



Faculty Senate

801 Campus Drive

Nicole Dick —President
Perla Salazar —Vice President
Seth Kristalyn – Secretary
Liz Tharman – Senator
Larry Jenkins—Senator
Susan Ortega —Senator
Brian McCallum —Senator
Courtney Morris —Alternate

FACULTY SENATE MINUTES

Date: 2/24/20 at 2:30pm

Location: JOYC 1404

- A. **Call to order:** 2:31 p.m.
- B. **Present:** Nicole Dick, Seth Kristalyn, Larry Jenkins, Susan Ortega, Liz Tharman, Brian McCallum, Courtney Morris, Renee Harbin, Holly Chandler, Winsom Lamb, Lachele Greathouse, Renee Carmichael, Marc Malone
- C. **Absent:** Phil Hoke, Perla Salazar
- D. **Comments from guests:** None.
- E. **Program Highlight:** None.
- F. **Approval of minutes:** The minutes from the February 10th meeting were approved.
- G. **Report from College Council**
 - a. Nicole reported that the Mobile Lab will be set up at Tyson and used by them with permission from the college.
 - b. As per Marc Malone’s email, there will be two meetings to discuss the possible implementation of the Ready Education system to use “nudge technology” to keep students informed. This is part of KBOR’s High Impact Practices. The meetings will be:
 - i. Thursday 2/27 from 3:00 to 4:00 in FOUS 1104.
 - ii. Wednesday 3/4 from 10:00 to 11:00 in FOUS 1104.
 - c. Nicole clarified for Faculty Senate that the Disciplinary Action policy that College Council has been reviewing does not relate to the termination of faculty.
 - d. The college is looking into implementing Office 365 and OneDrive in order to facilitate collaborative documents.
 - e. College Council will meet again on Wednesday, February 26th.
- H. **Report from Board of Trustees**
 - a. The Board of Trustees approved the previous meeting’s minutes which included the athletic training renovations paid via the Sunderland Foundation Grant, keeping a flat tuition, and a \$4.00 per credit hour increase in fees to help fund wellness improvements and super circuit equipment.

Mission: *The Faculty Senate shall serve as a body of the faculty for the purpose of overseeing the rights, privileges, and interests of the teaching faculty by acting as a liaison with Administration and the Board of Trustees.*

- b. Sam Sanger and Brian reported on the previous year's Essential Skills Assessment.
- c. The Board of Trustees discussed the Essential Skills and decided to keep all five but will work to align definitions.
- d. The Board of Trustees will meet on Tuesday, March 10th at 6 p.m.

I. Old Business

- a. Spring Lunches with Dr. Ruda
 - i. The Academic Building had their lunch with Dr. Ruda. Susan reported that it went well and much of the discussion centered around upward evaluations.
 - ii. JCVT will have the next lunch in April, and Fouse will have the last lunch in May.
- b. Learning Communities
 - i. Renee Harbin and Tammy Hutcheson did a learning community over the negotiated agreement. Renee reported that it went well and they received some good feedback from those in attendance.
 - ii. Perla is continuing to set up future learning communities that will include touring the welding and automotive programs, breakout boxes with Amy Kocher, and quiz bowl with Jeannie Ferguson.
- c. Calendar Committee
 - i. Faculty Senate thanked Liz and Larry for their participation on the Calendar Committee.
 - ii. Nicole asked everyone to think about the possibility of returning to three days of finals instead of four. This had been discussed previously at the college, but Nicole was unsure of the progress of those previous discussions.
- d. Upward Evaluations
 - i. Currently, upward evaluations are only being set up for the Vice President of Instruction and the Deans. The goal is that future upward evaluations will include others as well.
 - ii. Faculty Senate discussed the proposed upward evaluation form and how it is aligned with the BUSTER Values but not the Humble, Hungry, Smart initiative on campus.
- e. Student Course Evaluations
 - i. Faculty Senate discussed that the student course evaluations returned to faculty this semester did not include written comments and that the reported numbers for each class seemed too small. Nicole reported that Chip Marcy is looking into what might have happened to cause this.

J. New Business

- a. Professional Development Requests
 - i. Renee Carmichael requested funding to attend KMEA. Faculty Senate approved the request with added funding for meals that was not originally included with the request.
- b. List of Policies to Revise
 - i. Nicole is working on the list and separating the policies into different categories for review.
- c. Semester Timeline
 - i. Faculty Senate has received one nomination to serve on Faculty Senate. Currently there are four Senators who will be leaving Faculty Senate. Nicole

Mission: *The Faculty Senate shall serve as a body of the faculty for the purpose of overseeing the rights, privileges, and interests of the teaching faculty by acting as a liaison with Administration and the Board of Trustees.*

asked everyone to talk to their colleagues in person to ask them if they would be interested in serving. Nominations are due to Seth by March 2nd.

- ii. Nicole is waiting to hear back on whether April 24th will work for the Faculty Senate Luncheon.
 - iii. Brian proposed a new method of awarding the Outstanding Faculty and Outstanding Rookie Awards. The new method would involve one round of faculty selecting nominees from a list of all faculty. Faculty Senate would tabulate the results, provide a list of nominees, and then encourage faculty to fill out a short form advocating for the faculty member they would like to see win the award. Faculty Senate also discussed the Outstanding Staff Award and creating a new award for students to nominate outstanding faculty as well. Nicole will compile lists and Faculty Senate will continue to discuss it at the next meeting.
 - iv. Faculty Senate discussed possible entertainment options for the Faculty Senate Luncheon. A.B. Licon was suggested as a possibility.
- d. FS File and Canvas Updates
- i. Faculty Senate discussed updating the Professional Development Request Form to make it more accessible.
 - ii. Faculty Senate discussed ways to make the Professional Development Request Process clearer to those who may not know how to do it especially focusing on what to do once funding has been secured.
 - iii. Faculty Senate had previously discussed making a goals form. Seth will take the one he made and fill it out with the goals discussed in previous meetings.
- e. Faculty Administrative Evaluation
- i. Faculty Senate invited Marc to discuss the form and proposed wording changes. Faculty Senate also suggested combining two of the categories on the form.

K. **Joys and Concerns:** None.

L. **Executive Session (if needed):** None.

M. **Next meeting:** Monday, March 9th at 2:30 p.m. in Joyce 1404.

N. **Adjournment:** 3:51 p.m.

Mission: *The Faculty Senate shall serve as a body of the faculty for the purpose of overseeing the rights, privileges, and interests of the teaching faculty by acting as a liaison with Administration and the Board of Trustees.*