

**Garden City Community College
Board of Trustees
February 20, 2024**

Trustees Present:	Leonard Hitz	Chair
	Shanda Smith	Vice Chair
	Dr. Merilyn Douglass	Trustee
	David Rupp	Trustee
	Jean Clifford	Trustee
Zoom	Bob Larson	Trustee
Others Present:	Dr. Ryan Ruda	President
	Karla Armstrong	Vice President for Administrative Services/CFO
	Dr. Marc Malone	Vice President for Instructional Services/CAO
	Colin Lamb	Vice President for Student Services/Athletics
	Madilyn Limberg	Executive Director, Marketing and PR
	Jodie Tewell	Executive Assistant to the President
	Zach Sallee	Assistant Football Coach
	James Parker	2 nd Assistant Football/Res Life Coach
	Nick Lopez	Assistant Football Coach
	Eric Torres	2 nd Assistant Football Coach/Res Life Coach
	Alex Woodard	2 nd Assistant Football Coach/Res Life Coach
	Craig Lurtz	Director of Facilities and Transportation
	Mindy Russell	Account Services & Grant Compliance Manager
	Kim Harrison	Comptroller
	David Travis	C&C Energy
	Adam Travis	C&C Energy
	Elisa Mai	Assistant Professor of Crop Production
	Peter Simmons	Senior Research Analyst
	Kiyoshi Harris	Head Football Coach
	Kurt Langren	Assistant Football Coach
	Justin Hafner	Assistant Football Coach
	Nicolas Lopez	Assistant Football Coach
	Steven McCollom	Assistant Football Coach
	Kristin Sekavec	Lewis, Hooper, and Dick CPA
	Theresa Dasenbrock	Lewis, Hooper, and Dick CPA
	Tiffany O'Rourke	

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz commended recent Bustin Buster Award winners and Coach Colin for her award for Assistant Coach. He reminded the trustees that Chamber breakfast is in the morning.

B. Report for SGA

Yesenia Castro, SGA President, reported on January and February events. Blake Phillips will be on campus tomorrow for a voting event for students. SGA is currently working on getting the bikes in working order.

C. New Employees

Elisa Mai, Assistant Professor of Crop Production
Peter Simmons, Senior Research Analyst

Marc issued a special thank you to Coach Harris and his staff for their exemplary work with students. It has been noted several times by staff and faculty.

Kiyoshi Harris, Head Football Coach
Kurt Landgren, Assistant Football Coach
Alex Woodard, 2nd Assistant Football Coach
Steven McCollom, Assistant Football Coach
Eric Torres, 2nd Assistant Football/Res Life Coach
Justin Hafner, Assistant Football Coach
James Parker, 2nd Assistant Football Coach
Nicholas Lopez, Assistant Football Coach
Zachary Sallee, Assistant Football Coach

D. Faculty Senate Report

No Report

Dr. Ruda welcomed and swore in the newly elected board members: Jean Clifford, Shanda Smith, and David Rupp.

E. C&C Energy Audit Presentation

David and Adam Travis presented data on the HVAC and Control systems. They appreciate Craig Lurtz and the facilities team's hard work. Currently, there are 95 system deficiencies with 75 of these issues being fully repaired. The plan is to provide an annual update. (Supporting documents filed with official minutes.)

F. Presentation of Financial Audit

Theresa Davenbrock and Kristen Sekavec presented the audit report highlighting the unmodified auditor's report, no questioned costs on federal funds and program, and material weaknesses. (Supporting documents filed with official minutes)

This highlights for Dr. Ruda that there are good processes in place and things we can always improve upon. He appreciates our business office and staff.

II. CONSENT AGENDA

Shanda requested to remove Items E and F for further review.

Move to approve the consent agenda except for Items E and F.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

(E) Buster Boost Program Approval

Dr. Ruda reported on the new initiative Buster Boost. This initiative is a mechanism to address barriers to affordability and access. This initiative will provide ways to work with school districts for students who qualify for free and reduced lunches.

Move to approve the Buster Boost initiative starting in fall 2024.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(G) Tuition and Fees

Recommend holding tuition flat with no increase on any tuition structure. We are recommending a four-dollar per credit hour increase in student fees. This increase will utilize two dollars of this increase to offset student scholarships as well as general student activities. The additional two-dollar increase will be allocated to the Student Center.

Move to approve the 2024-25 tuition and fee rates as written.

Motion: David Rupp

Second: Marilyn Douglass

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval

A-1. Annual Executive Limitations, Personal Enrichment

Trustees accepted the report as presented.

B. Review Monitoring Reports

B-1. Annual, Executive Limitations, Information and Advice

Trustee Douglass does not have any recommendations for any of the three policies reviewed.

The board is in consensus regarding policies reviewed and approved with no changes.

IV. OTHER

A. Open comments from the public

No comments

B. Presidents Report

Dr. Ruda reported on the Fall 2023 Honor Roll and discussed upcoming events. We will include tax donors as part of the ribbon cutting for STEM and John Deere with a private tour. Will have the cards to be signed at the next meeting. Billy's Brewhouse is now open and new Campus Road signs are up.

C. Incidental Information

No comments

D. Report from FCEDC

Jean Clifford reported on the meeting held on January 18 with a discussion on the growth of the area, Shannon Dick spoke on water, and they elected new positions.

E. Report from KACC

No Report.

V. OWNERSHIP LINKAGE

Trustee Rupp compiles the information every month from the board evaluations. If trustees have suggestions to make it a better report or have ideas regarding topics for a board retreat, please let Chair Hitz or Vice Chair Smith know.

Chair Hitz discussed upcoming dates.

Trustee Rupp attended the EMIC advisory board meeting. Students spoke highly of the new instructor and her handling of the program.

Trustee Clifford attended the Computer Science advisory board. Ron Carlson provided program information.

VI. Executive Session

Move that the Board recess into executive session pursuant to the open meetings exception for confidential data relating to financial or trade secrets of corporations, partnerships, trusts, and/or individual proprietorships and that hour President, and all Vice-Presidents be included. The open meeting will resume in the Ronald J. Scott Endowment room in twenty (20) minutes.

Motion: Shanda Smith
Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

The Board went into Executive Session at 7:52 pm.

The Board returned to open session at 8:12 pm

Move to recess into executive session for another twenty (20) minutes.

Motion: Shanda Smith
Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

The Board went into Executive Session at 8:13 pm.

The Board returned to open session at 8:33 pm.

No action was taken.

Trustee Douglass recommended deleting #11 from the President's Evaluation. After further discussion, the consensus is to keep the form the same.

The board completed the monthly board evaluations.

The meeting was paused to resume at the John Deere building for a tour.

VI. Adjournment

Chair Hitz adjourned the meeting at 9:13 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board