

January 7, 2009

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **WEDNESDAY, January 14, 2009**. **The meeting will be held in the Endowment Room, Beth Tedrow Student Center**, community college campus.

5:30 p.m. Dinner through the cafeteria line

5:45 p.m. Regular meeting called to order in the Endowment Room

THE AGENDA

CALL TO ORDER

- A. Comments from the Chair
- B. Open comments from public
- C. Report from Student Government Association

CONSENT AGENDA

- A. Approval of minutes of previous meeting (December 10, 2008)
- B. Submit financial information to the auditor
 - o B1 Financial information—Revenues
 - o B2 Financial information—Expenses
 - o B3 Financial information—Cash in Bank
- C. Approval of personnel actions
 - o C1 Personnel Actions
 - o C2 Judy Crymble's retirement
- D. Approval of property and liability insurance premium for 2009 (Keller Leopold Insurance \$120,431.00)
- E. Approval of interlocal agreement with USD #457, re: Jumbotron
 - o E1 Memo regarding interlocal agreement
 - o E2 Interlocal Agreement
- F. Approval of Purchase Orders over \$20,000.00
Innovative Laboratory Systems, Inc. \$166,535.00
 - o F1 Memo regarding Purchase Order
 - o F2 Purchase Order – Innovative Laboratory Systems, Inc.

POLICY REVIEW

- A. Monitoring Reports and ENDS
 - A1 Monitoring Report—Monthly
 - A2 Monitoring Report—Quarterly
 - A3 Monitoring Report—Annual
- B. Ownership Linkage
 - Thank you – Garden City Downtown Vision
- C. Board Process and Policy Governance Review

REPORTS

- A. President Carol Ballantyne
 - A1 Incidental Information
 - A2 Auxiliary Budget
 - A3 GCCC Industrial Production Technology Video
- B. Report from Finney County Economic Development Corp

Upcoming calendar dates:

- Feb. 5: Legislative Dinner in Topeka (sponsored by Finney County); Clifford, Douglass, others
- Feb. 9-11: ACCT Legislative Summit in Washington, DC - no one from GCCC going this year
- Feb. 11-12: KBOR meetings in Topeka and KACCT/PTK/COP Celebration
- Feb. 18-20: AQIP Quality Check-Up
- Feb. 25: Combined monthly meeting for February and March—dinner at 5:30 p.m.; call to order at 5:45 p.m.

RETREAT TO DISCUSS POLICY GOVERNANCE DOCUMENT

Executive Session

Adjournment

Sincerely,

Ron Schwartz, Chair

Carol E. Ballantyne, Ph.D., Secretary

Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society

Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Work Force Development

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

December 10, 2008

Trustees Present: Della Brandenburger, William S. Clifford, Marilyn Douglass,
Ron Schwartz, Terri Worf

Trustee Absent: Steven W. Sterling

Others Present: Carol E. Ballantyne, President
Rachel Livermore, Penka Building Secretary/Recorder
Dee Wigner, Dean of Administrative Services
Judy Crymble, Dean of Technical Education
Cathy McKinley, Dean of Continuing Education and Community Services
Steve Quakenbush, Director of Information Services & Publications
Scott Smythe, Director of Information Technology
Beth Tedrow, Dean of Student Services
Kevin Brungardt, Dean of Academics
Emily Behlmann, *Garden City Telegram*
Paul Joseph, Chamber of Commerce

5:30 p.m.: Retirement Reception honoring Darla Daniels in the Portico
Darla served at GCCC for 33 years (26 years at Administrative Assistant to
the President/Deputy Clerk of the Board of Trustees; 7 years as Administrative
Secretary to the Deans of Instruction and Admissions)

6:00 p.m.: Regular meeting in the Endowment Room

COMMENTS FROM THE CHAIR. Chair Schwartz called the regular session to
order at 6:10 p.m. and made the following comments:

- Thanked everyone for attending Darla's reception.
- Thanked everyone who participated in helping with the Red Stocking breakfast.
- Congratulated the 2008 Paramedic graduates for passing their national exams and said that he was very proud of them.
- Thanked those who attended the luncheon Tuesday for Dr. Linda Fund, who will be taking Sheila Frahm's position with KACCT.
- Expressed his appreciation for the passion and dedication of GCCC faculty and staff.

OPEN COMMENTS FROM PUBLIC.

Dr. Gary Jarmer gave thanks for the Trustees' decision to name the Gary Jarmer Technical Annex building in his honor. He also gave a formal thank you to the Trustees for their time spent serving on the Board. His hope is for them to always maintain strength and conviction of purpose.

Darla Daniels thanked the Trustees and Dr. Ballantyne for hosting her retirement reception and for the special gifts; she was overwhelmed, humbled, and honored, and wished everyone at GCCC much continued success as they carried on with the mission of "producing positive contributors to the economic and social well-being of society."

REPORT FROM STUDENT GOVERNMENT ASSOCIATION.

Jacob Hughes said they had their final meeting today with three present. They are looking to add staff for next semester and have interviewed three people. Vice President Jason Rose is stepping down and transferring to KSU. Samuel Andrade will take his place as Vice President. Brianna Loadholt and Haley Wilcox are new Public Relations. Hughes thanked everyone for a job well done.

Jason Rose gave a final report (copy attached). He thanked Dr. Ballantyne, Colin Lamb, students and his parents. Rose reported on the National Conference for Student Leadership in Florida and stated that it recharged students. He learned that the first step in leadership is to give a smile and suggested ways to make people feel important. Rose also reported on Tobacco Free Day, National Foreign Exchange Student Day and SGA's donation of gifts to CASA for children in need. They are also collaborating with other student groups to increase attendance at events. They are listening to students to find out what they want to help make student life better. Rose ended with a quote from Jonathon Sprinkles: "The true measure of leadership isn't measured while on campus, it is after you leave campus."

Ballantyne expressed her appreciation for everything Rose has done. Rose stated that GCCC has done more for him than any university has. Chair Schwartz appreciated the fact that SGA gets students involved.

REPORT FROM CHARLES CLaar, LEWIS, HOOPER & DICK, RE: 2007-08 AUDIT.

Trustees had previously received copies of the 2007-08 audit report (copy attached as part of these minutes). Claar presented the audit report and highlighted the main areas:

- Unqualified Auditor's Report
- No findings or questioned costs on federal funds and programs
- No *material* statutory violations noted
- Total assets of all College funds \$31,463,199
- Total revenue of all College funds
 - Operating: \$7,727,906
 - Nonoperating: \$13,134,195
- Debt Outstanding June 30, 2008

- Dorm and Student Union Lease Purchase: Commitment \$3,445,480
- Cooling Loop and Software Lease Purchase: Commitment \$2,206,888
- “Front Door” Project Lease Purchase: Commitment \$3,986,143
- Cooling Loop Lease Purchase: Commitment \$582,000

Claar also presented comparisons of revenues and expenditures. Revenues exceeded expenditures in 2008. He stated that operation and maintenance expenses as well as revenues have remained consistent and that GCCC has done a good job of maintaining the facility. He explained the SAS114 Statement of Auditing Letter which states that there were no disputes between the board and management. The system controls in place make everyone accountable and everyone is doing a good job.

Wigner’s findings are that the reserve is in line with the budget.

Chair Schwartz asked Claar what the time frame is before gas and oil affect the valuation, to which Claar responded that it would take approximately one year.

Ballantyne noted the grants on pages 66 and 67 of the report, stating that the BAA and Endowment Association both received unqualified reports. There was a 30% carry over for the new boiler and bus expenses.

Clifford asked for clarification regarding the “Front Door” Project lease purchase amount. Claar explained that the total on the report is the commitment, but the actual principle balance is lower.

Chair Schwartz thanked the staff for a job well done.

CONSENT AGENDA

Chair Schwartz asked if Trustees wished to pull any items on the consent Agenda for the purpose of discussion. Ballantyne requested that the approval of the media lab be removed because the bids came in too high and they need to regroup. She also stated that the High Southwest Plains Network contract is not streamlined yet, but hopes it will be by the next session. She also clarified that the MOU with Finney County is for the purchase of a new radio communications system for security.

Chair Schwartz asked for a motion approving Consent Agenda items A. thru G.

MOTION: Clifford moved, seconded by Worf, that the Consent Agenda items A. thru G. be approved as presented. Motion carried 5-0.

Approved actions follow:

APPROVED MINUTES of previous meeting held on November 12, 2008, as written.

SUBMITTED FINANCIAL INFORMATION TO THE AUDITOR, as presented.

APPROVED PERSONNEL ACTIONS, as presented - see attached lists.

ACCEPTANCE OF 2007-08 AUDIT, as presented.

APPROVAL OF AMENDED 2006-2009 NEGOTIATED AGREEMENT, as presented.

APPROVAL OF HIGH SOUTHWEST PLAINS NETWORK (HSPN) CONTRACT (2009-1014), as presented.

APPROVAL OF MOU WITH FINNEY COUNTY, RE: PURCHASE OF RADIO COMMUNICATIONS SYSTEM, as presented.

APPROVAL OF MEDIA LAB, IF BIDS EXCEED \$20,000, removed from Consent Agenda until further notice.

POLICY REVIEW

MONITORING REPORTS and ENDS REPORT

Monthly and Semi-Annual reports are attached.

Ballantyne noted that less than 41% has been spent. Cash reserves are not being used. The new boiler has been received. Additional revenue sources need to be developed. The Alumni project is moving along. Arrangements are being made to meet with the Barton County Community College President and Endowment to discuss and prepare the GCCC Endowment Association for a Capital Campaign. People need to be convinced to put money into building and not just scholarships. Proposals will be presented to the board when it is time for a campaign.

Clifford stated that the need to enhance facilities will be discussed at the meeting with the public in January. Ballantyne said she had tried to discuss this need with community leaders but no one was ready yet.

Clifford asked if there was anyone to head the Alumni. The Endowment Association will help find someone. Ballantyne said they will find a company to search for more contacts and come up with ideas for benefits of being alumni. Clifford and Worf want to put more emphasis on this and plan to discuss it more at the retreat. Ballantyne will get contacts noted for the next session.

OWNERSHIP LINKAGE

Chair Schwartz said that at the Red Stocking Breakfast he received compliments from several people who went on the musical theatre trip to New York.

Judy Crymble received a letter from a student in woodworking class (see attached) expressing concern that the classes may be dropped. Ballantyne stated that GCCC is considering changing the woodworking class to non-credit, for the following reasons: 1. There are no programs to go with the class. 2. The same people seem to be taking it again and again and are not looking for credit. The change will not happen until fall 2009. Finney County scholarship money is currently paying for the class so GCCC will need to look at an administration policy change since it will need to break even. Continuing Education is not in the general fund so it would operate out of adult supplemental funds.

Ballantyne received an email from Regent Janie Perkins (see attached) thanking her for the invitations to the Pittsburg State Articulation Agreement signing and to the Legislative Dinner in Topeka.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW

Policy Governance Review will be held at the upcoming Board Retreat. There was discussion to combine the January meeting and the Board Retreat on January 17th (tentative date). Wigner noted that the no interest loan application for the Math and Science building is due that date.

The trustees decided to tentatively schedule the Board Retreat on January 17, 2009. The January board meeting is tentatively scheduled to be held in conjunction with the Board Retreat on the same date. If Ballantyne confirms that the loan application must be reviewed by the trustees prior to the 17th, she will notify them and the next regular session will instead be held on January 14, 2009. (Update: the regular meeting and retreat will be held January 14)

REPORTS

PRESIDENT CAROL E. BALLANTYNE noted that Trustees had received numerous informational reports. A complete report is filed in the electronic Board packet.

- Incidental Information – highlighted recent campus happenings
- Athletic Report-Fall Sports
- Finalized Mill Levy (2008 Abstract) - Ballantyne noted that there was a mathematical error. There was a \$400,000 increase without having to raise 1 Mill.
- Draft copy of AQIP Quality Program Summary - This will be sent off to peers to assess February 18 thru 20, 2009. The meeting will be advertised in the paper with an invitation for community members to attend. Quality improvement efforts and processes will be addressed.
- Comparison of tuition and fees between GCCC and Regents

- GEMS Career Fair (Guys and Girls in Engineering Math and Science)
- Life During College-Your Guide to Success (book from SSS)
- Spring 2009 Inservice (January 12)

Brandenburger stated that she enjoyed GEMS and that she also learned a lot from the luncheon. She felt the passion for GCCC and how much the employees enjoy their job. She expressed her appreciation and commended everyone because not all schools are like that.

Douglass asked if there was any word on the Sunflower grant. Ballantyne stated that the grant will need to be rewritten. They are waiting until January to see how the lawsuit goes.

RECAP OF KACCT/COP MEETING HELD AT CLOUD COUNTY DEC. 7-8

Ballantyne spoke of the Technical Education Authority and tiered funding model. GCCC has been asked to get a lot of material and data pulled together quickly. A funding model is needed for Kansas and conversations with the Department of Education will begin. KBOR staff is trying to meet the needs of the Technical Education Authority but GCCC is concerned that they are misinterpreting the data.

Chair Schwartz stated that Sheila Frahm will remain on the Technical Education Authority and will transition Linda Fund into position.

The Trustees have decided not to send anyone to the ACCT Legislative Summit in Washington, DC, this year.

KACCT – The executive committee is working on strategic planning. People need to be made aware that 70% of technical training comes from community colleges and we need to get the word out about GCCC.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORP.

Schwartz reported current happenings as follows:

- There are three new members. The county has two members to send to the trustees for approval. The attendance policy will be adjusted. Members are not elected but have the privilege of sitting on the board and should attend.
- A housing study is scheduled for December 15, 2008. Chair Schwartz invited all to attend the luncheon from 11:30 a.m. to 2:00 p.m. in classroom B on the lower level of St. Catherine Hospital.
- They have had inquiries on land for franchises. There is also a prospect for a manufacturing or distribution center on the Swift plant site.

UPCOMING CALENDAR DATES. Chair Schwartz reviewed the following:

- Jan. 12: Spring Semester Inservice
- Jan. 14: Regular monthly meeting if unable to combine with Board Retreat
- Jan. 17: Tentative Board Retreat and possible monthly meeting
- Feb. 5: Legislative Dinner in Topeka (Sponsored by Finney County)
- Feb. 11-12: KBOR meetings in Topeka and KACCT/PTK/COP Celebration
- Feb. 25: Regular Monthly meeting – dinner at 5:30 p.m.; call to order at 5:45 p.m. (*combination of February and March meeting*)

ADJOURNMENT

Douglass moved, seconded by Worf, that meeting adjourn. Motion carried 5-0. Meeting adjourned at 7:46 p.m.

Rachel Livermore
Recorder

Carol E. Ballantyne, Ph.D.
Secretary

Ron Schwartz
Chair of the Board

REVENUES

01-07-09

Garden City Community College
 Annual Budget Report Ending 12/31/2008
 Options - All Statuses

Page: 1

Fiscal Year: 2009

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	1,230.00	673,507.00-	1,445,168.00-	771,661.00-	53.40
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	14,832.00-	205,275.00-	435,000.00-	229,725.00-	52.81
11-00-0000-00000-4003 AUTOMATION ELECT C	0.00	8,738.00-	21,592.00-	25,000.00-	3,408.00-	13.63
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	780.00-	209,040.00-	350,000.00-	140,960.00-	40.27
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	1,235.00	57,077.00-	125,000.00-	67,923.00-	54.34
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	26,760.00-	52,000.00-	25,240.00-	48.54
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	108.00	107,154.00-	220,000.00-	112,846.00-	51.29
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	0.00	10,704.00-	21,000.00-	10,296.00-	49.03
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	820.50-	4,400.16-	45,000.00	49,400.16	109.78
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	500.00-	2,247.00-	15,000.00-	12,753.00-	85.02
11-00-0000-00000-4512 VENDING MACHINES :	0.00	977.75-	5,215.31-	12,000.00-	6,784.69-	56.54
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,401,731.00-	2,831,491.00-	1,429,760.00-	50.49
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	0.00	8,859,467.00-	8,859,467.00-	100.00
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	204,269.77-	593,728.00-	389,458.23-	65.60
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	3,411.60-	8,785.00-	5,373.40-	61.17
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	48,068.03-	129,467.00-	81,398.97-	62.87
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	24,691.00-	24,691.00-	100.00
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	230.71-	17,478.00-	17,247.29-	98.68
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	145,215.20-	49,018.00-	96,197.20	196.24-
11-00-0000-00000-4902 INTEREST INCOME :	0.00	66,425.42-	125,164.65-	200,000.00-	74,835.35-	37.42
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	40.54-	100,000.00-	99,959.46-	99.96
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	1,360.75-	27,870.88-	90,000.00-	62,129.12-	69.03
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	682.70-	26,736.55-	80,000.00-	53,263.45-	66.58
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	986.77-	7,426.44-	15,000.00-	7,573.56-	50.49
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Totals for FUND: 11 - GENERAL	0.00	93,530.89-	3,313,136.84-	15,654,293.00-	12,341,156.16-	78.84

01-07-09

Garden City Community College
 Annual Budget Report Ending 12/31/2008
 Options - All Statuses

Page: 2

Fiscal Year: 2009

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
61-00-0000-00000-4103 TAX CREDIT DONATIO	0.00	110,208.00-	128,208.00-	130,208.00-	2,000.00-	1.54
61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	0.00	487,711.00-	487,711.00-	100.00
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	11,201.93-	32,778.00-	21,576.07-	65.82
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	187.07-	482.00-	294.93-	61.19
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	2,663.35-	0.00	2,663.35	0.00
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	1,354.00-	1,354.00-	100.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	12.51-	959.00-	946.49-	98.70
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	8,252.96-	0.00	8,252.96	0.00
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	110,208.00-	150,525.82-	653,492.00-	502,966.18-	76.97

EXPENSES

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 1

Fiscal Year: 2009

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	0.00	0.00	6,104.21	6,104.21	100.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	30.50	15,344.01	86,512.64	268,402.00	181,858.86	67.76
DEPARTMENT: 11020 - HUMANITIES	99.90	9,735.87	39,975.02	118,972.00	78,897.08	66.32
DEPARTMENT: 11021 - ENGLISH	4,218.75	31,210.52	132,698.10	346,580.00	209,663.15	60.49
DEPARTMENT: 11022 - SPEECH	0.00	12,665.03	48,845.91	120,945.28	72,099.37	59.61
DEPARTMENT: 11023 - PHILOSOPHY	0.00	537.62	1,612.38	0.00	1,612.38-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	0.00	4,552.00	4,552.00	100.00
DEPARTMENT: 11025 - JOURNALISM	0.00	5,104.33	26,113.00	58,280.00	32,167.00	55.19
DEPARTMENT: 11026 - BROADCASTING	0.00	4,414.38	21,457.90	68,875.00	47,417.10	68.85
DEPARTMENT: 11030 - ART	23,425.80	9,560.66	32,543.38	129,761.08	73,791.90	56.87
DEPARTMENT: 11031 - DRAMA	0.00	9,952.82	49,048.35	101,658.00	52,609.65	51.75
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,714.03	30,727.83	72,649.00	41,921.17	57.70
DEPARTMENT: 11033 - INST MUSIC	439.95	15,604.91	82,071.36	198,340.42	115,829.11	58.40
DEPARTMENT: 11040 - SCIENCE	7,054.30	33,304.02	173,821.14	374,076.39	193,200.95	51.65
DEPARTMENT: 11050 - MATH	3,825.00	24,639.59	124,076.33	313,944.90	186,043.57	59.26
DEPARTMENT: 11060 - SOCIAL SCIENCE	3,444.87	44,067.39	201,319.16	468,682.00	263,917.97	56.31
DEPARTMENT: 11070 - HEALTH & PHYSICAL	304.00	20,262.51	111,794.83	241,650.00	129,551.17	53.61
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	9,264.69	40,325.96	99,351.00	59,025.04	59.41
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	296.04	1,524.60	1,013.00	511.60-	50.49-
DEPARTMENT: 11081 - READING	0.00	5,311.47	26,232.87	89,445.00	63,212.13	70.67
DEPARTMENT: 11082 - ESL	0.00	5,358.17	24,379.48	58,079.00	33,699.52	58.02
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	3,303.85	6,009.17	15,045.00	9,035.83	60.06
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	45.00	2,084.99	4,838.00	2,753.01	56.90
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	791.82	3,677.52	11,745.00	8,067.48	68.69
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	11,759.25	21,097.51	52,647.70	220,000.00	175,593.05	79.82
DEPARTMENT: 12011 - MID-MANAGEMENT	0.00	2,349.24	14,674.52	33,251.00	18,576.48	55.87
DEPARTMENT: 12012 - MCSE/CISCO	0.00	2,480.08	12,084.73	34,028.00	21,943.27	64.49
DEPARTMENT: 12013 - OFFICE EDUCATION	0.00	4,296.98	21,004.74	56,468.00	35,463.26	62.80
DEPARTMENT: 12014 - FINNUP LAB	0.00	4,885.79	24,527.54	67,764.00	43,236.46	63.80
DEPARTMENT: 12200 - ADN PROGRAM	160.85	31,578.43	174,813.02	462,156.00	287,182.13	62.14
DEPARTMENT: 12201 - LPN PROGRAM	137.45	12,302.80	68,636.44	170,574.00	101,800.11	59.68
DEPARTMENT: 12202 - EMT	825.00	14,612.60	75,099.17	157,685.00	81,760.83	51.85
DEPARTMENT: 12203 - ALLIED HEALTH	514.07	19,622.37	65,645.32	125,385.00	59,225.61	47.24
DEPARTMENT: 12210 - AGRICULTURE	414.19	4,156.52	24,306.00	49,731.00	25,010.81	50.29
DEPARTMENT: 12211 - MEAT JUDGING	1,205.67	6,620.92	33,535.98	80,087.00	45,345.35	56.62
DEPARTMENT: 12220 - AG EQUIPMENT & MEC	3,976.30	13,697.96	86,211.35	181,829.76	91,642.11	50.40
DEPARTMENT: 12230 - AUTO MECHANICS	2,100.00	10,360.64	50,077.00	119,249.00	67,072.00	56.25
DEPARTMENT: 12240 - CRIMINAL JUSTICE	2,092.51	15,415.38	66,261.97	181,054.22	112,699.74	62.25
DEPARTMENT: 12241 - FIRE SCIENCE	87.68	5,049.27	29,831.30	68,275.00	38,356.02	56.18
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	2,867.00	2,328.75	81.23
DEPARTMENT: 12250 - COSMETOLOGY	0.00	15,826.61	57,045.87	123,791.00	66,745.13	53.92
DEPARTMENT: 12260 - DRAFTING	0.00	1,399.45	4,198.35	9,101.00	4,902.65	53.87
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	828.97	28,359.87	195,300.13	397,517.84	201,388.74	50.66
DEPARTMENT: 12271 - AUTOMATION ELECTRI	380.00	4,379.19	19,839.73	53,232.00	33,012.27	62.02
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	113.00	5,347.42	28,669.51	111,245.00	82,462.49	74.13
DEPARTMENT: 12273 - WELDING	603.02	7,577.12	45,963.23	99,135.08	52,568.83	53.03
DEPARTMENT: 12280 - BUILDING TRADES	100.00	3,191.84	9,148.81	15,094.00	5,845.19	38.73
DEPARTMENT: 12290 - FINNEY COUNTY LEAR	0.00	6,138.24	37,183.75	75,728.00	38,544.25	50.90
DEPARTMENT: 21100 - INSTITUTIONAL RESE	0.00	5,584.33	33,840.07	75,383.00	41,542.93	55.11
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,024.94	2,930.47	8,074.00	5,143.53	63.70
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	8,109.56	37,429.80	79,594.00	42,164.20	52.97

DEPARTMENT: 41000 - LIBRARY	4,803.32	17,926.98	83,353.32	183,047.00	94,890.36	51.84
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	354.92	9,488.42	53,437.42	123,399.00	69,606.66	56.41
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	29,877.91	184,538.68	290,808.00	106,269.32	36.54
DEPARTMENT: 42001 - DEAN OF ACADEMICS	1,036.46	12,152.43	46,806.63	110,370.72	62,527.63	56.65
DEPARTMENT: 42002 - OUTREACH	0.00	10,475.04	11,002.37	58,858.00	47,855.63	81.31
DEPARTMENT: 42003 - FACULTY SENATE	1,850.00	5,028.10	7,968.25	35,163.00	25,344.75	72.08
DEPARTMENT: 42005 - DEAN OF TECHNICAL	1,001.29	10,690.81	68,984.92	161,269.32	91,283.11	56.60
DEPARTMENT: 42006 - DEAN OF CONT ED CO	1,051.00	12,881.88	65,047.37	167,278.00	101,179.63	60.49
DEPARTMENT: 42007 - BRYAN EDUCATION CE	0.00	4,562.02	27,157.63	60,046.00	32,888.37	54.77
DEPARTMENT: 43000 - TRANSITION	0.00	1,065.93	4,614.84	0.00	4,614.84-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	15,733.47	84,597.51	184,736.00	100,138.49	54.21
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	29,818.00	29,818.00	100.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	0.00	11,907.00	11,907.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	100.00	10,573.03	73,893.99	149,859.00	75,865.01	50.62
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	0.00	4,876.68	9,450.00	4,573.32	48.39
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	23,896.14	127,177.25	293,953.00	166,775.75	56.74
DEPARTMENT: 50030 - ADMISSIONS	692.99	14,344.60	89,561.13	203,796.00	113,541.88	55.71
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	12,835.49	66,895.95	145,815.00	78,919.05	54.12
DEPARTMENT: 50050 - STUDENT HEALTH SER	356.76	3,610.19	20,604.91	51,320.00	30,358.33	59.15
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	3,725.88	12,775.55	221,993.57	372,484.00	146,764.55	39.40
DEPARTMENT: 55001 - MEN'S BASKETBALL	2,400.00	13,595.93	80,188.30	120,715.00	38,126.70	31.58
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	929.46	9,529.90	58,270.10	105,883.00	46,683.44	44.09
DEPARTMENT: 55003 - MEN'S TRACK	520.00	2,624.68	20,474.49	40,381.00	19,386.51	48.01
DEPARTMENT: 55004 - WOMEN'S TRACK	520.00	2,599.68	19,999.47	39,346.00	18,826.53	47.85
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	448.97	6,761.08	32,558.09	85,476.95	52,469.89	61.38
DEPARTMENT: 55006 - FOOTBALL	0.00	19,102.54	165,123.01	286,859.00	121,735.99	42.44
DEPARTMENT: 55007 - BASEBALL	6,915.00	6,086.14	52,820.24	119,214.00	59,478.76	49.89
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,946.11	36,437.08	58,951.00	22,513.92	38.19
DEPARTMENT: 55009 - WOMEN'S SOCCER	70.00	1,574.59	21,752.40	35,469.00	13,646.60	38.47
DEPARTMENT: 55010 - MEN'S SOCCER	290.00	4,511.96	42,851.17	75,514.00	32,372.83	42.87
DEPARTMENT: 55012 - CHEERLEADING	1,000.00	3,032.77	21,225.50	35,882.00	13,656.50	38.06
DEPARTMENT: 55013 - DANCE TEAM	2,853.23	1,365.44	8,137.03	23,329.00	12,338.74	52.89
DEPARTMENT: 55014 - RODEO TEAM	1,080.18	11,703.92	63,125.37	120,060.00	55,854.45	46.52
DEPARTMENT: 55018 - INTRAMURALS & STUD	0.00	580.94	3,532.46	8,312.00	4,779.54	57.50
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	4,567.23	43,300.69	109,362.00	66,061.31	60.41
DEPARTMENT: 61000 - PRESIDENT	18,164.00	25,862.98	206,277.47	381,423.05	156,981.58	41.16
DEPARTMENT: 61001 - BOARD OF TRUSTEES	85.00	6,343.11	22,691.07	28,600.00	5,823.93	20.36
DEPARTMENT: 61005 - ATTORNEY	0.00	862.50	6,484.01	22,500.00	16,015.99	71.18
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	15,454.36	53,710.97	437,242.30	1,269,885.00	817,188.34	64.35
DEPARTMENT: 62010 - HUMAN RESOURCES	1,887.78	7,437.86	42,167.68	131,317.00	87,261.54	66.45
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	7,102.38	39,763.89	61,241.00	21,477.11	35.07
DEPARTMENT: 62050 - ONE-TIME PURCHASES	13,750.00	65,835.00	480,973.93	313,160.00	181,563.93-	57.97-
DEPARTMENT: 63000 - INFORMATION SERVIC	21,016.99	7,130.91	125,007.82	239,485.00	93,460.19	39.03
DEPARTMENT: 64000 - INFORMATION TECHNO	5,253.25	36,799.56	402,410.03	748,635.78	340,972.50	45.55
DEPARTMENT: 65000 - CENTRAL SERVICES	1,312.45	10,211.16	64,391.17	166,096.00	100,392.38	60.44
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,800.00	11,332.04	45,505.74	136,575.00	89,269.26	65.36
DEPARTMENT: 71000 - BUILDINGS	10,578.05	22,332.87	164,449.58	374,816.00	199,788.37	53.30
DEPARTMENT: 71005 - SCOTT CITY BLDG MA	1,450.00	1,482.89	14,409.88	29,149.00	13,289.12	45.59
DEPARTMENT: 71009 - RENTAL PROPERTY MA	0.00	0.00	0.00	4,050.00	4,050.00	100.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	2,432.12	41,217.84	253,493.38	586,748.00	330,822.50	56.38
DEPARTMENT: 73000 - GROUNDS	4,033.00	12,673.23	72,421.36	205,536.00	129,081.64	62.80
DEPARTMENT: 73001 - ATHLETIC FIELDS	3,439.35	1,136.96	10,753.16	38,635.00	24,442.49	63.27
DEPARTMENT: 74000 - VEHICLES	4,320.94	18,087.57	70,440.83	385,267.00	310,505.23	80.59
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	8,480.52	65,555.81	150,194.00	84,638.19	56.35
DEPARTMENT: 76000 - INSURANCE	0.00	3,810.01	103,742.42	289,172.00	185,429.58	64.12
DEPARTMENT: 77000 - UTILITIES	0.00	55,509.27	269,678.98	564,800.00	295,121.02	52.25
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	17,886.00-	19,456.82-	62,000.00	81,456.82	131.38
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	2,091.00	9,020.00	6,929.00	76.82
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	0.00	7,790.00	33,087.00	25,297.00	76.46

DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	2,052.00	3,000.00	948.00	31.60
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	123.00-	76,855.00	136,575.00	59,720.00	43.73
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	579.00	12,897.00	25,000.00	12,103.00	48.41
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	24,308.00	49,938.00	25,630.00	51.32
DEPARTMENT: 94000 - STUDENT CENTER	0.00	6,845.68	32,314.76	78,523.00	46,208.24	58.85
DEPARTMENT: 98001 - CHILD CARE	0.00	3,346.99	20,349.77	41,248.00	20,898.23	50.66

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FUND: 11 - GENERAL	205,117.78	1,211,576.99	7,487,665.71	16,705,094.00	9,012,310.51	53.95
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Garden City Community College
 Annual Budget Report Ending 12/31/2008
 Options - All Statuses

Fiscal Year: 2009

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	6,615.00	6,206.53	57,234.14	133,946.25	70,097.11	52.33
DEPARTMENT: 55006 - FOOTBALL	0.00	115.50	1,457.85	3,000.00	1,542.15	51.41
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	64.32	574.27	8,422.00	7,847.73	93.18
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	571.90	8,135.46	13,000.00	4,864.54	37.42
DEPARTMENT: 55012 - CHEERLEADING	0.00	225.00	1,088.53	1,200.00	111.47	9.29
DEPARTMENT: 55008 - VOLLEYBALL	0.00	360.00	409.08	5,000.00	4,590.92	91.82
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	269.10	5,000.00	4,730.90	94.62
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,225.42	5,524.26	40,350.00	34,825.74	86.31
DEPARTMENT: 55007 - BASEBALL	1,206.00	5,979.50	5,989.50	12,000.00	4,804.50	40.04
DEPARTMENT: 11031 - DRAMA	0.00	119.13	79,278.76	88,860.00	9,581.24	10.78
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	5,159.99	7,505.00	2,345.01	31.25
DEPARTMENT: 55013 - DANCE TEAM	92.50	0.00	0.00	500.00	407.50	81.50
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FUND: 14 - ADULT SUPPLEMENTARY ED	7,913.50	14,867.30	165,120.94	318,783.25	145,748.81	45.72

Garden City Community College
 Annual Budget Report Ending 12/31/2008
 Options - All Statuses

Fiscal Year: 2009

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	430.00	1,274.72	2,174.25	7,000.00	4,395.75	62.80
DEPARTMENT: 94000 - STUDENT CENTER	367.00	236.65	67,579.64	139,100.00	71,153.36	51.15
DEPARTMENT: 95000 - STUDENT HOUSING	3,507.81	91,674.29	491,656.36	1,097,148.00	601,983.83	54.87
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	8,069.00	8,069.00	0.00	0.00
DEPARTMENT: 98000 - COSMETOLOGY	100.00	2,025.79	43,997.91	113,955.00	69,857.09	61.30
DEPARTMENT: 98001 - CHILD CARE	400.00	2,664.82	13,392.13	30,000.00	16,207.87	54.03
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,000.00	10,000.00	19,200.00	9,200.00	47.92
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FUND: 16 - AUXILIARY ENTITIES	4,804.81	99,876.27	636,869.29	1,414,472.00	772,797.90	54.64

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 4

Fiscal Year: 2009

FUND: 21 - FEDERAL STUDENT AID

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	80,770.70	1,594,860.50	103,687.51	1,491,172.99- 438.13-
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FUND: 21 - FEDERAL STUDENT AID	0.00	80,770.70	1,594,860.50	103,687.51	1,491,172.99- 438.13-

Garden City Community College
 Annual Budget Report Ending 12/31/2008
 Options - All Statuses

Fiscal Year: 2009

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	6,885.00	0.00	0.00	0.00	6,885.00-	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	2,661.33	2,661.33	19,215.00	16,553.67	86.15
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	14,218.67	81,444.71	88,110.82	6,666.11	7.57
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	94.00	9,406.73	9,312.73	99.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	127.56	0.00	0.00	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	65.25-	0.00	65.25	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	5,600.00	23,234.97	17,634.97	75.90
DEPARTMENT: 50000 - DEAN OF STUDENT SE	4,298.34	2,095.97	128,541.41	165,286.17	32,446.42	19.63
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	35,670.74	66,352.79	30,682.05	46.24
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	284,299.48	284,299.48	0.00	0.00
DEPARTMENT: 13301 - ABE--INSTRUCTION	4,190.00	0.00	4,190.00-	0.00	0.00	0.00
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	4,470.69-	0.00	4,470.69	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	6,676.12	6,676.12	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	741.10	149.50	88,510.50	178,275.19	89,023.59	49.94
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12273 - WELDING	1,458.26	1,615.17	6,418.61	12,896.14	5,019.27	38.92
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	13,593.66	0.00	13,593.66-	0.00
DEPARTMENT: 13301 - ABE--INSTRUCTION	0.00	0.00	0.00	11,800.00	11,800.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	2,373.75	51,757.16	174,268.21	565,164.00	388,522.04	68.75
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	12,047.01	37,148.92	250,380.00	213,231.08	85.16
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	0.00	0.00	0.00	77,311.00	77,311.00	100.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	247,300.00	247,300.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	488.60	16,918.02	106,041.72	203,940.00	97,409.68	47.76
DEPARTMENT: 11040 - SCIENCE	0.00	338.45	423.06	14,957.00	14,533.94	97.17
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	225.00	6,248.22	51,150.00	44,901.78	87.78
DEPARTMENT: 42005 - DEAN OF TECHNICAL	47,424.73	9,242.80	56,465.20	160,296.00	56,406.07	35.19
DEPARTMENT: 42000 - DEAN OF LEARNING S	327.70	9,809.47	29,515.48	119,414.00	89,570.82	75.01
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	8,013.56	43,851.42	107,040.50	63,189.08	59.03
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FUND: 22 - RESTRICTED GRANTS	68,187.48	129,219.67	1,098,746.85	2,662,505.91	1,495,571.58	56.17

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 6

Fiscal Year: 2009

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	3,835.16	3,310.87	13,000.00	9,689.13	74.53
DEPARTMENT: 61000 - PRESIDENT	0.00	0.00	0.00	600.00	600.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	20,028.00	20,028.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	15,355.00	25,352.50	9,997.50	39.43
DEPARTMENT: 63000 - INFORMATION SERVIC	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	7,000.00	7,000.00	0.00	7,000.00-	0.00
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FUND: 23 - OTHER RESTRICTED FUNDS	0.00	10,835.16	26,665.87	60,980.50	34,314.63	56.27

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 7

Fiscal Year: 2009

FUND: 24 - ADULT BASIC EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ABE--INSTRUCTION	14,100.00	12,980.62	111,596.02	181,725.79	56,029.77	30.83
DEPARTMENT: 13305 - ABE--STAFF DEVELOP	0.00	675.13	3,657.73	11,342.00	7,684.27	67.75
DEPARTMENT: 13301 - ABE--INSTRUCTION	757.00	23,474.92	100,658.94	376,748.00	275,332.06	73.08
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FUND: 24 - ADULT BASIC EDUCATION	14,857.00	37,130.67	215,912.69	569,815.79	339,046.10	59.50

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 8

Fiscal Year: 2009

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	332,410.73	5,134.38	163,985.03	653,492.00	157,096.24	24.04
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FUND: 61 - CAPITAL OUTLAY	332,410.73	5,134.38	163,985.03	653,492.00	157,096.24	24.04

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 9

Fiscal Year: 2009

FUND: 63 - DEBT RETIREMENT FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	62,469.67-	0.00	62,469.67	0.00
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	0.00	715.60-	0.00	715.60	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	642.97	0.00	642.97-	0.00
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FUND: 63 - DEBT RETIREMENT FUND	0.00	0.00	62,542.30-	0.00	62,542.30	0.00

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 10

Fiscal Year: 2009

FUND: 64 - DEBT PROJECT FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	706,886.48	178,117.00	254,975.52	0.00	961,862.00-	0.00
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FUND: 64 - DEBT PROJECT FUND	706,886.48	178,117.00	254,975.52	0.00	961,862.00-	0.00

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 11

Fiscal Year: 2009

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	16,805.28	20,222.42	79,960.68	302,337.54	205,571.58	67.99
DEPARTMENT: 99001 - STUDENT NEWSPAPER	2,817.50	2,428.42	6,660.45	52,750.00	43,272.05	82.03
DEPARTMENT: 99002 - STUDENT MAGAZINE	37.50	32.64	169.95	53,000.00	52,792.55	99.61
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,600.00	1,225.31	6,499.38	34,300.00	24,200.62	70.56
=====	=====	=====	=====	=====	=====	=====
FUND: 71 - ACTIVITY/ORGANIZATION FD	23,260.28	23,908.79	93,290.46	442,387.54	325,836.80	73.65

Fiscal Year: 2009

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	6,843.00	0.00	6,843.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	5,245.00	0.00	5,245.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	881.00	0.00	881.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	1,598.00	0.00	1,598.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	7,007.00	0.00	7,007.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	41.00-	49,208.00	0.00	49,208.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	3,483.00	0.00	3,483.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	840.00	0.00	840.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	7,358.00	0.00	7,358.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	3,483.00	0.00	3,483.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	3,401.00	0.00	3,401.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	2,315.00	0.00	2,315.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	41.00-	9,855.00	0.00	9,855.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	15,571.00	0.00	15,571.00-	0.00
DEPARTMENT: 11022 - SPEECH	0.00	0.00	350.00	0.00	350.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	5,677.00	0.00	5,677.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	2,654.00	0.00	2,654.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,442.00	0.00	3,442.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	5,506.00	0.00	5,506.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	5,635.00	13,283.00	0.00	13,283.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	881.00	0.00	881.00-	0.00
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	4,692.00	0.00	4,692.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	5,553.00	153,573.00	0.00	153,573.00-	0.00

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 13

Fiscal Year: 2009

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	11,365.33	141,358.20	270,000.00	128,641.80	47.65
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	11,365.33	141,358.20	270,000.00	128,641.80	47.65

01-07-09

Garden City Community College
Annual Budget Report Ending 12/31/2008
Options - All Statuses

Page: 14

Fiscal Year: 2009

FUND: 89 - OTHER

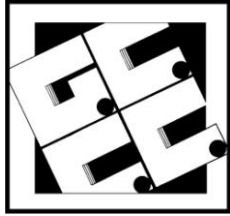
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	6,500.00	6,500.00	100.00
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	94,725.00-	0.00	94,725.00	0.00
=====						
FUND: 89 - OTHER	0.00	0.00	94,725.00-	6,500.00	101,225.00	557.31

As of 12/31/2008

		Amount	% Rate
Cash in Bank:	Commerce Bank	\$ 624,350.85	0.0500%
	Security State - Scott City	\$ 24,071.04	0.0000%
	State Municipal Invest. Pool	\$ 78,481.11	0.0370%
	Landmark National Bank	\$ 2,663,305.70	0.9700%

Investments:

Institution	Type	Amount	% Rate	Beg. Date	End Date
Commerce Bank	CD	\$ 4,000,000.00	2.3050%	12/03/08	10/19/09



Garden City COMMUNITY COLLEGE

January 7, 2009

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hires

Debbie Atkinson, Administrative Assistant to the President, effective Jan 26, 2009
Velia Mendoza, Refugee Coordinator, effective Jan 5, 2009

Separations

Mia Horn, Cosmetology Instructor, effective Dec 18, 2008

Transfers/Promotions

Retirements

Judy Crymble, Dean of Technical Education, effective June 30, 2009

Vacancies

Advisor/SSS Counselor
Asst. Director of Physical Plant
Asst. Volleyball Coach (volunteer, part-time)
Asst. Women's Basketball Coach (volunteer, part-time)
Campus Security Officer
English Instructor
Outreach Center Consultant SBDC

January 5, 2009

Carol Ballantyne, PhD.
President
Garden City Community College
801 Campus Drive
Garden City, Kansas 67846

Dear Carol:

I am writing to officially announce my retirement from Garden City Community College. My final day of work will be June 30, 2009. It has been a genuine pleasure working both for the college, and as a partner of the college over the past nineteen years.

It is with fond memories that I leave GCCC. I've had a very fulfilling career in Kansas -- from my first experiences with adult learners who wished to learn to read, through my years as Tech Prep coordinator, and my most recent years providing leadership as Dean of Technical Education. Throughout those years, I've grown not only professionally, but also as a person. And, the bonus is that I have formed many lifetime friendships that I will always cherish.

Although I am eagerly anticipating some leisure time to enjoy adventures with Bill, and spend time with our children and grandchildren, I will miss the challenges related to making a difference for workforce development in Finney County and across Kansas. If you need any assistance with training my replacement, or if there is some way that I can make the transition any easier, please know that I am very willing to provide that support.

Carol, I have appreciated your leadership over the years. I wish you and the technical faculty much success as you continue to meet the challenges of change that will come with the decisions of the Technical Education Authority. I believe that the college and its technical programs are well situated to meet those challenges without difficulty.

Again, thank you for giving me the opportunity to serve on your leadership team.

Respectfully yours,

A handwritten signature in cursive script that reads "Judy Crymble". The signature is written in black ink and is positioned above the printed name.

Judy Crymble

January 7, 2009

To: Carol Ballantyne

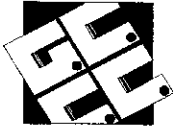
From: Dee Wigner

RE: Property and Liability Insurance

We had intended to request bids on our property and liability insurance this year. We are still working with Keller Leopold on existing claims as a result of the May 2008 hail storms. It would not be in the best interest of the college to seek bids while we have outstanding claims with our current carrier.

The claims should be settled during 2009 and we anticipate issuing requests for proposals on our insurance for 2010.

PURCHASE ORDER REQUISITION



Garden City Community College

801 Campus Drive Garden City, Kansas 67846 (620) 276-7611

INSTRUCTIONS

VENDOR: Keller Leopold Insurance Inc.
302 N Fleming St., Ste 1
Garden City, KS 67846

- (1) Type all information requested.
- (2) Forward to Business Office where purchase order will be prepared.
- (3) The white copy remains in the Business Office; the green copy is sent to the vendor; the pink copy and the goldenrod copy are returned to the Division Director; and the canary copy is returned to the Dean.
- (4) Upon receipt of merchandise, the pink copy is to be signed and returned to the Business Office.

Quan.	Part No.	Description	Unit Cost	Extended
		January 1, 2009 - December 31, 2009 Package renewal		\$120,431.00
		For equipment purchases please indicate equipment location. Building _____ Room _____ All technology requests must be routed through the computer center.		

KANSAS SALES TAX EXEMPTION NO. 71-0021 FEDERAL TAX ID NO 48-0698107

Account Number	Amount
11-00-0000-76000-6212	\$74,190.00
-00-0000-76000-62	\$ 5,254.00
-00-0000-76000-62	\$ 19,785.00
-00-0000-76000-62	\$ 10,647.00
-00-0000-76000-62	\$ 7,060.00
11-00-0000-6230	\$ 3,495.00

Requested by	Date	Department	Building
Dee Wigner	1/7/09	Admin	SCSC
Person	Date	Approved	Not Approved
Div. Dir.			
Dean			
Comp. Ctr.			
Bus. Mgr.			

TOTAL \$120,431.00

KELLER LEOPOLD INSURANCE, INC.
ANNUAL PREMIUM COMPARISON

004

DATE 01/01/09
ACCOUNT NAME Garden City Community College
Service Representative Diane Rose

POLICY TYPE	CURRENT PREMIUM	PREM CHG	RENEWAL PREMIUM	REASON FOR PREMIUM CHANGE
PROPERTY	68240	+5950	74190	Blanket Limit from 51,062,127 to 52,379,396(+2.6%) & May, 2008 Hail Storm
GENERAL LIABILITY	5420	-166	5254	
COMMERCIAL AUTO	21043	-1258	19785	
INLAND MARINE	11067	-420	10647	
UMBRELLA	7890	-830	7060	
LINEBACKER	4095	-600	3495	

TOTAL: 117755 +2676 120431
 (+2.3%)

2008-2009 Premium was down -8.2%

KELLER/LEOPOLD INS

01/01/2009 14:21 FAX 620 275 1162

January 8, 2009

To: Carol Ballantyne

From: Dee Wigner

RE: Interlocal Agreement

Randy Grisell has prepared an Interlocal Agreement between USD 457 and GCCC for the purchase and installation of an electronic scoreboard to be located at Memorial Stadium. The college would finance the project for five years. There have been verbal commitments from six businesses for annual donations of \$5,000 for five years, which would cover the principal payments. The college would be responsible for any interest payments.

At this time, I would like to request the Board's approval of this agreement so that we may prepare requests for proposals. The GCCC Board of Trustees will have final approval of any bids or financing before we proceed with the project.

INTERLOCAL AGREEMENT

BETWEEN

**THE BOARD OF EDUCATION, UNIFIED SCHOOL DISTRICT NO. 457,
FINNEY COUNTY, STATE OF KANSAS AND THE BOARD OF TRUSTEES,
GARDEN CITY COMMUNITY COLLEGE**

THIS INTERLOCAL AGREEMENT (Agreement) made and entered into this ____ day of _____, 200__, by and between the BOARD OF EDUCATION, UNIFIED SCHOOL DISTRICT NO. 457, FINNEY COUNTY, STATE OF KANSAS (USD 457) and the BOARD OF TRUSTEES, GARDEN CITY COMMUNITY COLLEGE (GCCC).

WHEREAS, it is the desire of USD 457 and GCCC to make the most efficient use of their powers by cooperating to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with the needs and development of the community; and

WHEREAS, USD 457 has expressed a desire to improve the electronic scoreboard at the Garden City High School athletic field (GCHS field); and

WHEREAS, GCCC would benefit from improvement of the GCHS electronic scoreboard which is utilized by GCCC athletic teams.

NOW, THEREFORE, in consideration of the terms and conditions set forth below, the parties agree as follows:

1. **AUTHORITY TO CONTRACT.** USD 457 and GCCC possess the power, privilege, and/or authority to enter into this Agreement pursuant to K.S.A. 72-8201, K.S.A. 71-201, and the Kansas Constitution, Article 6, Sec. 5.

2. **ADOPTION.** USD 457 and GCCC shall take all appropriate action to adopt and approve this Agreement by resolution or motion. Any subsequent amendment to, or extension of, this Agreement shall also require adoption by appropriate action.

3. **TERM.** This Agreement shall be for a term of five (5) years from _____, 2009 to _____, 2014. At the end of the initial term, this Agreement shall annually renew for one (1) year terms for the purposes set forth in Paragraph 8.

4. **SEPARATE ENTITY/ADMINISTRATION.** It is not the intent of USD 457 and GCCC to create a separate legal or administrative entity to perform the functions of this Agreement. The Superintendent of USD 457 and the President of GCCC, or their designees, shall be responsible for administration of this Agreement, subject to approval by the governing bodies of USD 457 and GCCC.

5. **MANNER OF FINANCING.** The manner of financing to support the purpose of this Agreement shall be with funds generated through advertising fees from businesses advertising on the GCHS electronic scoreboard, referred to hereinafter as Video Scoreboard.

6. **DEFAULT.** Should a party fail to abide by the terms and conditions of this Agreement, the other party may declare a default and thereafter, give written notice of default.

7. **PURPOSE.** The purpose of this Agreement is to provide for the joint purchase, use and maintenance of the Video Scoreboard. The specific rights and responsibilities of each of the parties shall be as follows:

GCCC:

- (a) Enter into a five (5) year lease-purchase agreement (Lease-Purchase Agreement) with a lender for purchase of the Video Scoreboard.
- (b) With the assistance and consent of USD 457, purchase the Video Scoreboard.
- (c) Coordinate and collect all advertising fees paid by businesses to advertise on the Video Scoreboard at either USD 457 or GCCC events. The total advertising fees to be collected shall be \$150,000.00, with \$125,000.00 to be used for purchase of the Video Scoreboard, and \$25,000.00 for installation of the Video Scoreboard.
- (d) Operate the Video Scoreboard during GCCC events.
- (e) Work with USD 457 to sell advertising on the Video Scoreboard.
- (f) Maintain ownership of the Video Scoreboard during the term of the Lease-Purchase Agreement.
- (g) Maintain insurance on the Video Scoreboard during the term of the Lease-Purchase Agreement.
- (h) Coordinate maintenance and repairs required for the Video Scoreboard with supplier or manufacturer of the Video Scoreboard.

USD 457:

- (a) Allow the Video Scoreboard to be installed at the GCHS athletic field.
- (b) Operate the Video Scoreboard during USD 457 events.
- (c) Work with GCCC to sell advertising on the Video Scoreboard.

Jointly:

- (a) Both parties shall be allowed to utilize the Video Scoreboard to promote or advertise district or college activities or events, without charge to either party.

8. **TERMINATION OF LEASE-PURCHASE AGREEMENT.**

- (a) Upon completion of the Lease-Purchase Agreement, GCCC shall transfer all right, title and interest in the Video Scoreboard to USD 457 and the Video Scoreboard shall become the exclusive property of USD 457.
- (b) All advertising sold after completion of the Lease-Purchase Agreement shall be shared equally by the parties. It is intended that advertising fees shall be used for repair, maintenance or upgrade of the Video Scoreboard, and if there are funds not expended for such purposes, they will be equally shared by and paid to the parties.

9. **LEGAL RESPONSIBILITY.** It is not the intent of USD 457 of GCCC to relieve either party of any obligation or responsibility imposed upon a party by law.

10. **CONTROL OF LEGISLATURE/FUNDING.** The parties acknowledge and agree that this Agreement is subject to change, termination, or limitations, as may be determined by the Legislature of the State of Kansas. In the event sufficient funds shall not be appropriated by USD 457 or GCCC for any obligations required under the terms and conditions of this Agreement, USD 457 and/or GCCC may terminate this Agreement, with written notice of not less than one year.

11. **GENERAL COVENANTS.**

- (a) All notices which are required or which may be given hereunder shall be considered as properly given if delivered in writing, personally, or sent by mail, postage prepaid, and addressed as follows:

(1) If to USD 457: Superintendent of Schools
1205 Fleming
Garden City, Kansas 67846

(2) If to GCCC: President
801 Campus Drive
Garden City, Kansas 67846

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

- (b) This document incorporates all the obligations, agreements, and understandings of the parties hereto and there are no oral agreements or understandings between the parties hereto concerning the purpose covered by this Agreement.
- (c) This Agreement may be amended, changed, or modified, only upon the written consent of both parties.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, and personal representatives and permitted assigns, subject to approval of the governing body of each party.

(e) This Agreement shall be construed in accordance with the laws of the State of Kansas.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement the day and year first above written.

BOARD OF EDUCATION, UNIFIED SCHOOL DISTRICT NO 457, GARDEN CITY, FINNEY COUNTY, KANSAS

By

MICHAEL D. UTZ, President

ATTEST:

JOANNE NELSON,
Clerk of the Board

BOARD OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE

By _____
RON SCHWARTZ, Chairman

ATTEST:

BILL CLIFFORD
Clerk of the Board

January 7, 2009

To: Carol Ballantyne

From: Dee Wigner

RE: Science Laboratory Casework

Stewart Nelson of Gibson, Mancini, Carmichael and Nelson, PA requested bids for the casework for the three science laboratories that will be renovated with Title V Grant funds. Two bids were received. We are requesting approval of the lowest bid to Innovative Laboratory Systems, Inc. in the amount of \$166,535.00.

PURCHASE ORDER REQUISITION



Garden City Community College

801 Campus Drive Garden City, Kansas 67846 (620) 276-7611

INSTRUCTIONS

VENDOR: Innovative Laboratory Systems, Inc.
105 S. 14th St
Ashland, Nebraska 68003

- (1) Type all information requested.
- (2) Forward to Business Office where purchase order will be prepared.
- (3) The white copy remains in the Business Office; the green copy is sent to the vendor; the pink copy and the goldenrod copy are returned to the Division Director; and the canary copy is returned to the Dean.
- (4) Upon receipt of merchandise, the pink copy is to be signed and returned to the Business Office.

Quan.	Part No.	Description	Unit Cost	Extended
		Science laboratory casework for Warren Fouse Science and Math Building		
		Rooms: FOUS 1039 FPUS 1031 FOUS 1045		\$143,685.00
		Alternate bid No. 1 Casework for lab prep area FOUS 1035		\$22,850.00
For equipment purchases please indicate equipment location.				
Building _____ Room _____				
All technology requests must be routed through the computer center.				
			TOTAL	\$166,535.00

KANSAS SALES TAX EXEMPTION NO. 71-0021 FEDERAL TAX ID NO 48-0698107

Account Number	Amount
64-00-7004-71000-8210	\$166,535.00

Requested by	Date	Department	Building
Dee Wigner	1/7/09	Admin	SCSC
Person	Date	Approved	Not Approved
Div. Dir.			
Dean			
Comp. Ctr.			
Bus. Mgr.			

JANUARY 2009 MONITORING REPORT

EXECUTIVE LIMITATIONS	MONTHLY
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General Executive Constraints	#9	Page 7
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There shall be no conflict of interest in awarding purchases or other contracts.

CEO's Interpretation and its justification: If any employee or the Board members have interest in, own or have relations that own any company that GCCC does business with we are to be notified up front.

Data directly addressing the CEO's interpretation

No purchases were made during the month from businesses in which Board members or employees have any interest.

EXECUTIVE LIMITATIONS	MONTHLY
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General Executive Constraints	#10	Page 7
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The President shall not allow for purchases without first giving consideration to local businesses, with a maximum 10% premium to local businesses.

CEO's Interpretation and its justification: For all purchases \$2,500 and over, a bid sheet is sent to all known vendors and a 10% consideration is made to local businesses before awarding the bid.

Data directly addressing the CEO's interpretation

Purchases over \$2,500 were reviewed. Local businesses were given consideration when their bid price was less than 10% more than vendors outside our area.

EXECUTIVE LIMITATIONS	MONTHLY
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Asset Protection	#5	Page 12
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The President shall not make any purchase (a) of over \$2,500 without having obtained comparative prices with consideration of quality; (b) of over \$10,000 without competitive bids and due consideration regarding cost, quality, and service; and (c) of over \$20,000.

CEO's Interpretation and its justification: The interpretation of this is exactly as stated: a) no purchases are made over \$2,500 without comparative bids with consideration of quality; b) over \$10,000 without competitive bids regarding quality, cost and service and c) over \$20,000 without approval of the Board or approval of a contract to pay by the Board. Annually the Board approves our utilities providers and these are paid without Board approval as are contracts that the residential life has with Great Western Dining – the contract is approved in advance.

Data directly addressing the CEO's interpretation

Bid sheets were attached to all requisitions over \$2,500, unless the items purchased were covered under the campus annual bids or were a single source provider.

Purchases over \$10,000 requiring bid sheet:

- Check #184676 to Blackboard Inc. for \$15,000.00 for annual software maintenance renewal. A bid sheet was attached indicating single source provider.

Payments over \$10,000 not requiring bid sheets:

- Check #184177 to Blue Cross and Blue Shield for \$138,275.49 for December health insurance premiums.
- Check #184439 to City of Garden City for \$45,933.89 for utilities.
- Check #184447 to Dick Construction Inc. for \$178,117.00 for partial payment for work on the Penka addition. The Board previously approved this project.
- Check #184464 to Great Western Dining for \$65,036.17 for various invoices.
- Check #184478 to Kansas Board of Regents for \$11,350.18 for refund of unused state funds for the meats science technology grant.
- Check #184509 to Seminole Energy Services for \$15,690.10 for utilities.
- Check #184728 to Tatro Plumbing Co., Inc. for \$65,835.00 for partial payment towards the new boilers and makeup air unit. This purchase was approved by the Board at the July 2008 board meeting.

JANUARY 2009 MONITORING REPORT

EXECUTIVE LIMITATIONS

Information and Advice

#2

QUARTERLY

Page 11

The President shall not permit the Board to be unaware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, significant external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.

CEO's Interpretation and its Justification: The President shall ensure that any organizations, magazines or newspapers or national conferences are accessible by the Board members. The President shall by phone or e-mail let the Board know of any anticipated adverse media coverage as it arises. The Board will be advised of any anticipated legal actions and kept abreast of what is happening if any actual legal actions take place. Internal changes are discussed during the budget review process annually and external changes are reviewed when contracts, agreements or partnership approvals are made at the Board meeting.

EXECUTIVE LIMITATIONS

Information and Advice

#3

QUARTERLY

Page 11

The President shall not fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on GOVERNANCE PROCESS and EXECUTIVE LINKAGE, particularly in the case of Board behavior which is detrimental to the work relationship between the Board and the President.

CEO's Interpretation and Its justification: The President shall let the Board know if she does not feel that the Board is in compliance with its own policies. This means monthly reviewing the Board policies regarding Governance Process and Executive Linkage to determine if any policies are being infringed upon. This will include any individual Board requests or demands that have not been sanctioned by the Board as a whole. The President will bring any concerns to the Chairman of the Board unless that is the person that is interfering in the means, then she will discuss with the Vice Chair.

EXECUTIVE LIMITATIONS

Information and Advice

#5

QUARTERLY

Page 11

The President shall not fail to deal with the Board as a whole except when fulfilling requests for information or responding to individuals or committees duly charged by the Board.

CEO's Interpretation and Its Justification: The President and the College staff are responsible for responding to the requests from the Board as a whole, not to an individual or committee unless the Board has authorized. Any individual Board member that asks for information that the President determines to be cumbersome, directly regarding the means or would take excessive time on the part of someone at the College shall be discussed with the Board Chair and determination of completion shall be done by the Board as a whole.

JANUARY 2009 MONITORING REPORT

ANNUAL REPORT

EXECUTIVE LIMITATIONS

Asset Protection

#1

ANNUAL

Page 12

The President shall not fail to insure against property and casualty losses or against liability losses to board members, staff, or the organization itself in an amount prudent and advisable under Kansas law. .

Our insurance is provided by the Employers Mutual Casualty Company. Our agent is Keller-Leopold Insurance, Inc.

The following are current values (January 1, 2009 – December 31, 2010):

All buildings.....	\$47,061,647
Personal property.....	10,367,643
Personal property located outside.....	770,039
TOTAL.....	\$58,199,329

Current coverage:

Blanket buildings and personal property at 90% of replacement cost; \$1,000 deductible.....	\$52,379,396
General liability:	
General aggregate limit	\$2,000,000
Each occurrence limit.....	\$1,000,000
Medical expense limit.....	\$5,000
Inland Marine Insurance	
Electronic Data Processing Equipment.....	\$1,399,315
Data and media.....	\$440,000
Fine Arts.....	\$50,000
Miscellaneous property.....	\$246,324
Builder's Risk – Penka Addition.....	\$1,200,000
Commercial Umbrella “liability”	
Aggregate limit.....	\$3,000,000
Occurrence limit.....	\$3,000,000
School District Linebacker	
Aggregate for each policy term.....	\$1,000,000
Each occurrence.....	\$1,000,000
\$1,500 per claim	

Insurance for college vehicle fleet is provided by Employers Mutual Casualty Company.

Liability	
Bodily injury/property damage.....	\$1,000,000 single limit
Medial payments.....	\$5,000 each person
Uninsured motor vehicle bodily injury.....	\$1,000,000 each person
Comprehensive on newer vehicles.....	\$250 deductible
Collision on newer vehicles	\$500 deductible

These policies protect the institution adequately against possible property losses and personal liabilities. They meet the legal requirements of the state.

EXECUTIVE LIMITATIONS		ANNUAL
Asset Protection	#2	Page 12
The President shall not allow unbonded personnel access to significant amounts of funds.		

Our employees are bonded by the Employers Mutual Casualty. Our agent is Keller-Leopold Insurance Inc. A Treasurer's Bond is provided at \$100,000. A blanket bond – Public Employee Dishonesty Coverage – is provided in the amount of \$100,000. All persons are covered (\$1,000 deductible per employee). This policy meets the requirements for bonding personnel who handle money.

Employee Benefit Liability	\$1,000,000 each claim \$2,000,000 aggregate \$1,000 deductible per claim
Worker's Compensation Liberty Mutual.	July 1, 2008 to June 30, 2009
Workers Compensation: Employer's Liability	Statutory Benefits \$1,000,000 bodily injury by accident – each employee \$1,000,000 bodily injury by disease – each employee \$1,000,000 bodily injury by disease – each policy limit

The insurance coverage is sufficient to protect college assets.

EXECUTIVE LIMITATIONS**ANNUAL****Asset Protection****#3****Page 12**

The President shall not allow improper wear and tear or inadequate maintenance of the plant and equipment.

CEO's Interpretation and Its Justification: The President shall ensure that the routine maintenance of the facilities and infrastructure of the campus is included in the capital outlay budget. A plan for continuous evaluation and assessment shall also be in place. The plan will be presented with the annual budget to the Board. Equipment used campus-wide will be included in this report. Equipment used for specific programs or projects will be assessed every third year when the program is being evaluated.

Data directly addressing the CEO's interpretation: While maintaining facilities the size of GCC is always a challenge, this past year has shown major improvements, as follows:

- Installed one replacement boiler and one new boiler
- Converted masonry lab to welding shop
- Removed asbestos from ceilings in the Warren Fouse Science and Math Building
- Replaced roof on Warren Fouse Science and Math Building
- Replaced ticket booth in the Dennis Perryman Athletic Complex
- Painted and refinished main gym floor
- Replaced floor tile in the John Collins Vocational Technical Building
- Modified restroom to ADA requirements in John Collins Vocational Technical Building
- Replaced rodeo stock pen panels
- Renovated and expanded Director of Residential Life's apartment
- Remodeled area for two efficiency apartments
- Installed power supply backup and upgraded electrical wiring in server room
- Improvements made to Tangeman Fields Complex
- Installed ATM machine in Beth Tedrow Student Center

EXECUTIVE LIMITATIONS**ANNUAL****Asset Protection****#4****Page 12**

The President shall not unnecessarily expose the organization, its board or staff to claims of liability.

CEO's Interpretation and Its Justification: The President shall have prudent controls and assessments on assets, agreements and contracts, and human resources to ensure the least possible exposure to claims of liability.

Data directly addressing the CEO's interpretation: The College uses our attorney on many occasions, especially regarding contracts and agreements. We also use the Kansas Association of School Board's legal staff in particular situations. We have instigated training programs for staff regarding ergonomics, back safety, and falls. We require everyone who drives a school vehicle to take defensive driving. Our fleet is inspected regularly for vehicle malfunctions or defects.

EXECUTIVE LIMITATIONS**Asset Protection****#6****ANNUAL****Page 12**

The President shall not receive, process, or disburse funds under controls that are insufficient to meet the auditor's standards.

CEO's Interpretation and Its Justification: All processes that involve receiving, processing or disbursing funds are evaluated internally and the auditors assess this during their annual audit.

Data directly addressing the CEO's interpretation: The college continues to have unqualified annual audits. No statutory violations were reported in the most recent audit.

EXECUTIVE LIMITATIONS**Asset Protection****#7****ANNUAL****Page 12**

The President shall not acquire, encumber, or dispose of real property.

CEO's Interpretation and Its Justification: Any action regarding real property shall be at the Board level. The President nor anyone else at the College shall buy, rent, lease or sell real property without Board authorization.

Data directly addressing the CEO's interpretation: The Board is provided a list of property and equipment that is no longer needed or operational. Board approval is received before any property is disposed of. This past summer, the Board approved the demolition of a rental house.



GARDEN CITY DOWNTOWN VISION

- A KANSAS MAINSTREET CITY -

December 29, 2008

Steve Quakenbush
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Steve:

Just a note of thanks as this Christmas season winds down and a new year presents itself to us. I wanted to take a moment to say a hearty "Thank You!" to you and GCCC for participating in our 2008 Christmas Parade. We had great weather and a record crowd on hand to share in the delight that was made possible in part by your group!

I know it is a lot of work during an extremely busy time of the year but I am glad you chose to participate again this year!

Our next Downtown Vision-sponsored parade is Saturday, July 4, 2009 at 10 a.m. We hope you can join us again for our Second Annual Freedom Parade!

Thanks again and here's to a very healthy and prosperous 2009!

Ever forward,

Beverly Schmitz Glass, PhD
Executive Director

Incidental Information
GCCC Board of Trustees
January, 2009

The Adult Learning Center has increased the number of participants who completed Work Ready certificates. In FY08; 31 students completed Kansas Work Ready Assessments. To date in FY09, 41 students completed Kansas Work Ready Assessments.

Twelve ALC students enrolled in college for Fall '08 and 12 students have enrolled for Spring 2009.

Testing began Dec. 2 with 250-plus students testing in CASAS reading, listening and writing before the extended holiday break. At this time, there are more than 400 students attending the GCCC Adult Learning Center.

The Refugee grant staff assisted 35 families in December by helping students get the required immunizations for school, interpreting for medical purposes, helping with job interviews, and translating school papers for USD 457.

The Business & Industry Institute hosted the last in a series of four training sessions for City and County supervisors; more than 160 attended. Held a contract training session about recognizing confined spaces at Cimarex; 23 Cimarex employees were trained.

Spring enrollment officially began at the **Bryan Education Center** in Scott City with 23 courses being offered at either the Center or at the high school. ACT testing was administered to 18 students, 13 final exams were administered to students taking online classes, and three Compass placement tests were administered.

Senator Sam Brownback held his traveling tour at the Center for residents of Scott City.

Project Destiny reports that three students from the **Ulysses** HEP program graduated in December. The first group of students from **Lakin** took their second session of GED Official Exams and they all passed. This group is expected to graduate in January.

In **Syracuse**, students are working hard in their second module on Social Studies. **Scott City** also had a graduate last month while three new students joined the HEP program there.

The Western Kansas Rural Economic Development Alliance (wKREDA) held its quarterly meeting in Dodge City and included a presentation on the new casino, the timetable for construction and the economic impact for the entire Southwest Kansas region. **SBDC director Pat Veesart** collaborated with FHSU KSBDC as part of their interview team for a new Business Specialist position. She also traveled to Johnson County Community College to participate in the FOCUS Franklin Covey training and has been requested to take the "train the trainer" series for this to be able to be the small business trainer for Franklin Covey in southwest Kansas.

On Dec. 18, the KSBDC participated with the Ks Department of Commerce on Ag Marketing workshop presentations in Lakin and Dodge City. These were well attended; further collaboration is expected to bring a targeted workshop on food safety to southwest Kansas later in 2009.

Abraham Rodriguez, an **Educational Talent Search** senior at GCHS, was awarded the prestigious Harry Gore Memorial Scholarship in the Barton School of Business at Wichita State University.

Twenty-three ETS seniors were early graduates at GCHS. Of these 23, 18 (78%) have completed a scholarship application and/or FAFSA. All 18 students have also completed a college application. Eight of the 23 (34.7%) who are currently enrolled, plan to attend GCCC for the spring semester. Ninety-five percent of these early graduates also have completed a personal success plan stating goals, barriers and strategies to overcome these barriers.

The ETS community service activity for December was volunteering at the Santa Carnival sponsored by the Garden City Recreation Center at the 3-I building. Ten ETS students came and spent the entire time helping with games, rides and cleaning up.

The **Southwest Kansas Regional Prevention Center** conducted another successful training of presenters for LifeSkills in December. The Community Health Coalition of Finney County is about to complete its strategic plan and budget and submit these to SRS Addiction and Prevention Services for final approval. The next phase of this large grant will be the implementation phase, which will focus on programs, policies, and practices targeting Underage Drinking in Finney County. Working with the Finney County Health Department, the prevention center is assisting in the development of programs and practices to address Teen Pregnancy in the county.

Physical Plant reports that the new boilers have been tested and installed.

Bids for the remodeling of the **journalism and broadcasting labs** came in much higher than expected. The timeline has been revised and work will be done utilizing college staff as much as possible. The maintenance department has begun remodeling the room right off the main entrance to the JCVT building. This room will become the journalism lab. The room that previously housed the journalism lab will be turned into a television studio with a smaller room being built to be used for newspaper layout.

All available **tax credits** for 2008 have been issued. The college received donations of \$130,208 and issued tax credits in the amount of \$78,124. After the 2008 allotment of tax credits were issued, we received calls from several donors wanting to donate approximately \$75,000. We are starting 2009 with a list of potential donors and plan to collect donations up to \$ 260,416.

The **IT Department** completed the installation of two new firewalls have been installed to our computer system. The bandwidth for faculty and staff is now at 15 mg and the bandwidth for the dorms is at 10 mg. Previously the two groups were on one system with a maximum of 10 mg

which caused extreme delays and slow Internet processes. The goal is to increase bandwidth to faculty and staff to 30 mg so that our system can distribute streaming video.

The Acrobat Adobe project has been finished so that faculty and staff can view and print their on-line pay advices.

The **John Deere Tech Company donated specialty tools** valued at \$20,000 to the Garden City Community College program. These tools will be put to excellent use in training our students.

Larry Pander was appointed to fulfill an unexpired term on the State of Kansas Fire Service Training Commission, effective December 24, 2008. His term will end July 1, 2010. The commission, which meets quarterly, is composed of representatives from 12 fire and emergency response agencies and organizations across the state.

The Kansas Fire Service Training Commission was mandated in a 2002 revision of the 1949 statute that established fire service training at KU. An alliance of fire service organizations had pressed for the legislation, which had two principal aims: to increase funding for the state's Fire and Rescue Training Institute at KU and to establish a body that would provide oversight and guidance for the program and guarantee its continued financial well being. Fire Service Training Commission members are appointed by the Governor of Kansas to serve four-year terms.

The **Practical Nurse-EMT-P Bridge program was approved by the Kansas Board of Nursing** at their December 2008 meeting. The program, which will target licensed Paramedics who want to achieve RN licensure, will be offered predominantly on-line with Clinicals supported by St. Catherine Hospital. The program has been submitted to the KBOR for approval by the Technical Education Authority. We anticipate initiating this program in the fall 2009 semester.

As part of the Health Science center of excellence, Jeff Landgraf, RN/MICT, **successfully piloted the First Responder and Medical Terminology courses at GCHS** during the fall 2008 and spring semester 2009 semesters.

The **First Responder** course is designed for students interested in providing care to patients in the pre-hospital setting. It provides students with opportunities to gain information, skills, and attitudes necessary for certification and practice as a First Responder in the state of Kansas. The program, which consists of a minimum of 108.5 clock hours, uses didactic instruction, psychomotor skills training, clinical observation and lab skills instruction.

Initiated during the fall 2008 semester the course initially had 8 students enrolled, with 7 students completing the program. Of those that completed, six students earned a grade of A and 1 student earned a B. Students are currently preparing to challenge the Kansas State Board Exam on January 17, 2009 at Johnson City, Kansas.

In response to a request by the students, the instructors and their advisory committee developed a First Responder to Emergency Medical Technician Bridge Course that will be piloted to six of

the GCHS students during the spring 2009 semester. This course will allow First Responder students to challenge the Emergency Medical Technician-Basic exam.

The **Medical Terminology** course will be offered during the spring 2009 semester. This course is the study of prefixes, suffixes, root words, and vocabulary dealing with medical terminology. This course includes pronunciation and meaning of all medical terms as well as anatomy and physiology of the human body. It is mandatory for Nursing, EMT-Basic, and other allied health programs.

During the fall, 2008 a total of 15 students initially enrolled. 13 students completed the class with 8 students earning an A, 4 students earning a B, 1 student earning a C. One student earned an F because he withdrew from the high school and never dropped the course). Preliminary enrollment is 21 students in the spring 2009 course.

Garden City Community College
General Ledger Summary Trial Balance
Year-to-Date Summary for Period Ending 10/31/2008

01/08/09

Fiscal Year: 2009

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	Opening Balance	Year-to-Date Debits	Year-to-Date Credits	Closing Balance
14-00-0000-00000-1700 DUE FROM/TO FUND 00 : GENERAL	357,874.86	286,328.39	253,400.93	390,802.32
14-00-0000-00000-1711 DUE FROM/TO FUND 11 : GENERAL	0.00	4,325.09	4,343.77	18.68-
14-00-0000-00000-1716 DUE FROM/TO FUND 16 : GENERAL	0.00	1,650.00	1,650.00	0.00
14-00-0000-00000-1771 DUE FROM/TO FUND 71 : GENERAL	0.00	1,172.00	1,072.00	100.00
Totals for SUBCAT: 0000 - GENERAL	357,874.86	293,475.48	260,466.70	390,883.64
14-00-8001-00000-3000 FUND BALANCE : GENERAL	35,651.23-	0.00	0.00	35,651.23-
14-00-8001-00000-4401 SALES & SERV OF EDUC ACT : GENERAL	0.00	2,448.00	8,071.00	5,623.00-
14-00-8001-00000-4907 MISCELLANEOUS INCOME : GENERAL	0.00	0.00	380.00	380.00-
14-00-8001-31000-5270 ADJUNCT NON-CREDIT SALARIES : COMMUNITY S	0.00	2,250.00	300.00	1,950.00
14-00-8001-31000-5910 SOCIAL SECURITY : COMMUNITY SERVICE	0.00	176.39	22.95	153.44
Totals for SUBCAT: 8001 - ALLIED HEALTH	35,651.23-	4,874.39	8,773.95	39,550.79-
14-00-8002-00000-3000 FUND BALANCE : GENERAL	37,162.36-	0.00	0.00	37,162.36-
14-00-8002-00000-4005 ACAD COURSE FEE : GENERAL	0.00	9,175.00	17,400.00	8,225.00-
14-00-8002-31000-6330 CABLE TV : COMMUNITY SERVICE	0.00	127.60	0.00	127.60
14-00-8002-31000-6460 MAINT & SERV AGREEMENTS : COMMUNITY SERVI	0.00	355.00	0.00	355.00
14-00-8002-31000-6470 REPAIRS & MAINTENANCE : COMMUNITY SERVICE	0.00	756.00	0.00	756.00
14-00-8002-31000-7011 INSTRUCTIONAL SUPPLIES : COMMUNITY SERVIC	0.00	640.00	640.00	0.00
Totals for SUBCAT: 8002 - SUPER CIRCUIT	37,162.36-	11,053.60	18,040.00	44,148.76-
14-00-8003-00000-3000 FUND BALANCE : GENERAL	8,777.70-	0.00	0.00	8,777.70-
14-00-8003-00000-4401 SALES & SERV OF EDUC ACT : GENERAL	0.00	114.00	1,757.00	1,643.00-
14-00-8003-00000-4502 SCOTT CITY BLDG/RM RENT : GENERAL	0.00	0.00	430.00	430.00-
14-00-8003-31000-5270 ADJUNCT NON-CREDIT SALARIES : COMMUNITY S	0.00	800.00	0.00	800.00
14-00-8003-31000-5910 SOCIAL SECURITY : COMMUNITY SERVICE	0.00	61.21	0.00	61.21
14-00-8003-31000-6510 ADVERTISING : COMMUNITY SERVICE	0.00	316.50	0.00	316.50
14-00-8003-31000-6820 PROFESSIONAL MEMBERSHIPS : COMMUNITY SERV	0.00	140.00	0.00	140.00
14-00-8003-31000-7011 INSTRUCTIONAL SUPPLIES : COMMUNITY SERVIC	0.00	160.23	0.00	160.23
Totals for SUBCAT: 8003 - BRYAN EDUC CTR	8,777.70-	1,591.94	2,187.00	9,372.76-
14-00-8004-00000-3000 FUND BALANCE : GENERAL	2,113.59-	0.00	0.00	2,113.59-
14-00-8004-00000-4401 SALES & SERV OF EDUC ACT : GENERAL	0.00	44,229.00	74,128.72	29,899.72-
14-00-8004-31000-5270 ADJUNCT NON-CREDIT SALARIES : COMMUNITY S	0.00	1,733.30	0.00	1,733.30
14-00-8004-31000-5300 HOURLY WAGES : COMMUNITY SERVICE	0.00	8,410.12	0.00	8,410.12
14-00-8004-31000-5910 SOCIAL SECURITY : COMMUNITY SERVICE	0.00	710.63	0.00	710.63
14-00-8004-31000-5940 GROUP LIFE INSURANCE : COMMUNITY SERVICE	0.00	9.00	0.00	9.00
14-00-8004-31000-5962 HEALTH INSURANCE : COMMUNITY SERVICE	0.00	1,828.60	0.00	1,828.60
14-00-8004-31000-6010 BUSINESS TRAVEL : COMMUNITY SERVICE	0.00	130.00	74.49	55.51
14-00-8004-31000-6050 MEETINGS & HOSPITALITY : COMMUNITY SERVIC	0.00	20.13	0.00	20.13
14-00-8004-31000-6120 PRINTING : COMMUNITY SERVICE	0.00	626.00	0.00	626.00
14-00-8004-31000-6510 ADVERTISING : COMMUNITY SERVICE	0.00	104.76	29.79	74.97
14-00-8004-31000-6530 PROMOTIONS : COMMUNITY SERVICE	0.00	84.00	0.00	84.00
14-00-8004-31000-6620 CONSULT/CONTRACT SERVICE : COMMUNITY SERV	0.00	2,210.00	2,000.00	210.00
14-00-8004-31000-6820 PROFESSIONAL MEMBERSHIPS : COMMUNITY SERV	0.00	20.00	0.00	20.00
14-00-8004-31000-7011 INSTRUCTIONAL SUPPLIES : COMMUNITY SERVIC	0.00	15.54	0.00	15.54
14-00-8004-31000-7020 OFFICE SUPPLIES : COMMUNITY SERVICE	0.00	39.17	0.00	39.17
14-00-8004-31000-7175 STUDENT SUPPLIES : COMMUNITY SERVICE	0.00	2,037.58	171.22	1,866.36
Totals for SUBCAT: 8004 - BUSINESS & INDUSTRY	2,113.59-	62,207.83	76,404.22	16,309.98-

2

14-00-8005-00000-3000	FUND BALANCE : GENERAL	4,919.94-	0.00	0.00	4,919.94-
14-00-8005-31000-7195	MISCELLANEOUS SUPPLIES : COMMUNITY SERVIC	0.00	0.00	44.52	44.52-
Totals for SUBCAT: 8005 - CONTINUING ED		4,919.94-	0.00	44.52	4,964.46-
14-00-8006-00000-3000	FUND BALANCE : GENERAL	4,417.38-	0.00	0.00	4,417.38-
14-00-8006-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	2,381.25	5,915.55	3,534.30-
14-00-8006-31000-6050	MEETINGS & HOSPITALITY : COMMUNITY SERVIC	0.00	59.81	59.81	0.00
14-00-8006-31000-6120	PRINTING : COMMUNITY SERVICE	0.00	1,331.45	130.00	1,201.45
14-00-8006-31000-6530	PROMOTIONS : COMMUNITY SERVICE	0.00	49.05	49.05	0.00
14-00-8006-31000-6620	CONSULT/CONTRACT SERVICE : COMMUNITY SERV	0.00	248.00	0.00	248.00
14-00-8006-31000-7175	STUDENT SUPPLIES : COMMUNITY SERVICE	0.00	2,687.35	2,120.00	567.35
Totals for SUBCAT: 8006 - COMMUNITY SERVICE		4,417.38-	6,756.91	8,274.41	5,934.88-
14-00-8007-00000-3000	FUND BALANCE : GENERAL	2,666.00-	0.00	0.00	2,666.00-
14-00-8007-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	0.00	210.00	210.00-
Totals for SUBCAT: 8007 - CLEP TESTS		2,666.00-	0.00	210.00	2,876.00-
14-00-8008-00000-2245	PREPAID STUDENT PAYMENTS : GENERAL	52,500.00-	35,765.00	26,870.00	43,605.00-
Totals for SUBCAT: 8008 - INDUSTRIAL PROD TECH SEMINARS		52,500.00-	35,765.00	26,870.00	43,605.00-
14-00-8009-00000-3000	FUND BALANCE : GENERAL	18,570.90-	0.00	0.00	18,570.90-
14-00-8009-00000-4005	ACAD COURSE FEE : GENERAL	0.00	10.00	35.00	25.00-
14-00-8009-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	2,267.50	9,233.75	6,966.25-
14-00-8009-31000-5270	ADJUNCT NON-CREDIT SALARIES : COMMUNITY S	0.00	9,685.00	0.00	9,685.00
14-00-8009-31000-5910	SOCIAL SECURITY : COMMUNITY SERVICE	0.00	740.85	0.00	740.85
14-00-8009-31000-7175	STUDENT SUPPLIES : COMMUNITY SERVICE	0.00	1,487.42	91.79	1,395.63
14-00-8009-31000-7352	SCHOLARSHIPS-TUITION-I : COMMUNITY SERVIC	0.00	1,716.25	0.00	1,716.25
Totals for SUBCAT: 8009 - KIDS COLLEGE		18,570.90-	15,907.02	9,360.54	12,024.42-
14-00-8010-00000-2245	PREPAID STUDENT PAYMENTS : GENERAL	7,062.00-	11,925.00	12,000.00	7,137.00-
Totals for SUBCAT: 8010 - MOTOR CTL SEMINARS		7,062.00-	11,925.00	12,000.00	7,137.00-
14-00-8011-00000-3000	FUND BALANCE : GENERAL	83.13-	0.00	0.00	83.13-
Totals for SUBCAT: 8011 - OPEN ENTRY/EXIT SEMINARS		83.13-	0.00	0.00	83.13-
14-00-8014-00000-3000	FUND BALANCE : GENERAL	667.56-	0.00	0.00	667.56-
14-00-8014-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	600.00	1,496.64	896.64-
14-00-8014-55006-5170	TEMPORARY SALARIES : FOOTBALL	0.00	679.02	0.00	679.02
14-00-8014-55006-5910	SOCIAL SECURITY : FOOTBALL	0.00	51.93	0.00	51.93
14-00-8014-55006-6195	MISC GEN OPERATING EXP : FOOTBALL	0.00	611.40	0.00	611.40
Totals for SUBCAT: 8014 - FOOTBALL CAMP		667.56-	1,942.35	1,496.64	221.85-
14-00-8015-00000-3000	FUND BALANCE : GENERAL	85.17-	0.00	0.00	85.17-
Totals for SUBCAT: 8015 - RESPIRATORY SAFETY		85.17-	0.00	0.00	85.17-
14-00-8016-00000-3000	FUND BALANCE : GENERAL	7,435.00-	0.00	0.00	7,435.00-
14-00-8016-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	0.00	665.00	665.00-
Totals for SUBCAT: 8016 - RETA TESTS		7,435.00-	0.00	665.00	8,100.00-
14-00-8017-00000-3000	FUND BALANCE : GENERAL	3,825.20-	0.00	0.00	3,825.20-
14-00-8017-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	50.00	325.00	275.00-
Totals for SUBCAT: 8017 - SENIOR COMP LAB		3,825.20-	50.00	325.00	4,100.20-
14-00-8018-00000-3000	FUND BALANCE : GENERAL	336.41-	0.00	0.00	336.41-
Totals for SUBCAT: 8018 - WOMEN'S BASKETBALL CAMP		336.41-	0.00	0.00	336.41-

3

14-00-8019-00000-3000	FUND BALANCE : GENERAL	74.93-	0.00	0.00	74.93-
Totals for SUBCAT: 8019 - BAL WORK & FAMILY		74.93-	0.00	0.00	74.93-
14-00-8020-00000-3000	FUND BALANCE : GENERAL	1,773.47-	0.00	0.00	1,773.47-
Totals for SUBCAT: 8020 - WORK KEYS		1,773.47-	0.00	0.00	1,773.47-
14-00-8021-00000-3000	FUND BALANCE : GENERAL	2,492.85-	0.00	0.00	2,492.85-
Totals for SUBCAT: 8021 - WASHBURN UNIVERSITY		2,492.85-	0.00	0.00	2,492.85-
14-00-8022-00000-3000	FUND BALANCE : GENERAL	3.48-	0.00	0.00	3.48-
Totals for SUBCAT: 8022 - PARAPROFESSIONAL PROGRAM		3.48-	0.00	0.00	3.48-
14-00-8023-00000-3000	FUND BALANCE : GENERAL	4,732.32-	0.00	0.00	4,732.32-
Totals for SUBCAT: 8023 - ATHLETIC TRAINING CAMP		4,732.32-	0.00	0.00	4,732.32-
14-00-8024-00000-3000	FUND BALANCE : GENERAL	6,833.67-	0.00	0.00	6,833.67-
Totals for SUBCAT: 8024 - 5 STATE MULTICULTURAL CONF		6,833.67-	0.00	0.00	6,833.67-
14-00-8025-00000-3000	FUND BALANCE : GENERAL	422.58-	0.00	0.00	422.58-
14-00-8025-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	0.00	200.00	200.00-
14-00-8025-55001-5170	TEMPORARY SALARIES : MEN'S BASKETBALL	0.00	360.16	0.00	360.16
14-00-8025-55001-5910	SOCIAL SECURITY : MEN'S BASKETBALL	0.00	27.22	0.00	27.22
14-00-8025-55001-6195	MISC GEN OPERATING EXP : MEN'S BASKETBALL	0.00	32.00	0.00	32.00
Totals for SUBCAT: 8025 - MEN'S BASKETBALL CAMP		422.58-	419.38	200.00	203.20-
14-00-8026-00000-3000	FUND BALANCE : GENERAL	3,554.89-	0.00	0.00	3,554.89-
14-00-8026-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	210.00	210.00	0.00
Totals for SUBCAT: 8026 - KIDS OF THE GREAT SW		3,554.89-	210.00	210.00	3,554.89-
14-00-8027-00000-3000	FUND BALANCE : GENERAL	97,273.60-	0.00	0.00	97,273.60-
14-00-8027-00000-4101	PRIVATE CONTRACTS : GENERAL	0.00	0.00	25,000.00	25,000.00-
Totals for SUBCAT: 8027 - EDUKAN		97,273.60-	0.00	25,000.00	122,273.60-
14-00-8028-00000-3000	FUND BALANCE : GENERAL	3,373.83-	0.00	0.00	3,373.83-
14-00-8028-00000-4102	PRIVATE GIFTS/GRANTS : GENERAL	0.00	0.00	295.00	295.00-
14-00-8028-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	210.00	6,310.00	6,100.00-
14-00-8028-31000-5230	SUMMER SCHOOL SALARIES : COMMUNITY SERVIC	0.00	2,520.00	0.00	2,520.00
14-00-8028-31000-5270	ADJUNCT NON-CREDIT SALARIES : COMMUNITY S	0.00	481.25	0.00	481.25
14-00-8028-31000-5910	SOCIAL SECURITY : COMMUNITY SERVICE	0.00	229.62	0.00	229.62
14-00-8028-31000-6120	PRINTING : COMMUNITY SERVICE	0.00	87.00	0.00	87.00
14-00-8028-31000-6510	ADVERTISING : COMMUNITY SERVICE	0.00	130.00	0.00	130.00
14-00-8028-31000-6620	CONSULT/CONTRACT SERVICE : COMMUNITY SERV	0.00	3,042.21	0.00	3,042.21
14-00-8028-31000-7175	STUDENT SUPPLIES : COMMUNITY SERVICE	0.00	723.60	0.00	723.60
Totals for SUBCAT: 8028 - SOUTHWEST KANSAS MUSIC ACADEMY		3,373.83-	7,423.68	6,605.00	2,555.15-
14-00-8029-00000-3000	FUND BALANCE : GENERAL	602.53-	0.00	0.00	602.53-
14-00-8029-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	0.00	387.50	387.50-
14-00-8029-55012-6195	MISC GEN OPERATING EXP : CHEERLEADING	0.00	662.00	59.47	602.53
Totals for SUBCAT: 8029 - CHEER CAMP		602.53-	662.00	446.97	387.50-
14-00-8030-00000-3000	FUND BALANCE : GENERAL	681.98-	0.00	0.00	681.98-
14-00-8030-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	508.00	3,236.00	2,728.00-
14-00-8030-55008-6195	MISC GEN OPERATING EXP : VOLLEYBALL	0.00	49.08	0.00	49.08
Totals for SUBCAT: 8030 - VOLLEYBALL CAMP		681.98-	557.08	3,236.00	3,360.90-

4

14-00-8032-00000-3000	FUND BALANCE : GENERAL	1,566.36-	0.00	0.00	1,566.36-
14-00-8032-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	2,195.30	5,390.85	3,195.55-
14-00-8032-55005-6195	MISC GEN OPERATING EXP : WOMEN'S SOFTBALL	0.00	269.10	0.00	269.10
Totals for SUBCAT: 8032 - SOFTBALL CAMP		1,566.36-	2,464.40	5,390.85	4,492.81-
14-00-8033-00000-3000	FUND BALANCE : GENERAL	16,423.10-	0.00	0.00	16,423.10-
14-00-8033-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	200.00	3,775.00	3,575.00-
14-00-8033-31000-5270	ADJUNCT NON-CREDIT SALARIES : COMMUNITY S	0.00	570.00	0.00	570.00
14-00-8033-31000-5360	HOURLY PART-TIME WAGES : COMMUNITY SERVICE	0.00	1,505.91	0.00	1,505.91
14-00-8033-31000-5910	SOCIAL SECURITY : COMMUNITY SERVICE	0.00	158.82	0.00	158.82
14-00-8033-31000-5955	403-B CONTRIBUTIONS : COMMUNITY SERVICE	0.00	62.98	0.00	62.98
14-00-8033-31000-6120	PRINTING : COMMUNITY SERVICE	0.00	25.50	0.00	25.50
14-00-8033-31000-6180	MEALS : COMMUNITY SERVICE	0.00	635.20	635.20	0.00
14-00-8033-31000-6470	REPAIRS & MAINTENANCE : COMMUNITY SERVICE	0.00	280.00	0.00	280.00
14-00-8033-31000-6510	ADVERTISING : COMMUNITY SERVICE	0.00	315.00	315.00	0.00
14-00-8033-31000-6620	CONSULT/CONTRACT SERVICE : COMMUNITY SERV	0.00	490.00	70.00	420.00
Totals for SUBCAT: 8033 - TEAM-T		16,423.10-	4,243.41	4,795.20	16,974.89-
14-00-8034-00000-3000	FUND BALANCE : GENERAL	5,835.31-	0.00	0.00	5,835.31-
14-00-8034-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	0.00	2,485.66	2,485.66-
14-00-8034-55007-6195	MISC GEN OPERATING EXP : BASEBALL	0.00	2.50	0.00	2.50
Totals for SUBCAT: 8034 - BASEBALL FUNDRAISERS		5,835.31-	2.50	2,485.66	8,318.47-
14-00-8035-00000-3000	FUND BALANCE : GENERAL	1,647.39-	0.00	0.00	1,647.39-
Totals for SUBCAT: 8035 - KSHSAA MUSIC FESTIVAL		1,647.39-	0.00	0.00	1,647.39-
14-00-8036-00000-3000	FUND BALANCE : GENERAL	20,600.00-	0.00	0.00	20,600.00-
14-00-8036-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	300.00	67,932.01	67,632.01-
14-00-8036-11031-6010	BUSINESS TRAVEL : DRAMA	0.00	81,389.63	1,431.00	79,958.63
14-00-8036-11031-9871	TRANSFERS TO/FROM FUND 71 : DRAMA	0.00	0.00	1,072.00	1,072.00-
14-00-8036-31000-6010	BUSINESS TRAVEL : COMMUNITY SERVICE	0.00	400.00	400.00	0.00
14-00-8036-31000-9871	TRANSFERS TO/FROM FUND 71 : COMMUNITY SER	0.00	1,072.00	1,072.00	0.00
Totals for SUBCAT: 8036 - DRAMA ACTIVITIES		20,600.00-	83,161.63	71,907.01	9,345.38-
14-00-8037-00000-3000	FUND BALANCE : GENERAL	3,709.00-	0.00	0.00	3,709.00-
14-00-8037-00000-4907	MISCELLANEOUS INCOME : GENERAL	0.00	550.00	4,964.00	4,414.00-
14-00-8037-55010-6195	MISC GEN OPERATING EXP : MEN'S SOCCER	0.00	5,159.99	0.00	5,159.99
Totals for SUBCAT: 8037 - SOCCER CAMPS		3,709.00-	5,709.99	4,964.00	2,963.01-
14-00-8038-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	0.00	44.92	44.92-
Totals for SUBCAT: 8038 - PALMER IMPACT TRAININGS		0.00	0.00	44.92	44.92-
Totals for FUND: 14 - ADULT SUPPLEMENTARY ED		0.00	550,403.59	550,403.59	0.00

5

Garden City Community College
General Ledger Summary Trial Balance
Year-to-Date Summary for Period Ending 10/31/2008

01/08/09

Fiscal Year: 2009

FUND: 16 - AUXILIARY ENTITIES

GL Account		Opening Balance	Year-to-Date Debits	Year-to-Date Credits	Closing Balance
16-00-0000-00000-1700	DUE FROM/TO FUND 00 : GENERAL	171,234.39	1,098,885.74	663,790.76	606,329.37
16-00-0000-00000-1711	DUE FROM/TO FUND 11 : GENERAL	0.00	23,556.26	23,556.26	0.00
16-00-0000-00000-1714	DUE FROM/TO FUND 14 : GENERAL	0.00	1,650.00	1,650.00	0.00
16-00-0000-00000-1722	DUE FROM/TO FUND 22 : GENERAL	0.00	77.50	108.50	31.00-
16-00-0000-00000-1761	DUE FROM/TO FUND 61 : GENERAL	0.00	8,313.45	8,313.45	0.00
Totals for SUBCAT: 0000 - GENERAL		171,234.39	1,132,482.95	697,418.97	606,298.37
16-00-5008-00000-3000	FUND BALANCE : GENERAL	7,856.28-	0.00	0.00	7,856.28-
16-00-5008-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	17.88	7,450.15	7,432.27-
16-00-5008-31000-6730	TEST PROCESSING FEE : COMMUNITY SERVICE	0.00	20.00	0.00	20.00
16-00-5008-31000-7011	INSTRUCTIONAL SUPPLIES : COMMUNITY SERVIC	0.00	5,210.89	4,599.21	611.68
16-00-5008-31000-8530	COMPUTER EQUIPMENT : COMMUNITY SERVICE	0.00	952.18	955.18	3.00-
Totals for SUBCAT: 5008 - ADULT ED ORIENTATION FUND		7,856.28-	6,200.95	13,004.54	14,659.87-
16-00-5011-00000-2180	REFUNDABLE DEPOSITS : GENERAL	22,050.00-	13,225.00	14,225.00	23,050.00-
16-00-5011-00000-3000	FUND BALANCE : GENERAL	68,106.62-	0.00	0.00	68,106.62-
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	56,004.00	109,290.00	53,286.00-
16-00-5011-00000-4011	MISC STUDENT BILL ADJ : GENERAL	0.00	191.96	866.67	674.71-
16-00-5011-00000-4503	S U DORM BOARD & ROOM : GENERAL	0.00	126,588.00	832,959.28	706,371.28-
16-00-5011-00000-4505	DEPOSITS FORFEITED : GENERAL	0.00	1,050.00	3,675.00	2,625.00-
16-00-5011-00000-4506	DORMITORY DAMAGE : GENERAL	0.00	25.00	25.00	0.00
16-00-5011-00000-4507	KEYS : GENERAL	0.00	65.00	260.00	195.00-
16-00-5011-00000-4508	LAUNDRY : GENERAL	0.00	0.00	2,768.89	2,768.89-
16-00-5011-00000-4511	CATER & BOOKSTORE COMMIS : GENERAL	0.00	0.00	25,801.86	25,801.86-
16-00-5011-00000-4512	VENDING MACHINES : GENERAL	0.00	0.00	1,070.00	1,070.00-
16-00-5011-00000-4516	GUEST ACCOMODATIONS : GENERAL	0.00	15.00	180.00	165.00-
16-00-5011-94000-6470	REPAIRS & MAINTENANCE : STUDENT CENTER	0.00	4,199.75	549.08	3,650.67
16-00-5011-94000-8510	EQUIPMENT : STUDENT CENTER	0.00	466.17	0.00	466.17
16-00-5011-94000-9863	TRANSFERS TO/FROM FUND 63 : STUDENT CENTE	0.00	62,469.67	0.00	62,469.67
16-00-5011-95000-5150	PROFESSIONAL SALARIES : STUDENT HOUSING	0.00	24,665.08	0.00	24,665.08
16-00-5011-95000-5300	HOURLY WAGES : STUDENT HOUSING	0.00	9,034.12	0.00	9,034.12
16-00-5011-95000-5301	HOURLY EXTRA-REGULAR WAGES : STUDENT HOUS	0.00	57.67	0.00	57.67
16-00-5011-95000-5302	HOURLY OVERTIME WAGES : STUDENT HOUSING	0.00	471.85	0.00	471.85
16-00-5011-95000-5305	CUSTODIAL HOURLY WAGES : STUDENT HOUSING	0.00	6,880.35	0.00	6,880.35
16-00-5011-95000-5306	CUSTODIAL HRLY PART-TIME WAGES : STUDENT	0.00	2,063.30	0.00	2,063.30
16-00-5011-95000-5360	HOURLY PART-TIME WAGES : STUDENT HOUSING	0.00	411.75	0.00	411.75
16-00-5011-95000-5400	STUDENT WAGES : STUDENT HOUSING	0.00	9,787.56	0.00	9,787.56
16-00-5011-95000-5730	DEGREE ATTAINMENT BONUS : STUDENT HOUSING	0.00	2,500.00	0.00	2,500.00
16-00-5011-95000-5910	SOCIAL SECURITY : STUDENT HOUSING	0.00	3,201.39	0.00	3,201.39
16-00-5011-95000-5940	GROUP LIFE INSURANCE : STUDENT HOUSING	0.00	36.00	0.00	36.00
16-00-5011-95000-5955	403-B CONTRIBUTIONS : STUDENT HOUSING	0.00	200.00	0.00	200.00
16-00-5011-95000-5962	HEALTH INSURANCE : STUDENT HOUSING	0.00	5,715.44	0.00	5,715.44
16-00-5011-95000-6190	STUDENT SERVICES EXPENSE : STUDENT HOUSIN	0.00	186.17	0.00	186.17
16-00-5011-95000-6320	ELECTRICITY/WATER/SEWER/TRASH : STUDENT H	0.00	29,812.98	5,932.80	23,880.18
16-00-5011-95000-6330	CABLE TV : STUDENT HOUSING	0.00	5,646.86	0.00	5,646.86
16-00-5011-95000-6460	MAINT & SERV AGREEMENTS : STUDENT HOUSING	0.00	167.40	0.00	167.40
16-00-5011-95000-6470	REPAIRS & MAINTENANCE : STUDENT HOUSING	0.00	18,920.44	1,014.79	17,905.65
16-00-5011-95000-7020	OFFICE SUPPLIES : STUDENT HOUSING	0.00	311.71	30.00	281.71
16-00-5011-95000-7550	FOOD SERVICE CONTRACT : STUDENT HOUSING	0.00	176,034.00	3,779.60	172,254.40
16-00-5011-95000-8520	FURNISHINGS : STUDENT HOUSING	0.00	4,025.36	0.00	4,025.36
16-00-5011-95001-8220	BUILDING IMPROVEMENT : DIRECTOR'S APARTME	0.00	17,597.45	9,528.45	8,069.00
16-00-5011-95001-8510	EQUIPMENT : DIRECTOR'S APARTMENT	0.00	3,526.13	3,526.13	0.00
16-00-5011-95001-8520	FURNISHINGS : DIRECTOR'S APARTMENT	0.00	694.66	694.66	0.00

6

Totals for SUBCAT: 5011 - STUDENT UNION		90,156.62-	586,247.22	1,016,177.21	520,086.61-
16-00-5012-00000-1026	CHANGE FUNDS : GENERAL	100.00	0.00	0.00	100.00
16-00-5012-00000-3000	FUND BALANCE : GENERAL	61,406.56-	0.00	0.00	61,406.56-
16-00-5012-00000-4401	SALES & SERV OF EDUC ACT : GENERAL	0.00	0.00	3,575.68	3,575.68-
16-00-5012-00000-4504	COSMETOLOGY FEES : GENERAL	0.00	11,444.00	46,764.00	35,320.00-
16-00-5012-98000-6010	BUSINESS TRAVEL : COSMETOLOGY	0.00	394.96	33.80	361.16
16-00-5012-98000-6470	REPAIRS & MAINTENANCE : COSMETOLOGY	0.00	113.66	0.00	113.66
16-00-5012-98000-6510	ADVERTISING : COSMETOLOGY	0.00	300.00	0.00	300.00
16-00-5012-98000-7011	INSTRUCTIONAL SUPPLIES : COSMETOLOGY	0.00	455.20	93.28	361.92
16-00-5012-98000-7175	STUDENT SUPPLIES : COSMETOLOGY	0.00	30,466.61	0.00	30,466.61
16-00-5012-98000-7185	DISPENSARY SUPPLIES : COSMETOLOGY	0.00	12,358.79	6,367.46	5,991.33
Totals for SUBCAT: 5012 - COSMETOLOGY		61,306.56-	55,533.22	56,834.22	62,607.56-
16-00-5013-00000-3000	FUND BALANCE : GENERAL	11,914.93-	0.00	0.00	11,914.93-
16-00-5013-00000-4301	STATE GRANTS & CONTRACTS : GENERAL	0.00	0.00	901.68	901.68-
16-00-5013-00000-4515	CHILD CARE FEES : GENERAL	0.00	0.00	10,029.59	10,029.59-
16-00-5013-98001-5300	HOURLY WAGES : CHILD CARE	0.00	4,400.01	0.00	4,400.01
16-00-5013-98001-5302	HOURLY OVERTIME WAGES : CHILD CARE	0.00	3.75	0.00	3.75
16-00-5013-98001-5910	SOCIAL SECURITY : CHILD CARE	0.00	309.58	0.00	309.58
16-00-5013-98001-5940	GROUP LIFE INSURANCE : CHILD CARE	0.00	9.00	0.00	9.00
16-00-5013-98001-5962	HEALTH INSURANCE : CHILD CARE	0.00	1,828.60	0.00	1,828.60
16-00-5013-98001-6180	MEALS : CHILD CARE	0.00	851.35	0.00	851.35
16-00-5013-98001-7180	CHILD CARE CENTER SUPPLY : CHILD CARE	0.00	499.58	0.00	499.58
Totals for SUBCAT: 5013 - CHILD CARE CENTER		11,914.93-	7,901.87	10,931.27	14,944.33-
16-00-5024-00000-4501	BUILDING/ROOM RENTALS : GENERAL	0.00	2,400.00	2,400.00	0.00
16-00-5024-42000-6430	BUILDING/ROOM RENTALS : DEAN OF LEARNING	0.00	8,000.00	2,000.00	6,000.00
Totals for SUBCAT: 5024 - BROADCASTING		0.00	10,400.00	4,400.00	6,000.00
Totals for FUND: 16 - AUXILIARY ENTITIES		0.00	1,798,766.21	1,798,766.21	0.00