



Student Learning Assessment Team (SLAT):

Meeting Minutes: February 3, 2020

Time Started: 2:30 pm

Time Ended: 3:42 pm

Members Present:

Chip Marcy

Chris Turpin

Bradley Sisk

Samantha Sanger

Brian McCallum

Brandy Unruh

Perla Salazar

Members Absent:

None

Issues:

- I. Minutes, Discussion – approved as amended.
- II. Gen Ed Suggested Changes:
 1. Training (VALUE) - training coming up tomorrow. New faculty and faculty assessing for the first time need to be present. Faculty who just need an update on assessment can come in on the second half of the training. Rubrics for the essential skills are being reworded for each discipline by faculty in those disciplines. The rubrics need to be reworded for the discipline not for a particular course or assignment. Rubrics will be worked on by content experts. SLAT members discussed the difference between discipline and program. Sam commented on having a consistency on our vocabulary as an institution. We need to focus on having common vocabulary. As an institution, we assess programs. The plan is to introduce the idea of rewording the rubric during tomorrow's training. If programs find it useful to finish their rubric and use it for this semester, then they can do so. If they don't think they can get it done by this semester, they need to be ready to use their rubrics for the fall. It may be helpful for faculty to have their program SLO's with them when working on rewording their rubrics.
 2. Plus, Minus scoring – 15 – 20 % of people used it. Most people didn't use the plus/minus scoring at all. Give faculty a chance to voice their opinion on removing the plus/minus scoring. SLAT is considering to remove this scoring system, but will be emailing all faculty to ask their opinion.



We will attempt to gain data on this from a survey. One quick question survey, their response will be due by Friday.

- III. Assessment on the LMS (updates) – is still an ongoing process.
- IV. LASC Program review update (all) - We will have a work session to get working on the spread sheet for the program. Next meeting will be a work session to get this done.
- V. Accountability file /tracking – Chip mentioned the adjunct checklist has our expectations for our adjunct instructors, but does not believe these expectations are being shared with our online adjunct instructors. Sam and Chris both mentioned that this information should have be shared and during in-service we were told that all information would be shared with our online instructors. Brian mentioned that Jamie is on top of these and other issues. If there is anything that we think our online instructors need, we need to share our concerns with Jamie. Accountability file is due by Friday for SLAT members.
- VI. BOT Report (02/11) - We will be presenting assessment numbers to the board during the next board of trustees meeting. The focus will be on how we use the data and results on campus. Marc Malone will be sending an email about this soon. Since we are asking individual departments to look at and reword the rubrics, should we ask department to take a look at how they apply the social responsibility and cultural diversity essential skills. Can we change the labels in our rubrics to match across the board? This would help faculty keep all vocabulary straight in their minds.
- VII. SLAT in 20/21 (request email) – We have one person interested (Seth). Sam talked to Marc about the idea of having an alternate. If the alternate has no pay, there are no issues. If the alternate and a SLAT member share a salary, then there are no issues either. If we need to pay the alternate, we would have issues since we are already over budget.
- VIII. New business – Certificates: programs with certificates vary greatly in size. Some programs don't have time to cover all our essential skills. Tech programs are discussing having "work skills" that mirror our essential skills but better apply to their programs. Technical faculty are looking at what other institutions are doing with regards to this idea. Some ideas are coming from the "Bring your A-game" to work curriculum. These new skills would not need to be approved by the board since they fall under the skills the board has already approved. The new skills are being work on to fit under the current essential skills. The new skills will apply only to the certificates and AAS degrees. We would like to go the new skills into effect as a pilot in the fall.
- IX. Assessment Survey responses – Discussed changes to the questions that regard SLAT.

Next Meeting:

The next meeting of this committee will be Monday, March 2, 2020 at 2:30 pm in ACAD1111.