



Student Learning Assessment Team (SLAT):

Meeting Minutes: March 29, 2021

Time Started: 2:30 pm

Time Ended: 3:31 pm

Members Present:

Seth Kristalyn

Chip Marcy

Brian McCallum

Samantha Sanger

Perla Salazar

Gabe Winger

Chris Turpin

Jamie Durler

Members Absent:

Brandy Unruh

Issues:

- I. Minutes: Minutes were approved as amended.
- II. Accountability tracking: Accountability file is done for Fall 20. Math and tech are also done. The information has been sent out to division chairs.
- III. Adjunct assessment: SLAT discussed our need to improve the assessment process for adjuncts with Jamie. We asked what we can do to improve the process. Jamie mentioned that this fall was the first time online adjuncts were asked to come to the in-service meeting at the start of the year. Jamie also mentioned that adjuncts are more likely to respond to people that they already know and work with. One of Jamie's ideas is to have a standardized page by discipline or by course of what an adjunct needs to know/have available to improved communication. Jamie is currently working with division chairs and departments to come up with evaluation tools that can be housed in one single place. These tools could have a place to mark whether assessment is being completed/worked on or not. Jamie mentioned that moving to using Office 365 more for sharing files will help instructors/adjuncts find the information they need. As far as onboarding new faculty, Jamie proposed adding a communication from SLAT for our new faculty. A video/packet with information on our assessment processes and introduction of SLAT members. Sam asked Jamie if she thought SLAT could share a short survey with our adjuncts. Jamie is able and willing to send a survey for us.
- IV. Planning/training for fall: The Spr21 course and 2020-2021 program reports assignments need to be made in FP&P. Chip will take care of adding these to the FP&P canvas page. The individual course



reports need to be due May 18 by 4pm. The collaboratives course reports need to be due the first week back in August. SLAT also needs to set up dates for the end of the semester workshops for spring 21. The accountability Spr21 has been set up in the shared file. The goal is to house all accountability information for both semester of an academic year in the same file. We need to make sure we are added to the in-service agenda for Fall 21 (talk to Dean Terpstra), as well as added to the faculty in-service agenda (talk to VP Malone). SLAT also needs to set up times for summer meetings.

- V. New business: The process for the video trainings for assessment will get started now but will probably not get done soon. Gabe has reached out to GC3 media. SLAT will try to set up a shared document to keep ideas of what trainings we want to record. SLAT needs to work on what five questions we want to have in our small survey to have Jamie share with our adjuncts. Chip will start the survey draft and send it out to be edited through email.

Next Meeting:

The next meeting of this committee will be April 19, 2021 at 2:30 pm.