



Faculty Senate

801 Campus Drive

Gabe Winger — President
Veronica Goosey — Vice President
Winsom Lamb — Secretary
Cody Cundiff — Senator
Dru Saddler — Senator
Seth Kristalyn — Senator
Renee Carmichael — Senator
Michael Knutson — Alternate
Perla Salazar — Ex-officio

FACULTY SENATE MINUTES

Date: 9/10/2021 at 2:30 p.m.

Location: Zoom ID: 967 7687 8501

<https://gcccks-edu.zoom.us/j/96776878501>

- A. **Call to order** 2:31pm
- B. **Present:** Gabe Winger, Veronica Goosey, Perla Salazar, Michael Knutson, Seth Kristalyn, Renee Carmichael, Cody Cundiff, Liz Tharman, Lachele Greathouse, Shelli Lalicker
- C. **Absent:** Winsom Lamb, Dru Saddler

- D. **Program Highlight** – none

- E. **Approval of minutes** – 8/27/2021 minutes approved

- F. **Report from College Council** – Last Meeting 9/8/2021
 - a. Sydnee Sassaman and Nancy Unruh presented to the council about recruitment and retention. As of 9/8, GCCC is 10 hours short of the goal for a 2% overall increase in student hours from last year.
 - b. Admissions has 36 high school visits, and 26 college fairs scheduled for the upcoming year.
 - c. Melody added to their conversation about some new ideas that we will be marketing for the upcoming year.
 - d. Admissions has released phase 1 of ocelot chat bot. So far, admissions, financial aid, and registrar are using it with great success. Hoping to roll it out amongst more divisions, and eventually down to the individual programs.
 - e. Nancy is starting a retention committee soon. She is looking for feedback on self-service, so advisors should prepare their thoughts on it.
 - f. Congrats to new comptroller, Kim Harrison.
 - g. 9/11 ceremony held on 9/13 at the flagpole.

- G. **Report from Board of Trustees** – none

- H. **Old Business**
 - a. Discussing with us the idea of moving ADA and Covid protocols to a side bar in canvas rather than each syllabus.
 - i. Knutson did not discuss at C&I; he will do so next meeting.
 - b. Academic Ethics Policy

Mission: *The Faculty Senate shall serve as a body of the faculty for the purpose of overseeing the rights, privileges, and interests of the teaching faculty by acting as a liaison with Administration and the Board of Trustees.*

- i. Comparison of our ethics policy to Dodge/Seward policies
 - ii. Decisions:
 - 1. Our policy should include a way to hold providers of material accountable (facilitating academic dishonesty)
 - 2. Our policy should include a way to track repeated offenses (perhaps through Dropout Detective or a cumulative record of the reports to the Deans)
 - 3. Our policy should include steps for offenses and differentiation of punishments
 - 4. No decision on whether students who fail due to cheating can drop the course for a W.
 - iii. Winger will draft a preliminary document.
- c. College Council – Internal Governance Manual
- i. Universal naming convention for committees
 - ii. Decision that The Why, The What, The Who, would be the best approach.
 - 1. Primary charge (the why)
 - 2. Responsibilities (the what) these will be a bulleted points of specific targets
 - 3. Accountability (the who) who does this committee report too
 - 4. Members (the other who)
 - 5. Meeting Times (frequency of meetings)
 - iii. Faculty Senate need to alter the mission into bullet points
 - 1. The Faculty Senate shall serve as a body of the faculty for the purpose of overseeing the rights, privileges, and interests of the teaching faculty
 - 2. The Faculty Senate acts as a liaison with Administration and the Board of Trustees.
 - iv. Next meeting Winger will bring updated bylaws.

I. New Business

- a. Nominations for committees approved:
 - 1) Retention Committee: Cindy Venjohn
 - 2) DE&I Committee; Lalani Kasselmann
 - 3) Recruitment Committee; Ryan Grubbs
 - 4) Distance Ed Committee; Clint Alexander and Eve Kwiatkowski

J. Joys and Concerns

- a. Tharman proposes that instructors invite coaches to come sit in classes once a term/month/whatever. Ideas for bridging gaps between faculty & coaches.
 - i. Discussion emphasized the need for this to be optional and voluntary for instructors, not a policy. Gabe will contact Ruda about it.
- b. Lalicker expressed concern about students who ask teachers to email the coach when assignments are in; coach apparently can't use Canvas. Coach might need training on drop-out detective. In some cases they are added as allies, and in others appear not to be.
 - i. Who is responsible for training/onboarding coaches in dropout?
 - ii. Who is responsible for updating Dropout? (Leslie Wenzel)

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- iii. Discussion expressed concern that Dropout is not being updated or coaches getting trained. The college as a whole is not using it effectively.
- iv. A suggestion was made to prepare and send out an overview of how to use Dropout. We could prepare a training sheet that goes out every semester with a contact (Melody?).

K. **Executive Session (if needed)**

L. **Next meeting** – September 24th, 2021 – 2:30PM

M. **Adjournment** 3:12 pm