Category: Student Services

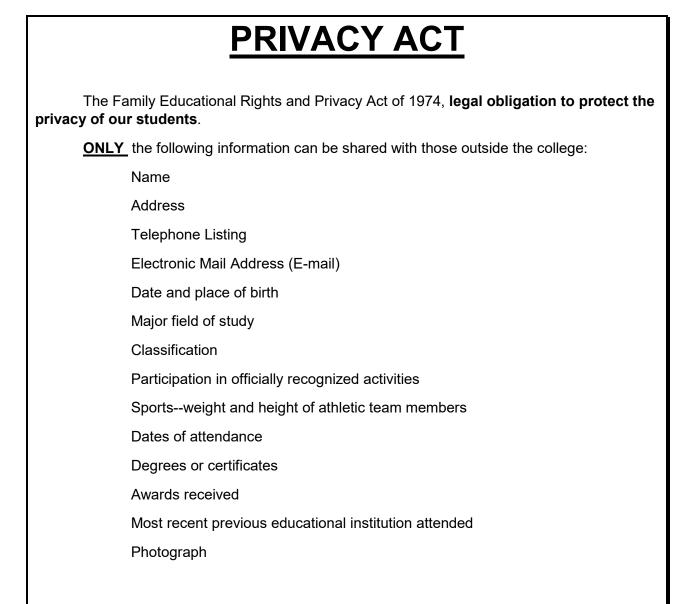
**Division**:

Department: Registrar

Policy Title: Student Privacy Rights

**Policy Statement**: GCCC employees have the legal obligation under the Family Educational Rights and Privacy Act of 1974 to protect the privacy of students.

Procedure:



This list does <u>**NOT**</u> include copies of transcripts, social security numbers, or information on class schedules. If you pull up the student information on your computer screen and there are items highlighted, that student has invoked the Privacy Act and **NO** information is to be released to a third party. <u>Absolutely none</u>!

PROTECT YOUR PRIVILEGE AND OUR STUDENTS' PRIVACY--

## IF IT'S NOT ON THE LIST, DON'T GIVE IT OUT!!!

Contacts: Registrar Approved Date: 7/1/2016 Policy History: 1/1/2011 Keywords: rights, privacy, student, Related Form: Privacy Release Form