



Faculty Senate

801 Campus Drive

Perla Salazar —President
Gabe Winger – Vice President
Winsom Lamb – Secretary
Brian McCallum —Senator
Courtney Morris —Senator
Susan Ortega —Senator
Roman Simon – Senator
Seth Kristalyn – Alternate
Nicole Dick —Ex-officio

FACULTY SENATE MINUTES

Date: 2/12/2021 at 1:30 p.m.

Location: Zoom ID: 976 7226 8646

- A. **Call to order:** 1:33pm
- B. **Present:** Perla Salazar, Winsom Lamb, Brian McCallum, Courtney Morris, Susan Ortega, Seth Kristalyn, Nicole Dick, Cynthia Burrus, Lachele Greathouse, Trish Keller
- C. **Absent:** Gabe Winger, Roman Simon
- D. **Program Highlight** – There was not a Program Highlight this week, however we hope to have Cosmetology present for the Feb 26 meeting.
- E. **Approval of minutes:** Jan 22, 2021 minutes were approved
- F. **Report from College Council**

Jan 27 meeting:

- Council approved the Probation Policy
- DEI Committee is working on the goals, mission, and definitions for the committee. It should be almost complete so that it can be sent to Faculty Senate for feedback.
- Dr. Ruda discussed the tuition fee increased and clarified the FICO rate -v- the non-FICO rate.
- Marc Malone discussed the CWAS (campus wide survey). They are working on the implementation of this survey.

Feb 10 meeting:

- The council reviewed and discussed the leadership training.....everyone seemed to enjoy it and find value in the content.
- Dr. Ruda discussed the BOT meeting, which will be summarized in the next section.
- Council discussed the Strategic Planning Committee.
 - Tammy Tabor and Rodney Dozier will represent Student Services
 - Other members include Director of Athletics, Transfer and Tech Education Deans, CFO, Comptroller, 2 transfer faculty, and 1 tech faculty.
 - Faculty Senate should receive the set of questions directly related to the operation of Faculty Senate to begin working on the responses. Anticipated dates: FS receive the questions in March.....Completion of FS section of the Strategic Plan by mid-April.

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G. Report from Board of Trustees

Feb 9, 2021:

- A financial audit was presented identifying the financial operations of the college. The BOT had little concerns....the report went well.
- The BOT approved the new proposed tuition structure.
- Admissions office presented on the new online admission process. The online application and process was launched Jan 5. The process was extremely successful and as of Jan 11, the admissions process for interested and new students is completely online. The rate of students who initiate the online process as interested students and then become admitted students is high. The system seems to “keep” students engaged and provides a seamless process for gaining admission.
- SLAT presented on the Essential Skills. SLAT provided information on the process for tracking and reporting data by faculty. The presentation was well received by the BOT. Thank you SLAT!!
- Derek Ramos presented future projects for continued improvement as part of the Strategic Planning Process. If all projects are approved, there will be an estimated \$3 million worth of improvements to GCCC.

H. Old Business

- a. Learning Communities
 - i. Gabe was in attendance for this meeting. However, Courtney’s NearPod demonstration video has been made and is ready to publish.
- b. Faculty and Head Coaches Meeting
 - i. We met on Thursday, Feb. 11 for the second meeting between coaches and faculty. The meetings are going well and continue to encourage open communication. Coaches and faculty provided some great feedback on how the Spring semester is going.....we are all working hard to keep our students on track!
 - ii. One new concern was brought up about Drop-out Detective. This discussion is relevant to ALL students. There is concern that Drop-out Detective is not being used effectively by faculty. Below are the questions brought forth by FS:
 1. Can we provide more guidelines for what to put in the alerts? Can we get more training? How exactly do we want to use this as an institution (since it costs us money)? How are we expected to use it as faculty, advisors, coaches? Are adjuncts trained on how to use it? Is it as effective as we want it to be.....is it really preventing students from “dropping out”?
 - iii. Leslie Wenzel and Winsom Lamb will begin working on “study hall” type opportunities that are more disciple specific. This could include allowing faculty to use select office hours as a time to be available in the Library or classroom for students to come get content specific help. Leslie and Winsom will meet and start brainstorming a plan. Seth emphasized this would also be a good opportunity to provide a campus wide reminder about how important it is for students to reach out to their instructors during office hours!!!

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c. Appeals Policies

- i. The goal is to make any necessary changes, send out to faculty, and approve both policies at the same time by our next meeting. Once policies are approved they will be sent to C&I.
- ii. The Appeals Policy seems to be ready to send to faculty for feedback.
- iii. The Course Withdrawal Appeal still has some areas that need clarified.
 1. Procedure A: Is there a specific person for whom to notify of the appeal.... right now the policy states: “notify the Academic Review Committee”we would like to have ONE person from said committee be the designated receiver of the notice.
 2. Procedure B: Is there a specific timeline for when the VP of Student Services will notify the student of the outcome of the appeal. Perla will check with Tammy Tabor about a timeline concern.
 3. Appeals form: Can the formatting of the “explain” box be made larger for accommodate a lengthier explanation? We thought it would be better if the form included course number, section, and teacher for better clarification of course in question.

I. New Business

a. College & Strategic Planning Committee recommendations

- i. Faculty Senate needs to recommend 2 transfer and 2 tech faculty for this committee. This needs to be done ASAP, as this committee is starting within this new budget cycle.
- ii. Faculty Senate discussed it would be best to reach out to Phil, Chuck, and Division Leaders for recommendations. Once names are recommended, Perla will bring the names to Faculty Senate and we will send the names to Marc Malone.

b. Tracking membership on committees

- i. This agenda item was added during the meeting as a result of other agenda item discussions.
- ii. Dawn Tucker will be keeping track of faculty committee assignments.....this includes ALL committees of which faculty are members.

c. NISOD Conference possible institutional registration

- i. Marc Malone approached Faculty Senate about requesting funds to purchase an institutional registration for the NISOD conference. The registration is \$1500 and will include having access to record conference content for 12 months after the conference. Faculty will be allowed to use the hours for salary advancement. Faculty Senate discussed that there was plenty of fund available in the budget for this request and approved. We will document this approval in the committee budget document.

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- ii. Side note: The committee also approved a funds request from Rene Carmichael and Sean Boller. They requested registration funds for KS Music Assoc. In-Service Workshop. The committee approved the request.
- d. Online Instructional Content
 - 1. A concern brought forth by a faculty member prompted the question: “Do we have regulations on how content is used once instructors are gone from GCCC?” We know that an email from IT indicated that all content created by faculty is property of GCCC.....but is this officially stated anywhere else.....is this followed..... Perla will look into this concern more and also research what current information we already have regarding this issue.

J. Joys and Concerns

a. Joys:

- i. Two new Building Assistants: Jeanette Hernandez is in JOYCE and Lindsey Clark is in FOUS
- ii. Cody Cundiff really wanted to be included in the Faculty Senate minutes.....so here you go Cody.....Your name has officially be added to the minutes. 😊

K. Executive Session: not needed

L. Next meeting

- a. February 26th at 1:30 p.m.

M. Adjournment: 2:39pm

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