



Student Learning Assessment Team:

Meeting Minutes: May 6, 2019

Time Started: 2:30 pm

Time Ended: 3:45pm

Members Present:

Nicole Dick

Chip Marcy

Brian McCallum

Samantha Sanger

Bradley Sisk

Chris Turpin

Members Absent:

Brandy Unruh

Issues:

I. Report on By-laws:

Input on the by-laws distributed to faculty took the form of a question of clarification answered by the SLAT committee. No revisions were made to the document. A motion was made and seconded to adopt the by-laws. The motion passed.

II. NISOD Events:

The committee reviewed a list of NISOD events to schedule for the 2019-20 school years. Two were selected. Brian will forward the list to Dr. Ruda.



III. Assessment reminders & workshops:

SLAT scheduled reminders to go out to faculty to complete the following:

- Individual and collaborative course assessments
- Annual program assessments
- Essential skills assessments

SLAT also scheduled the following work shop/sessions to provide assistance for faculty members completing their assessment reports:

- Academic Lecture Hall: Friday, May 10th 10 – 11:30
- JCVT 1206: Monday, May 13th 10 – 11:30

IV. Tasks to complete over the summer:

Tasks that SLAT needs to address over the summer include:

- Essential Skills reporting (who reviews and what is done with the data)
- Developing and scheduling adjunct training for assessment reporting
- Updating the SLAT Assessment Policy manual

Next Meeting:

The next meeting of this committee will be Monday, May 13, 2019 at 2:30 pm in ACAD1111.