



## ***Student Learning Assessment Team:***

**Meeting Minutes: August 27, 2018**

**Time Started: 2:30 pm**

**Time Ended: 3:30 pm**

### **Members Present:**

Nicole Dick

LaLani Kasselmann

Chip Marcy

Brian McCallum

Stacy Michelle

Chris Turpin

Brandy Unruh

**Ex Officio:** Ryan Ruda, Phil Terpstra, Jaquelyn Messinger

### **Members Absent:**

Samantha Sanger

### **Minutes:**

The minutes of the Monday, April 30, 2018 meeting were approved.

### **Issues:**

The committee completed the edits for the first four pages of the GCCC Assessment manual. This is Document 18001 – Final Document on the SLAT Canvas shell.



## **Issues (continued):**

Annual course assessment plans for the 2018/19 school year should be completed by Friday September 7<sup>th</sup>.

SLAT committee members will examine the data from current course assessments based on the following schedule:

- Brandy Unruh/Stacy Michelle/LaLani Kasselmann
  - Technical
- Nicole Dick
  - Math & Science
- Brian McCallum
  - HUFA
- Chris Turpin
  - Communications
- Chip Marcy
  - Social Science, PCDE, HPER, Business

These documents are available on the SLAT shared drive

## **New Business/Issues:**

Adjunct taught courses & Course Assessments:

- Adjuncts will collect SLO assessment data at the course level for annual course and program assessments.
- Division Leaders will review and compile the data into the annual course and program assessments from these adjunct taught courses.

SLAT provided a statement to Jacque Messinger describing the process that will move data from program reviews into other institutional processes such as budget, planning, quality improvement, scheduling, student needs, and hiring processes.

The statement provided is document 18003 – Comprehensive Review... on the SLAT Canvas Shell.



**New Business/Issues (continued):**

Tabled is a discussion for a file naming system for Program Reviews (5 year), Annual Program Assessments, and Annual Course Assessments

**Next Meeting:**

The next meeting of this committee will be Monday, September 10, 2018 at 2:30 pm in ACAD1111.