



Student Learning Assessment Team:

Meeting Minutes: April 29, 2019

Time Started: 2:30 pm

Time Ended: 3:30pm

Members Present:

Nicole Dick

Chip Marcy

Brian McCallum

Samantha Sanger

Chris Turpin

Brandy Unruh

Members Absent:

Bradley Sisk

Minutes:

The minutes of the Monday, April 15, 2019 meeting were approved.

Issues:

I. Report on By-laws:

Final revisions were made to the by-laws. These are to be sent out to faculty for comment with feedback to be received by Friday, May 3rd.



II. In-service scheduling/topics ideas / adjunct in-service:

The committee discussed potential topics for in-service related to assessment. In addition it reviewed objectives that it wishes to accomplish in in-service events. One of these objectives is the need to communicate expectations regarding annual course assessment, annual program assessment and the essential skills (Gen-ed) assessments.

- What tasks are done by faculty, division leaders
- Importance of completing tasks
- Due dates
- Communicating what is done with/ who examines the data created

III. NISOD Events:

Dr. Ruda requested that the committee review a list of NISOD events that could be brought to Campus that would offer professional development opportunities. One objective of hosting events at GCCC is the sharing of knowledge made possible by attendance of educators from other educational institutions.

IV. Administrative Overload:

Dr. Ruda has agreed that an administrative overload pay for SLAT committee members is appropriate. An amount would be added to the faculty contract.

Dr. Ruda also approached Brian about a premium paid to the SLAT chair. Brian presented this to the committee. A motion was made and seconded that the Chair of SLAT is entitled to a larger pay amount than other SLAT committee members in compensation for the additional work load. The motion passed.

V. Objectives going forward with VP of Instruction, Marc Malone:

Brian, Sam will plan on meeting with Marc Malone in late May/early June for the following:

- Gain an understanding of his objectives for instruction at GCCC
- Provide an outline of SLAT activities relative to assessment
- Seek his assistance and support to increase the completion rates of assessment items to be documented for HLC purposes



VI. SLAT objectives for Fall '19:

The following objectives/tasks will be a focus for the following school year:

- Definition of duties and responsibilities regarding the processes under SLAT supervision.
- Training and implementation of “indirect measures” into the course and program assessment processes.
- Update program (in conjunction with Jacque’s office) lists
- Establish and define outcomes for co-curricular activities (an anticipated focus of HLC in the next accreditation round).

A more detailed list can be found in the SLAT canvas shell as DOC19002 Slat 2019-20 to do list.

Next Meeting:

The next meeting of this committee will be Monday, May 6, 2019 at 2:30 pm in ACAD1111.