



## ***Student Learning Assessment Team/Gen Ed Committee:***

**Meeting Minutes:     March 5, 2018**

**Time Started:         2:00**

**Time Ended:         2:45**

### **Members Present:**

Nicole Dick

Tammy Hutcheson

Amy Poteet

Colin Lamb

Tracey Lamb

Chip Marcy

Brian McCallum

John Schafer

Chris Turpin

Brandy Unruh

**Co Curricula:**        Leslie Wenzel,

**Ex Officio:**         Ryan Ruda, Phil Terpstra, Jaquelyn Messinger

### **Members Absent:**

Jeff Southern

Co Curricula:        Stacy Michelle

### **Minutes:**

The minutes of the February 26 meeting were approved.



## Issues:

### Annual Assessment Plan Template and WEAVE:

Jacque reviewed the need for and scope of the template with the committee. The committee voted to approve the template.

In addition a procedure needs to be developed for the integration of this template into existing assessment policies. For further information also refer to the report on the GCCC Assessment Policy appearing later in these minutes.

### Report on the GCCC Assessment Policy:

Brian and Chris reported on a draft Assessment policy that had been distributed to each of the committee members. Their request was for each of the committee members to provide feedback on the proposed policy by March 8<sup>th</sup> in order to carry it forward to additional meetings there would be attending during the week.

It is the desire of the committee to have a working draft that can be (nearly) finalized by the following meeting being held March 19<sup>th</sup>, just after spring break.

The policy will fold in procedures regarding how GCCC conducts the following assessment items:

- Semester Course Reviews
- Annual Course Reviews
- Program Reviews
- Essential Skills
- Program Outcomes

## Minutes of the General Education Committee:

### General Education Committee Report:

No report was necessary this week.

### Definition of Gen Ed/Core courses:

This is currently in process. Information is being gathered from each program.

### Report on NMJCO document:

The committee is in agreement that GCCC will model the NMJCO approach.

## Next Meeting:

The next meeting of this committee will be Monday, March 19, 2018 at 2:00 pm in ACAD1111.