



Faculty Senate

801 Campus Drive

Nicole Dick —President
Perla Salazar —Vice President
Seth Kristalyn – Secretary
Liz Tharman – Senator
Larry Jenkins—Senator
Susan Ortega —Senator
Brian McCallum —Senator
Courtney Morris —Alternate

FACULTY SENATE MINUTES

Date: 2/10/20 at 2:30pm

Location: JOYC 1404

- A. **Call to order:** 2:31 p.m.
- B. **Present:** Nicole Dick, Seth Kristalyn, Liz Tharman, Larry Jenkins, Susan Ortega, Brian McCallum, Courtney Morris, Perla Salazar, Holly Chandler, Renee Harbin, Lachele Greathouse
- C. **Absent:** Phil Hoke
- D. **Comments from guests:** None.
- E. **Program Highlight:** None.
- F. **Approval of minutes:** The minutes from the January 27th meeting were approved.
- G. **Report from College Council**
 - a. College Council has not met since Faculty Senate's last meeting. College Council will meet Wednesday, February 12th.
 - b. Faculty Senate discussed the email from IT with regards to Google Drive and other cloud-based storage options. It was suggested that Faculty Senate again bring it up at the upcoming College Council meeting.
 - c. It was brought up that credentials are not included on the new email signatures. Anyone who wants them added to their email signature can contact Melody Brooks and Shajia Donecker.
- H. **Report from Board of Trustees**
 - a. The Board of Trustees has not met since Faculty Senate's last meeting. The Board of Trustees will meet Tuesday, February 11th at 6 p.m.
- I. **Old Business**
 - a. Spring Lunches with Dr. Ruda
 - i. The Joyce Fine Arts building had their lunch with Dr. Ruda on Monday, February 10th. Brian and Seth reported that it went well and the discussion centered around facilities, filling the dorms, and filling the vacant Director of Institutional Research and Data Support position.

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- ii. The Academic building will go next on Monday, February 24th.
 - iii. The Fouse and JCVT buildings will follow next in March.
- b. Learning Communities
 - i. There will be a tour of the JCVT building and programs in the next few weeks. Perla will send out emails for it.
 - ii. Perla reported that she has plans in place for learning communities for the rest of the semester including GC3 Educators, Amy Kocher, and Jeannie Ferguson.
- c. Calendar Committee
 - i. Liz reported that the calendar is almost complete and is in the last stages of approval.
 - ii. For fall 2020, faculty will report back on Monday, August 10th with classes starting on Monday, August 17th and faculty's last day on Tuesday, December 15th. For spring 2021, faculty will report back on Wednesday, January 6th with classes starting on Monday, January 11th and faculty's last day on Tuesday, May 18th.
 - iii. Although it was discussed, the number of instructional weeks and days between the two semesters were not evened out. Spring will continue to have more instructional days.
 - iv. There will be no classes on Tuesday, November 10th and Friday, April 16th so that everyone can assist in Advising Day.
 - v. Martin Luther King Jr. and September 11th observances have been placed on the calendar so faculty can make decisions about canceling classes those days.
 - vi. Exploration Day is scheduled for Wednesday, November 11th and there will be no classes on that day.
 - vii. Faculty Senate discussed that the fall Advising Day and Exploration Day are on back-to-back days.

J. New Business

- a. Upward Evaluation Question Ideas
 - i. Nicole provided a list of questions for evaluation of the Vice President of Instruction that had been given to Division Chairs.
 - ii. Faculty Senate suggested that open comments also be allowed on the evaluation.
 - iii. Faculty Senate also suggested that upward evaluation should not just be for the Vice President of Instruction but should also include Deans and Division Chairs.
- b. Professional Development Requests
 - i. Faculty Senate reviewed and approved Susan Ortega's request for funding.
- c. Committees
 - i. Chris Turpin and Tammy Hutcherson will serve on the Cengage Renewal Committee.
- d. Review Instructional Policies
 - i. Nicole will compile a list of things that need to be discussed with GC3 Educators in relation to the Negotiated Agreement.
 - ii. Nicole has a word document of the policies and will make the simple corrections suggested such as changing Vice President of Instruction and

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Student Services to Vice President of Instruction. Any content changes will be discussed again by Faculty Senate and C&I when appropriate.

- e. Semester Timeline
 - i. Seth will send out an email to faculty asking for nominees to serve on Faculty Senate. There are four positions to be filled. Nominations must be sent to Seth and received by March 2nd.
 - ii. Faculty Senate discussed holding their annual luncheon on Friday, April 24th.
 - iii. Faculty Senate discussed the forms for the Outstanding Faculty and Outstanding Rookie Awards. Nicole asked everyone to think about the process and come with suggestions to the next meeting.
- f. FS File and Canvas Updates
 - i. Faculty Senate discussed updating the Professional Development Request Form.
 - ii. Faculty Senate discussed how to clarify the Professional Development Request process. It was suggested that the Faculty Handbook should be involved in this.

- K. **Joys and Concerns:** Discussion on updating the CWAS is ongoing. Course Evaluations have been returned. Faculty Senate expressed concern over the lack of reported comments and too few students responding. Shelli went to Washington D.C. with students for the ERN conference. PRISM is working on creating buttons for LGBTQ supporters to place on their doors. They are also working on trying to have a Drag Show on April 17 and a festival in June.

- L. **Executive Session (if needed):** None.

- M. **Next meeting:** Monday February 24th at 2:30 in Joyce 1404.

- N. **Adjournment:** 3:24 p.m.

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