



Faculty Senate

801 Campus Drive

Nicole Dick —President
Perla Salazar —Vice President
Seth Kristalyn – Secretary
Liz Tharman – Senator
Larry Jenkins—Senator
Susan Ortega —Senator
Brian McCallum —Senator
Courtney Morris —Alternate

FACULTY SENATE MINUTES

Date 5/18/20 at 2:30pm

Location: Zoom

- A. **Call to order:** 2:31 pm

- B. **Present:** Nicole Dick, Perla Salazar, Seth Kristalyn, Liz Tharman, Larry Jenkins, Susan Ortega, Brian McCallum, Courtney Morris, Phil Hoke, Chip Marcy, Brenda Barrett, Janice Urie, Lachele Greathouse, Mia Horn, Trish Keller, Tammy Hutcheson, Chris Turpin, Renee Harbin, Shellie Emahizer

- C. **Absent:** None

- D. **Comments from guests:** None

- E. **Program Highlight:** None

- F. **Approval of minutes:** The minutes from the May 4th meeting were approved.

- G. **Report from College Council**
 - a. College Council thanked everyone for their involvement in the virtual graduation ceremony. The college has decided to adopt the eRecruit nudge software. Nicole reported to faculty senate that all faculty needs to be prepared to help with efforts to increase fall enrollment. College Council discussed summer hours for campus. Nicole reported that many employees will remain working off campus. College Council discussed a Reopening Committee to look at how to transition the college back from the COVID-19 pandemic. Nicole also reported that yard signs have been placed in employees' yards.
 - b. College Council discussed the Part-time Teaching by Non-faculty Policy, the Vacation Policy, and the Sick Leave Policy.
 - c. College Council's next meeting will be held on May 27th via Zoom.

- H. **Report from Board of Trustees**
 - a. The Board of Trustees approved increased spending for the external investigation but did so under protest over a misunderstanding over the original quote.
 - b. The Board of Trustees reviewed the process behind how policies are created at the college.

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- c. The Board of Trustees discussed the upcoming fall semester. Currently there are many questions about the fall semester with few answers due to the changing situation with the COVID-19 pandemic.
- d. The Board of Trustees will meet next on Tuesday, June 9 at 6 pm.

I. Old Business

- a. FS File and Canvas Updates
 - i. Discussion over the Professional Development Request Form was tabled.
 - ii. Discussion over the Professional Development Request Process was tabled.
- b. Brian's hosting of a weekly Happy Hour was a success and many people took advantage of it.
- c. Discussion of the Appeals Policy was tabled until the next meeting.

J. New Business

- a. Faculty Senate discussed the college's fall plans for immunocompromised students and employees. No specific plans are currently in place and the college is currently gathering information on possible concerns, and solutions. Seth brought up that we need to think about all students and employees and not only those who are immunocompromised.
- b. Faculty Senate discussed the Vacation Policy and whether it should be changed for faculty in order to match the changes made to the policy for staff. Discussion centered around allowing for incremental time off requests rather than just half or full day requests. Faculty Senate will look at possible options in the fall.
- c. Faculty Senate determined that the same actions be taken in the fall for the Sick Leave Policy as discussed above.
- d. Faculty Senate discussed the Part-time Teaching by Non-faculty Policy. After discussion, Faculty Senate carried a motion to not approve the suggested changes to the policy and instead discuss with administration why the policy is not being followed as written.
- e. Faculty Senate discussed the Survey Administration Policy and decided that it needed to be reworked to make the intent of the policy as a protective measure clearer. Faculty Senate suggested that any survey where data might be paired with a specific respondent should have a disclaimer on it.
- f. Faculty Senate discussed how to honor Leonard Rodenbur's retirement and decided to put together a gift basket for him. Faculty Senate also encouraged everyone to leave a message on the Facebook Group that was created by others for his retirement.
- g. Nicole announced that Division Chairs should be getting in contact with their members in order to discuss options for the fall semester. She encouraged everyone to reach out and contact their Division Chairs with thoughts and concerns.

K. Joys and Concerns: Phil thanked Nicole for her leadership on Faculty Senate throughout the year. Faculty Senate thanked everyone for their hard work during a strange semester that is finally over. Faculty Senate also thanked everyone who attended meetings this year as there was an increased amount of participation from faculty throughout the year.

L. Executive Session: Faculty Senate moved into executive session in order to discuss the winners of the Faculty Member of the Year, Rookie of the Year, and Staff Member of the Year awards.

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M. Next meeting: Faculty Senate's next meeting will be determined in the fall or called as needed during the summer via Zoom.

N. Adjournment: 4:15 pm

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