



Faculty Senate

801 Campus Drive

Nicole Dick —President
Perla Salazar —Vice President
Seth Kristalyn – Secretary
Liz Tharman – Senator
Larry Jenkins—Senator
Susan Ortega —Senator
Brian McCallum —Senator
Courtney Morris —Alternate

FACULTY SENATE MINUTES

Date: 8/30/2019 at 1:30

Location: JOYC 1404

- A. **Call to order:** 1:34 PM
- B. **Present:** Nicole Dick, Perla Salazar, Larry Jenkins, Susan Ortega, Seth Kristalyn, Brian McCallum, Courtney Morris, Stacey Carr, Phil Hoke, Liz Tharman
- C. **Absent:** None
- D. **Program Highlight:** Stacey Carr presented on GC3 Media. The program started with three students and is now up to 11 students, but they are constantly recruiting. The newspaper is going fully online. *Breakaway* will be done twice a year. They are working on various partnerships including the *Garden City Telegram*, High Plains Radio, and Cox. In addition, they are looking at working with on-campus organizations as well such as the adult learning center and the athletic department.
- E. **Approval of minutes:** The minutes from the March 21st and August 14th meetings were reviewed and approved.
- F. **Report from College Council**
 - a. United Way donation initiative: We were encouraged to promote the United Way donation initiative in order to get more people to participate and contribute. If you've already been donating, it does count for the initiative.
- G. **Report from Board of Trustees**
 - a. Next meeting is 9/10/19 at 6:00pm in the BTSC.
- H. **Old Business**
 - a. Criteria for Approval of Professional Development: Information was sent to Marc for future discussion.
 - b. Professional Development Request modification: The previous professional development request was reviewed and reapproved due to changing participants.
 - c. Committees: Faculty Senate reviewed new committee appointees and approved them. Several new committees are being formed on campus. Seth will continue to work to compile a list of standing committees and work with Marc with regard to Faculty Senate's role in the approval of committee members.

"The purpose of the Garden City Community College Faculty Senate is to promote professional development among faculty and to act as a liaison with Administration and the Board of Trustees to advocate for the interests of the teaching faculty."

I. New Business

- a. Meeting with Dr. Ruda and Marc
 - a. Professional Development Funds: Marc is looking into professional development funds. As of now, Faculty Senate will decide whether to approve a request. If approved, a copy will be sent to Marc, and he will verify expenditure.
 - b. Faculty Handbook: Administration acknowledges the need for a Faculty Handbook. Faculty Senate will pursue initiating the creation of a Faculty Handbook this year.
 - c. Grievances: Policy grievances do not go through Faculty Senate. The process should be initiated with the respective Division Chair.
 - d. Graduation: Administration has made it clear that graduation will not occur after finals are completed. Administration said using tickets is unlikely. Administration is discussing options for dealing with overflow.
 - e. Final Grades Due Date: Administration was open to discussing pushing final grades back.
 - f. Calendar: Larry volunteered to be the Faculty Senate representative on the Calendar Committee.
 - g. Lunches: Administration will pay for building lunches with President Ruda and VPI Malone.
 - h. Policies: Administration informed Faculty Senate that they do not oversee policies. Faculty Senate discussed their responsibility with regards to policy and what role, if any, they should play in reviewing instructional policies that relate to faculty.
 - i. Monthly meetings with Dr. Ruda and FS officers: These meetings will continue this academic year as previously.
- b. Classroom Visitation Form and Procedure: A new Classroom Visiting Form has been created and will follow the guidelines from the negotiated agreement for classroom observation. Classroom Visitations are only a part of the evaluation and are about continuous improvement rather than punitive or disciplinary measures.
- c. Bylaws: Tabled for future discussion.

J. Joys and Concerns: Brain has discussed with various groups bringing Visual Communications back. Seth is initiating a writing contest for students and employees. More information will be released in the coming weeks. Several faculty members have brought forward ongoing concerns about how online classes are meeting rigor standards. Faculty members have also voiced concerns over new employee orientation and how we bring new employees on board.

K. Executive Session (if needed): Not called.

L. Next meeting: Faculty Senate meeting times have been adjusted to 2:00-3:00 to accommodate all members' schedules. The next meeting will be September 13, 2019.

M. Adjournment: 2:46 PM