



## ***Student Learning Assessment Team:***

**Meeting Minutes: June 3, 2019 \***

**Time Started: 1:00 pm**

**Time Ended: 3:35pm**

\* The previously scheduled meeting for Monday, May 13<sup>th</sup> was cancelled and rescheduled to this date.

### **Members Present:**

Nicole Dick  
Chip Marcy  
Brian McCallum  
Perla Salazar

Samantha Sanger  
Bradley Sisk  
Chris Turpin  
Brandy Unruh

### **Members Absent:**

None

### **Minutes:**

The minutes of the Monday, April 29, 2019 meeting were approved.

The minutes of the Monday, May 6, 2019 meeting were approved with a correction to attendance.



## Issues:

### I. SLAT Manual Completion:

Committee members were asked to review and make any last changes to the SLAT manual by June 10<sup>th</sup>.

### II. Annual Course & Program Assessment Accountability:

SLAT opened a discussion about increasing participation and completion of annual course and program assessments. This included potential actions that SLAT and GCCC academic administration can take to increase participation and compliance. The discussion also included the topic for an establishment of a goal. Committee members were asked to consider what goal would be reasonable, workable and achievable to establish when SLAT meets again in the fall.

### III. Fall Assessment Workshops:

Fall Assessment Workshop , Fall Adjunct Inservice

A review of the dates for these workshops were reviewed (published in the May 6<sup>th</sup> minutes)

SLAT reviewed/discussed the following items in preparation for the workshops:

- Annual Course review and assessment instructions
  - Number of SLO's tracked – this would in practice be the smaller of 2 SLOs or 25% of SLO. Justification for this is the unworkable administrative situation for courses with large numbers of SLO's to physically track 25% of all SLO's
  - SLO's are to be carried over from one year to the next if there was an action plan published in the prior reporting period results.
  - Roll-over of SLO's should from this point forward occur during fall semester (so that the same SLOs are always evaluated within one fall/spring school year).
- A review and clarifications were made to the handouts list, agenda and tasks to be performed at/for the fall workshops.



#### IV. Feedback from HLC

A portion of the feedback from the November site visit by HLC highlighted the need to more clearly articulate the general education purpose relative to the five Essential Skills.

SLAT agrees that this will be one of the primary focuses of the committee for the '19/20 school year.

Immediate discussion included the role and relationship of a "Gen-ed" committee to SLAT. Part of this structure & definition will be dependent upon the input of the VP of Institutional effectiveness and the incoming VP of Instruction.

#### **Next Meeting:**

The next meeting of this committee was not established at the conclusion of the meeting. The committee chair will call a first meeting at a mutually agreed time at the beginning of the fall '19 semester.