

GARDEN CITY COMMUNITY COLLEGE

801 Campus Drive • Garden City, Kansas 67846 • (620) 276-7611 • FAX (620) 276-9573 • www.gccks.edu

May 18, 2012

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Wednesday, May 23, 2012**. The meeting will be held in **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the Broncbuster Room
6:00 PM Regular board meeting called to order in the Endowment Room

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Open comments from the public
- C. Student Government Report
- D. Report from Faculty Senate

II. CONSENT AGENDA

	Action
A. Approval of minutes of previous meetings (April 25, 2012)	pg. 8
B. Approval of personnel actions-Human Resources	pg. 15
B-1 Adjunct/Outreach Contracts	pg. 17
C. Financial information	pg. 23
C-1 Checks processed in excess of \$20,000	pg. 24
C-2 Revenues	pg. 25
C-3 Expenses	pg. 26
C-4 Cash in bank	pg. 32
D. Purchases over \$20,000	
D-1 Workers Compensation Insurance Annual Renewal	pg. 33
D-2 Assessment Technology Institute Software	pg. 35
D-3 Datatel Software Annual Renewal	pg. 37
D-4 Technology Purchase CDW	pg. 40
E. Approval of Oil Technology Program	pg. 42

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS	Action
A-1 Monitoring Report – Executive Limitations, Treatment of People #2,#3,#4,#5	pg. 43
B. Review Monitoring Report-General Executive Constraints #12	
Academic Advancement, Annual #1, #2	
General Executive Constraints, Annual #2	
C. Board Process and Policy Governance Review	

IV. OWNERSHIP LINKAGE:

V. REPORTS:

- A. President's Report
 - A-1 Incidental Information..... pg. 45
- B. Report from Finney County Economic Development Corporation (Trustee Ron Schwartz)

Upcoming Calendar Dates:

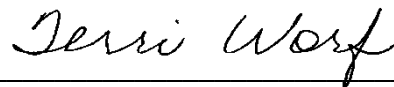
<u>May 28</u>	Memorial Day – NO CLASSES, OFFICES CLOSED
<u>June 7-8</u>	KACCT/COP Retreat, Johnson County Community College
<u>June 9</u>	10:30 a.m. Beef Empire Day Parade
<u>June 13</u>	Regular monthly meeting, Endowment Room. Dinner 5:00 p.m. call to order at 6:00 p.m.
<u>July 4</u>	Independence Day holiday – NO CLASSES – OFFICES CLOSED
<u>July 11</u>	Regular monthly meeting, Endowment Room. Dinner 5:00 p.m. call to order at 6:00 p.m.

VII Executive Session

VIII. Adjournment



Dr. Herbert J. Swender, Sr.
President



Terri Worf
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*



Garden City Community College Faculty Senate

801 Campus Drive
Garden City, KS 67846

2011-2012

Linda Morgan, President
Terry Lee, Vice-President
Leonard Rodenbur, Secretary
Pati Pfenninger, Senator
Clay Wright, Senator
Larry Pander, Senator
John Schafer, Ex-Officio
Marsha Wright, Alternate

Faculty Senate Report May 15, 2012

Faculty Senate Program Spotlight: Faculty Senate Accomplishments 2011-2012

Presented by Linda Morgan.

Faculty Senate Update:

- The Outstanding Faculty Member and Faculty Rookie-of-the-Year Award were selected.
- Finalizing faculty recognition activities for the Faculty Luncheon on May 4, 2012.



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Faculty Accomplishments Spring 2012 May 15, 2012

Nursing

The Stand Alone Practical Nursing Program, once again, had a 100% pass rate for their state boards! This class graduated in December 2011.

Band

On Saturday, March 31st, we hosted over 300 high school vocal and instrumental musicians who were attempting to qualify for the state solo and ensemble festival, which will be held elsewhere later this month. This event went off without a hitch due to the excellent work of GCCC staff and students who volunteered to assist with the festival. Special thanks go to Phil Hoke and his crew, Abbe Munoz, the folks over at Great Western Dining, Kathy Kohls, and my esteemed colleague Carolyn Klassen, whose help is invaluable during this event. Thank you to everyone involved in making this event such a success.

Drama

The College Players are about to wrap up an exciting year of work that actually began last summer. In July, we produced Duane West's original production, *Dream Your Dreams*. The effort was a complete community effort. In the fall we produced Thornton Wilder's *Seven Deadly Sins* cycle. It was actually a world premiere of the play because it was the first time that each of the one acts were united in a completed whole. We offered the production for The Kennedy Center American College Theatre Festival and we received strong reviews of the work. At the beginning of the Spring semester we traveled to Ames, Iowa to attend the week long region V Kennedy Center American College Theatre Festival. Students had the opportunity to participate in workshops and learn from some of the best professionals and educators in our region. We then produced John Cariani's *Almost Maine* as a dinner theatre event. The production was well received by the community. We are now working on our final production of the year, Dale Wasserman's *Man of La Mancha*. The production involves both community members and students. The performance dates are April 26-29th.

Jeannie Ferguson: Conference Presentations:

1. Prescriptive Is Not a Four-Letter Word, TYCA (Two-Year College Association) Midwest Conference, Columbus, Ohio, October 2011 with Marsha Wright
2. Strategies for Improving Written Comprehension and Comprehensibility, CoTESOL (Colorado Teachers of English to Speakers of Other Languages), Aurora, CO, November 2011

Upcoming Event:

1. Immigration Experience Grammar Projects (LANG 233: High Intermediate Grammar in English as a Second Language) 10:00 am -12:00pm, Wednesday, May 2nd in the Student Center Portico

Clay Wright and Choral Music Department 12/11 –5/12

1. Presented a Vespers Concert with the College Choirs, Community Choir, and instrumental ensemble on 12/11/11. Featured work performed was Ralph Vaughan Williams “Fantasia on Christmas Carols with Rosaleen Amante, soloist.
2. Performed a Valentine Concert at GCCC Pauline Joyce Auditorium with the GCCC Choirs on February 9th, 2011
3. Participated as Adjudicator in the Minneola League Music Festival on February 29, 2012.
4. Attended KMEA (Kansas Music Educators Association) convention in Wichita 2/23-2/25.
5. Adjudicated a KSSHAA State Large Ensemble Music festival in Beloit and Hays on April 18 and 19, 2012.
6. Served as vocal director for “Man of La Mancha” presented by the GCCC Drama Department. Performances April 26-29.
7. Presenting a “Pops” concert for choirs and solo voices with the GCCC Strings on May 10, 2012 in the GCCC Pauline Joyce auditorium.
- 8.

Silhouette receives All-Kansas two-year newspaper award

- I’m thrilled to announce that **The Silhouette** newspaper won the overall competition and was named the All-Kansas two-year newspaper during yesterday’s Kansas Associated Collegiate Press annual awards conference.
- A gold rating and second place went to The Campus Ledger from Johnson County C.C.; a silver ratings and third place to The Collegian from Hutchinson C.C. and fourth place to The Crusader from Seward County C.C.; a bronze rating and fifth place went to The Cowley Press from Cowley College.
- The All-Kansas is awarded to newspapers that earn more than 925 points and are regarded by judges as “Best of Show.” Only one publication receives the All-Kansas award each year. The All-Kansas award is based on two judge’s review of three consecutive issues published between February 2011 and February 2012. The Silhouette staff entered its Jan. 26, Feb. 9 and Feb. 23 issues. Judging is based on 13 categories ranging from coverage, reporting and photography to advertising, headlines and graphics, the scores in each category are then combined for a total possible of 1,000 points. Judge’s comments are below.
- In addition to the overall awards, members of The Silhouette earned the following individual awards from a field of more than 560 entries in 20 two-year newspaper individual categories.

Hugo Castruita	Honorable Mention	Editorial Writing
Angie Haflich	Third	Feature Writing
Angie Haflich	Honorable Mention	Illustration
Angie Haflich	First	News Writing
Angie Haflich & Jesus Lozoya	First	Infographics
Jesus Lozoya	Honorable Mention	Feature Photography
Jesus Lozoya	Second	News Photography
Jesus Lozoya	Second	Photo Essay
Nikki Todd	Third	Sports News Writing
Synthia Preston	First	Front Page Design
Shelby Hacker	Third	Headline Writing
Silhouette staff	Second	Interior Page Design
Silhouette staff	Second	Special Section

- We’ve just received notification that out of 1,106 submissions from 74 colleges across the country,
- **JESUS LOZOYA’s Table of Contents design for the Fall 2011 Breakaway magazine won FIRST place!**
- This award distinguishes Jesus and GC3 Media as one of the best college media designers and programs in the country!
- The Best of Collegiate Design winner’s list is online at http://www.cma.cloverpad.org/Resources/Documents/1_BOCD19final.pdf

- I hope you'll join me in congratulating Jesus for this **VERY** impressive achievement!

Business - Deb Robinson:

On Monday, April 16, 2012, three Judges from the Topeka Kansas Court of Appeals [Chief Justice Richard Greene and Justices Henry Green and Michael Buser (boo-ser)] gave a presentation in the Academic Lecture Hall on how the appeals process works. Deb Robinson worked with Kurtis Jacobs, Finney County District Court Administrator, and Steve Quakenbush in setting up this event. Over 30 students attended from her business law and accounting classes, along with students from Frank Bean's American Government classes. There were also a few members from our community, Judge Philip Vieux [view], and employees from the GC Telegram.

Judge Buser (boo-ser) engaged students during his presentation by asking questions, and offering amusing quips and jokes. Community social worker, Denise Hundertmark, was asked to join him in front of the audience and put on his judge's robe to read a final decision at the end of his presentation. She told us she had attended our presentation to meet the judges who make decisions on the children's cases she works with daily.

The event was originally scheduled from 7:30 to 8:30 p.m., but ran over 40+ minutes as attendees and judges enjoyed a fun and informative question-and-answer session. Our students were animated as they asked the judges questions that dealt with many interesting issues including Federal law vs. State law, Constitutional rights, alcohol, medical marijuana, search and seizure, police actions, and Miranda rights.

This presentation was a fantastic experience for our students. I can't wait to schedule something similar to this next year! Perhaps in the future we can invite judges from the Finney County District Court to augment our partnership with them. It was wonderful to watch these judges walk the audience through the processes involved in making legal decisions. I could see our students faces and watched them solidify the concepts we cover in class. They analyzed the information and then asked excellent questions, which just continued to build on a more insightful and informative Q&A between them and the judges.

An article in the Garden City Telegram on Tuesday, April 17th reported one of my student's asking if the judges would give their opinion on the constitutionality/legality of the Affordable Health Care Act, but they "declined to answer because the issue may find itself in state courts at some point in the future." Chief Justice Greene did say he hoped the case before the U.S. Supreme Court could be decided on law rather than politics.

It was an AWESOME evening!!! I couldn't have hoped for a better learning experience, or more entertaining! P.S. After everyone had left I spoke with Justice Greene and he indicated that we had a good turnout. They had given a presentation at Pittsburg State University and only 15 people had attended! That made me feel very proud of our students and community!

Academic Challenge – Kay Davis

The AEC Team is the Kansas Sunflower League State Champions. There were 11 teams in the tournament. We were 9-0-1 for the round robin and then beat Hutchinson 2-1 in the finals. Bryan Lunzmann made the All Star Team, one of four players for all around best players in the tournament. The total points for our final rounds with Hutch were 350-330, 220-260, and then 260-250. We won by answering the final toss-up of the 3rd round and then answered one of the bonus questions, very much a nail biter. Please congratulate the team members, Bryan Lunzmann, Brandon Salter, Tillie Hall and Hunter Rowland. This is the 2nd time in school history for an AEC Team state championship, the first being in 2010. YEA BUSTERS!!!

Jim Boy Hash!

- The Rodeo Team wrapped up the regular season schedule this past weekend in Guymon, Oklahoma at the Oklahoma Panhandle State University Rodeo.
- Our Men's Team finished the weekend in 10th place and the Women's team finished in 4th place.

- The Garden City Community College Rodeo was voted as The Rodeo of the Year!!!!!!!!!!!!!!!!!!!!

Department of Public Safety – Spring 2012

- Jerrad Webb was awarded the KEMTA Irvin Powell Memorial Award - Presented to a Kansas Certified EMS Provider who exemplifies excellence in community service, much like Irvin Powell did.
- Bob Prewitt, DPS Advisory Council Member, was awarded the KEMTA Bob Orth Award - Presented to any person with Kansas EMS certification or higher, that has displayed a lasting impression and selfless commitment to the KEMTA organization.
- Jeff Landgraf inducted into the EMS Hall of Fame 2012.
- Lakin Grade School 6th Grade Tour* (approx 60 6th graders – Career exploration event. Approx 30 DPS students assisted)
- April 28, 2012. DPS's 5th Annual Ride for the Future. 99 motorcycles, several cars with a total of 137 persons on the road. Emphasis on scholarship funds for DPS students and on partnerships across the region. Final report pending.
- May 1, 2012 DPS Department Scenario Day. Integrated Criminal Justice, Fire Science and EMST simulated scenario events to test student ability to apply principles, concepts and techniques learned throughout the year. Approximately 60 students, 50 volunteers and professionals from partner agencies including Haskell Co EMS, Garden City Police Department, Garden City Fire Department, Kearny County EMS, Finney County EMS, EagleMed, GCHS Criminal Justice students and Holcomb HS Criminal Justice Students were involved.
- Garden City Police Citizen Committee – DPS Student Representative (Jeremy Scofield)
- Finney County Humane Society – DPS Student Representative 2011-2012 (Crystal Pena)
- DPS Annual Awards Celebration – May 11, 2012
- KS Collegiate Law Enforcement Academy – 3 CJ students accepted – May 13-16, 2012
- EMST Paramedic students participated in the Bible Christian Church's Day of Service, April 2012.
- Larry Pander is assisting KU Fire and Rescue with a major practical at Ft. Hays State University. The practical will involve over 100 firefighters from the Hays area participating in various drills in one of the dormitories which has been slated for demolition.

MEETING OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE

April 25, 2012

Trustees Present: Jeff Crist, Merilyn Douglass, Ron Schwartz, Terri Worf

Trustees Absent: William S. Clifford, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Kevin Brungardt, Dean of Academics
Stacey Carr, Speech Instructor
Dr. Lenora Cook, Dean of Technical Education
Lona DuVall, Finney County Economic Development Corporation President
Brittany Garcia, President of Student Government Association
Rachel Gray, *Garden City Telegram*
Laura Guy, Journalism Instructor
John Haas, Ranson Financial Consultants Representative
Moises Mora, GCCC Student
Linda Morgan, Faculty Senate President/Criminal Justice Instructor
Larry Pander, Fire Science Instructor
Steve Quakenbush, Director of Information Services and Publications
Jeff Southern, Director of Information Technology
Dr. Herbert Swender, President
Devin Wackerla, Welding Instructor
Judy Whitehill, Social Science Instructor
Dee Wigner, Vice President
Kurt Wenzel, Welding Instructor

CALL TO ORDER:

Chair Worf called the meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Chair Worf made the following comments:

- Reminded trustees that May 6 is GED Graduation at 2 p.m. and that May 12 is GCCC Commencement at 10 a.m. Both events are in the main gym of Dennis Perryman Athletic Complex.
- Congratulated GCCC Rodeo Team for receiving first place honors at the Fort Hays State University Intercollegiate Rodeo.
- Recognized and congratulated students from GCCC student newspaper *Silhouette* and magazine *The Breakaway* for awards received at 2012 Kansas Associated Collegiate Press competition, including status as the top community college newspaper in the state.

OPEN COMMENTS FROM PUBLIC:

Chair Worf noted that no one from the public had registered to make comments.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION QUARTERLY UPDATE:

Trustee Ron Schwartz introduced and thanked Lona DuVall, Finney County Economic Development Corporation president, for attending to present a quarterly FCEDC update. DuVall told the board that FCEDC is currently working with 13 business and industry prospects interested in locating facilities in Finney County; as well as five projects, including Transportation Partners and Logistics, LLC, of Casper, Wyo., which has established a

shipping point east of Garden City for wind turbine generator components. DuVall said that the extension of a railroad spur from the main Burlington Northern-Santa Fe line to TP&L has led to an intermodal facility designation, which helps cut rail freight rates for many other local shippers. The development corporation is still working on area dairy industry expansion and the possibility of reestablishing a World War II era rail spur to the Garden City Regional Airport that could make city-owned property there even more viable for industrial uses. DuVall shared with Trustees that advancements in the oil and gas industry could soon lead to beneficial expansion in the area and that additional housing options for Garden City continue to be an issue that FCEDC is focusing on.

DuVall expressed appreciation for the existing partnership with GCCC and thanked trustees for the opportunity of sharing information with them

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Brittany Garcia, President of Student Government Association, shared highlights:

Past Events:

- Make your own T-shirt took place 11:30 a.m.- 4:30 p.m. March 29 in the BTSC. Approximately 100 students were in attendance.
- Approximately 72 students participated in Bowl Mania April 12 at Hard Rock Lanes.
- Earth Day took place April 19 in the central campus mall. The theme was “Recycle, Reduce, Reuse.” Several student clubs hosted educational booths for this event. Trustees were shown a banner in support of a tobacco-free campus. Students, faculty and staff had painted their hands and placed them on the banner, entitled “Show of Hands Against Tobacco.”

Future Events:

- Election Day for new SGA officers will take place from 9 a.m.-noon May 2 in the central campus mall.
- Student awards banquet will take place at 5:30 p.m., May 3 in the main gymnasium of the Dennis Perryman Athletic Complex.
- On the front lawn of the Beth Tedrow Student Center students will take part in “What the Puck?”, 1-6 p.m. May 8. This will be the last event for the school year.
- Last full meeting will be May 8.
- GCCC Commencement takes place at 10 a.m. May 12 in the main gymnasium of the Dennis Perryman Athletic Complex.

Garcia expressed her appreciation to President Swender for inviting student groups to attend the April 3 inauguration.

Trustees thanked Garcia for the report.

PROGRAM REPORT FROM FACULTY SENATE:

Linda Morgan, Department of Public Safety Instructor/Director and Faculty Senate President, invited board members to the May 4 Faculty Awards Luncheon in the Endowment Room of the Beth Tedrow Student Center. Morgan also announced that the location for the 6 p.m. May 11 Department of Public Safety award ceremony has been moved to the auditorium of the fine arts building to accommodate the large number of persons attending.

Program Report:

Kurt Wenzel, Welding Instructor, Program Coordinator
Devin Wackerla, Welding Instructor
Industrial Welding Program

The report focused on the Industrial Welding Program.

Wenzel shared with Trustees that he and Devin Wackerla, the other instructor, operate a program with curriculum based on standards of the National Center for Construction Education and Research. Students learn through an integrated combination of lecture and hands-on experience, and attain American Welding Society and NCCER certification. Based at the John Collins Technical Building, the program has grown to serve approximately 200 students per year, ranging from GCCC John Deere Tech and Industrial Maintenance Program majors to

Southwest Kansas workers and job seekers majoring specifically in welding, as well as community members building their skills.

Wenzel noted that from the fall of 2008 until the fall of 2011, 94 men and women attained welding certification in the program. In addition, between the fall of 2011 and today, certifications have risen to approximately 230.

Wenzel added that students seeking degrees may earn associate in applied science degrees, and the curriculum includes shielded metal arc welding, gas metal arc welding, gas tungsten arc welding, cutting and gouging, brazing and soldering, as well as blueprint reading, math processes, engineering, testing, inspection and codes. The degree program also ranges from courses in physical fitness, personal and career development to computer concepts and applications and electives in humanities and communications. In response to the program's industry-based advisory board, instruction also includes employability skills.

Wenzel shared PowerPoint images of various welding projects, including a GCCC Broncbuster mascot sculpture installed recently in the Student and Community Services Center, gifts for the 2012 GCCC Endowment Association Scholarship Auction and a memorial that will be installed along U.S. Highway 83 in honor of the late Jeff Landgraf, a well-known Southwest Kansas paramedic who lost his life in an accident in the spring of 2011.

In responding to questions, Wenzel and Wackerla noted that the welding program serves and maintains ties with Garden City High School, Tyson Fresh Meats, Palmer Manufacturing and Tank, Conestoga Energy, all of Garden City; and a Seaboard Farms operation near Liberal.

Wenzel thanked the Board for the opportunity to present information about the Industrial Welding Program.

Members expressed their appreciation for the report,
(Supporting documents filed with official minutes.)

CONSENT AGENDA

Chair Worf asked if Trustees wished remove any items from the consent agenda. Item II-F, Refinancing Certificates of Participation, was withdrawn for discussion and separate vote.

Trustee Crist sought the advice of other board members on whether he should recuse himself from the consent agenda vote, due to a family relationship with the successful bidder on the Academic Building Remodeling project. Trustee Schwartz explained that at the last Policy Governance retreat, it was noted that a board member may vote on an issue as long as he or she has had no involvement in the preparation of the bid or bid process. That point was echoed by Chair Worf and Trustee Douglass. Trustee Crist accepted their interpretation.

Chair Worf then asked for a motion approving consent agenda items II-A-E.

Motion:

Douglass moved, seconded by Schwartz, to approve consent agenda items II-A-E as presented

Motion carried 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 21, 2012)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ACTIONS/CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Approved Academic Building-Final Renovation-Phase III

Vendor: Dick Construction

For: Base bid with all alternates (east hall classrooms, hallways, exterior windows, main entrance)

Amount: \$553,066

(Supporting documents filed with official minutes.)

D-2 Approved Replacement Tile for Residential Life

Vendor: J & M Paint and Decorating Center

For: VCT Tile

Amount: \$56,176

(Supporting documents filed with official minutes.)

(D) APPROVED MOTORCYCLE EXCHANGE AGREEMENT AMENDMENT

(Supporting documents filed with official minutes.)

PULLED CONSENT AGENDA ITEM II-F Refinancing Certificate of Participation

Resolution 2012-2

Swender explained that the college entered into two year lease purchase agreements in 2004, one to cover costs for the campus cooling loop that supplies air conditioning to college buildings, and the other for construction of the Student and Community Services Center. Swender stated that upon review of the financial debt service it would be to the college’s advantage to refinance existing debt. Swender stated that he is seeking the board’s approval to seek bids on refinancing this debt. Estimated projections prepared by John Haas, a financial consultant with Ranson Financial Consultants, Wichita, indicated that interest could potentially be cut from 3.25 percent to as little as 1.36 percent. Plans call for the board to accept bids from potential purchasers of the certificate in June, at which time trustees could vote to refinance or continuing paying the current rate.

Motion:

Crist presented and moved for the adoption of a Resolution entitled:

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2012, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.

Trustee Schwartz seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Schwartz, Douglass, Crist, Worf

Nay: 0

Chair Worf declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. 2012-2 and was signed by Chair Worf and attested by Secretary Crist.

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed General Executive Constraints #12, Information and Advice #2, #3, #5, Executive Limitation #9, #10. Chair Worf drew the board’s attention to the suggested change of raising the dollar amount for Presidential approval of purchases from \$2,500 to \$5,000 to coincide with federal program limits in Executive Limitation, #5.

Chair Worf suggested addressing this proposed change in Executive Limitation at the May 15 board meeting.

Chair Worf affirmed that the monitoring reports had been read and provided a reasonable interpretation of the policy and evidence of compliance.

(Supporting documents filed with official minutes.)

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Chair Worf suggested revisiting the review of Academic Advancement, Annual #1, #1 at the May 15 board meeting.

OWNERSHIP LINKAGE:

No ownership linkage information was brought forward at this meeting.

REPORTS:

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

Incidental Information:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Presidential Comments:

2012 Coco-Cola Community College Academic Team Bronze Scholar:

Swender shared with Trustees that Samantha Ricard, GCCC student, has been named a 2012 Coca-Cola Community College Academic Team Bronze Scholar. This is a follow-up to her selection for the Phi Theta Kappa All Kansas Academic Team.

Inauguration:

Swender acknowledged and thanked Board of Trustees for hosting the inaugural activities which took place April 3 on campus. He conveyed positive responses from the keynote speaker, Dr. Martha J. Kanter, U.S. Under Secretary of Education; and Dr. Kermit McMurry, Vice Chancellor, Oklahoma Regents for Higher Education. Swender went on to thank all involved and acknowledged the organization of the event by Debra Atkinson, Executive Assistant to the President.

Solo and Ensemble Festival:

Swender shared that GCCC hosted approximately 300 students in the Kansas State High School Activities Association Class 1A-2A-3A Solo and Ensemble Festival on March 30-31.

Booth at Home Show:

Swender went on to tell Trustees that once again GCCC had hosted a booth at Garden City's 37th Annual Better Home and Better Living Show on March 23-25, with more than 590 people visiting the college booth.

Aspen Report:

Swender relayed to trustees that for the second year in a row GCCC has been named among the top 10 percent of American Community Colleges by the Aspen Institute College Excellence Program for 2012. Swender extended congratulations to faculty and staff, and went on to say "The eyes of the nation are on GCCC, not only for doing things right, but also for doing the right things."

Economic Outlook Conference:

Swender applauded GCCC and Economics Instructor Chip Marcy, as well as all others involved, for planning and hosting the Southwest Kansas Economic Outlook Conference, sponsored by the Finney County Economic Development Corporation with the college; and a parallel economic symposium on health care, hosted by the college with support from St. Catherine Hospital and the Finney County Convention and Tourism Bureau.

Hosting Party Caucuses:

Swender shared with trustees that GCCC was the site on April 14 for the Kansas Democratic Party Presidential Preference Primary, which took place in the main gymnasium of the Dennis Perryman Athletic Complex for Southwest Kansas registered Democrats and non-affiliated voters interested in registering. Previously, GCCC hosted the Finney County Republican Presidential Caucus, which took place March 10 in the Beth Tedrow Student Center for Southwest Kansas registered Republicans.

New Program:

Swender told trustees that GCCC has received notification that a proposed Oil and Gas Technician Program submitted to the Kansas State Board of Regents for approval is in the 14-day comment period. Swender added that according to information received, it had been almost 16 years since GCCC had submitted a new program for KBOR approval.

Perkins:

Swender shared that notice has been received estimating the Carl Perkins Grant Program allocation for GCCC in fiscal 2013 at \$99,886. In addition, Swender said he believes future funding will not be formula driven, but performance based.

Program Reviews:

As part of the electronic board packet trustees examined and accepted informational reports on Journalism, Speech, Reading, Science, Social Science, Animal Science, Automotive, Cosmetology, Fire Science and John Deere programs.

During discussion of the program reviews, trustee questions focused on the convergence of print and broadcast media, a desire to revive the GCCC Debate Team, and a recommendation in the Fire Science report to establish an ongoing facility maintenance program.

Trustees expressed appreciation to the faculty and staff for the time and effort involved in compiling data for and providing program reviews. Special thanks were extended to Jeff Southern, Director of Information Technology, and his crew for the efforts devoted to the Datatel System.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Schwartz re-enforced a series of points presented earlier in the meeting by FCEDC President Lona DuVall.

EXECUTIVE SESSION:

No executive session was conducted.

Meeting adjourned at 7:40 p.m.

UPCOMING CALENDAR EVENTS:

- April 26-29 Man of La Mancha,
7:30 p.m. 26-28th
2:00 p.m. 29th
Pauline Joyce Fine Arts Auditorium
- April 28 Ride for the Future
- May 1 DPS Scenario Day All Day
- May 2 6:00 p.m. Athletic Banquet, DPAC
10:00 a.m. –Noon Immigration Experiences Come and Go Reception, Portico
- May 3 5:30 p.m. SGA Student Awards Assembly and meal p.m. DPAC, main gym
- May 4 11:30-1:00 p.m. Faculty Senate Recognition Luncheon, Endowment Room –program at noon
3:00 p.m. Leadership Academy Graduation, SCSC 2024
- May 5 2:00-4:00 p.m. 2012 GCCC Student Art Exhibition, Reception Mercer Gallery,

7:00-9:00 p.m. Cowboy Poetry Performance, fund raiser women's basketball, Pauline Joyce Fine Arts Auditorium

1:00 p.m. Sonatina Festival, First Presbyterian Church

May 6 2:00 p.m. GED Graduation, DPAC, meet in Hall of Fame Room at 1:00 p.m.

May 7 3:00-4:30 p.m. Retirement Reception, Portico

May 8 7:30 p.m. Guitar Recital, Pauline Joyce Fine Arts Auditorium

May 9 7:30 p.m. Pops Concert (Band), p.m. Pauline Joyce Fine Arts Auditorium

May 10 5:00-7:00 p.m. SSS Awards Banquet, DPAC main gym

7:30 p.m. Strings/Vocal Concert, Pauline Joyce Fine Arts note date change

May 11 6:00 p.m. Department of Public Safety, Criminal Justice, EMST & Fire Science Awards Ceremony, Fine Arts Auditorium

May 12 10:00 a.m. GCCC Commencement, Main Gym DPAC please meet in Hall of Fame Room at 9:00 a.m.

1:00 p.m. John Deere TECH Graduation Banquet, Clarion Inn

2:00 p.m. RN Nursing Pinning, Nazarene Church

May 15 6:00 p.m. GCCC Board of Trustee meeting.

May 14-16 Final Exams

May 17 11:30-1:00 End of Year Bash, Cafeteria (Cricket Turley)

May 28 Memorial Day, NO CLASSES, OFFICES CLOSED

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender, Ed.D.
Secretary

Terri Worf
Chair of the Board

Agenda No: II-B

Date: May 23, 2012

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

Budget Information:

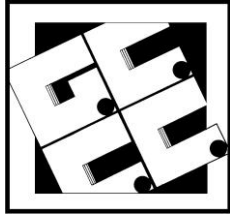
Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:



Garden City COMMUNITY COLLEGE

May 2, 2012

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hire

Jonathan Zapata, Custodian, effective April 23, 2012
Vianey Martinez, Custodian, effective April 23, 2012
Rosio Ibarra, Technical Education Case Manager, effective May 7, 2012
Samantha Scott Sanger, English Instructor, effective August 15, 2012
Juan Reyes, Webmaster, effective May 14, 2012

Separations

Coi Truong, Custodian, effective June 29, 2012
Abby Gonzalez, Migrant Family Literacy Program Coordinator, effective March 30, 2012
Craig Haley, Security & Safety Coordinator, effective April 12, 2012
Kimberly Kottas, Nursing Instructor, effective May 17, 2012
Mark Krehbiel, Math Instructor, effective May 17, 2012
Kelsy Hamilton, Programming Assistant with Business & Industry, effective May 25, 2012

Retirement

John Fitzgerald, Chemistry Instructor, effective July 31, 2012
Mary Pendergraft, Nursing Instructor, effective 6/1/2012
Barb Edwards, Assistant Director of Financial Aid, effective 6/29/2012

Transfers/Promotions

Vacancies

ETS – Educational Advisor
Community Prevention Assistant
Nursing Instructor
Student Services Secretary
Chemistry Instructor
Assistant Rodeo Coach
Head Cheer/Dance/Yell Coach
ESL/GED Instructors

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
PAYMENTS TO OUTREACH COORDINATORS
SPRING SEMESTER 2012
Presented to Board of Trustees for Approval 5/9/12**

Location	Coordinator	Total Student Cr. Hr.	Rate of Pay	Salary	Contract Totals
Deerfield	Lisa K. Bowser	63	\$6.04/cr. hr.	\$ 380.52 <u>200.00</u> Base	\$ 580.52
Dighton/ Healy	Debra D. Dowell	39	\$7.22/cr. hr.	\$ 281.58 <u>200.00</u> Base	\$ 481.58
Lakin	Praveen K. Vadapally	128	\$6.27/cr. hr.	\$ 802.56 <u>200.00</u> Base	\$ 1,002.56
Leoti	Janis M. Kreutzer	114	\$7.11/cr. hr.	\$ 810.54 <u>200.00</u> Base	\$ 1,010.54
Scott City	Elizabeth L. Hess	163	\$6.04/cr. hr.	\$ 984.52 <u>200.00</u> Base	\$ 1,184.52
Syracuse	Jennifer L. Lehman	36	\$5.91/cr. hr.	\$ 212.76 <u>200.00</u> Base	\$ 412.76
Tribune	Angela L. Woelk	138	\$5.91/cr. hr.	\$ 815.58 <u>200.00</u> Base	<u>\$ 1,015.58</u>
TOTAL OUTREACH COORDINATOR PAYMENTS					\$ 5,688.06
11-00-0000-42002-5160					

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 5/9/12)**

INSTRUCTOR	CLASS	AMOUNT
Kasriel, Matthew	Technical Rescue I (Fire 103-90) 2.00 FLC @ \$500.00/FLC 12-00-0000-12241-5260 04/10/2012 – 04/21/2012	\$1,000.00
Ochs, Edward	Advance Rappelling (CRIM 152-01) 0.50 FLC @ \$500.00/FLC 12-00-0000-12240-5260 03/31/2012 – 04/01/2012	\$ 250.00
Strawder, Freddie	EVOC II CRIM (141-01) 1.00 FLC @ \$435.00/FLC 12-00-0000-12240-5260 03/31/2012 – 04/01/2012	\$ 435.00
TOTAL ADJUNCT/OUTREACH FACULTY CONTRACTS		\$1,685.00

**GARDEN CITY COMMUNITY COLLEGE
FACULTY CONTRACTS FOR NON-CREDIT CLASSES**
(Presented to Board of Trustees for Approval 5/9/12)

INSTRUCTOR	CLASS	AMOUNT
soldner, Jerry	KS Carry Concealed Handgun (8 hour) (CRMJ300-75) 3 contact hour(s) @ \$30.00/hour (students) 04/14/12, S, 9:00 a.m - 12:00 p.m (Legal) 14-00-8033-31000-5270	\$ 90.00
Lappin, Jerry	Ks Carry Concealed Handgun (8 hour) (CRMJ300-75) 4 contact hour(s) @ \$30.00/hour (students) 04/14/12, S, 1:00 p.m - 5:00 p.m. ((Ranger Officer) 14-00-8033-31000-5270	\$ 120.00
Prewitt, Robert	Ks Carry Concealed Handgun (8 hour) (CRMJ300-75) 4 contact hour(s) @ \$30.00/hour (students) 04/14/12, S, 1:00 p.m. - 5:00 p.m. (Assist. Range Officer) 14-00-8033-31000-5270	\$ 120.00
Williams, Douglas	Ks Carry Concealed Handgun (8 hour) (CRMJ300-75) 10 contact hour(s) @ \$30.00/hour (students) 04/14/12, S, 7:00 a.m - 6:00 p.m (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
Linville, Donald	Performance Management (PROF119-07) 2 contact hour(s) @ \$30.00/hour (students) 04/04/12, W, 6:00 p.m. - 10:00 p.m 14-00-8004-31000-5270	\$ 60.00
Sosa, Elizabeth	Team Building & Delegation (PROF118-08) 4 contact hour(s) @ \$30.00/hour (students) 04/02/12, M, 6:00 p.m - 10:00 p.m. 14-00-8004-31000-5270	\$ 120.00
Hunter, Marian	CNA Resresher (ASAH101-11) 10 contact hour(s) @ \$30.00/hour (students) 04/13 - 04/14/12, F-S, 14-00-8001-31000-5270	\$ 300.00
Morphew, Jamie	Creating Order For Efficiency (PROF138-02) 1.5 contact hour(s) @ \$30.00/hour (students) 04/25/12, W, 11:30 a.m - 1:00 p.m 14-00-8004-31000-5270	\$ 45.00
Linville, Donald	Performance Under Pressure (PROF136-03) 4 contact hour(s) @ \$30.00/hour (students) 04/19/12, TH, 14-00-8004-31000-5270	\$ 120.00
Hutcheson, Tammy	Strategic Planning (PROF105-07) 4 contact hour(s) @ \$30.00/hour (students) 04/02/12, M, 14-00-8004-31000-5270	\$ 120.00
Linville, Donald	Interviewing & Hiring (PROF111-11) 4 contact hour(s) @ \$30.00/hour (students) 04/03/12, T, 14-00-8004-31000-5270	\$ 120.00

Ortega, Shannon	Fundamentals Of Frosting & Decorating Tips (FOOD201-02) 3 contact hour(s) @ \$25.00/hour (students) 04/04/12 & 04/05/12, W-TH, 14-00-8006-31000-5270	\$ 75.00
Sosa, Elizabeth	Fund Of Communication - EVE (PROF124-07) 8 contact hour(s) @ \$30.00/hour (students) 05/01/12 & 05/02/12, T-W, 14-00-8004-31000-5270	\$ 240.00
Linville, Donald	Change Management For Managers (Eve) (PROF135-06) 4 contact hour(s) @ \$30.00/hour (students) 04/18/12, T, 14-00-8004-31000-5270	\$ 120.00
TOTAL NON-CREDIT FACULTY CONTRACTS		\$ 1,950.00

**GARDEN CITY COMMUNITY COLLEGE
SERVICE CONTRACTS
FOR ADJUNCT FACULTY**
(Presented to Board of Trustees for Approval 5/9/12)

INSTRUCTOR	CLASS	AMOUN
Fischer, Melanie	Certified Nurse Aide (online) (HELR 1025-32) 3.00 FLC @ \$470.00/FLC (online class Ext. amount: 0.136 x \$470.00 x 3 cr. hr = \$191.76) 12-00-0000-12203-6605 04/09/2012 – 05/07/2012	\$1,601.76
TOTAL ADJUNCT SERVICE CONTRACTS		\$1,601.76

**GARDEN CITY COMMUNITY COLLEGE
SERVICE CONTRACTS
FOR OUTREACH FACULTY**
(Presented to Board of Trustees for Approval 5/9/12)

INSTRUCTOR	CLASS	AMOUNT
<u>DEERFIELD – USD 216</u>		
Bowser, Michael	English II (ENGL-102-DE) \$375.00 (USD Rate) x 3.75 FLC (8 students) 11-00-0000-11021-6610 1/9 – 5/2/12	\$ 1,406.25
<u>DIGHTON – USD 482</u>		
Felker, Amy	College Algebra (MATH-108-DI) \$375.00 (USD Rate) x 3.00 FLC (10 students) 11-00-0000-11050-6610 8/22/11 – 5/11/12	\$ 1,125.00
Shearer Morse, Ashley	English II (ENGL-102-DI) \$375.00 (USD Rate) x 3.75 FLC (10 students) 11-00-0000-11021-6610 1/3 – 5/4/12	\$ 1,406.25
<u>GARDEN CITY – USD 457</u>		
Ackerman, Linda	Intro to Comp. Conc. & Appl. (CSCI-110-GC) \$375.00 (USD Rate) x 3.00 FLC (21 students) 12-00-0000-12012-6610 1/5 – 5/24/12	\$ 1,125.00
Anderson, Amy	Intro to Comp. Conc. & Appl. (CSCI-110-GD) \$375.00 (USD Rate) x 3.00 FLC (21 students) 12-00-0000-12012-6610 1/5 – 5/24/12	\$ 1,125.00
<u>HEALY – USD 468</u>		
Ostmeyer, Annette	English II (ENGL-102-HE) Pro-rated: 3/8 x \$375.00 (USD Rate) x 3.75 FLC (3 students) 11-00-0000-11021-6610 1/4 – 5/15/12	\$ 527.34
<u>HOLCOMB – USD 363</u>		
Barrett, Jennifer	College Algebra (MATH-108-HC/HO) \$375.00 (USD Rate) x 3.00 FLC (12 students) 11-00-0000-11050-6610 8/19/11 – 5/18/12	\$ 1,125.00
Hagman, Katherine	American Government (POLS-105-HO) Pro-rated: 5/8 x \$375.00 (USD Rate) x 3.00 FLC (5 students) 11-00-0000-11060-6610 8/19/11 – 5/18/12	\$ 703.13
Kelly, Cindy	English II (ENGL-102-HO) \$375.00 (USD Rate) x 3.75 FLC (11 students) 11-00-0000-11060-6610 1/4 – 5/15/12	\$ 1,406.25
Kennedy, Stanley	Intro to Criminal Justice (CRIM-101-HO) Pro-rated: 7/8 x \$375.00 (USD Rate) x 3.00 FLC (7 students) 12-00-0000-12240-6610 9/2/11 – 5/15/12	\$ 984.38

LAKIN – USD 215

Michaelis, Shawn	College Algebra (MATH-108-LA/LK) \$375.00 (USD Rate) x 3.00 FLC (11 students) 11-00-0000-11050-6610 8/17/11 – 5/18/12	\$ 1,125.00
Thompson, Kevin	English II (ENGL-102-LA/LK) \$375.00 (USD Rate) x 3.75 FLC (17 students) 11-00-0000-11021-6610 2/21 – 5/17/12	\$ 1,406.25
Vadapally, Praveen	General Chemistry (CHEM-105-LK) Pro-rated: 7/8 x \$375.00 (USD Rate) x 5.66 FLC (7 students) 11-00-0000-11040-6610 8/17/11 – 5/18/12	\$ 1,857.19

LEOTI – USD 467

Brown, H. Joy	English II (ENGL-102-LE) \$375.00 (USD Rate) x 3.75 FLC (10 students) 11-00-0000-11021-6610 1/3 – 5/9/12	\$ 1,406.25
Conard, Julie	Interpersonal Communication I (\$375.00 (USD Rate) x 3.00 FLC (8 students) 11-00-0000-11022-6610 1/3 – 5/9/12	\$ 1,125.00

SCOTT CITY – USD 466

Kucharik, Steve	English II (ENGL-102-SC/SO) \$375.00 (USD Rate) x 3.75 FLC (19 students) Ext. amt - \$400.00 Fiber Optic Course for Ingalls 11-00-0000-11021-6610 1/3 – 5/11/12	\$ 1,806.25
Ostmeyer, Robert	General Physics I (PHYS-205-SC) Pro-rated: 4/8 x \$375.00 (USD Rate) x 5.66 FLC (4 students) 11-00-0000-11040-6610 8/22/11 – 5/16/12	\$ 1,061.25
Paget, William	College Algebra (MATH-108-DE/SC) Pro-rated: 7/8 x \$375.00 (USD Rate) x 3.00 FLC (7 students) 11-00-0000-11050-6610 1/3 – 5/11/12	\$ 984.38

SYRACUSE – USD 494

Hefty, Steven	College Chemistry I (CHEM-109-SY) Pro-rated: 4/8 x \$375.00 (USD Rate) x 5.66 FLC (4 students) 11-00-0000-11040-6610 8/15/11 – 5/18/12	\$ 1,061.25
McAllister, Steve	American Government (POLS-105-SY) \$375.00 (USD Rate) x 3.00 FLC (13 students) 11-00-0000-11060-6610 8/15/11 – 5/18/12	\$ 1,125.00
Stucky, Tina	English II (ENGL-102-SY) \$375.00 (USD Rate) x 3.75 FLC (12 students) 11-00-0000-11021-6610 1/9 – 5/11/12	\$ 1,406.25

TRIBUNE – USD 200

Cooksey, Todd	College Algebra (MATH-108-TR) \$375.00 (USD Rate) x 3.00 FLC (9 students) 11-00-0000-11050-6610 1/4 – 5/17/12	\$ 1,125.00
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Larkin, Nathaniel	Anatomy & Physiology (BIOL-210-TR) Pro-rated: 6/8 x \$375.00 (USD Rate) x 5.66 FLC (6 students) 11-00-0000-11040-6610 8/22/11 – 5/22/12	\$ 1,591.88
Larkin, Nathaniel	General Chemistry \$375.00 (USD Rate) x 5.66 FLC (9 students) 11-00-0000-11040-6610 8/22/11 – 5/22/12	\$ 2,122.50
Lavine, Marcelle	English I (ENGL-101-TR) \$375.00 (USD Rate) x 3.75 FLC (8 students) 11-00-0000-11021-6610 1/4 – 5/17/12	\$ 1,406.25
Sill, Phillip	American History Since 1865 (HIST-104-TR) \$375.00 (USD Rate) x 3.00 FLC (9 students) 11-00-0000-11020-6610 1/4 – 5/17/12	\$ 1,125.00
Woelk, Angela	Developmental Psychology (EDUC-110-TR) \$375.00 (USD Rate) x 3.00 FLC (9 students) 11-00-0000-11060-6610 8/22 – 5/22/12	\$ 1,125.00
TOTAL OUTREACH SERVICE CONTRACTS		\$ 33,793.30

**GARDEN CITY COMMUNITY COLLEGE
PAYMENTS TO OUTREACH CENTERS
FOR FACILITY USAGE
SPRING 2012**

(Presented to Board of Trustees for Approval 5/9/12)

Location	Total Student Cr. Hr.	Rate of Pay	Total
<u>DEERFIELD – USD 216</u>			
Public Speaking (SPCH-111-DE) 12 students	36	\$5.00	\$ 180.00
<u>HOLCOMB - USD 363</u>			
Public Speaking (SPCH-111-HO) 8 students	24	\$5.00	\$ 120.00
TOTALS	95		\$ 300.00

11-00-0000-42002-6620

Agenda No: II-C

Date: May 23, 2012

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

Checks over \$20,000

Revenues

Expenses

Cash in Bank

Budget Information:

Financial information represents monthly expenditures over \$20,000 and revenues, expenses and cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken:

_____ **Approved** _____ **Disapproved**
_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$20,000

May 2012

Purchases over \$20,000 requiring bid sheet:

- Check #215205 to Echo360 Inc. \$166,225.00 for classroom capture software for the Title V grant. The purchase was approved by the Board at the March 2012 board meeting.
- Check #215247 to Zones Inc. \$21,779.03 for the campus Microsoft licensing agreement. The purchase was approved by the Board at the February 2012 board meeting.

Payments over \$20,000 not requiring bid sheets:

- Check #214994 to EduKan for \$37,020.00 for tuition for Spring 2012, Session II.
- Check #215197 to City of Garden City for \$46,419.43 for utilities
- Check #215198 to Commerce Bank for \$38,955.40 for various purchase card purchases.
- Check #215435 to Blue Cross and Blue Shield for \$100,763.47 for health insurance premiums for May.

Fiscal Year: 2012

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	1,440.00-	1,411,719.98-	1,724,000.00-	312,280.02-	18.11
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	20,184.00-	201,964.00-	425,000.00-	223,036.00-	52.48
11-00-0000-00000-4003 AUTOMATION ELECT C	0.00	0.00	1,831.00-	0.00	1,831.00	0.00
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	2,470.00-	285,090.00-	465,000.00-	179,910.00-	38.69
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	10.00	41,705.00-	59,100.00-	17,395.00-	29.43
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	34.00	49,117.25-	70,000.00-	20,882.75-	29.83
11-00-0000-00000-4007 TECHNOLOGY FEE-C	0.00	648.00-	297,594.76-	353,000.00-	55,405.24-	15.70
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	18.00	26,021.25-	32,000.00-	5,978.75-	18.68
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	60,942.94	57,859.75	45,000.00	12,859.75-	28.57-
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	15,678.00-	0.00	15,678.00	0.00
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	25,000.00-	25,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	600.00-	9,060.00-	10,000.00-	940.00-	9.40
11-00-0000-00000-4512 VENDING MACHINES :	0.00	703.84-	7,758.16-	12,000.00-	4,241.84-	35.35
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,873,661.00-	1,872,448.00-	1,213.00	0.05-
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	5,502,449.78-	7,225,715.00-	1,723,265.22-	23.85
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	530,958.15-	643,541.00-	112,582.85-	17.49
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	6,699.94-	9,700.00-	3,000.06-	30.93
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	120,542.65-	225,000.00-	104,457.35-	46.43
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	48,163.84-	104,101.00-	55,937.16-	53.73
11-00-0000-00000-4809 Rental Excise Tax	0.00	0.00	4,670.63-	0.00	4,670.63	0.00
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	19,105.17-	19,715.00-	609.83-	3.09
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	124,084.00-	150,000.00-	25,916.00-	17.28
11-00-0000-00000-4902 INTEREST INCOME :	0.00	1,849.86-	16,109.33-	100,000.00-	83,890.67-	83.89
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	1,080.99-	72,843.62-	95,000.00-	22,156.38-	23.32
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,281.38-	21,716.97-	65,000.00-	43,283.03-	66.59
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,088.50-	12,240.88-	16,000.00-	3,759.12-	23.49
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	270,000.00-	270,000.00-	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	29,658.37	10,642,925.61-	13,926,320.00-	3,283,394.39-	23.58
=====						
12-00-0000-00000-4003 AUTOMATION ELECT C	0.00	0.00	14,818.00-	20,000.00-	5,182.00-	25.91
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	544.00-	95,995.22-	100,900.00-	4,904.78-	4.86
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	656,874.00-	656,839.00-	35.00	0.00
12-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	0.00	1,524,285.00-	1,524,285.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	544.00-	767,687.22-	2,302,024.00-	1,534,336.78-	66.65
=====						
61-00-0000-00000-4103 TAX CREDIT DONATIO	0.00	0.00	347,000.00-	347,000.00-	0.00	0.00
61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	303,158.38-	486,809.00-	183,650.62-	37.73
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	29,525.61-	35,752.00-	6,226.39-	17.42
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	372.43-	539.00-	166.57-	30.90
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	6,710.14-	10,515.00-	3,804.86-	36.19
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	3,868.58-	5,783.00-	1,914.42-	33.10
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	1,319.71-	1,095.00-	224.71	20.51-
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	5,779.76-	7,400.00-	1,620.24-	21.90
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	697,734.61-	894,893.00-	197,158.39-	22.03
=====						
Totals for BUDGET.OFFICER: Unassigned	0.00	29,114.37	12,108,347.44-	17,123,237.00-	5,014,889.56-	29.29

Fiscal Year: 2012

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	2,199.62-	2,199.62-	3,130.86	5,330.48	170.26
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	4,118.18	36,981.75	93,524.00	56,542.25	60.46
DEPARTMENT: 11020 - HUMANITIES	172.58	1,255.38	8,326.31	31,536.00	23,037.11	73.05
DEPARTMENT: 11021 - ENGLISH	379.56	31,326.49	270,087.19	364,214.00	93,747.25	25.74
DEPARTMENT: 11022 - SPEECH	0.00	7,957.48	49,019.35	73,604.00	24,584.65	33.40
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,076.50	3,767.75	0.00	3,767.75-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	1,759.79	2,892.00	1,132.21	39.15
DEPARTMENT: 11025 - JOURNALISM	0.00	5,393.67	45,511.44	61,543.00	16,031.56	26.05
DEPARTMENT: 11026 - BROADCASTING	0.00	48.07	1,772.50	9,854.00	8,081.50	82.01
DEPARTMENT: 11030 - ART	376.37	11,469.24	114,277.70	144,755.00	30,100.93	20.79
DEPARTMENT: 11031 - DRAMA	0.00	6,025.14	61,668.68	71,772.00	10,103.32	14.08
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	7,862.81	72,478.16	77,494.00	5,015.84	6.47
DEPARTMENT: 11033 - INST MUSIC	561.43	15,611.80	111,883.93	146,972.73	34,527.37	23.49
DEPARTMENT: 11040 - SCIENCE	10,299.80	45,097.05	359,241.19	478,187.41	108,646.42	22.72
DEPARTMENT: 11050 - MATH	181.08	34,091.70	268,973.33	364,773.00	95,618.59	26.21
DEPARTMENT: 11060 - SOCIAL SCIENCE	869.94	43,327.78	359,464.54	518,252.00	157,917.52	30.47
DEPARTMENT: 11070 - HEALTH & PHYSICAL	324.00	18,462.39	139,039.31	159,128.00	19,764.69	12.42
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	9,068.72	80,841.63	101,922.00	21,080.37	20.68
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	503.77	5,108.22	700.00	4,408.22-	629.74-
DEPARTMENT: 11081 - READING	0.00	5,208.52	45,427.19	57,489.70	12,062.51	20.98
DEPARTMENT: 11082 - ESL	0.00	5,187.81	51,670.92	71,221.00	19,550.08	27.45
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,965.87	25,234.43	20,905.00	4,329.43-	20.70-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	5,903.83	5,000.00	903.83-	18.07-
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	0.00	11,270.00	11,270.00	100.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	27,553.34	13,495.57	305,713.23	354,500.00	21,233.43	5.99
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	1,776.26	1,776.26	0.00	1,776.26-	0.00
DEPARTMENT: 12014 - FINNUP LAB	962.50	6,179.33	50,947.29	79,322.00	27,412.21	34.56
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	960.33	1,000.00	39.67	3.97
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	37.09	0.00	37.09-	0.00
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	743.05-	0.00	743.05	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	6,003.66-	0.00	6,003.66	0.00
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	2,116.94-	0.00	2,116.94	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	3,300.00	0.00	3,300.00-	0.00
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	2,134.16-	0.00	2,134.16	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	470.00	269.13	1,076.52	1,887.00	340.48	18.04
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	10,045.17	24,781.47	231,401.70	399,353.00	157,906.13	39.54
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	2,422.13-	0.00	2,422.13	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	2,099.98-	0.00	2,099.98	0.00
DEPARTMENT: 21100 - GRANT MANAGMENT &	0.00	13,839.66	110,154.58	140,128.42	29,973.84	21.39
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	8,235.00	8,235.00	100.00
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	4,971.26	49,715.88	59,934.00	10,218.12	17.05
DEPARTMENT: 41000 - LIBRARY	5,700.31	13,650.73	138,272.84	179,302.00	35,328.85	19.70
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	350.00	6,445.76	61,713.64	94,907.00	32,843.36	34.61
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	3,293.52	16,298.63	40,812.00	24,513.37	60.06
DEPARTMENT: 42001 - DEAN OF ACADEMICS	1,828.53	22,192.04	200,922.60	264,790.40	62,039.27	23.43
DEPARTMENT: 42002 - OUTREACH	0.00	0.00	38,726.13	82,707.00	43,980.87	53.18
DEPARTMENT: 42003 - FACULTY SENATE	1,183.55	813.58	16,272.93	29,455.00	11,998.52	40.74
DEPARTMENT: 42005 - DEAN OF TECHNICAL	72.30	33,831.44	160,593.85	200,673.00	40,006.85	19.94
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	10,272.02	99,762.65	126,629.00	26,866.35	21.22
DEPARTMENT: 43000 - TRANSITION	0.00	3,276.79	32,771.18	39,615.00	6,843.82	17.28
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	10,393.86	116,564.60	153,646.00	37,081.40	24.13

DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	28,935.00	28,395.00	540.00-	1.89-
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	11,907.00	11,907.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	13,695.23	114,326.75	147,953.00	33,626.25	22.73
DEPARTMENT: 50011 - ASSESSMENT/TESTING	1,340.00	3,348.73	29,827.85	50,279.00	19,111.15	38.01
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	21,835.97	222,059.66	278,604.00	56,544.34	20.30
DEPARTMENT: 50030 - ADMISSIONS	157.72	15,381.18	148,155.90	200,191.00	51,877.38	25.91
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	1,756.02	10,551.96	111,903.63	142,842.00	29,182.35	20.43
DEPARTMENT: 50050 - STUDENT HEALTH SER	759.12	4,241.93	38,006.81	50,780.00	12,014.07	23.66
DEPARTMENT: 50100 - DEAN OF IE/ES	0.00	0.00	28,470.58	28,471.58	1.00	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	628.62	16,803.39	315,955.51	377,418.51	60,834.38	16.12
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	7,228.44	103,620.08	119,268.00	15,647.92	13.12
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	72.08	6,726.43	96,094.65	106,367.90	10,201.17	9.59
DEPARTMENT: 55003 - MEN'S TRACK	0.02-	3,095.75	32,228.52	42,866.80	10,638.30	24.82
DEPARTMENT: 55004 - WOMEN'S TRACK	0.02	3,009.69	31,271.50	40,677.80	9,406.28	23.12
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	5,402.47	53,419.47	62,141.00	8,721.53	14.04
DEPARTMENT: 55006 - FOOTBALL	335.99	18,340.89	243,704.52	294,356.90	50,316.39	17.09
DEPARTMENT: 55007 - BASEBALL	0.00	15,004.84	96,563.58	111,269.00	14,705.42	13.22
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,563.75	44,749.36	54,244.23	9,494.87	17.50
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	2,941.32	46,673.57	50,784.98	4,111.41	8.10
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,069.79	21,391.27	18,910.64	2,480.63-	13.11-
DEPARTMENT: 55014 - RODEO TEAM	277.21	5,261.97	100,192.75	118,710.00	18,240.04	15.37
DEPARTMENT: 55015 - MEN'S GOLF	0.00	566.40	36,925.50	39,500.00	2,574.50	6.52
DEPARTMENT: 55019 - ATHLETIC TRAINING	990.00	8,201.85	95,336.46	124,820.24	28,493.78	22.83
DEPARTMENT: 61000 - PRESIDENT	786.27	32,540.20	336,146.14	397,214.00	60,281.59	15.18
DEPARTMENT: 61001 - BOARD OF TRUSTEES	264.91	5,611.51	21,984.48	24,840.00	2,590.61	10.43
DEPARTMENT: 61005 - ATTORNEY	0.00	938.00	10,392.94	20,250.00	9,857.06	48.68
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	1,180.46	39,758.36	955,678.68	1,272,841.00	315,981.86	24.82
DEPARTMENT: 62010 - HUMAN RESOURCES	180.08	11,436.65	92,590.61	178,456.00	85,685.31	48.01
DEPARTMENT: 62011 - ADA COMPLIANCE	2,356.00	4,168.49	42,716.00	61,725.00	16,653.00	26.98
DEPARTMENT: 62012 - LEADERSHIP DEVELOP	0.00	0.00	900.59	1,935.00	1,034.41	53.46
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	6,529.16	324,970.62	271,896.90	53,073.72-	19.51-
DEPARTMENT: 63000 - INFORMATION SERVIC	12,227.16	11,874.73	181,860.17	223,277.00	29,189.67	13.07
DEPARTMENT: 64000 - INFORMATION TECHNO	23,278.84	41,862.81	507,647.43	620,375.00	89,448.73	14.42
DEPARTMENT: 65000 - CENTRAL SERVICES	2,771.99	6,931.67	96,792.39	143,830.00	44,265.62	30.78
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	691.01	9,035.09	93,544.26	106,225.66	11,990.39	11.29
DEPARTMENT: 71000 - BUILDINGS	14,881.25	33,287.21	265,962.11	334,632.34	53,788.98	16.07
DEPARTMENT: 71009 - RENTAL PROPERTY MA	0.00	0.00	80.00	80.00	0.00	0.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	10,890.00	35,458.04	354,551.22	526,381.00	160,939.78	30.57
DEPARTMENT: 73000 - GROUNDS	8,407.21	18,240.79	138,205.87	156,294.83	9,681.75	6.19
DEPARTMENT: 73001 - ATHLETIC FIELDS	50.00	1,332.00	66,625.37	76,800.17	10,124.80	13.18
DEPARTMENT: 74000 - VEHICLES	59,526.07	28,580.08	212,785.16	323,344.00	51,032.77	15.78
DEPARTMENT: 75000 - CAMPUS SECURITY	334.94	14,518.71	145,772.97	190,848.00	44,740.09	23.44
DEPARTMENT: 76000 - INSURANCE	0.00	9,417.53	291,568.84	292,820.00	1,251.16	0.43
DEPARTMENT: 77000 - UTILITIES	0.00	35,783.87	437,055.40	663,300.00	226,244.60	34.11
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	15,187.61	62,000.00	46,812.39	75.50
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	3,060.00	9,020.00	5,960.00	66.08
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	135.00	20,231.00	33,087.00	12,856.00	38.86
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	5,345.00	3,000.00	2,345.00-	78.16-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	540.00	135,999.00	156,575.00	20,576.00	13.14
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	52,825.00	49,938.00	2,887.00-	5.77-
DEPARTMENT: 94000 - STUDENT CENTER	1,080.00	2,142.04	37,908.90	53,924.00	14,935.10	27.70
DEPARTMENT: 98001 - CHILD CARE	0.00	3,533.46	35,337.88	43,616.00	8,278.12	18.98

FUND: 11 - GENERAL	206,553.41	943,268.55	10,673,147.09	13,926,320.00	3,046,619.50	21.88
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Fiscal Year: 2012

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	33.05	4,268.86	32,040.42	77,549.00	45,475.53	58.64
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	8,014.57	59,067.83	83,171.00	24,103.17	28.98
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	12,210.94	67,987.14	61,211.00	6,776.14-	11.06-
DEPARTMENT: 12200 - ADN PROGRAM	1,034.47	33,886.21	274,959.90	439,233.51	163,239.14	37.16
DEPARTMENT: 12201 - LPN PROGRAM	552.75	12,775.61	122,949.87	169,012.83	45,510.21	26.93
DEPARTMENT: 12202 - EMT	2,538.49	11,631.51	109,547.40	179,913.00	67,827.11	37.70
DEPARTMENT: 12203 - ALLIED HEALTH	334.74	23,082.40	187,763.06	215,218.00	27,120.20	12.60
DEPARTMENT: 12210 - AGRICULTURE	870.15	3,653.07	36,370.77	53,603.00	16,362.08	30.52
DEPARTMENT: 12211 - ANIMAL SCIENCE	4,003.48	11,794.29	89,416.22	99,817.00	6,397.30	6.41
DEPARTMENT: 12220 - JOHN DEERE AG TECH	804.04	16,411.10	151,120.57	189,534.00	37,609.39	19.84
DEPARTMENT: 12230 - AUTO MECHANICS	850.00	4,822.46	44,996.75	61,156.90	15,310.15	25.03
DEPARTMENT: 12240 - CRIMINAL JUSTICE	5,616.93	21,462.11	136,455.73	200,311.11	58,238.45	29.07
DEPARTMENT: 12241 - FIRE SCIENCE	1,776.04	10,889.43	57,159.90	74,959.05	16,023.11	21.38
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,328.99	92,991.40	123,797.00	30,805.60	24.88
DEPARTMENT: 12260 - DRAFTING	0.00	430.60	861.20	7,951.00	7,089.80	89.17
DEPARTMENT: 12271 - AUTOMATION ELECTRI	976.15	82.13	13,963.09	8,558.00	6,381.24-	74.55-
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	1,381.21	11,813.18	73,538.26	88,653.00	13,733.53	15.49
DEPARTMENT: 12273 - WELDING	2,040.09	13,624.50	123,307.38	158,430.00	33,082.53	20.88
DEPARTMENT: 42005 - DEAN OF TECHNICAL	75.41	36.99	140.55	9,945.60	9,729.64	97.83
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FUND: 12 - PTE FUND	22,887.00	211,218.95	1,674,637.44	2,302,024.00	604,499.56	26.26

Fiscal Year: 2012

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	18,001.60	5,629.70	65,082.08	131,922.80	48,839.12	37.02
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	3,825.00-	3,825.00-	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	3,825.00	3,825.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	1,900.94	3,500.00	1,599.06	45.69
DEPARTMENT: 31000 - COMMUNITY SERVICE	145.00	1,165.70	10,927.92	18,535.00	7,462.08	40.26
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	445.00	1,228.16	2,275.00	1,046.84	46.01
DEPARTMENT: 00000 - GENERAL	0.00	0.00	2,492.85	0.00	2,492.85-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	268.57	2,017.95	20,000.00	17,982.05	89.91
DEPARTMENT: 00000 - GENERAL	0.00	0.00	349.20	0.00	349.20-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,869.41	4,000.00	1,130.59	28.26
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	274.80	5,000.00	4,725.20	94.50
DEPARTMENT: 11010 - BUSINESS & ECONOMI	911.60	573.37	573.37	5,350.00	3,865.03	72.24
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	11,394.74	13,000.00	1,605.26	12.35
DEPARTMENT: 31000 - COMMUNITY SERVICE	396.41	2,733.26	15,023.76	30,910.50	15,490.33	50.11
DEPARTMENT: 55007 - BASEBALL	0.00	6,693.95	14,904.20	20,000.00	5,095.80	25.48
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,770.24	1,770.24	2,600.00	829.76	31.91
DEPARTMENT: 11031 - DRAMA	0.00	0.00	5,092.52	5,164.47	71.95	1.39
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,422.62	13,066.13	41,555.83	28,489.70	68.56
DEPARTMENT: 00000 - GENERAL	0.00	0.00	2,402.43	3,000.00	597.57	19.92
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	3,000.00	3,000.00	100.00
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FUND: 14 - ADULT SUPPLEMENTARY ED	19,454.61	21,702.41	151,370.70	309,813.60	138,988.29	44.86

Fiscal Year: 2012

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	132.00	6,142.48	9,000.00	2,857.52	31.75
DEPARTMENT: 94000 - STUDENT CENTER	6,607.76	342.80	142,123.47	194,100.00	45,368.77	23.37
DEPARTMENT: 95000 - STUDENT HOUSING	150,912.73	41,952.53	1,084,843.05	1,514,960.00	279,204.22	18.43
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	0.00	48,000.00	48,000.00	100.00
DEPARTMENT: 98000 - COSMETOLOGY	6,976.75	6,618.13	67,849.65	139,455.00	64,628.60	46.34
DEPARTMENT: 98001 - CHILD CARE	0.00	1,576.92	14,737.71	32,000.00	17,262.29	53.94
FUND: 16 - AUXILIARY ENTITIES	164,497.24	50,622.38	1,315,696.36	1,937,515.00	457,321.40	23.60

Fiscal Year: 2012

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	142.33	7,702.33	1,300.00	6,402.33-	492.48-
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	240.00	240.00	3,000.00	2,760.00	92.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	16,824.00	16,824.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	13,678.34	38,764.06	86,603.29	47,839.23	55.24
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	1,919.69	28,421.31	48,917.32	50,837.01	0.00	0.00
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	62,535.37	30,412.69	32,122.68-	105.61-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	8,388.23	4,949.31	174,320.10	248,364.73	65,656.40	26.44
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	41,230.91	136,304.38	166,398.72	211,409.42	3,779.79	1.79
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	285,000.00	285,000.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	9,578.17	15,229.41	5,651.24	37.11
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	51,994.02	63,787.00	11,792.98	18.49
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	10,483.95	11,131.35	647.40	5.82
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	210.03-	0.00	210.03	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	41,639.38	79,339.64	37,700.26	47.52
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	36,917.79	85,587.00	48,669.21	56.87
DEPARTMENT: 00000 - GENERAL	0.00	0.00	28,935.00-	28,935.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,670.92	20,304.20	150,217.92	304,217.00	150,328.16	49.41
DEPARTMENT: 00000 - GENERAL	0.00	0.00	11,907.00-	11,907.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	604.50	15,730.87	77,015.61	250,041.00	172,420.89	68.96
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	39,136.47	9,117.99	60,304.50	282,874.00	183,433.03	64.85
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	291,500.00	291,500.00	100.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,455.60	24,307.18	38,992.00	14,684.82	37.66
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	46,074.97	55,374.00	9,299.03	16.79
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	1,773.79	1,106,077.59	1,104,303.80	99.84
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	400,000.00	400,000.00	100.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	8,500.00	8,500.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	10,112.51	64,761.40	108,099.00	43,337.60	40.09
DEPARTMENT: 11040 - SCIENCE	0.00	2,907.71	16,451.06	37,315.00	20,863.94	55.91
DEPARTMENT: 31000 - COMMUNITY SERVICE	969.80	122.55	12,275.14	52,150.00	38,905.06	74.60
DEPARTMENT: 42005 - DEAN OF TECHNICAL	19,876.88	2,124.52	69,386.78	101,077.00	11,813.34	11.69
DEPARTMENT: 42000 - DEAN OF LEARNING S	3,988.55	14,644.19	88,890.78	166,309.00	73,429.67	44.15

DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	12,569.52	80,377.44	108,626.38	28,248.94	26.01
DEPARTMENT: 14010 - AO-K	537.50	2,115.99	2,626.47	98,888.88	95,724.91	96.80
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	17,111.43	17,111.43	100.00
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	0.00	30,000.00	30,000.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	8,680.80	8,680.80	100.00
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	1,875.00	4,961.00	4,961.00	0.00	0.00

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FUND: 22 - RESTRICTED GRANTS	120,323.45	277,816.32	1,609,687.22	4,618,777.62	2,888,766.95	62.54
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Fiscal Year: 2012

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	266.50	5,496.20	7,970.00	2,473.80	31.04
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	495.00-	495.00	990.00	200.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	5,286.80	5,286.80	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	4,275.06	4,300.00	24.94	0.58
DEPARTMENT: 63000 - INFORMATION SERVIC	0.00	0.00	0.00	1,000.00	1,000.00	100.00

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FUND: 23 - OTHER RESTRICTED FUNDS	0.00	266.50	9,276.26	19,051.80	9,775.54	51.31
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Fiscal Year: 2012

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	5,156.00-	5,156.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	76.47	177.90	700.00	522.10	74.59
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	185.84	4,812.53	5,156.00	343.47	6.66
DEPARTMENT: 13301 - ADULT ED - INSTRUC	150.00	1,683.63	37,461.15	61,499.18	23,888.03	38.84
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	1,871.87	1,980.68	108.81	5.49
DEPARTMENT: 13301 - ADULT ED - INSTRUC	637.97	15,810.91	181,715.15	215,567.28	33,214.16	15.41
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	4,127.35	6,000.00	1,872.65	31.21
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,801.58	36,796.39	42,239.89	5,443.50	12.89
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	359.95	2,458.41	2,098.46	85.36
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	16,699.63	114,418.59	207,683.00	93,264.41	44.91
DEPARTMENT: 00000 - GENERAL	0.00	0.00	32,500.00-	32,500.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	448.00	19,165.86	162,391.55	274,708.00	111,868.45	40.72
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	8,488.86	8,555.55	66.69	0.78
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	14,000.00	0.00	14,000.00-	0.00

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FUND: 24 - ADULT EDUCATION	1,235.97	57,423.92	534,121.29	788,891.99	253,534.73	32.14
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Fiscal Year: 2012			FUND: 61 - CAPITAL OUTLAY			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	49,394.12	14,351.60	300,455.31	894,893.00	545,043.57	60.91
FUND: 61 - CAPITAL OUTLAY	49,394.12	14,351.60	300,455.31	894,893.00	545,043.57	60.91

Fiscal Year: 2012			FUND: 71 - ACTIVITY/ORGANIZATION FD			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	6,984.49	20,191.13	270,042.58	360,121.40	83,094.33	23.07
DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,442.63	14,446.42	0.00	14,446.42-	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	1,292.16	3,148.87	11,254.59	43,300.00	30,753.25	71.02
DEPARTMENT: 99002 - STUDENT MAGAZINE	3,279.50	2,004.08	3,826.20	24,450.00	17,344.30	70.94
DEPARTMENT: 50000 - DEAN OF STUDENT SE	100.00	87.40-	8,900.64	19,399.60	10,398.96	53.60
FUND: 71 - ACTIVITY/ORGANIZATION FD	11,656.15	26,699.31	308,470.43	447,271.00	127,144.42	28.43

Fiscal Year: 2012			FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	21,450.00	0.00	21,450.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	13,650.00	0.00	13,650.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	12,195.00	0.00	12,195.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	10,020.00	0.00	10,020.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	12,945.00	0.00	12,945.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	135.00-	57,810.00	0.00	57,810.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	13,425.00	0.00	13,425.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	7,305.00	0.00	7,305.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	18,735.00	0.00	18,735.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	19,500.00	0.00	19,500.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	21,435.00	0.00	21,435.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	16,890.00	0.00	16,890.00-	0.00
DEPARTMENT: 55020 - ---	0.00	0.00	7,695.00	0.00	7,695.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	6,940.00	0.00	6,940.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	2,970.00	0.00	2,970.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	10,340.00	0.00	10,340.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	14,890.00	0.00	14,890.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	29,415.00	0.00	29,415.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	8,820.00	0.00	8,820.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	22,915.00	0.00	22,915.00-	0.00
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	135.00-	329,345.00	0.00	329,345.00-	0.00

Fiscal Year: 2012			FUND: 73 - EDUKAN CONSORTIUM FUND			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	62,627.59	366,580.49	429,464.00	62,883.51	14.64
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	62,627.59	366,580.49	429,464.00	62,883.51	14.64

Garden City Community College
4/30/2012

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 307,147.25	0.0000%
State Municipal Invest. Pool	\$ 5,155.33	0.0200%
Commerce Bank - Money Market	\$ 31,687.15	0.1500%
Landmark National Bank	\$ 119.88	0.1300%
	<u>\$ 344,109.61</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Commerce Bank	CD	\$ 1,000,000.00	0.3000%	11/2/2010	5/2/2012
First National Bank of GC	CD	\$ 2,000,000.00	0.5000%	4/29/2011	5/3/2012
Commerce Bank	CD	\$ 1,000,000.00	0.2600%	2/24/2012	5/25/2012
Commerce Bank	CD	\$ 2,000,000.00	0.3400%	2/24/2012	8/24/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.5900%	12/15/2011	9/15/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.6900%	11/7/2011	11/7/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.6900%	12/15/2011	12/15/2012
Commerce Bank	CD	\$ 1,000,000.00	0.4200%	2/24/2012	2/24/2013
		<u>\$ 10,000,000.00</u>			
Total		<u><u>\$ 10,344,109.61</u></u>			

Agenda No: II-D-1

Date: May 23, 2012

Topic: Worker's Compensation Insurance Renewal

Presenter: Dr. Herbert J. Swender

Background Information:

On July 1, 2009, the college switched the worker's compensation insurance to Accident Fund Insurance Company with Keller Leopold Agency. Last year, there was a \$5,606 reduction in premium due to a drop in the modification factor. The renewal rate effective July 1, 2012 is \$86,380, which is an increase of \$6,553. The increase is due to an increase in our modification rate from 1.06 to a rate of 1.16. The increase is attributable to one large claim that has not yet been closed. The policy does include a dividend clause for which the college received \$13,499.25 last year.

At our agent's request, EMC Insurance reviewed our policy but declined to provide a quote for coverage. EMC is currently not bidding on any schools with a modification factor greater than 1.0 and has notified at least two community colleges that their coverage will not be renewed next year.

The college has been satisfied with the service provided by the Accident Fund Insurance Company. Claims are investigated and processed in a timely manner. A consultant meets with college representatives regularly to review claims trending and to discuss loss control strategies.

Budget Information:

\$86,380

Recommended Board Action:

Approve the renewal of worker's compensation with Accident Fund Insurance Company.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

KELLER LEOPOLD INSURANCE, INC.

ANNUAL PREMIUM COMPARISON

DATE

07/01/12

ACCOUNT NAME

Garden City Community College

Service Representative

Diane Rose

POLICY TYPE	CURRENT PREMIUM	PREM CHG	RENEWAL PREMIUM
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REASON FOR PREMIUM CHANGE

PROPERTY

GENERAL LIABILITY

COMMERCIAL AUTO

INLAND MARINE

WORKERS COMP.

BUSINESS OWNERS POLICY

TOTAL:

MISC. NOTES

2009-10 Dividend Paid - \$13,499.25

Class 7380 rate from 4.31 to 4.32; Class 8868 from .44 to .43; Class 9101 from 4.90 to 4.96. Experience Mod from 1.06 to 1.16. Dividend Plan.

79827

+6553

86380

+8.2%

Agenda No: II-D-2

Date: May 23, 2012

Topic: ATI Software Purchase

Presenter: Dr. Herbert J. Swender

Background Information:

The nursing department previously adopted standardized testing and evaluation software. The software is nationally approved and compatible with existing curriculum and includes test banks so that assessments can be evaluated. Assessment Technologies Institute, LLC, is the single source provider of the software. The U. S. Department of Education, Title V Grant includes the purchase of educational software modules.

Budget Information:

\$32,420 funded through U.S. Department of Education, Title V Grant

Recommended Board Action:

Approve the purchase of software modules from ATI

Board Action Taken: _____Approved _____Disapproved
 _____Ayes _____Nays _____No Action

Board Member Notes:

ATI pricing

PN access		
Module	Cost/student	Time frame
Clinical Reasoning Scenarios -PN Med Surg	\$ 100	
Skills Modules: 27+ modules	\$ 80	4 year access
Pharmacology & Dosage Calculations (paired)	\$ 75	4 year access
Achieve	\$ 32	
Active Stack	\$ 20	4 year access
	<u>\$ 307</u>	
Cost for 20 PN students	\$ 6,140	

Grad Class 5/2013

RN access		
Module	Cost/student	Time frame
Clinical Reasoning Scenarios -RN Med Surg	\$ 150	
Clinical Reasoning Scenarios - RN Care of Children	\$ 100	
Clinical Reasoning Scenarios - RN Maternal Newborn	\$ 100	
Clinical Reasoning Scenarios - RN Mental Health	\$ 100	
Skills Modules: 27+ modules	\$ 80	4 year access
Pharmacology & Dosage Calculations (paired)	\$ 75	4 year access
Achieve	\$ 32	
Active Stack	\$ 20	4 year access
	<u>\$ 657</u>	
Cost for 20 level one and 20 level two students	\$ 26,280	

Grad Class 5/2013
LPN to Bridge???

Grand total:	\$ 32,420
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Agenda No: II D-4

Date: May 23, 2012

Topic: Datatel software maintenance renewal

Presenter: Dr. Herbert J. Swender

Background Information:

Datatel is the administrative software used by the college. The annual maintenance renewal fee for FY13 is \$200,232. This represents a 3% increase over last year.

Budget Information:

\$200,232 from the 2013 budget

Recommended Board Action:

Board authorizes the administration to renew the maintenance agreement with Datatel

Board Action Taken: ___ Approved ___ Disapproved
 ___ Ayes ___ Nays ___ No Action

Board Member Notes:

This is for budgetary planning!

GARDEN CITY COMMUNITY COLLEGE

Tier: 1c

Dee Wigner

ESSA Users 64

801 Campus Drive

Datatel Users: 64

Garden City, KS 67846-6398

Client ID: GARDENCC Client # G04

Products currently under support

Start Date

End Date

Annual Fee

7/1/2012 6/30/2013

CORE

ACCOUNTS RECEIVABLE, CASH RECEIPTS, GENERAL LEDGER, DEMOGRAPHICS, COMMUNICATIONS
 MANAGEMENT, FACILITIES PROFILE, SCHEDULING & STAFF/VOLUNTEER INFORMATION, ELECTRONIC
 FILE IMPORT/EXPORT, WORKFLOW MANAGEMENT SYSTEM, ACTIVITIES & EVENTS, WEBADVISOR
 BASE SOFTWARE 35,475.00

STUDENT

ACADEMIC RECORDS, RECRUITMENT/ADMISSION MANAGEMENT, CURRICULUM MANAGEMENT,
 FACULTY INFORMATION, FINANCIAL AID, REGISTRATION, CAMPUS ORGANIZATION, DEGREE AUDIT,
 GRADEBOOK, RESIDENCE LIFE, WEBADVISOR- FA AWARD ACCEPTANCE & LOAN CHANGE,
 WEBADVISOR- INSTANT ENROLLMENT, WEBADVISOR- MY ADVISEES, WEBADVISOR- STUDENT
 EDUCATION PLAN 38,480.00

ST WORKFLOW DEFINITION TOOL ANNUAL LICENSE 2,690.00

FINANCE

ACCOUNTS PAYABLE, PURCHASING, BUDGET MANAGEMENT, FIXED ASSETS, FIXED ASSETS IMPORT
 UTILITY, INVENTORY, PHYSICAL PLANT, PROJECTS ACCOUNTING, WEBADVISOR WORKFLOW WORK
 ORDER 33,505.00

FINANCE WORKFLOW DEFINITION TOOL ANNUAL LICENSE 2,690.00

HUMAN RESOURCES

HUMAN RESOURCES, EMPLOYMENT ACTIONS, HUMAN RESOURCES, PAYROLL, WEBADVISOR- TIME
 ENTRY & APPROVAL 12,365.00

HR WORKFLOW DEFINITION TOOL ANNUAL LICENSE 2,690.00

FUND RAISING

CONSTITUENT MANAGEMENT, CONTRIBUTION MANAGEMENT, COMMUNICATIONS MANAGEMENT,
 CAMPAIGN MANAGEMENT & ANALYSIS, GENERAL LEDGER FUNCTION (COLLEAGUE CORE), AND
 SEVEN (7) DATAMARTS FOR STANDARD REPORTING AND DATA ANALYSIS, SUCCESS DASHBOARDS &
 PERFORMANCE ANALYTICS, PLANNED GIVING. 9,235.00

CA WORKFLOW DEFINITION TOOL ANNUAL LICENSE 2,690.00

PER USER

APPLICATION DEVELOPMENT ENVIRONMENT 17,152.00

ADDITIONAL SOLUTION CENTER +5 HOURS MAINTENANCE 27,110.00

ADDITIONAL SOLUTION CENTER +5 HOURS MAINTENANCE 11,030.00

////DATATEL

4375 FAIR LAKES COURT
FAIRFAX, VA 22033
703-968-9000 Fax: 703-502-6731

Stmt No: MRTRX000020080

This is for budgetary planning!

GARDEN CITY COMMUNITY COLLEGE

Dee Wigner

801 Campus Drive

Garden City, KS 67846-6398

Client ID: GARDENCC Client # G04

Tier: 1c

ESSA Users 64

Datatel Users: 64

Products currently under support

Start Date

End Date

Annual Fee

APPLICATION SERVER USERS

5,120.00

TOTAL

\$ 200,232.00

Sales Tax: No Tax

0.00

If you have any questions, contact Datatel at ESSARenewal@datatel.com. Statement Total

\$ 200,232.00

Agenda No: II-D-5

Date: May 23, 2012

Topic: Technology Purchase CDW

Presenter: Dr. Herbert J. Swender

Background Information:

The Title V grant provides for hardware necessary to implement the Echo360 lecture capture software. Bids were received on the equipment necessary to establish five lecture capture classrooms. Three companies responded to our request for proposals. The best bid was CDW Government with a bid of \$99,170.

Budget Information:

\$99,170 funded through the U.S. Department of Education, Title V Grant

Recommended Board Action:

Approve the purchase of 5 Polycom units and licenses from CDW Government

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:



The Right Technology.
Right Away.™

www.CDWG.com
800-808-4239

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
A419003	11206756	4/19/2012

ANDREW GOUGH
801 N CAMPUS DR
GARDEN CITY COMMUNITY COLLEGE
GARDEN CITY, KS 67846-6333

GARDEN CITY COMMUNITY COLLEGE
801 N CAMPUS DR
ANDREW GOUGH
GARDEN CITY, KS 67846-6333
Contact: ANDREW GOUGH 620-276-0348

Customer Phone # 6202760348

Customer P.O. # POLYCOM QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
GREG GIGIEL 866-665-7215	UPS Ground	NET 30 Days-Govt/E	GOVT-EXEMPT

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5	2676995	POLYCOM HDX 8000-720 AND EAGLE EYE Mfg#: PYT-7200-61940-001 Contract: MARKET	15980.00	79900.00
5	2676312	POLYCOM 3YR TOTAL COVERAGE PREMIER Mfg#: PYT-4870-01038-362 Contract: MARKET	3854.00	19270.00
		----- Recommended items for POLYCOM HDX 8000-720 AND EAGLE EYE		
		2405830 POLYCOM HDX RTV/CCCP LICENS PYT-5150-63389-001 761.08		
		2552008 POLYCOM HDX TIP LICENSE PYT-5150-63611-001 862.83		
			SUBTOTAL	99170.00
			FREIGHT	.00
			SALES TAX	.00

TOTAL ➔	US Currency 99,170.00
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CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061
General Phone: 847-371-5000 Fax: 847-419-6200
Account Manager's Direct Fax: 312-752-3555

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Topic: Oil Technology Program Approval

Presenter: Dr. Herbert J. Swender

Background Information:

The Kansas Board of Regents and the Higher Learning Commission (NCA) require all new instructional programs to be formally approved by the college’s governing board.

It has been several years since GCCC has submitted a request for new program approval. This past week the college successfully presented its request for “Oil Technology Program” which will be formally recommended for KBOR action at its June Meeting.

This program is designed for students to take a core set of classes and then focus on exploration of oil production. Students choosing to focus on exploration will develop skills in the process of drilling and extraction of oil from underground reservoirs. These courses cover safety, moving, set up and operation of equipment used in mineral exploration. Drilling content will include traditional drilling methods as well as directional drilling. The directional drilling component will include overview of wellbores, 2D and 3D controls, drill string design, stuck pipe prevention and blowout prevention.

Budget Information:

Pending possible federal funds and business partnership collaboration.

Recommended Board Action:

Approve the “Oil Technology Program” as presented

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

AUGUST 2012 MONITORING REPORT ANNUAL REPORT

EXECUTIVE LIMITATIONS Treatment of People #Preamble With respect to treatment of students, staff, volunteers, and the community, dealings shall not be inhumane, unfair, or undignified.	ANNUAL Page 8
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CEO's Interpretation: The President shall to the best of his ability ensure that students, employees and stakeholders are treated in a humane, fair and dignified way.

Data directly addressing CEO's interpretation: Voiced suggestions and concerns are given respectful consideration and acknowledged. Fair treatment of others and professional behavior is expected of all GCCC employees. Employee concerns about fair treatment may be addressed to the office of Human Resources pursuant to the policies and procedures outlined by the college. Student, staff, volunteer and community concerns regarding inhumane, unfair, or undignified treatment are handled by the appropriate administrative office under the respective dean.

EXECUTIVE LIMITATIONS Treatment of People #2 The President shall not discriminate against anyone for expressing an ethical dissent.	ANNUAL Page 8
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CEO's Interpretation: This is established through a college climate and culture. The office of the president must abide by the non-discriminatory policies, regulations and civil responsibilities. The college policy and procedures provide avenues of reporting perceived negative actions by the office of the president.

Data directly addressing CEO's interpretation:
The office of human resources registers all complaints regarding the president. In the event a concern is received by HR it will be confidentially submitted to the vice-president for communication to the Board. No reportable concerns were submitted.

EXECUTIVE LIMITATIONS Treatment of People #3 The president shall not withhold a due process procedure from faculty.	ANNUAL Page 8
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CEO's Interpretation: Due process shall be established for the faculty by the negotiated agreement and the president will ensure that personnel adhere to the procedure.

Data directly addressing CEO's interpretation: The President has designated the Human Resources office to work with the appropriate Dean and the faculty member to ensure that due process and procedures are followed.

EXECUTIVE LIMITATIONS Treatment of People #4 The president shall not withhold an appeal process from staff and students.	ANNUAL Page 8
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CEO's Interpretation: The President shall ensure that the appeal process is available to staff and students. The college's administration is currently working with college council to

formally develop updated written appeal processes which will be available via the employee's portal on the GCCC web page and maintained in the college's library.

Data directly addressing CEO's interpretation: There have been three reported staff appeals for the 2011-12 academic year. All three were the result of personnel issues which were handled through institutional process and procedures. Resolution was achieved on two of the three appeals. One issue is pending.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #5

Page 8

The President shall not prevent faculty from grieving to the Board when internal grievance procedures have been exhausted.

CEO's Interpretation: It is clear to this president that through numerous activities and events held on campus and in the community, faculty access to the governing board is readily available.

Data directly addressing CEO's interpretation: No reportable grievances were filed for 2011-2012 academic year from faculty.

Steve Quakenbush, GCCC Information Services and Publications

GCCC honored 73 combined years of service May 7 in a retirement reception at the Beth Tedrow Student Center, recognizing Instructors Frank Bean, Dr. John Fitzgerald and Mary Pendergraft, RN; plus Coi Truong, custodian; and Barb Edwards, assistant financial aid director.

Garden City High School senior Hugo Ailon, a member of the GCCC Educational Talent Search Program, has earned a prestigious Gates Millennium Scholarship, which will provide assistance for four years of college at the institution of his choice. The award makes him one of 1,000 select students in the nation, and he is already taking GCCC courses as a senior.

The GCCC Women's Rodeo Team has made Broncbuster history by qualifying a second consecutive year to compete in the National Intercollegiate Rodeo Association College National Finals Rodeo, which will take place June 10-16 in Casper, Wyo. Led by Emily Miller of Ingalls, the team qualified by ending regular season competition with second place in the NIRA Central Plains Region standings. Miss Miller, who also earned the barrel racing and women's all around championships for the region, will ride in the CNFR with Mercedes Trenary, Salida, Colo., and Shelby Leonhard, Oskaloosa. In addition, by vote of all the competing colleges and universities, GCCC's 2012 rodeo was voted Rodeo of the Year in the Central Plains.

The GCCC Academic Excellence Challenge Team earned the Sunflower League state championship April 27-28 in competition at Salina, beating students from 10 other community colleges in question-and-answer rounds. GCCC's Bryan Lunzmann, Garden City, made the tournament all-star team. Coached by Science-Math Division Director Kay Davis, the competitors also included Brandon Salter, Holcomb, as well as Tillie Hall and Hunter Rowland, both of Garden City.

A number of peer tutors at the Mary Jo Williams Comprehensive Learning Center recently completed new certifications through the College Reading and Learning Association, including regular, advanced and master level designations. They include Melissa Marshall, Chelsey Knabez, Daniel Quach, Joshua Welch, Tillie Hall and Shanna Yox, all Master Tutors; Advanced Tutors Hunter Rowland, Mo Mora and Wendy Waechter; and Regular Tutors Samantha Voorhees, Shelby Leonhard and Angie Schieber.

Jesus Lozoya, of GCCC Student Media, earned first place at the end of April in the College Media Association's annual Best of Collegiate Design competition, which involved 1,106 entries from 74 U.S. colleges and universities. The national award places the Garden City student among the best college publication designers in the U.S. The honor followed the Kansas Associated Collegiate Press organization's selection of GCCC's Silhouette as the top student newspaper in Kansas and Breakaway as the silver medalist among student-published magazines.

The 11th Annual GCCC Kids' College program will get under way June 11-15 with a session for youth ages 7-12, entitled NextGen-Finney County. Subsequent Kids' College sessions include The Adventure, June 18-21 for grades 3-6; My Town, June 18-21 for grades 3-6; My Passport, July 16-19 for grades K-6; and Journey of Discovery, 12:30-4 p.m. July 16-19. Kids' College is conducted by GCCC Business and Community Education.

Classes will get under way May 21 in the first session of the summer semester on the GCCC campus, with the main six-week summer session scheduled to start June 11. The first summer session of EduKan classes will also begin May 21, with an additional session starting July 2.

GCCC has launched a new recruitment advertising campaign on Facebook, in which users of the social networking site will receive messages and pictures each time they log onto their accounts, prompting them

to consider opportunities at the college, while also linking them to the Admissions Department page of the GCCC website. Facebook users between the ages of 16 and 30, living within a 50-mile radius, will receive the messages. The advertisements will be appearing from 300,000 to 400,000 times per month.

In addition to website postings, news releases and public service announcements throughout Southwest Kansas, GCCC is airing a series of 30-second radio messages five to 10 times daily, May 8 through June 30, to prompt interest in summer and fall semester enrollment. The advertising is concentrated on stations that reach traditional-age students and it features the GCCC broadcast jingle, "From Here, You Can Go Anywhere," as well as the voices of staff members Belen Terrones and Jayre Lee. The schedule is supplemented by 28 print advertisements, and plans call for an even stronger schedule of messages to begin July 1 and run until the opening day of the fall semester.

Kansas Farm Bureau Member Services Director Debbie Hargrave presented GCCC with a \$750 check May 4 to charter a Collegiate Farm Bureau chapter on the campus. The presentation with Dr. Herbert Swender, president, also included a contingent of KFB personnel and Finney County board members. The new chapter, which will offer leadership, networking and advocacy opportunities for students in agriculture, will be advised by Instructor Cindy Venjohn.

Visitors from the campus and community attended the Eighth Annual Immigration Experience presentations May 8 in the portico of the Beth Tedrow Student Center, where students in the English as a Second Language Program, taught by Dr. Jean Ferguson, shared stories via scrapbook and PowerPoint media about coming to America and adapting to new lives and a new culture.

The GCCC Music Department hosted the Garden City Sonata Festival May 5 at the First Presbyterian Church, coordinated by Instructor Carolyn Klassen, where piano students of varied ages performed a series of individual recitals with a classical wind and string ensemble, conducted by retired GCCC band Director Bruce Spiller.

The 2012 Student Art Exhibition is continuing through May 17 as the year's final exhibition in Mercer Gallery. The show, with two- and three-dimensional work by nearly three-dozen student artists, opened May 5 with a public reception.

A second yearly Cowboy Poetry program took place the evening of May 5 in the auditorium of the Pauline Joyce Fine Arts Building, featuring Western Kansas cowboy poets Allen Bailey, Keith Downer, Don Eves, Randy Fisher and Leonard Hitz, plus the Gilded Gizzers Band, appearing in a fund-raising show for GCCC women's basketball.

GCCC's first Adult Learning Center GED graduation ceremony took place May 6 in the Dennis Perryman Athletic Complex, honoring more than 60 adult education students who have completed Kansas high school diploma requirements. Keynote speakers included graduating students Maricela Gomez, of Johnson, who told the crowd she plans to continue her education in college, and Brenda Armendariz, Garden City, who credited GCCC staff members and her family with the support it took for her to succeed.

More than a dozen GCCC guitar students of Tim Routon, who serves as an adjunct instructor in addition to his Physical Plant duties, presented a public recital May 8 in the auditorium of the Pauline Joyce Fine Arts Building, sharing their newly learned skills with the campus and community.

Among a series of recent public performances on campus were the Spring Pops Concert May 9, featuring the GCCC Jazz Ensemble and Concert Band, conducted by Jim McAllister; and the GCCC Choral and Strings Concert, on May 10, which included the College Concert Choir and College Singers, conducted by Vocal Music Director Clay Wright, and the GCCC String Ensemble, conducted by Marc Baxter.

The GCCC Potter's Guild Spring Art Sale took place May 10 in the lobby of the Pauline Joyce Fine Arts Building, offering original, hand-made pottery and other ceramics and sculpture by student artists.

GCCC 92nd commencement ceremony on May 12 featured a keynote message from Mark Randall, veteran Denver Nuggets player who now oversees the Denver team's community ambassador program. The graduation ceremony also included special recognition for a distinguished GCCC alumnus, Finney County Sheriff Kevin Bascue.

The GCCC Drama Department staged four very well received presentations of the classic Broadway musical, "Man of La Mancha" April 26-29, featuring a cast and crew of students and Southwest Kansas residents, led by GCCC Drama Director Phil Hoke, as the concluding theater production of the academic year.

"Lucky 13," the 34th Annual GCCC Endowment Association Scholarship Auction, raised a gross total of more than \$192,000 for academic and technical scholarships April 13 at the Finney County Exhibition Building, with approximately 1,200 people attending. Scott Auction of Garden City conducted the live segment of the sale and more than 100 campus and community volunteers assisted with numerous components and details. The evening concluded with Gary Shrader of Garden City winning the donation drawing for a 2012 GMC Terrain, when his name was pulled out from 13 finalists by GCCC alumnus Cassie Rupp, now a CMT reality series television actress.

Approximately 100 motorcycles and other vehicles, with 137 riders and passengers, participated in the GCCC Public Safety Department's Fifth Annual Ride for the Future April 28. The event, which included networking with Southwest Kansas law enforcement, emergency medical service and fire department personnel, raised funds for Endowment Association scholarships to assist DPS students. The 170-mile route began and ended at the Bible Christian Church in Garden City, with stops at Scott City, Leoti, Tribune and Syracuse.

Kevin Brungardt, Dean of Academics

The AEC Team is the Kansas Sunflower League State Champions. There were 11 teams in the tournament. We were 9-0-1 for the round robin and then beat Hutchinson 2-1 in the finals. Bryan Lunzmann made the All Star Team, one of four players for all around best players in the tournament. The total points for our final rounds with Hutch were 350-330, 220-260, and then 260-250. The team members are Bryan Lunzmann, Brandon Salter, Tillie Hall and Hunter Rowland. This is the 2nd time in school history for an AEC Team state championship, the first being in 2010.

The drama department's production of *Man of La Mancha* was well received by the community. Audiences enjoyed the performances and the run was considered a big success by Mr. Hoke, the drama department director.

Cathy McKinley, Dean of Continuing Education and Community Services Business & Community Education

Attended:

- Mosaic Advisory Board
- Builders Association meeting
- Relationship Marketing training
- Chamber Membership Breakfast
 - Working with Chamber on designing community-wide customer service training and performance management for supervisors
- Distributed 5,500 Kids' College brochures

Business & Community Ed. 4/12	Course	Enrollments	CEU	Contact Hours
Contract Training				
Mosaic College for Life	Spring Training Camp	16	6.4	4
	OSHA 10-hr			
TP&L	Construction	19	19	10
Mosaic Staff Training	Cooking Fundamentals	17	17	10
Open Enrollment				
	Team Building	4	1.6	4
	Performance			
	Management	2	0.8	4
	DIY Sprinkler Systems	5	3	6
	Excel Advanced	3	3.6	12
	Conflict Management	3	1.2	4
	Perf. Under Pressure	2	0.8	4
	Dancing	8	4.8	6
	Admin Prof Luncheon	23	2.3	1
	Totals	102	60.5	65

Educational Talent Search

ETS Senior Stephanie Frayre is being awarded a scholarship from the League of Latin American Citizens (LULAC). LULAC is also naming Stephanie as their Outstanding Senior of the Year.

Educational Talent Search is playing a large role in helping Kenneth Henderson Middle School plan and carry out its annual 6th Grade Night. ETS presented information about the program to parents and incoming students at the event.

The YMCA Easter “Eggstravaganza” Family Fun Night was a success thanks in part to the faithful volunteers from Educational Talent Search’s Community Service Team.

ETS cleaned up at the Garden City YMCA Annual Awards Ceremony. Talent Search Advisor Rebekah Fitzpatrick received a Merit Award from the YMCA on April 3 for her efforts with Family Fun Nights at the YMCA. ETS Alumna Rodriguez received several awards for her work at the YMCA as well.

ETS secured 8-foot bulletin boards have been designated for Educational Talent Search use in all of the schools served by Garden City ETS. These have been loaded with information about ETS, applications for the program, a monthly highlighted event/activity, as well as a section of upcoming events. These resources will encourage participation in ETS activities as well as support recruitment.

For the fourth consecutive year, a Talent Search student has won the Gates Millennium Scholarship. Hugo Ailon, son of Mario Ailon and Vitalina Rodriguez, won the Gates Millennium Scholarship this year. This scholarship is all inclusive and will allow Hugo to receive a degree from the university of his choice. He has already been accepted to KU and will receive other scholarships from that institution. Hugo also has earned an academic letter and achieved a 3.8 GPA or above all three years in high school.

Project Destiny 2

Staff from Project Destiny 2 has joined efforts with the Out of School Youth Advocate Northwest Kansas Educational Service Center in Dodge City in identifying migrant youth who could be served in

either language, English or Spanish, at Garden City Community College GED programs. Three participants have been identified and one of them has already graduated. They are all under 21.

HEP Graduates – Every Wednesday this month and up until graduation, groups of students from all six classes in the area will be taking the GED Official exams to graduate and participate in Commencement Ceremony on Sunday, May 6. Ulysses student, Maricela Gomez, a HEP graduate will address the class on the topic “What Earning a GED Mean to Me.”

Small Business Development Center

April began with Dr. Swender’s inauguration and Pat, Cheryl and Kathy were pleased to assist with the day by working the “welcome” table, greeting guests and handing out programs.

Cheryl Schmale continued to participate in the Kansas Entrepreneurial Communities Initiative (KECI) board for Scott and Wichita Counties. She and Pat continued their work with the Economic Restructuring Committee for Downtown Vision. Cheryl & Mike participated in the Southwest Kansas Economic Development Outlook Symposium. The whole team traveled to Manhattan for the 1st Quarter meeting of the statewide KSBDC. Cheryl led the audit team that reviewed financial records for the wKREDA organization.

For professional development training Pat participated in a Social Media webinar on Hubspot. Additional professional development was conducted during the statewide quarterly meeting that included Search Engine Optimization, Facilitating Change, and a tour of the KSU Value Added Foods Lab.

Southwest Kansas Regional Prevention Center

The Regional Prevention Center has set interview dates for the open Community Prevention Consultant position, with hopes to have the position filled by mid- to late May.

The RPC recently worked with the Liberal Area Coalition for Families to host a training of facilitators for the Strengthening Families for Parents and Youth age 10-14 program and will be sponsoring the coalition to hold a full session of Strengthening Families in Liberal. RPC staff are also continuing to build support for this program in Finney County.

Dee Wigner, Vice President

Work continues on the offices that will soon be home to the Endowment Association. The offices should be completed within the next few weeks so that remodeling of the future conference room can begin.

Plans are being finalized to clear the way for the summer remodeling project in the Academic Building. The project will begin Friday, May 18, the first day of summer break for faculty. The faculty and staff located in that building have been very accommodating as they are displaced one more time during the summer months. Their reward will be a completely remodeled building to return to this fall.

Remodeling plans for the animal science department are being finalized. The remodeling project, which will be funded by the Trac7 grant, should begin late summer or early fall. The project should be complete by the end of the fall semester 2012.

The garage, which was located west of the DPAC parking lot, was previously used as storage. It was in a state of disrepair creating an unsafe structure. The garage was used by the Department of Public Safety for scenario day training for students and was then torn down on Thursday, May 10, prior to graduation.

The Physical Plant staff worked extremely hard to prepare the campus for graduation. Flowers were planted, the grass mowed, weeds pulled, floors shined, windows washed, the stage assembled and the campus looks fantastic! Everyone across campus has done their part to make the last few weeks of

school a memorable occasion. A special thanks to Rose Wilson, Tammy Haines and Tim Routon who have gone above and beyond the call of duty. Best wishes to our graduates as they leave GCCC to continue the next chapter in their lives.

Ryan Ruda, Dean of Students

Admissions

The Southwest Kansas Student Leadership Academy was held on the GCCC campus again this year. 274 students from 14 area schools attended sessions and heard from Jamie Utt, Keynote Speaker on “Real leaders are ordinary people with extraordinary determination.” GCCC provided the venue, technical support and lunch for 274 students and 19 support staff from 14 schools. 10 GCCC resident advisors along with 15 staff and faculty helped students throughout the day. Belinda Miller, Events Coordinator for the Southwest Plains Regional Service Center said, “Thank you so very much to you and your wonderful team for helping pull off yet another greatly successful Student Leadership Academy. All of your staff was extraordinarily helpful and professional - just a delight to work with. Please share our thanks and appreciation with each of them!”

GCCC has held 4 early enrollment days for Fall 2012 with over 100 students getting enrolled during this time.

Student Support Services

GCCC has hosted 3 Fall 2012 Early Enrollment Days so far this year serving just over 100 students. The GCCC Student Support Services program at Garden City Community College has submitted their Annual Performance Report to the United States Department of Education. The SSS Program met or exceeded all of their grant objectives. They will receive all their prior experience points for the 2010-2011 year. These points help to secure the continued funding of the grant through showing the program is successful in serving students

Financial Aid

- Attended Datatel Users Group conference in early April to inquire about new products through Datatel and means for improving processing through Datatel
- Student Employee Reception was held April 12 to recognize the efforts of all of the student employees at GCCC
- Attended the KASF AA Conference in late April
- Awarding for 2012-2013 is underway

Counseling/Advising

Have held enrollments days at GCHS to assist those students enrolling in dual and concurrent credit for summer and fall 2012. Additionally, enrollment is continuing for each session as well. Brian Weber has been working on updating the counseling website to make it more user friendly and easier to navigate for students.

Records

Planning has been occurring over the last few months in preparation for Commencement. The Records staff has also been assisting the GED staff in the planning and preparation of their ceremony as well. In addition, the waitlist feature in Datatel which was highlighted in last month’s board packet has now been implemented completely for summer and fall which will assist the enrollment process for students and advisors.

General

Ryan Ruda, Colin Lamb and Kellee Munoz attended a Regional ACT assessment conference in April to assist with developing new processes for measuring student assessment and outcomes as well as

increasing retention efforts. Several new processes which have been implemented by institutions at the conference will be explored for implementation at GCCC. The conference provided some additional insight in to how COMPASS diagnostics and reporting can be expanded at GCCC as well.

Ryan Ruda completed his term as President of Kansas ACT council. The term finished with hosting the annual state conference in Topeka at the end of April and presenting awards to the 14 students from Kansas who received a perfect score of a “36” on the ACT over this last year.

Several new initiatives are being explored for implementation over the course of this next year for recruitment. Starting this fall, all admissions staff will have tablets that they will take on the road with them to stay better connected to the office. The tablets will also be used to showcase GCCC programs when the staff are at recruitment fairs. Additionally, we are discussing ways of setting time aside each week for students and/or high school counselors can Skype with GCCC admissions staff to get questions answered and have more of a personal touch to the conversation as well. Exploration into a virtual online tour and campus map are being explored to expand offerings for students to explore GCCC through the web as well.

Dr. Lenora Cook, Dean of Technical Education:

Student Activities

The last week of April several simulated crimes occurred across campus. These crimes culminated into the Department of Public Safety Scenario Day on May 1, 2012.

Early Tuesday morning approximately 15 Garden City High School, Holcomb High School and GCCC staff arrived in the Criminal Justice Lab to have make-up and wounds applied while criminal justice, paramedic, and fire science students waited anxiously for their scenarios to begin.

At 8:30 am dispatch received a call that a victim was found in the garage on the north side of campus. This was followed by a 2 car accident south of the John Collins Vocational Building. While students were busy attending to the wounded, gathering information about the crime, and extricating people from the car wreck a fire broke out in the fire tower. This event required the students to rescue a person from the upper story of the fire tower. During the fire rescue a fire fighter had a heart attack requiring an EagleMed air ambulance transport to the hospital. The landing zone was marked and EagleMed helicopter landed on the West side of the Pauline Joyce Fine Arts Building. The paramedic students transported the fire fighter to the landing zone for evacuation.

This was a great experience for the students. The instructors noticed the students utilizing everything they had learned throughout the year. A special thanks to the following partners who helped with the scenario:

EagleMed	Finney County EMS
Finney County Sheriff’s Office	Ford County EMS
Garden City Fire Department	Garden City Police Department
Haskell County EMS	Kearny County EMS
Regional Homeland Security Director	GCHS Criminal Justice Class
Holcomb High School Criminal Justice Class	

In the Agriculture department this spring, the students learned about the stages of chicken embryos. This lesson resulted in 52 baby chickens of all varieties. The newly formed Collegiate Farm Bureau chapter will provide more opportunities such as this for students to explore agriculture and develop leadership skills. We appreciate the support from the Kansas and Finney County Farm Bureau.

Student Enrollment

The John Deere Tech program has strong enrollment for Fall of 2012. Our local dealer, American Implement has committed to 6 students who will make up more than 25% for the fall class.

Tyson has admitted 10 students into the 1+2 Industrial Maintenance program. This influx of student fills the 2 summer welding classes.