

MEETING OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE

October 14, 2009

Trustees Present: Della Brandenburger, William S. Clifford, Marilyn Douglass, Ron Schwartz, Terri Worf

Trustee Absent: Steve Sterling

Others Present: Regina Aguiniga, SGA Vice President
Carol E. Ballantyne, President
Kevin Brungardt, Dean of Academics
Lenora Cook, Dean Technical Education
Linda Holmquist, Finney County Career Learning System Coordinator
Deanna Mann, Dean Institutional Effectiveness & Enrollment Services
Cathy McKinley, Dean Continuing Education & Community Services
Steve Quakenbush, Director of Information Services & Publications
Ryan Ruda, Dean of Student Services
Monica Springer, *Garden City Telegram*
Dee Wigner, Executive Dean of Administrative Services
Debra Atkinson, Deputy Clerk

COMMENTS FROM THE CHAIR:

Chair Brandenburger called the regular session to order at 5:50 PM, and made the following comments:

- Congratulations to GCCC Meats Team for their win September 26th and 27th.
- Commended Steve Quakenbush on excellent job of organizing the 90th anniversary celebration.
- The new GCCC website looks good!
- Was good to read what students had to say about current events in the October 8th Silhouette.
- Noted that there have been several new employees hired.
- Congratulated the GCCC Educational Talent Search Students and ETS staff on winning the national University of Washington Thinkquest competition with their website “Greenopolis”, asking that students report and demonstrate at the November meeting.
- The modified GCCC PowerPoint presentation given at Rotary went well, and generated lots of questions and comments.
- Homecoming Bonfire was September 24th.
- Mexican Fiesta Scholarship Pageant was September 11th.
- Homecoming game on September 26th, congratulations to King Jay Helton and Queen Regina Aguiniga.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

SGA Vice President Regina Aguiniga highlighted these recent activities:

- September 17th Dr. Larry David Smith, scholar, and Jonathon Sprinkles, motivational speaker, presenters for Constitution Day.
- September 24th Homecoming bonfire with cheer, dance, band, drum line and other athletics in attendance. Activities included on site DJ, hot dog eating contest, and after game dance.
- September 25th Gave 403 T-shirts out at the GCCC Soccer game.

- September 26th Homecoming game with crowning of Queen Regina Aguiniga and King Jay Helton. SGA appreciates the assistance of Dr. Ballantyne with the crowning ceremony.
- September 29th 101 students attended Breakfast Bingo.
- October 10th SGA kicked off “Trick or Treat so Kids Can Eat”, canned food drive with all collected food going to Emmaus House. Phi Theta Kappa is sponsoring a gently used shoe drive.
- October 5th Students enjoyed Blizzard of Bucks and Mind Tripping activities on campus.
- October 14th Promoting soccer, HALO providing free chips and salsa, pop prizes and raffle. Sponsoring “Craziest Fan” night.
- October 27th Pumpkin Carving Contest – 6:00 PM

Chair Brandenburger invited SGA to bring pumpkins to the AmericInn to put on display for the community to enjoy. Ballantyne thanked SGA for doing a good job.

OPEN COMMENTS FROM PUBLIC:

Chair Brandenburger noted that no one had registered to make comments.

CONSENT AGENDA

Chair Brandenburger asked if Trustees wished to pull any items from the consent agenda for discussion; no one did. Chair Brandenburger then asked for a motion approving the consent agenda.

MOTION:

Clifford moved, seconded by Douglass, that the Consent Agenda items be approved as presented.

Motion carried 5-0

Approved actions follow:

APPROVED MINUTES of previous meeting, September 9, 2009.

SUBMITTED FINANCIAL INFORMATION TO THE AUDITOR, as presented.

APPROVED PERSONNEL ACTIONS, as presented, see attached list.

APPROVED PURCHASE ORDERS OVER \$20,000, as presented.

Vendor: Garden City Telegram
 For: 2009-2010 Advertising Contract
 Amount: \$40,000.00

APPROVED AFFILIATION AGREEMENT, EMERGENCY MEDICAL SERVICES TECHNOLOGY -PARAMEDIC TRAINING PROGRAM – WRAY AMBULANCE SERVICE, Wray, Colorado, **EDWARDS COUNTY EMS**, Kinsley, Kansas as presented, (documents filed with official minutes).

POLICY REVIEW:

Trustees indicated they had received and reviewed the monitoring reports (monthly, quarterly). Trustees acknowledge that the monitoring reports are accepted. Semi-Annual Ends reports will be viewed at the November meeting. Key information had been inadvertently left out. The postponement will give trustees an opportunity to completely review full Semi-Annual Ends information.

(Supporting documents filed with official minutes.)

OWNERSHIP LINKAGE:

- Several pieces of correspondence were received from owners. Letters of congratulations to Garden City Community College on 90th anniversary were received from former GCCC President James Tangeman and Seward County Community College President, Duane Dunn, in addition to Ed Rutter, former Trustee. Thank you letters were received from K-State for the use of GCCC bus for Fall Field Day, Garden City

Police Department for student assistance with recent parade. A letter of introduction from Clarion Inn staff was also received. (Supporting documents filed with official minutes.)

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustee Clifford reported that former trustee Lon Pishny has requested a copy of the current Policy Governance document. A copy of the document will be provided.

Ballantyne reported that annual AQIP updates have been received. Report information indicates that GCCC is doing an outstanding job and actual reports will be included in the November 11th board packet.

Ballantyne reported that four campus information meetings have been conducted, to gather input and share ideas from employees, with more planned in the weeks ahead.

Trustee Worf encouraged GCCC faculty and staff to continue to communicate with Ballantyne and board trustees.

REPORTS:

Trustees have received numerous informational reports as part of the electronic board packet.

- **Incidental Information:**

Highlighted recent campus happenings.

Trustees requested an explanation of KAN-Co and KAN-GO.

- **KAN-CO** – Is a grant awarded by the U.S. Department of Education to KSU, GCCC and Colorado State University-Pueblo. The grant assists migrant students in their first year of post-secondary education
- **KAN-GO** – Issued by the Department of Commerce, this is a one-year grant focused on increasing the number of workers with highly technical skills. The project is a collaboration involving GCCC, the Adult Learning Center and the local Kansas Works office.

- **Program Review – Administrative Services:**

- **Food Service**

Great Western Dining Services is in the second year of a five year contract. A new food service manager (Wayne Hofstetter) arrived in July. A four-week rotating menu has been implemented that offers many new items that have been well received by students and staff. The Broncbuster Bistro is up and running and on the way to becoming a popular spot on campus. (Supporting documents are filed with official minutes.)

- **FISAP Report:**

Pell Grant expenditures for 08-09 were \$1,851,188 and the number of eligible aid applicants was 1,226. The student default rate is 7.6%. The default rate may rise next year as the tracking period rises from a one year period to a two year period.

- **Activity Fee Distribution:**

This report shows how the GCCC Student Government Association (SGA) allocated proceeds from the activity fee of \$12 per credit hour (The college charges a \$21 fee per credit hour, \$12 goes to SGA, \$6 is technology fee and \$3 goes to the student center. SGA only controls the allocation of the \$12 per credit hour) that students pay when they enroll. SGA students determine how the funds collected will be spent. This year 36 campus organizations and programs recognized by student government, and the SGA national travel account, were awarded funds. Proposals are received and hearings conducted each year as part of the allocation process. Each applicant organization is given an opportunity to present a funding proposal. Total allocations for the 2009-2010 year were \$410,935.

REPORT KACCT/COP ANNUAL MEETING – BUTLER COUNTY

Trustee Schwartz reported the following:

- Majority of the session focused on the Kansas Technical Education Authority, an appointed panel under the Kansas Board of Regents with authority to approve or deny new technical education programs at community colleges and technical schools. The KTEA also has significant power in determining the funding formula for schools that offer postsecondary technical education programs.
- Schwartz noted that some of the talks also involved a possible statewide marketing campaign to boost

public awareness about the value of effectiveness of the 19 Kansas community colleges.

REPORT KACCT CONGRESS - SAN FRANCISCO:

Schwartz reported that it was an excellent congress. Schwartz congratulated Cathy McKinley, Nora Salazar and Hector Martinez on their adult learning center presentation. It was well received with lots of positive comments in addition to several questions. Schwartz appreciated the opportunity to get to know Nora and Hector better. Chair Brandenburger thanked all involved for representing GCCC, and suggested that Nora and Hector give a modified presentation to the board.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Trustee Schwartz reported the following:

- Director Eric Depperschmidt recently attended a wind energy conference, and there is one company interested in locating in Garden City that has visited prospective land sites. They would build a \$150 million project that would create about 20 jobs. This organization would match well with the Sunflower bio-energy project and is interested in possibly working with the Kansas Biosciences organization for assistance.
- May be closer to getting a specialty meat production company coming to town. They have closed on one property and a letter of intent has been sent on another. This would create 100-150 jobs with an expansion possible.
- Amarillo bio-science organization is visiting with two private investors from abroad. Another visit to Garden City may come in the future for possible locations for a research lab and possible production facility.
- Still a couple of retail businesses interested in the area. A grocery retailer that was interested in possible expansion from the metro area has decided not to do anything at the present time.

OTHER ITEMS:

- Owners have shared with trustee Terri Worf a concern regarding regular GCCC student fees that are being collected for high school students enrolled in GCCC classes, but not using campus facilities. Ballantyne noted that all students pay fees for classes that they are enrolled in.
- Joint Trustee meeting will be held in Liberal on November 4, 2009.

EXECUTIVE SESSION:

Clifford moved, seconded by Douglass, that the Board recess into executive session at 7:10 PM for the purpose of discussing non-elected personnel. Motion carried 5-0

No official action was taken, and the meeting adjourned at 7:30 PM.

UPCOMING CALANDAR EVENTS:

<u>Oct 15-16</u>	Oct 15 th NO CLASSES/Faculty Work Day – Oct. 16 th Faculty Holiday NO CLASSES
<u>Nov 4th</u>	Joint Trustee meeting Liberal – 6:00 PM
<u>Nov 11th</u>	Regular monthly meeting at 5:30 PM – Endowment Room
<u>Nov. 12-14</u>	Pepsi Classic – Women’s games 5:30 PM, Men’s games 7:30 PM
<u>Nov. 25-27</u>	Thanksgiving break NO CLASSES/OFFICES CLOSED
<u>Dec. 9</u>	Regular monthly meeting at 5:30 PM –BTSC Endowment Room
<u>Dec. 17</u>	Holiday Party President Ballantyne’s home
<u>Dec. 21-Jan. 4</u>	Holiday Break

Deputy Clerk

Secretary

Chair of the Board