GARDEN CITY
COMMUNITY COLLEGE

Student Learning Assessment Team (SLAT):

Meeting Minutes: **September 9, 2019**

   Time Started: **2:30 pm**

   Time Ended: **3:34pm**

Members Present:

Chip Marcy	Bradley Sisk
Brian McCallum	Chris Turpin
Perla Salazar	Brandy Unruh

Gen Ed Representative:

Courtney Morris

Members Absent:

Samantha Sanger

Issues:

I. Perla approved as new secretary of SLAT committee.

II. Approve SLAT Goals for 2019
    i.   Reworded the last goal for Gen Ed as discussed from last meeting. Changed to match the same wording as the file handed to board on board meeting September 9th. Brandy moved to approve goals as amended.
    ii. Goals were approved as amended.

III. Report to BOT. Future reporting
    a. Discussed providing future reporting with regards to Essential skills.

IV. Gen Ed Training, assessment, reporting.
    i.   Discussed how the Information report for the board got put together.

ii. Discussed the idea of continuous improvement with regards to the assessment of essential skills.

iii. How are other colleges looking at Gen Ed assessment? We need to do some research and plan out some piloting of how to address Gen Ed assessment.

iv. Discussed how the Gen Ed committee will be working. Chris is a non-voting member of Gen Ed (SLAT representative). Courtney is the one Gen Ed member representative present today. Gen Ed committee members are discussing meeting times, no time has been set at the moment.

V. Plan tracking.
  i. How do we want to track plans?
     a. Division chairs. Division chairs should have access to the Canvas shell P&P as teachers. We will wait until after the first Division chair meeting to address this.
     b. It's been proposed that SLAT should look at plans submitted. Division chairs can be the ones that look at the completed reports since they have a better sense of what their data should show.
  ii. The idea of moving all the assessment submissions to a SLAT shell has been proposed. We want to push this question to faculty. Based on faculty feedback we can address this idea.
  iii. How do we feel about online assessment? Should they have a different assessment process or should they do the same as full time faculty.
     a. We believe that the assessments should be the same, but we know that doesn't happen.
     b. Do we need to look at how other institutions address this?
     c. Do we want to look at assessment data separately and then include it in the final report with a note as to how the data looks separated?
        i. We have the following modalities to think about face to face, hybrid, online, accelerated, and outreach.
     d. How do we as an institution assure that there is a commonality in assessments regardless of modality?
        i. Divisions should come up with a plan or idea as to how to set parameters for how to do this and share them with all involved.
        ii. SLAT plans on attending the scheduling meetings this week that will be hosted by our Vice President of Instruction Marc Malone to observe how the meetings go and possibly set up similar meeting with regards to assessment.
        iii. Discussed having Jamie Durler look at how to move assessment to our LMS would be greatly beneficial. Assessment assignments cannot be for grading purposes.

VI. New Business
   Discussed how we are assessing majors only and how we need to look at data in the future.

Next Meeting:

The next meeting of this committee will be Monday, September 16, 2019 at 2:30 pm in ACAD1111.