Student Learning Assessment Team (SLAT):

Meeting Minutes: **September 23, 2019**

Time Started: **2:38 pm**

Time Ended: **3:49 pm**

Members Present:

Chip Marcy   Brandy Unruh
Brian McCallum
Perla Salazar   Bradly Sisk
Chris Turpin

Members Absent:

Samantha Sanger

Issues:

I. Previous Minutes from September 9 approved.

II. Gen Ed Report: Gen Ed is having meeting every two weeks. Discussions of changes to the Assessment process are in progress. Selection of courses and artifact collections will be very similar to last year processes. May need to send out a new survey to faculty to help with the decision making.   Faculty will be contacted about what courses will be selected and how the data will be collected. Committee will select courses to be assessed and will be sent to departments to make recommendations for substituting courses if needed.

III. Assessment on the LMS (Jaime): We can do a lot of assessment through Canvas. It all depends on what SLAT may want to do.   There are training videos available. Rubrics can be added to Canvas and data can be tracked through the LMS. The technical process can be done faster than the philosophical process. Once standards are selected Jaime can have them set up in a week or so. What questions do we have?

a. What happens if a particular class is assessing a particular essential skill and it doesn't apply, can we not record it?   Don't click on the assessment and it won't be scored.
b. What if an assignment serves multiple purposes, can we pull two separate type of data? Yes, you can continue to attach different rubrics and you can pull out different reports. One single rubric, but with more criteria attached. Students will see the whole rubric. It is a good conversation to have with students.
c. Canvas rubrics may be one criterion at a time. Jamie will look into this.

The calculation methods in Canvas right now are listed in terms of number of times.   In order for this to work, students would need to be assessed more than the minimum of times required.   K-12 are most likely to use the highest score. College and universities are moving to decaying average. When moving forward we need to have a lot of training and we should shoot for establishing best practices. SLAT and Gen Ed will pilot this idea this semester.
We plan on meeting with Jamie regularly to work on this pilot, maybe once a month.
Organize by course number and then by outcomes. We need to decide what we are using: highest average or decaying average.
Our canvas shells are set up by course, can we set up shells for our programs? Yes, may be possible but need to look into it. We can have a shell for organizational purposes. Shell for assessment and reporting may need to be worked out.
When outcomes are sent, we need to know what the rubric will look like? Should we all be collecting data in the same general scale? Yes, it would be better to have a general scale across the faculty.
What is the best way to submit a list of SLOs? By department, we should have a big excel sheet for each program/department.   Send curriculum maps and highlight the ones that will be assess.

IV. Assessment plans tracking/reporting: We need to look at what plans are submitted and which are not. Remind others if there is any missing. We need to check on online as well. We will look at formatting next time.

V. IEA office: Discussion of possible changes to the office.

VI. New Business:
a. We are tasked with program review of the liberal arts and sciences program. We need to start on this as soon as possible.
    i. We need to look at this degree and look at the data to decide.
b. Minutes will be sent out campus wide once approved.

Next Meeting:

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The next meeting of this committee will be Monday, October 7, 2019 at 2:30 pm in ACAD1111.