

MEETING OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE

April 25, 2012

Trustees Present: Jeff Crist, Merilyn Douglass, Ron Schwartz, Terri Worf

Trustees Absent: William S. Clifford, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Kevin Brungardt, Dean of Academics
Stacey Carr, Speech Instructor
Dr. Lenora Cook, Dean of Technical Education
Lona DuVall, Finney County Economic Development Corporation President
Brittany Garcia, President of Student Government Association
Rachel Gray, *Garden City Telegram*
Laura Guy, Journalism Instructor
John Haas, Ranson Financial Consultants Representative
Moises Mora, GCCC Student
Linda Morgan, Faculty Senate President/Criminal Justice Instructor
Larry Pander, Fire Science Instructor
Steve Quakenbush, Director of Information Services and Publications
Jeff Southern, Director of Information Technology
Dr. Herbert Swender, President
Devin Wackerla, Welding Instructor
Judy Whitehill, Social Science Instructor
Dee Wigner, Vice President
Kurt Wenzel, Welding Instructor

CALL TO ORDER:

Chair Worf called the meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Chair Worf made the following comments:

- Reminded trustees that May 6 is GED Graduation at 2 p.m. and that May 12 is GCCC Commencement at 10 a.m. Both events are in the main gym of Dennis Perryman Athletic Complex.
- Congratulated GCCC Rodeo Team for receiving first place honors at the Fort Hays State University Intercollegiate Rodeo.
- Recognized and congratulated students from GCCC student newspaper *Silhouette* and magazine *The Breakaway* for awards received at 2012 Kansas Associated Collegiate Press competition, including status as the top community college newspaper in the state.

OPEN COMMENTS FROM PUBLIC:

Chair Worf noted that no one from the public had registered to make comments.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION QUARTERLY UPDATE:

Trustee Ron Schwartz introduced and thanked Lona DuVall, Finney County Economic Development Corporation president, for attending to present a quarterly FCEDC update. DuVall told the board that FCEDC is currently working with 13 business and industry prospects interested in locating facilities in Finney County; as well as five projects, including Transportation Partners and Logistics, LLC, of Casper, Wyo., which has established a

shipping point east of Garden City for wind turbine generator components. DuVall said that the extension of a railroad spur from the main Burlington Northern-Santa Fe line to TP&L has led to an intermodal facility designation, which helps cut rail freight rates for many other local shippers. The development corporation is still working on area dairy industry expansion and the possibility of reestablishing a World War II era rail spur to the Garden City Regional Airport that could make city-owned property there even more viable for industrial uses. DuVall shared with Trustees that advancements in the oil and gas industry could soon lead to beneficial expansion in the area and that additional housing options for Garden City continue to be an issue that FCEDC is focusing on.

DuVall expressed appreciation for the existing partnership with GCCC and thanked trustees for the opportunity of sharing information with them

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Brittany Garcia, President of Student Government Association, shared highlights:

Past Events:

- Make your own T-shirt took place 11:30 a.m.- 4:30 p.m. March 29 in the BTSC. Approximately 100 students were in attendance.
- Approximately 72 students participated in Bowl Mania April 12 at Hard Rock Lanes.
- Earth Day took place April 19 in the central campus mall. The theme was “Recycle, Reduce, Reuse.” Several student clubs hosted educational booths for this event. Trustees were shown a banner in support of a tobacco-free campus. Students, faculty and staff had painted their hands and placed them on the banner, entitled “Show of Hands Against Tobacco.”

Future Events:

- Election Day for new SGA officers will take place from 9 a.m.-noon May 2 in the central campus mall.
- Student awards banquet will take place at 5:30 p.m., May 3 in the main gymnasium of the Dennis Perryman Athletic Complex.
- On the front lawn of the Beth Tedrow Student Center students will take part in “What the Puck?”, 1-6 p.m. May 8. This will be the last event for the school year.
- Last full meeting will be May 8.
- GCCC Commencement takes place at 10 a.m. May 12 in the main gymnasium of the Dennis Perryman Athletic Complex.

Garcia expressed her appreciation to President Swender for inviting student groups to attend the April 3 inauguration.

Trustees thanked Garcia for the report.

PROGRAM REPORT FROM FACULTY SENATE:

Linda Morgan, Department of Public Safety Instructor/Director and Faculty Senate President, invited board members to the May 4 Faculty Awards Luncheon in the Endowment Room of the Beth Tedrow Student Center. Morgan also announced that the location for the 6 p.m. May 11 Department of Public Safety award ceremony has been moved to the auditorium of the fine arts building to accommodate the large number of persons attending.

Program Report:

Kurt Wenzel, Welding Instructor, Program Coordinator
Devin Wackerla, Welding Instructor
Industrial Welding Program

The report focused on the Industrial Welding Program.

Wenzel shared with Trustees that he and Devin Wackerla, the other instructor, operate a program with curriculum based on standards of the National Center for Construction Education and Research. Students learn through an integrated combination of lecture and hands-on experience, and attain American Welding Society and NCCER certification. Based at the John Collins Technical Building, the program has grown to serve approximately 200 students per year, ranging from GCCC John Deere Tech and Industrial Maintenance Program majors to

Southwest Kansas workers and job seekers majoring specifically in welding, as well as community members building their skills.

Wenzel noted that from the fall of 2008 until the fall of 2011, 94 men and women attained welding certification in the program. In addition, between the fall of 2011 and today, certifications have risen to approximately 230.

Wenzel added that students seeking degrees may earn associate in applied science degrees, and the curriculum includes shielded metal arc welding, gas metal arc welding, gas tungsten arc welding, cutting and gouging, brazing and soldering, as well as blueprint reading, math processes, engineering, testing, inspection and codes. The degree program also ranges from courses in physical fitness, personal and career development to computer concepts and applications and electives in humanities and communications. In response to the program's industry-based advisory board, instruction also includes employability skills.

Wenzel shared PowerPoint images of various welding projects, including a GCCC Broncbuster mascot sculpture installed recently in the Student and Community Services Center, gifts for the 2012 GCCC Endowment Association Scholarship Auction and a memorial that will be installed along U.S. Highway 83 in honor of the late Jeff Landgraf, a well-known Southwest Kansas paramedic who lost his life in an accident in the spring of 2011.

In responding to questions, Wenzel and Wackerla noted that the welding program serves and maintains ties with Garden City High School, Tyson Fresh Meats, Palmer Manufacturing and Tank, Conestoga Energy, all of Garden City; and a Seaboard Farms operation near Liberal.

Wenzel thanked the Board for the opportunity to present information about the Industrial Welding Program.

Members expressed their appreciation for the report,
(Supporting documents filed with official minutes.)

CONSENT AGENDA

Chair Worf asked if Trustees wished remove any items from the consent agenda. Item II-F, Refinancing Certificates of Participation, was withdrawn for discussion and separate vote.

Trustee Crist sought the advice of other board members on whether he should recuse himself from the consent agenda vote, due to a family relationship with the successful bidder on the Academic Building Remodeling project. Trustee Schwartz explained that at the last Policy Governance retreat, it was noted that a board member may vote on an issue as long as he or she has had no involvement in the preparation of the bid or bid process. That point was echoed by Chair Worf and Trustee Douglass. Trustee Crist accepted their interpretation.

Chair Worf then asked for a motion approving consent agenda items II-A-E.

Motion:

Douglass moved, seconded by Schwartz, to approve consent agenda items II-A-E as presented

Motion carried 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 21, 2012)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ACTIONS/CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Approved Academic Building-Final Renovation-Phase III

Vendor: Dick Construction

For: Base bid with all alternates (east hall classrooms, hallways, exterior windows, main entrance)

Amount: \$553,066

(Supporting documents filed with official minutes.)

D-2 Approved Replacement Tile for Residential Life

Vendor: J & M Paint and Decorating Center

For: VCT Tile

Amount: \$56,176

(Supporting documents filed with official minutes.)

(D) APPROVED MOTORCYCLE EXCHANGE AGREEMENT AMENDMENT

(Supporting documents filed with official minutes.)

PULLED CONSENT AGENDA ITEM II-F Refinancing Certificate of Participation

Resolution 2012-2

Swender explained that the college entered into two year lease purchase agreements in 2004, one to cover costs for the campus cooling loop that supplies air conditioning to college buildings, and the other for construction of the Student and Community Services Center. Swender stated that upon review of the financial debt service it would be to the college’s advantage to refinance existing debt. Swender stated that he is seeking the board’s approval to seek bids on refinancing this debt. Estimated projections prepared by John Haas, a financial consultant with Ranson Financial Consultants, Wichita, indicated that interest could potentially be cut from 3.25 percent to as little as 1.36 percent. Plans call for the board to accept bids from potential purchasers of the certificate in June, at which time trustees could vote to refinance or continuing paying the current rate.

Motion:

Crist presented and moved for the adoption of a Resolution entitled:

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2012, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.

Trustee Schwartz seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Schwartz, Douglass, Crist, Worf

Nay: 0

Chair Worf declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. 2012-2 and was signed by Chair Worf and attested by Secretary Crist.

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed General Executive Constraints #12, Information and Advice #2, #3, #5, Executive Limitation #9, #10. Chair Worf drew the board’s attention to the suggested change of raising the dollar amount for Presidential approval of purchases from \$2,500 to \$5,000 to coincide with federal program limits in Executive Limitation, #5.

Chair Worf suggested addressing this proposed change in Executive Limitation at the May 15 board meeting.

Chair Worf affirmed that the monitoring reports had been read and provided a reasonable interpretation of the policy and evidence of compliance.

(Supporting documents filed with official minutes.)

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Chair Worf suggested revisiting the review of Academic Advancement, Annual #1, #1 at the May 15 board meeting.

OWNERSHIP LINKAGE:

No ownership linkage information was brought forward at this meeting.

REPORTS:

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

Incidental Information:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Presidential Comments:

2012 Coco-Cola Community College Academic Team Bronze Scholar:

Swender shared with Trustees that Samantha Ricard, GCCC student, has been named a 2012 Coca-Cola Community College Academic Team Bronze Scholar. This is a follow-up to her selection for the Phi Theta Kappa All Kansas Academic Team.

Inauguration:

Swender acknowledged and thanked Board of Trustees for hosting the inaugural activities which took place April 3 on campus. He conveyed positive responses from the keynote speaker, Dr. Martha J. Kanter, U.S. Under Secretary of Education; and Dr. Kermit McMurry, Vice Chancellor, Oklahoma Regents for Higher Education. Swender went on to thank all involved and acknowledged the organization of the event by Debra Atkinson, Executive Assistant to the President.

Solo and Ensemble Festival:

Swender shared that GCCC hosted approximately 300 students in the Kansas State High School Activities Association Class 1A-2A-3A Solo and Ensemble Festival on March 30-31.

Booth at Home Show:

Swender went on to tell Trustees that once again GCCC had hosted a booth at Garden City's 37th Annual Better Home and Better Living Show on March 23-25, with more than 590 people visiting the college booth.

Aspen Report:

Swender relayed to trustees that for the second year in a row GCCC has been named among the top 10 percent of American Community Colleges by the Aspen Institute College Excellence Program for 2012. Swender extended congratulations to faculty and staff, and went on to say "The eyes of the nation are on GCCC, not only for doing things right, but also for doing the right things."

Economic Outlook Conference:

Swender applauded GCCC and Economics Instructor Chip Marcy, as well as all others involved, for planning and hosting the Southwest Kansas Economic Outlook Conference, sponsored by the Finney County Economic Development Corporation with the college; and a parallel economic symposium on health care, hosted by the college with support from St. Catherine Hospital and the Finney County Convention and Tourism Bureau.

Hosting Party Caucuses:

Swender shared with trustees that GCCC was the site on April 14 for the Kansas Democratic Party Presidential Preference Primary, which took place in the main gymnasium of the Dennis Perryman Athletic Complex for Southwest Kansas registered Democrats and non-affiliated voters interested in registering. Previously, GCCC hosted the Finney County Republican Presidential Caucus, which took place March 10 in the Beth Tedrow Student Center for Southwest Kansas registered Republicans.

New Program:

Swender told trustees that GCCC has received notification that a proposed Oil and Gas Technician Program submitted to the Kansas State Board of Regents for approval is in the 14-day comment period. Swender added that according to information received, it had been almost 16 years since GCCC had submitted a new program for KBOR approval.

Perkins:

Swender shared that notice has been received estimating the Carl Perkins Grant Program allocation for GCCC in fiscal 2013 at \$99,886. In addition, Swender said he believes future funding will not be formula driven, but performance based.

Program Reviews:

As part of the electronic board packet trustees examined and accepted informational reports on Journalism, Speech, Reading, Science, Social Science, Animal Science, Automotive, Cosmetology, Fire Science and John Deere programs.

During discussion of the program reviews, trustee questions focused on the convergence of print and broadcast media, a desire to revive the GCCC Debate Team, and a recommendation in the Fire Science report to establish an ongoing facility maintenance program.

Trustees expressed appreciation to the faculty and staff for the time and effort involved in compiling data for and providing program reviews. Special thanks were extended to Jeff Southern, Director of Information Technology, and his crew for the efforts devoted to the Datatel System.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Schwartz re-enforced a series of points presented earlier in the meeting by FCEDC President Lona DuVall.

EXECUTIVE SESSION:

No executive session was conducted.

Meeting adjourned at 7:40 p.m.

UPCOMING CALENDAR EVENTS:

- April 26-29 Man of La Mancha,
7:30 p.m. 26-28th
2:00 p.m. 29th
Pauline Joyce Fine Arts Auditorium
- April 28 Ride for the Future
- May 1 DPS Scenario Day All Day
- May 2 6:00 p.m. Athletic Banquet, DPAC
10:00 a.m. –Noon Immigration Experiences Come and Go Reception, Portico
- May 3 5:30 p.m. SGA Student Awards Assembly and meal p.m. DPAC, main gym
- May 4 11:30-1:00 p.m. Faculty Senate Recognition Luncheon, Endowment Room –program at noon
3:00 p.m. Leadership Academy Graduation, SCSC 2024
- May 5 2:00-4:00 p.m. 2012 GCCC Student Art Exhibition, Reception Mercer Gallery,

7:00-9:00 p.m. Cowboy Poetry Performance, fund raiser women's basketball, Pauline Joyce Fine Arts Auditorium

1:00 p.m. Sonatina Festival, First Presbyterian Church

May 6 2:00 p.m. GED Graduation, DPAC, meet in Hall of Fame Room at 1:00 p.m.

May 7 3:00-4:30 p.m. Retirement Reception, Portico

May 8 7:30 p.m. Guitar Recital, Pauline Joyce Fine Arts Auditorium

May 9 7:30 p.m. Pops Concert (Band), p.m. Pauline Joyce Fine Arts Auditorium

May 10 5:00-7:00 p.m. SSS Awards Banquet, DPAC main gym

7:30 p.m. Strings/Vocal Concert, Pauline Joyce Fine Arts note date change

May 11 6:00 p.m. Department of Public Safety, Criminal Justice, EMST & Fire Science Awards Ceremony, Fine Arts Auditorium

May 12 10:00 a.m. GCCC Commencement, Main Gym DPAC please meet in Hall of Fame Room at 9:00 a.m.

1:00 p.m. John Deere TECH Graduation Banquet, Clarion Inn

2:00 p.m. RN Nursing Pinning, Nazarene Church

May 15 6:00 p.m. GCCC Board of Trustee meeting.

May 14-16 Final Exams

May 17 11:30-1:00 End of Year Bash, Cafeteria (Cricket Turley)

May 28 Memorial Day, NO CLASSES, OFFICES CLOSED

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender, Ed.D.
Secretary

Terri Worf
Chair of the Board