



Faculty Senate

801 Campus Drive

Phil Hoke—President
Nicole Dick—Vice President
Liz Tharman-Secretary
Perla Salazar-Senator
Amy Poteet—Senator
Seth Kristalyn—Senator
Larry Jenkins—Senator
Susan Ortega—Alternate

FACULTY SENATE MINUTES

Date: 9/7/2018

Location: JOYC 1406

- A. **Call to order:** 8:16 AM
- B. **Present:** Phil Hoke, Nicole Dick, Liz Tharman, Perla Salazar, Amy Poteet, Seth Kristalyn, Larry Jenkins, Susan Ortega, Leonard Rodenbur, Ron Carlson, Chuck Pfeifer, Phil Terpstra, Sheena Hernandez, Jonathan Whitaker
- C. **Absent:**
- D. **Approval of minutes:** Minutes from July 10th, 2018 and August 10th, 2018 were approved as amended
- E. **Report from College Council:** The council has met twice in the last three weeks to update and establish policies that need to be in place for GCCC.
- The Policy on Policies states that all academic policies will be sent from the Division Leader to the Curriculum Committee, to the Vice President for Instruction and Student Services, to the College Council, and finally to the President's Cabinet for a final review. After the final review, the policy will be made publicly available and all staff and faculty of GCCC will be notified. A similar pathway is in place for all new Operational, Personnel and Student Services policies.
 - Other policies the College Council have worked on include: Assumed Practices, Employee Code of Conduct, Vendor Code of Conduct, and Internship Policy.
- F. **Report from Board of Trustees:** No current report. The next BOT meeting will take place on Tuesday, September 11th, 2018 at 6:00 PM.
- G. **Old Business:**
- a. Faculty Senate will begin meeting twice a month on the first and third Fridays of each month at 8:15 AM, until otherwise determined to be unnecessary.
- H. **New Business:**
- a. Faculty Senate officers met with Ryan Ruda, Acting Interim College President. The emphasis of the meeting was to facilitate communication between faculty and administration.
 - b. New Role of Faculty Senate: Faculty senate will now be serving as a true liaison between faculty and administration. Officers will meet monthly with administration to discuss issues and exchange positive information regarding faculty.

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- c. Phil Hoke expressed gratitude that Faculty Senate officers were able to meet with Ryan Ruda in order to establish open communication.

I. Information Technology (IT)

- a. Discussion began as faculty expressed concerns for the lack of IT availability. They cited issues in classrooms and labs, issues with Cengage, faulty internet connections, the need to hard-wire the nursing testing center, and lack of consistent internet connection. Chuck Pfeifer encouraged faculty to submit help desks for issues requiring immediate attention and suggested carbon copying his email address into the help desk ticket. Phil Terpstra encouraged faculty to include long-term benefit IT needs in program assessments and program reviews. Phil Hoke agreed to make a short statement in his report to the Board of Trustees, at the next BOT meeting on Tuesday, to stress the urgency of the IT situation.

J. Professional Development

a. Professional Development Requests

- o Jonathan Whitacre submitted an application for funding to attend the conference Building Equity: 1 Step at a Time which will be held at the Dodge City Civic Center October 23, 2018. Jonathan requested \$125.00 to attend the conference. The motion to approve the request was made and seconded.
- o Holly Chandler made a verbal request for Cengage training. Amy Poteet suggested faculty contact Cengage representative Andrew Hall to set up individual training sessions. Holly voiced concern that students who want to rent books through Cengage must provide credit card information. Chuck replied that the credit card is a safety assurance in the event that the book isn't returned after the rental period.

b. Non Credit Courses

- o Faculty have asked if fees for continuing education can be paid through Faculty Senate's professional development budget. Faculty Senate consulted with Ryan Ruda who answered yes because the continuing education is a direct benefit to the development or design of a course. The question was asked if this was also the case for staff seeking continuing education. Ryan Ruda's response was yes.
- o Faculty have also asked if the continuing education hours count towards advancement. The answer is yes and that fifteen classroom hours equate to one credit hour.

c. Upcoming professional development opportunities

Samantha Sanger sent a link (<https://www.nisod.org/workshops/kansas-city-kansas/>) to faculty for a workshop offered in KC on emotional intelligence and communication skills. Faculty who would like to attend should submit an application for funding to Faculty Senate.

K. Concerns

- a. There are members of the public who have voiced concerns about the college to faculty members. Faculty are encouraged to reply to these concerns with honesty and positivity. Let the public know that through the group effort of all faculty and staff, the issues brought forward by the Higher Learning Commission have been addressed and policies are now in place to ensure that GCCC will continue to serve the community.

L. Joys

- a. Faculty stated that maintenance is doing a great job updating buildings.

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- b. Faculty expressed gratitude for the weekly newsletter and the student of the week program. Employee of the month is also appreciated and has boosted moral on campus.
- c. It was suggested that Faculty Senate should incorporate faculty and program accomplishments and promote inter-discipline events. Starting at the next meeting, a representative from a division or program will speak at the Faculty Senate meetings.
 - o Phil Hoke announced that the art club has organized an event today, September 7th. Blacksmiths will demonstrate techniques this morning and have a reception this evening.
 - o Chuck Pfeifer announced that a vocational program will be writing an application for a Perkins grant to acquire a light board. Eventually, they'd like to make the light board available to everyone on campus.

M. Executive Session: NA

N. Next meeting: September 21st, 2018 at 8:15am in Joyce 1406

O. Adjourned: meeting adjourned at 9:17 AM

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