00-	1,127.88-	97.40
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	9,750.88-	7,400.00-	2,350.88	31.76-
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	415,973.00	415,973.00	100.00
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	4,526.79-	35,276.33-	489,104.00-	453,827.67-	92.79
=====						
Totals for BUDGET.OFFICER: Unassigned	0.00	160,350.65-	3,621,030.97-	17,428,238.00-	13,807,207.03-	79.22

Garden City Community College
10/31/2012

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 317,693.93	0.0000%
State Municipal Invest. Pool	\$ 21,412.93	0.0300%
FNB of Garden City - Money Market	\$ 10,725.37	0.0500%
Commerce Bank - Money Market	\$ 237,375.09	0.2000%
Landmark National Bank	\$ 437,077.42	0.1400%
	<u>\$ 1,024,284.74</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.6900%	11/7/2011	11/7/2012
First National Bank of Garden City	CD	\$ 1,000,139.72	0.3000%	6/14/2012	12/13/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.6900%	12/15/2011	12/15/2012
Commerce Bank	CD	\$ 1,000,000.00	0.4200%	2/24/2012	2/24/2013
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.4900%	9/17/2012	3/17/2013
Commerce Bank	CD	\$ 1,000,000.00	0.3700%	8/29/2012	5/29/2013
First National Bank of Garden City	CD	\$ 1,000,186.32	0.4000%	6/14/2012	6/13/2013
Commerce Bank	CD	\$ 1,000,000.00	0.4300%	8/29/2012	8/29/2013
		<u>\$ 8,000,326.04</u>			

Total	<u><u>\$ 9,024,610.78</u></u>
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Agenda No: II-D-1

Date: November 13, 2012

Topic: Fire Alarm Installation – Saffell Library & Perryman Athletic Complex

Presenter: Dr. Herbert J. Swender

Background Information:

Purchase of fire alarm equipment for the Saffell Library and Perryman Athletic Complex was approved by the Board at the October board meeting. These fire alarm systems are scheduled to be replaced during the Winter break.

An RFP was advertised requesting bids and a notice was also placed in The Garden City Telegram. Four companies provided price quotes. Caro’s Electric, LLC provided the best bid and is the recommended vendor of choice. The Director of Physical Plant is familiar with the owner of the company and is confident they have the expertise and manpower to complete the job as specified.

Budget Information:

\$25,400 from the college’s General Fund.

Recommended Board Action:

Approve the proposal received from Caro’s Electric, LLC, Garden City, Kansas for \$25,400 to install fire alarm equipment.

Board Action Taken: _____ **Approved** _____ **Disapproved**
 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Garden City Community College
801 Campus Drive
Garden City, Kansas 67846

BID TABULATION FORM

FIRE ALARM REPLACEMENT
Dennis Perryman Athletic Complex
Thomas Saffell Library

October 29, 2012

VENDOR	BASE BID AMOUNT
Building Controls and Services, Inc. 1730 E. Douglas Wichita, KS 67214	\$38,971
Caro's Electric LLC 1804 Buffalo Jones Ave Garden City, KS 67846	\$25,400
Electrical Solutions Co. P. O. Box 532 Garden City, KS 67846	\$46,500
3 G Electric 905 W Mary St. Garden City, KS 67846	\$47,300

Agenda No: II D-2

Date: November 13, 2012

Topic: Floor Covering Replacement

Presenter: Dr. Herbert J. Swender

Background Information:

The carpet and tile in the Comprehensive Learning Center (CLC) and surrounding offices in the Saffell Library has become worn and outdated. Existing floor covering needs be removed and carpet tiles installed as part of annual maintenance.

An RFP was advertised and a notice was also placed in the Garden City Telegram. A pre-bid meeting was held to review the scope of work for interested bidders. The only vendor showing interest and submitting a bid was J & M Paint & Decorating Center of Garden City. J & M Paint has provided products and performed work on the college campus on numerous occasions at a competitive price.

Budget Information:

\$25,920 from the Capital Outlay Fund

Recommended Board Action:

Approve removal, purchase and installation of floor covering in the Saffell Library from J & M Paint and Decorating Center for \$25,920.00

Board Action Taken: ___ **Approved** ___ **Disapproved**
 ___ **Ayes** ___ **Nays** ___ **No Action**

Board Member Notes:

Agenda No: II-D-3

Date: November 13, 2012

Topic: Computer and Monitors purchase

Presenter: Dr. Herbert J. Swender

Background Information:

The IT Department established a 5-year rotation plan to replace nearly 700 computers and laptops which currently serve GCCC. Fifty units are requested: 25 units to replace computers in the Finnup Lab and 25 units to establish a new student computer lab in the Academic Building for classroom usage.

An RFP was advertised and a notice was also placed in the Garden City Telegram requesting interested vendors to submit bids. Five companies responded and provided price quotes. One local business submitted a proposal which exceeded the 10% local consideration.

CDW-Government provided the best bid and is the recommended vendor of choice. The college has previous experience with CDW-G who has proven to provide reliable delivery and service.

Budget Information:

Total purchase \$43,675

However, funds from the Finnup and the Mary Jo Williams Grants may become available to assist the college with funding of these units.

Recommended Board Action:

Board authorizes administration to purchase 50 computers units with monitors from CDW-Government at a total cost of \$43,675.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College
801 Campus Drive
Garden City, Kansas 67846

BID TABULATION FORM
50 Hewlett-Packard Computers
50 Acer Monitors

October 29, 2012

VENDOR	BASE BID AMOUNT
CDW-G 230 North Milwaukee Ave Vernon Hills, IL 60061	\$43,675.00
Frank's Computer Shop 1516 Harding Ave Garden City, KS 67846	\$76,498.00
Midwest Technology Connection 410 W. 5 th St. Kansas City, MO 64105	\$63,696.00
Softchoice 314 W Superior Chicago, IL 60610	\$62,616.00
Zones 1102 15 th St., SW Ste 102 Auburn, WA 98001	\$64,605.00

Agenda No: II-D-4

Date: November 13, 2012

Topic: 2012-2013 Advertising Contract, Garden City Telegram

Presenter: Dr. Herbert J. Swender

Background Information:

The Telegram has agreed to continue for a third year no rate increase to the annual contract.

Budget Information:

General Fund
\$40,000

Recommended Board Action:

Accept the proposed advertising contract for \$40,000 with The Garden City Telegram for 2012-2013.

Board Action Taken: _____ **Approved** _____ **Disapproved**
 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

The Garden City Telegram

310 N. 7th Street
 PO Box 958
 Garden City, KS 67846
 PH 620-275-8500
 FX 866-757-6842

DOLLAR VOLUME: Advertiser agrees on the placement of a total advertising dollar volume of \$ \$40,000 for local retail display rate of \$8.66 and \$6.72 for classified retail rate during the period of October 1, 2012 to September 30, 2013. This dollar volume is discounted by *The Garden City Telegram* in consideration of the advertiser placing the minimum amount of advertising dollar specified above during the designated time period. If the full dollar commitment for the period is not met, the advertiser agrees to reimburse *The Garden City Telegram* for the difference between the committed amount and the actual dollar volume. Dollar volume commitment would include all advertising revenue – ROP, pre-print, color, classified, online advertising, all job printing, inserts and related business included. Discount applies to ROP lineage only.

COLOR: Advertiser agrees to purchase color for a minimum of 0 times per year. Discount applies to color charge only. Color may be purchased in any of the following combinations during the length of the contract to qualify for discount. .

	13 times – 10% discount	26 times – 25% discount
4.	39 times – 40% discount	5. 52 times – 50% discount

BANNERS: Premium Advertising Space is available on a limited basis on the following sections of The Garden City Telegram: Front Page A1 & Sports (Monday – Saturday), Southwest Life B1, Business Page D8 (Saturday).

Front Page A1 Banner		Sports Banner, Southwest Life Banner, Business Page Banner	
6x1”	\$120.00 per day* includes full color	6x1”	\$79.00 per day* includes full color
6x1.5”	\$178.00 per day* includes full color	6x1.5”	\$167.00 per day* includes full color
6x2”	\$238.00 per day* includes full color	6x2”	\$224.00 per day* includes full color

**5% discount given to advertisers who agree to run multiple days.*

ONLINE BANNERS ON GCTELEGRAM.COM:

Advertiser agrees to place an exclusive banner on the home page of GCTelegram.com for \$150 per month. Advertiser agrees to place an exclusive banner on the inside pages of GCTelegram.com for \$150 per month. Both banners will be contracted for a 12 month period.

PRE-PRINT INSERTS: Advertiser agrees to place 0 inserts on one of the following programs.

Single publication:	3% discount	<i>Telegram – 7400 or Bargains Plus – 10,000 or La Semana – 3000.</i>
Two publications:	7% discount	<i>Telegram & Bargains Plus – 17,400 or Telegram & La Semana – 10,400.</i>
Total Market Coverage:	13% discount	<i>Telegram, Bargains Plus & La Semana – 20,400</i>

If advertiser does not fulfill the contract as agreed upon, The Garden City Telegram will charge the advertiser the applicable frequency rate. For all other terms and conditions governing this contract, see the current retail and classified advertising rate card.

Garden City Community College

Print Advertiser Name The Garden City Telegram Advertising Representative

Corporate Officer Date The Garden City Telegram Publisher Date

Address 801 Campus Drive, Garden City, KS 67846 Account #

New Contract X Renewal Contract Contract Change

This contract incorporates the attached State of Kansas Contractual Provisions Attachment. DA-169

Agenda No: III

Date: November 13, 2012

Topic: Resolution 2012-04

Presenter: Dr. Herbert J. Swender

Background Information:

The college has levied one mill for capital outlay since 1972. The levy is assessed for a period not to exceed five years. Per state of Kansas requirement, the college's board is required to take formal action to extend the Capital Outlay mill levy and publish for three consecutive weeks in our local newspaper.

Budget Information:

Projected annual Capital Outlay revenues:
\$497,000

Recommended Board Action:

Approval of Resolution 2012-04 as presented.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

RESOLUTION NO. 2012-04

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS, DELCARING ITS INTENTION TO MAKE AN ANNUAL TAX LEVY FOR A CAPITAL OUTLAY FUND.

WHEREAS, the Board of Trustees (the "Trustees") of the Garden City Community College, Finney County, Kansas (the "Community College"), is authorized by K.S.A. 71-501 to make an annual tax levy of not to exceed Two mills, for a period of not to exceed Five years, upon all taxable tangible property within the Community College District for the purpose of construction, reconstruction, repair, remodeling, additions to, furnishing and equipping of community college buildings, architectural expenses incidental thereto, and the acquisition of real property for use as building sites or for educational programs; and

WHEREAS, the Trustees of the Community College have heretofore in 1972, adopted a Resolution Creating a Special Building Fund from an annual tax levy; and thereafter in 1977, 1982, 1987, 1992, 1997, 2002 and 2007 adopted Resolutions continuing such annual tax levy in accordance with K.S.A. 71-501(c); and

WHEREAS, the Trustees of the Community College have certified to the County Clerk the last annual tax levy authorized under the current Capital Outlay authorization; and

WHEREAS, as provided by K. S. A. 71-501(c), the Trustees hereby declare it to be necessary and advisable and in the best interests of the Community College, to renew its authority to make a like annual tax levy in the amount, upon the conditions, and in the manner as hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE:

SECTION 1. That the Trustees of the Community College be authorized to make an annual tax levy for a period not to exceed Five years in an amount not to exceed One mill upon all taxable tangible property within the Community College District; that the proceeds from such annual Capital Outlay tax levy shall be collected and paid into the Community College's Capital Outlay Fund, and shall be used for the construction, reconstruction, repair, remodeling, additions to, furnishing and equipping of community college buildings, architectural expenses incidental thereto, and the acquisition of real property for use as building sites or for educational programs.

SECTION 2. That this Resolution shall be published once each week for 3 consecutive weeks in *The Garden City Telegram*, a newspaper of general circulation in the Community College District as required by K.S.A. 79-501; and that said annual tax levy shall be made as aforesaid unless a sufficient petition in opposition, signed by not less than 5% of the qualified electors of the Community College District, is filed with the County Election Officer of Finney County, Kansas, within 60 days following the last publication of this Resolution.

SECTION 3. That in the event a sufficient petition in opposition is filed, the Trustees shall cause the question of such additional annual tax levy to be submitted to the voters of the Community College District at an election called for that purpose as provided by law; provided, however, that if no sufficient petition in opposition is so filed, then immediately upon expiration of said 60 day period, the Clerk of the Board of Trustees shall certify a copy of this Resolution to the County Clerk of Finney County, Kansas, and to the County Clerk of each and every county in which any part of the Community College District shall then lie.

ADOPTED by the Board of Trustees of the Garden City Community College, Finney County, Kansas, on November 13, 2012.

GARDEN CITY COMMUNITY COLLEGE
FINNEY COUNTY, KANSAS

(Seal)

By: _____
Chair

ATTEST:

Clerk/Secretary

Incidental Information November 2012

Steve Quakenbush, Executive Director of Public Relations

The campus responded quickly, with professionalism and compassion, after the death of GCCC student Phil Cook, a Broncbuster baseball player from Aurora, Colo., who lost his life in a highway collision the night of Oct. 26. Members of the counseling staff, coaching staff, residential life staff and others from the Student Services Division met with the student's teammates and others during the weekend of the accident. Counseling personnel remained available afterward to assist anyone in need of help in dealing with the loss. Accompanied by Ryan Ruda, vice president for student services, they also went to each of the student's classes to offer help during the week after the accident.

GCCC is hosting Exploration Day from 9 a.m. to 12:30 p.m. Nov. 14, offering hundreds of area high school students the opportunity to gain hands-on experience across the campus in a series of career fields, including Automotive Technology, Agriculture and Animal Science, Cosmetology, Criminal Justice, Fire Science, Industrial Maintenance, John Deere Technology, Nursing, Emergency Medical Services Technology, Welding, Athletic Training, Business and Computer Science, Journalism, Education and Sociology. The day, which will begin and conclude at the Dennis Perryman Athletic Complex, will include tours, lunch and opportunity sessions in most campus buildings.

Spring semester enrollment is scheduled to open to currently-enrolled students on Nov. 26, when GCCC re-opens after Thanksgiving Break. Registration for new students will begin Dec. 3. The break is slated for Nov. 19-23, with classes, offices and most other facilities closed.

The Emporia State University Art Faculty Exhibition is under way through Dec. 1 in Mercer Gallery, with viewing hours of 11 a.m.-4 p.m. weekdays and 10 a.m.-2 p.m. Saturdays, except Nov. 19-23 during the Thanksgiving Break. The exhibition opened with a public reception Oct. 26 and it features two-dimensional and three-dimensional creations by nearly a dozen ESU art professors who work in glass, painting, sculpture, engraving, printmaking, photography, drawing and mixed media.

Students who arrive in college with the need to take a developmental reading course can now count on a shorter path to success at GCCC, through an eight-week College Reading course offered by Michelle Branton, full-time reading instructor. The course is required of full-time degree seeking students whose COMPASS test scores range from 46-80, but until now it has been available only over a full, 16-week semester. Among high school graduates entering GCCC, approximately 51 percent need to complete at least one developmental reading course. The accelerated, hybrid course now being offered helps students meet the requirement in a faster and more efficient time frame.

The GCCC-based Kansas Small Business Development Center offered a free Steps to Startup workshop Nov. 7 for individuals interested in starting small businesses. The session was the last in a series conducted throughout 2012 in cooperation with the U.S. Small Business Administration and Kansas Department of Commerce.

GCCC hosted a campus and community Veteran's Day presentation at 10:30 a.m. Nov. 9 in the auditorium of the Pauline Joyce Fine Arts Building, featuring Dr. Daryl S. Paulson, decorated U.S. Marine Corps veteran and author of "Walking the Point." The program was sponsored by the GCCC Student Government Association and the Brookover Lecture Series.

GCCC participated Nov. 10 in the 2012 Garden City Veteran's and Patriot's Parade, with faculty and staff members riding and ringing the trailer-mounted GCCC Victory Bell. Burtis Motor Company provided a pickup to tow the trailer, and the procession marked the 86th consecutive community parade in

which the college bell has appeared. While GCCC was founded in 1919, the 24-inch diameter, 300-pound victory bell was cast in 1901 and was originally the bell for Garfield Elementary School.

Dwa Tho, case manager and Burmese translator for the GCCC Adult Learning Center, recently appeared on the weekly page one “Neighbors” feature in the Garden City Telegram, recognizing his service at the Access and Opportunity Center and the successful attainment of his American citizenship. He graduated with his associate degree in May, when he was named one of the GCCC Outstanding Students for 2012, and he is scheduled to be sworn in during a U.S. naturalization ceremony Nov. 16 in Wichita.

The Garden City Community College Criminal Justice Competition Team earned seven trophies recently at the American Criminal Justice Association Region III Conference and Competition in Warrensburg, Mo., and GCCC was selected to host the competition and gathering in 2013. With contenders on hand from colleges and universities in Missouri, Kansas and Nebraska, GCCC won first place in the category of Crime Scene Investigation, lower division; second in Female Physical Agility, lower division; second in Firearms Team, professional division; third in Firearms Individual, professional division; third in ACJA Knowledge, professional division; first in Juvenile Justice and third in Corrections, both in the professional division. Students competing for GCCC in the lower division included Samantha White, sophomore, Silver Lake; Amber Peterson, freshman, Loveland, Colo.; Scott Kough, freshman, Scott City; Matt Walker, sophomore, Fredonia; Christian Burns, freshman, Lakin; Manuel Rodriguez, freshman, Garden City; Alejandro Marin, freshman, Garden City; John Champ, freshman, Lakin; and Maria Arrieta, freshman, Garden City. The professional division competitors included Linda Morgan, criminal justice instructor and director of the Department of Public Safety; and Dave Rupp, criminal justice instructor. Dennis Mulanex, a law enforcement professional from Liberal, participated with GCCC on the professional firearms team.

The GCCC Academic Challenge team opened a new season Oct. 27 by taking second place in tournament competition at Dodge City Community College, with Joshua Welch, Garden City, earning honors for the second highest individual score. Coached by Kay Davis of the science faculty, the team also includes Moises Mora, Leoti; Lawrence LaMastres and Benjamin Hutchinson, each of Garden City; and Robin Dassy, an international student from Belgium.

More than two-dozen members of the community, as well as students, attended a public demonstration Oct. 28 at the Pauline Joyce Fine Arts Building, offered by a trio of accomplished wood turners from the Kansas community of North Newton. Craftsmen John Buckner, Cody McCall and Scott McCall presented a two-hour hands-on program sponsored by the GCCC Art Department, and participants were each able to create their own hand-turned, wooden mechanical pencils.

A total of 14 clients of Mosaic were honored recently with certificates and American flags after completing the Mosaic College for Life citizen’s academy, offered through the GCCC Business and Community Education Department, while 14 others were recognized for participating. The men and women were noted during a ceremony Oct. 24 at the Student and Community Services Center, where speakers included City Commissioner Roy Cessna and retired Dean of Student Services Beth Tedrow. The graduates completed six two-hour learning sessions focused on community characteristics, civic pride, citizen responsibilities and voting, and some went on to cast the first ballots in their lives during the Nov. 6 general election. Mosaic, a nonprofit organization dedicated to providing possibilities for individuals with intellectual disabilities, has relied on the College for Life program through GCCC the past two years, but this is the first year the partnership has included the citizen's academy component.

The 2012 GCCC Meats Team placed fourth overall in the American Royal Meats Contest Oct. 21 in Omaha, Neb. The competition, sanctioned by the American Meat Science Association, drew university and community college competitors from states throughout the central U.S. Among GCCC individuals earning honors were Sarah Lightner, Garden City, who took 10th overall, as well as earning second in

both questions and lamb judging; Matt Schneider, Garden City, 12th overall; Shelby Hacker, Garden City, 15th and Caitlyn Souza, Gustine, Calif., 16th. GCCC's performance at the American Royal followed a fifth place finish Sept. 30 at the 2012 Beef Empire Days Intercollegiate Meats Contest, which took place at the Finney County Tyson Fresh Meats plant.

Dee Wigner, Executive Vice President

Representatives from Follett were on campus Tuesday, October 30, to remove remaining inventory from the bookstore. There were a few boxes of books to remove and even less soft goods and supplies. The transition went smooth. Follett expressed appreciation for the wonderful business relationship we shared over the years. They were even more appreciative that the current staff, Virga and Suzanne, will continue in the bookstore as college employees.

This past month, a check was written to Follett for over \$200,000. This represents scholarship books for the Fall 2012 semester. When these books are returned by students at the end of the fall semester, they will belong to the college. These will be the same books that will be distributed as scholarship books in the spring. In the past, we would have paid for these scholarship books each semester as they are distributed to students. Now that the college is self-operating the bookstore, we own the books and do not have to continue to pay for the same books. We will simply re-issue the books until a new edition is adopted by faculty.

The bookstore will be closed for a few days while the store is cleaned and restocked. The store will open with limited merchandise on Monday, November 5. The week of November 12, Missouri Book Store (MBS) will be on campus installing hardware and training staff on the new point of sale and inventory systems. A grand opening is scheduled for Monday, December 3.

The asset disposal auction was a success. After a two hour live auction, there were only a few items left unsold. We have not yet received a final accounting, but gross sales were approximately \$6,000.

The Grounds Department continues fall planting by landscaping several areas as well as planting new trees across campus. The area around the track looks much better after several cedar trees were removed.

The new buses have been very busy transporting teams to various events. The Transportation Department and the teams are enjoying reliable, comfortable transportation.

The Judicial District recognized GCCC IT staff for their outstanding customer service during a recent training held on our campus. The college is extremely fortunate to have staff as talented and dedicated as our IT Department. The letter following this document is well deserved recognition.



Finney County District Court
P.O. Box 798
Garden City, Kansas 67846-0798

KURTIS W. JACOBS
District Court Administrator
(620) 271-6110
courtdmn@finneycounty.org

WENDEL W. WURST
Chief Judge
(620) 271-6107
judge04@finneycounty.org

October 24, 2012

Ms. Dee Wigner
Executive Vice President for Finance and Operations
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Ms. Wigner:

Please accept my sincere gratitude for the generous cooperation we received from your staff in facilitating a recent event held on campus. On October 5, 2012, the 25th Judicial District used a computer lab in the Academic Building for training and a business practices meeting with our judges and their support staff. We found the room and the technology available superior to anything we had available in our own building, fostering a learning environment that greatly enhanced the experience for everyone involved.

I would also like to commend members of the Information Technology staff, specifically Jeff Southern, Andrew Gough, and Lance Miller, for going to great lengths to facilitate access to our technology in the computer lab setting. These gentlemen worked doggedly to address our needs, resulting in the best training environment and most seamless technology performance our guest trainer had experienced in nearly ten years traveling the state in support of our case management software. I appreciate the professionalism and determination demonstrated by these men and their contribution to the success of our event.

Respectfully,

Wendel W. Wurst
Chief District Court Judge
25th Judicial District

Dr. Lenora Cook, Dean of Health Services

Student Success

Meats Team

The 2012 Meats Team competed in the American Royal in Omaha, NE on October 21, 2011. The team (Sarah Lightner, Matt Schneider, Shelby Hacker and Caitlyn Souza) placed 4th in this competition. The team members are unable to practice judging lambs locally but performed well in this category with Sarah Lightner tying for 1st and the team placing 3rd in this category.

Criminal Justice

The Criminal Justice Competition Team returned from Warrensburg, Mo. with the following awards:

- 1st in Crime Scene Investigation Lower Division (Samantha White Amber Peterson & Scott Kough)
- 2nd in Female Physical Agility (Amber Peterson)

The competition also included a written test that includes the following topics: Juvenile Justice, Corrections, Criminal Law, Police Administration, and basic criminal justice knowledge

Recruitment

Arrangements for the annual Exploration Day are underway. On November 14th area high school juniors and senior students will have the opportunity to visit our campus and explore college and career opportunities through a wide variety of hands-on experiences. There will also be opportunities for the students to win prizes and scholarships.

Perkins Grant

Though the Carl Perkins Grant for 2012-13, we have purchased the following equipment

- Live Scan finger printer for Criminal Justice (partially funded by another source)
- Engine emission tester for John Deere program (partially funded by another source)
- Respirator FIT testing equipment for the Fire Science program
- iPads for the Criminal Justice and Marketing programs
- Torch and Grinders for Welding program
- Extrication equipment for Fire Science

KBOR

The Agriculture Program has evaluated and revised their offerings that focus on specific areas in the agriculture pathway. These stackable certificates allow students a credential if they choose to opt out and provide the program flexibility to offer specific training for feedlots and other agriculture related businesses. The following Program applications have been approved by the Kansas Board of Regents:

- AGRIBUSINESS SPECIALIST - LIVESTOCK MANAGEMENT
Award Level: Certificate B (34 credit hours)

- AGRIBUSINESS SPECIALIST
Award Level: Certificate A (16 credit hours)

- AGRIBUSINESS SPECIALIST - AGRONOMY
Award Level: Certificate B (31 credit hours)

Ryan Ruda, Vice President of Student Services

Intramurals

The GCCC intramural organization has been busy with activities and leagues going on this fall semester. Below is a summary of events through this past month.

Soccer League-4 teams, 10 games each with 40 total participants

Flag football-- 2 teams of 7

Frisbee golf-- 8 participants

Wiffleball-- 3 teams with 24 total participants

Residential Life

14 John Deere students checked in on Sunday, October 21st which brings the total residential life count for Fall 2012 to 301 students.

Residential Life started the World Series pool in which residents could win prizes.

Resident appreciation dinner date has been set for Tuesday, April 16th.

Records

Working through spring and summer line schedules. Currently working with division directors to set up a 4 day class schedule for spring and summer semesters. Spring registration starts on November 26th for currently enrolled students. The records office is also testing the web registration module so that all part-time students will be able to access and enroll on-line without an advisors signature. There will be a report generated for advisors to show who has enrolled and do a check on credits and registration.

Also included in your packet is a demographic comparison spreadsheet on enrollment both at 20th day for the last 3 years as well as at the end of the semester for the last three years. The spreadsheet with the final enrollment shows where we currently stand in fall 2012 overall enrollment versus at the end of the semester in the last two years. With several late starting courses and Christmas interim session classes still to come, fall 2012 is shaping up to be the largest enrollment by headcount as well as credit hours at GCCC.

Admissions

The admissions team is busy on the road attending high school visits and fairs. The Presidential honors banquet is being planned for November 8th at 7:00 to honor the area students who qualify for the Presidential honors scholarship for 2013-14. Additionally, the virtual tour that the admissions team worked to launch this fall has already had 455 visitors to the site this fall. This tour is proving to be very valuable in directing off campus students to for information. The admission team is working with the company who hosts the virtual tour to get the tour available in Spanish. This should be up and available yet this fall semester.

Educational Talent Search

ETS is implementing a "Dream Team" for 6-8th graders ongoing throughout the school year and summer 2012-2013. Our first event was here at GCCC the day of the unveiling (and early release day due to parent teacher conferences) and we are providing enrichment for the students from *Realizing the College Dream* curriculum. Our next event will be in November at GCHS. We plan to conclude for the year back here at GCCC for a summer event.

ETS staff and 11 GCHS students just returned from Chicago and St Charles, IL Sunday on 10/28/2012 from touring Illinois Institute of Technology where we met up with a former ETS student and attending a precollege leadership conference regarding Advocacy in Action where students attended workshops to learn how to be successful in college and used social media sources especially twitter to contact important political figures to "#saveTRiO, declare that #TriO works, and express why they love #TRiOTalentSearch" hoping to create trends on twitter, reach politicians and teach students to use social media in a constructive manner.

ETS staff have taken GCHS seniors interested in attending K-State and those interested in KU on a college visit. In September we went to K-State to attend Koch sponsored College for a Day for multicultural students. In October we went to KU to tour the campus and individual departments based on students major of interest. In addition we attended the Night at the PHOG (basketball practice open

to the public including a televised pep rally) and of course met up with former ETS students at both schools for our current students to network with and ask questions. ETS staff is recruiting new students from USD 457 to fill the spots left by last year's graduating seniors. ETS director and assistant director will be attending a regional conference along with Martha and Kurt of Student Support Services. Collaboration for a BIG event for TRiO day in February is underway between ETS and SSS more details as the date approaches but it will involve students from both programs, the community and a community service project.

Enrollment Comparisons:

20th Day Figures	FALL 2012		FALL 2011		FALL 2010	
	#	%	#	%	#	%
TOTALS						
Headcount	2059	n/a	1887	n/a	2009	n/a
Credit Hours	21023	n/a	19618	n/a	21074	n/a
FTE	1401.5	n/a	1307.8	n/a	1404.9	n/a
Full-time	1037	50.4	974	51.6	1044	52.0
Part-time	1022	49.6	913	48.4	965	48.0
CLASSIFICATION						
Freshman (FR)	871	42.3	855	45.3	1031	51.3
Sophomore (SO)	455	22.1	420	22.2	375	18.6
High School (HS)	475	23.1	409	21.7	429	21.4
Non-Degree Seeking (ND)	258	12.5	203	10.8	174	8.7
ETHNICITY						
Amer Indian/Alaskan	17	0.8	13	0.7	13	0.6
Asian/Pacific Islander	59	2.9	42	2.2	47	2.3
Black, Non-Hispanic	119	5.8	106	5.6	124	6.2
Hispanic	646	31.4	609	32.3	587	29.2
Not Reported	88	4.3	80	4.2	97	4.8
Non-Res Alien/Non-Citizen	9	0.4	7	0.4	17	0.9
White	1121	54.4	1030	54.6	1124	56.0
GENDER						
Female	1096	53.2	1051	55.7	1073	53.4
Male	963	46.8	836	44.3	936	46.6
INTERNATIONAL						
	9	0.45	7	0.41	17	0.85
COUNTIES						
Finney County	1215	59.0	1136	60.2	1197	59.6
Other Counties	484	23.5	530	28.1	572	28.5
STATES						
Kansas	1699	82.5	1666	88.3	1769	88.1
Out of State	351	17.05	214	11.3	223	11.1
AGE						
25 and Under	1562	75.9	1472	78.0	1542	76.8
Over 25	497	24.1	415	22.0	467	23.2

FISCAL OPERATIONS REPORT AND APPLICATION TO PARTICIPATE (FISAP)

AWARD PERIOD	2009-2010	2010-2011	2011-2012
Number of Students (Undup Headcount)	3,268	3,172	2,899
Tuition and Fees	\$2,870,252	\$2,929,687	\$2,843,046
Pell Grant Expenditures	\$3,000,231	\$3,231,467	\$2,714,284
Academic Competitiveness Grant (ACG)**	\$124,904	\$121,477	n/a
State Grants & Scholarships	\$25,658	\$28,697	\$15,353
Eligible Aid Applicants	1,462	1,526	1,459
Number of FSEOG Recipients	123	122	149
FSEOG funds paid to recipients	\$44,300	\$42,429	\$47,146
Number FWS Recipients	73	60	65
FWS Earned Compensation	\$86,368	\$69,481	\$75,183
FWS Students Employed in Comm. Serv.Activities	16	12	12
FWS Share of Comm. Serv.Earned Compensation*	\$12,519	\$13,280	\$15,883
% of FWS Share Spent in Community Service	14.5%	19.1%	21.1%

FSEOG = Federal Supplemental Education Opportunity Grant

FWS = Federal Work Study

** ACG no longer funded after 2010-11

* Federal requirement is a minimum 7% utilized for Community Service Compensation

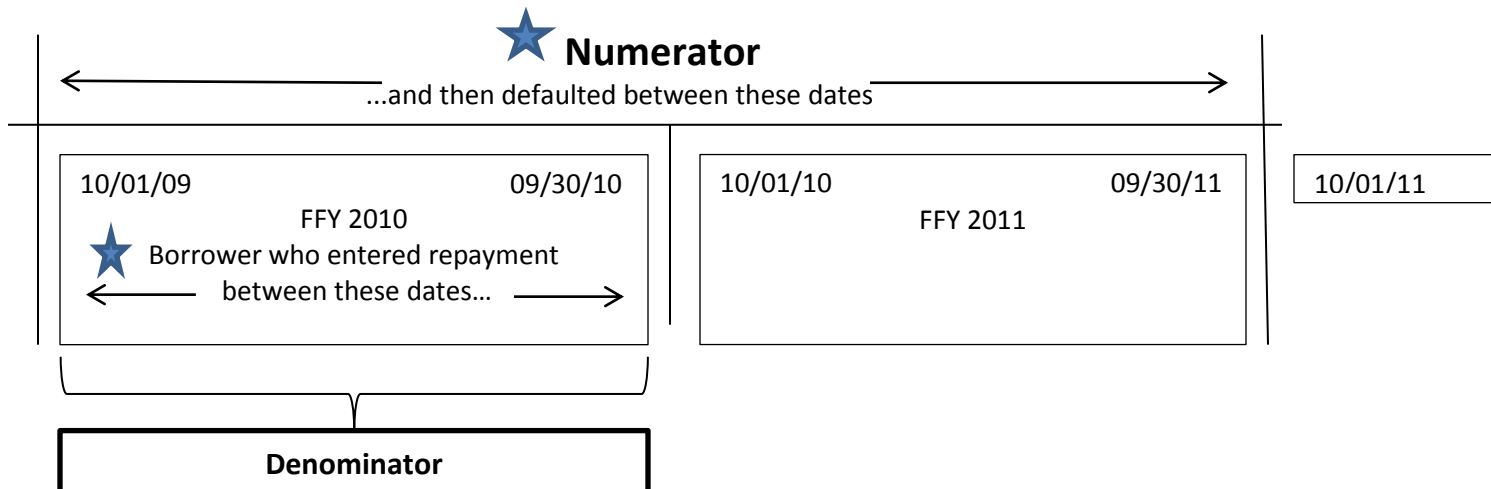
2009 & 2010 Cohort Default Report

The following information is Garden City Community College's Default Study for 2009 3-year Cohort Default Rate (CDR) and 2010 2-year CDR.

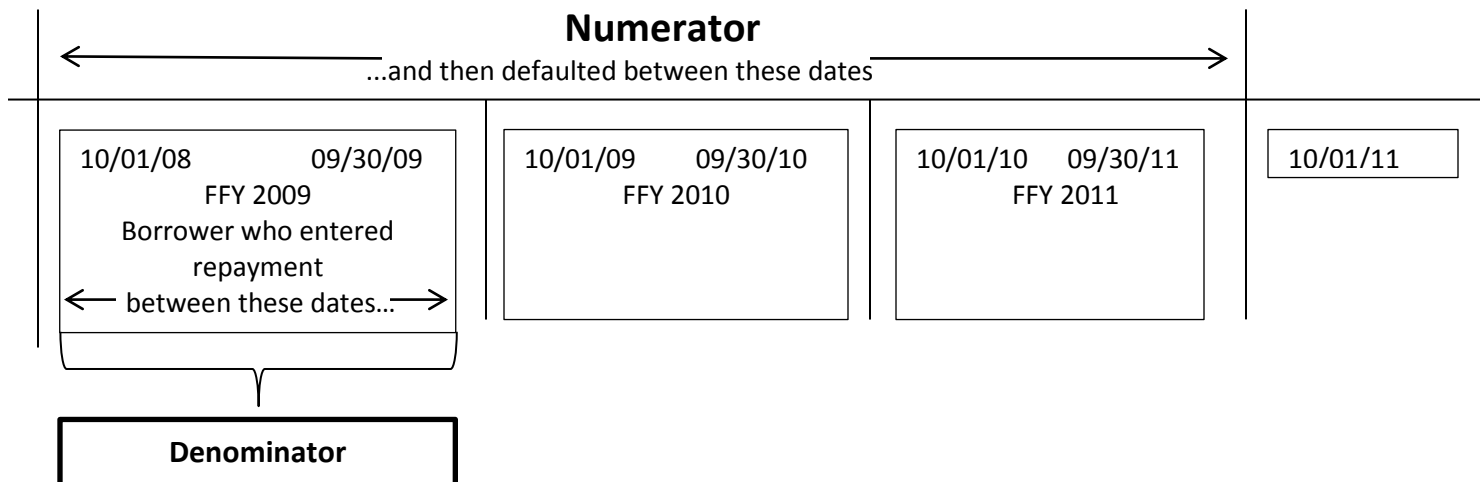
What is a Cohort Default Rate (CDR)?

- A CDR is a headcount of borrowers who enter repayment during a federal fiscal year (FFY) compared to the number in that group that default by the end of the specified time frame.
- The denominator is made up of the group of borrowers that enter repayment during a particular FFY, FY 2010 for example.
- The numerator is comprised of those borrowers in the denominator who defaulted between 10/1/2009 and 9/30/2011 (2-year rate) or 10/1/2008 and 9/30/2011 (3-year rate).

FFY 2010 2-Year CDR



FFY 2009 3-Year CDR



Cohort Default Rate Calculations:

Numerator
Denominator

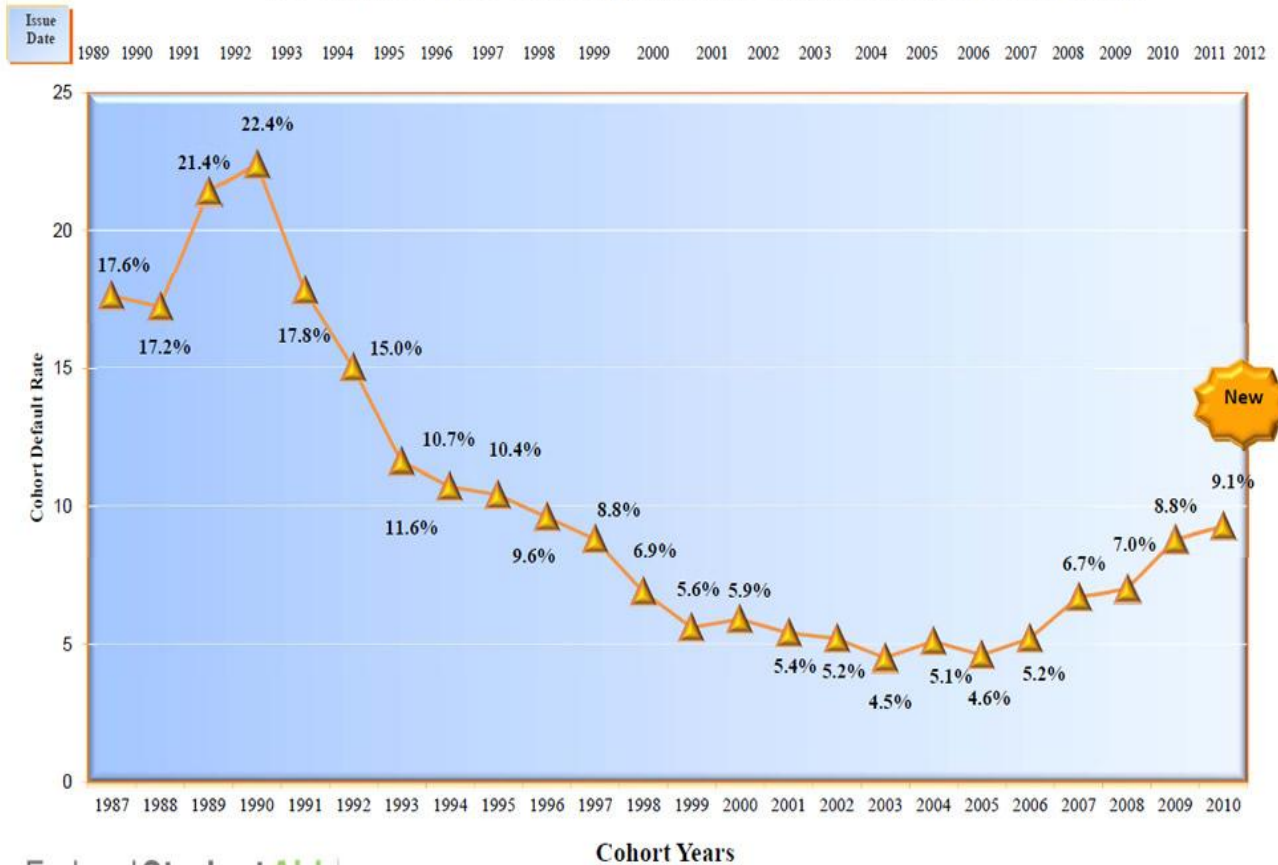
2010 2-Year Cohort
FY 10

24	$\frac{24}{284} = .084$ or 8.4%
284	

2009 3-Year Cohort

FY 10	FY 11	$\frac{30}{243} = .123$ or 12.3%
23	30	
243		

FY 2010 2-Year Official National Student Loan Default Rates



What happens with the information gathered?



Cohort Default Rates — Benefits of Low CDRs

Benefits of low official CDRs	Exempt from 30-day delayed disbursement rule for first-year, first-time subsidized and unsubsidized Direct loan borrowers?	Exempt from multiple disbursement rule for Direct and Direct PLUS loan borrowers?
3 most recent 2-year or 3-year rates are less than 15%	Yes	Yes, a school may choose to make a single disbursement for a loan period no longer than 1 standard term or 4 months



Cohort Default Rates — Consequences of High CDRs

Consequences of high official 2-year CDRs	Default prevention task force and plan required?	Provisional certification of Title IV eligibility?	Loss of Title IV program eligibility?*
Most recent 2-year rate is 25% or higher	Not required, but very good idea to strengthen campus-wide efforts to lower future defaults	Yes	No, if most recent rate is not above 40%
3 consecutive 2-year rates are 25% or higher	Not required, but very important if school hopes to regain Federal Pell Grant Program and FDLP eligibility in future	Yes	Yes — FDLP and Federal Pell Grant Program eligibility
Most recent 2-year rate is above 40%	Not required, but very important if school hopes to regain FDLP eligibility in future	Yes	Yes — FDLP eligibility
Consequences of high official 3-year CDRs	Default prevention task force and plan required?	Provisional certification of Title IV eligibility?	Loss of Title IV program eligibility?*
Most recent 3-year rate is 30% or higher	Yes	No	No, if most recent rate is not above 40%
2 of 3 most recent 3-year rates are 30% or higher	Yes, and if those rates are for 2 consecutive years, school must revise default management plan	Yes	No, if most recent rate is not above 40%
3 consecutive 3-year rates are 30% or higher	Not required, but very important if school hopes to regain Federal Pell Grant Program and FDLP eligibility in future	Yes	Yes — FDLP and Federal Pell Grant Program eligibility
Most recent 3-year rate is above 40% (as of September 2014)	Not required, but very important if school hopes to regain FDLP eligibility in future	Not based on that rate alone (depends on prior 2 rates)	Yes — FDLP eligibility

* A loss of Title IV program eligibility may be avoided if a school successfully appeals or obtains an adjustment of its official CDR.

** Sanctions based on high 3-year CDRs will take effect beginning in September 2014, based on 3-year official rates for FY09 - FY11. Until then, sanctions are based on 2-year official rates.

What are we doing to prevent student borrowers from going into default?

- We have been working with Wright International Student Services (WISS) to identify those borrowers that have defaulted on student loans and have contracted with American Student Assistance through \$ALT for financial literacy and default prevention services.
- With the information received from National Student Loan Data Systems we are able to send letters to delinquent borrowers to help them make payment arrangement with their loan companies.
- Through a campus wide effort we work with faculty and staff that had interactions with these students (advisor, coaches, work-study supervisors, ect...) so that we can reach the student to help them manage their student loans.

DEFAULT STUDY
2009 3YR Cohort

A. REPORTED DATA AND HISTORY

1. Borrowers in Default: 30
 Borrowers in Repayment: 243
 Dollars in Default: \$115,137
 Dollars in Repayment: \$1,000,720
 FY 2009 Default Rate: 12.3%

2.

Fiscal Year	# of Borrowers Entering Repayment	# of Borrowers in Default	2YR Official Cohort Default Rate	3YR Unofficial Cohort Default Rate	3YR Official Cohort Default Rate
1992	135	33	24.4%		
1993	138	32	23.1%		
1994	197	27	13.7%		
1995	189	23	12.1%		
1996	211	33	15.6%		
1997	205	33	16%		
1998	218	30	13.7%		
1999	231	19	8.6%		
2000	214	21	9.8%		
2001	220	23	10.4%		
2002	252	30	11.9%		
2003	226	19	8.4%		
2004	308	24	7.7%		
2005	306	15	4.9%	10.7%	
2006	360	19	5.2%	13.7%	
2007	342	26	7.6%	14.3%	
2008	275	15	5.4%	13.4%	
2009	244	23	9.4%	12.2%	12.3%

3. Year of Loan:

- 2002-03 _____ 3
- 2003-04 _____ 2
- 2004-05 _____ 2
- 2005-06 _____ 3
- 2006-07 _____ 5
- 2007-08 _____ 10
- 2008-09 _____ 5

(Some students had more than one loan)

B. STUDENT CHARACTERISTICS

1. Enrollment Status:

Full-Time	<u>23</u>
Three Quarter Time	<u>5</u>
Half Time	<u>2</u>

2. Educational Background:

High School Graduate	<u>22</u>
G.E.D	<u>6</u>
Students Transferring Hours	<u>10</u>
Ability to Benefit	<u>2</u>

3. Age Status:

Traditional	<u>23</u>
Non-Traditional	<u>7</u>

4. Residency Status:

In-State, In-County	<u>10</u>
In-State, Out-of-County	<u>6</u>
Out-of-State	<u>11</u>
Rollover	<u>3</u>

5. Exit Status:

Graduates of GCCC	<u>8</u>
Non-Graduates of GCCC	<u>22</u>

6. Exit Grade Point Average:

3.50 - 4.00	<u>0</u>
3.00 - 3.49	<u>3</u>
2.50 - 2.99	<u>9</u>
2.00 - 2.49	<u>5</u>
1.50 - 1.99	<u>5</u>
1.00 - 1.49	<u>1</u>
0.50 - 0.99	<u>3</u>
0.00 - 0.49	<u>4</u>

7. Major Area of Study:

Agriculture Equip Tech	<u>3</u>	Health, PE, Recreation	<u>1</u>
Art	<u>1</u>	Industrial Production Tech	<u>1</u>
Athletic Training	<u>1</u>	Political Science	<u>1</u>
Criminal Justice	<u>2</u>	Pre-Nursing (4YR)	<u>2</u>
Education Elementary	<u>2</u>	Registered Nurse (2YR)	<u>1</u>
General Education	<u>14</u>	Welding Technology	<u>1</u>

8. Campus Activities Involvement:

Art	<u>1</u>
Band	<u>2</u>
CATer (Career Technical Education Cohort Group)	<u>18</u>
Criminal Justice	<u>1</u>
Federal Work-Study	<u>5</u>
Football Participant	<u>9</u>
Men's Basketball	<u>5</u>
None	<u>5</u>
Student Support Services	<u>2</u>
TRAM (Men's Track)	<u>1</u>

(Some students had more than one involvement)

DEFAULT STUDY
2010 2YR Cohort

A. REPORTED DATA AND HISTORY

1. Borrowers in Default: 24*
 Borrowers in Repayment: 284
 Dollars in Default: \$110,363
 Dollars in Repayment: \$1,191,699
 FY 2010 Default Rate: 8.4 %
 *Challenging One Deceased Borrower

2.

Fiscal Year	# of Borrowers Entering Repayment	# of Borrowers in Default	2YR Official Cohort Default Rate
1992	135	33	24.4%
1993	138	32	23.1%
1994	197	27	13.7%
1995	189	23	12.1%
1996	211	33	15.6%
1997	205	33	16%
1998	218	30	13.7%
1999	231	19	8.6%
2000	214	21	9.8%
2001	220	23	10.4%
2002	252	30	11.9%
2003	226	19	8.4%
2004	308	24	7.7%
2005	306	15	4.9%
2006	360	19	5.2%
2007	342	26	7.6%
2008	275	15	5.4%
2009	244	23	9.4%
2010	284	24	8.4%

3. Year of Loan:

2002-03 _____ 0
 2003-04 _____ 0
 2004-05 _____ 1
 2005-06 _____ 2
 2006-07 _____ 3
 2007-08 _____ 3
 2008-09 _____ 14
 2009-10 _____ 1

(Some students had more than one loan)

B. STUDENT CHARACTERISTICS

1. Enrollment Status:

Full-Time 19
Three Quarter Time 3
Half Time 2

2. Educational Background:

High School Graduate 16
G.E.D. 7
Students Transferring Hours 9
Ability to Benefit 1

3. Age Status:

Traditional 20
Non-Traditional 4

4. Residency Status:

In-State, In-County 3
In-State, Out-of-County 7
Out-of-State 10
Rollover 4

5. Exit Status:

Graduates of GCCC 2
Non-Graduates of GCCC 22

6. Exit Grade Point Average:

3.50 - 4.00 1
3.00 - 3.49 1
2.50 - 2.99 4
2.00 - 2.49 6
1.50 - 1.99 7
1.00 - 1.49 2
0.50 - 0.99 0
0.00 - 0.49 3

7. Major Area of Study:

Agriculture Equip Tech <u> 1</u>	General Education <u> 8</u>
Art <u> 1</u>	Health, PE, Recreation <u> 1</u>
Athletic Training <u> 1</u>	Office Technology <u> 1</u>
Business Administration <u> 2</u>	Physical Science <u> 2</u>
Education Elementary <u> 3</u>	Practical Nurse (PN.CERT) <u> 1</u>
Social Welfare <u> 2</u>	Pre-Nursing (4YR) <u> 1</u>

8. Campus Activities Involvement:

Art	<u>1</u>
Athletic Training	<u>1</u>
CATer (Career Technical Education Cohort Group)	<u>10</u>
Federal Work-Study	<u>3</u>
Football Participant	<u>10</u>
Men's Basketball	<u>4</u>
Music	<u>1</u>
None	<u>4</u>
Student Support Services	<u>4</u>
Women's Basketball	<u>1</u>

(Some students had more than one involvement)