

**GARDEN CITY
COMMUNITY COLLEGE
May 16, 2023**

Trustees Present: Leonard Hitz, Dr. Marilyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Dr. Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Madilyn Limberg, Assistant Director of Marketing and PR
Jodie Tewell, Executive Assistant to the President
Veronica Goosey, Associate Professor of English, Faculty Senate President
Jocelyn Orozco, Information Technology Services
Joshua Guymon, Information Technology Services
Jean Clifford, Community Member
Julia Proctor, Director of Library Services
Gregory Franklin, Head Women's Basketball Coach
Matt Allen, City Manager
Danielle Burke, Assistant City Manager
Scott Kedrowski, Dean of Advancement and Alumni Relations
Robert Scrivner, Campus Security

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 pm.

A. COMMENTS FROM THE CHAIR

Chair Hitz congratulated Seth Kristalyn for his hard work and dedication to the Project 1919: GCCC's Magazine of the Arts. The Otis and Mary Lee Molz Cooperative Scholarship recipients were also named and recognized. Congratulations to those students. We had a great graduation ceremony.

B. Report for SGA

No Report

C. New Employees

Julia Proctor, Director of Library Services

Gregory Franklin, Head Women's Basketball Coach

D. Faculty Senate Report

Senate worked hard on updating policies this year. The last month has been winding down and settling things for VP Cody Cundiff to take over this fall. Senate will continue greater communication between faculty and coaches and set up policies to be reviewed in a cycle.

Move to amend the agenda to include Item I - E 2023 Housing Presentation from Garden City.

Motion: Shanda Smith

Second: Marilyn Douglass

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6 - 0

E. 2023 Housing Presentation from Garden City

Matt Allen, City Manager, presented the Economic Development Tool Overview and RHID Annual Housing Update, and the Neighborhood Revitalization Program. (Supporting documents filed with official minutes.)

II. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which, if discussed in the open meeting, might violate their right to privacy and that our President and VP Karla Armstrong be included. The open meeting will resume here in the Endowment Room in 15 (fifteen) minutes.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson, Smith

Nays: None

Motion Carried: 6-0

The Board went into executive session at 6:38 pm.

The open session reconvened at 6:53 pm.

Move to extend the executive session for an additional 15 minutes.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson, Smith
Nays: None

Motion Carried: 6-0

The open session reconvened at 7:09 pm.

III. CONSENT AGENDA

Move to pull Items A, D, E, and F from the consent agenda and accept Items B and C.

Motion: Beth Tedrow
Second: Shanda Smith

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)

Move to approve the minutes as presented.

Motion: David Rupp
Second: Shanda Smith

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

(D) President's Contract

Move to approve the President's contract at a salary of \$ 200,000 annually, adding a \$16,000 longevity bonus, plus benefits effective July 1, 2023.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson, Smith

Nays: None

Motion Carried: 6-0

(E) Greenhouse

Dr. Ruda reported as part of the Title III Stem Grant and the crop science program, which will go through an approval process this next year with KBOR, a greenhouse, is included as part of the learning laboratory and practical application of skills. The grant dollars can only be allotted for the Greenhouse itself. The construction is not an allowable expense. Proposals were submitted for bids, and bids were received from one vendor to complete the site work and erect the Greenhouse. Dick Construction is proposing site work, erection, and management fees for a total of \$411,816.00.

Move to recommend approval for Dick Construction to be the selected contractor for the greenhouse project as proposed in their bid.

Motion: Bob Larson

Second: Beth Tedrow

Further discussion, the policy governance states that we keep \$250,000 in capital outlay. We take these funds out of the 2024 budget.

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson, Smith

Nays: None

Motion Carries: 6 - 0

(F) STEM Building Furniture

Dr. Malone presented slides to show what the furniture looks like in the floor plan. The Title III team offered two opportunities to our math and science faculty and staff to review each presentation and provide feedback, to which the Title II activity Director submitted their comments and suggestion to all three companies for edits. A student focus group was held on March 22, with representatives from our student leadership groups, to receive their feedback on the two presentations submitted. Students preferred the presentation layout from Scott Rice. The GCCC administration and Title II core team met to review initial quotes and presentations from both companies.

Move to approve purchasing furniture from Scott Rice Office Interiors for \$195,056.57.

Motion: Shanda Smith

Second: Bob Larson

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson, Smith

Nays: None

Motion Carries: 6-0

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... **Consensus Approval**

A – 1. Executive Limitations, Treatment of People

Trustee Douglass reported that some colleges review all policies, but GCCC leads by policy governance. Trustees set the goal of the President treating people fairly and with dignity. Trustee Rupp stated that the President has clearly defined the policy. All complaints are resolved or in the resolution process. Page 78, Trustee Douglass appreciates that President Ruda allows everyone to express their opinion and is approachable.

B. Review Monitoring Report

No Reports are scheduled for review.

The Trustees accept the monitoring reports as presented.

V. OTHER

A. Open comments from the public

No requests for comments

B. President’s Report

Dr. Ruda reported on the post-season softball honors, commencement 2023 in which 531 students graduated from GCCC, the Most Promising Places to Work recognition, and Broncbusters whom the NFL drafted. Dr. Ruda reported on four GCCC students who were accepted into the IC CAE Summer Seminar in Washington, DC.

Dr. Ruda presented dates for the budget approval process.

Scott Kedrowski, Dean of Alumni Advancement and Relations, reported on the new initiatives, scholarships, and the online gift-giving page on the GCCC Alumni Association webpage.

C. Incidental Information

Board accepted the reports as presented.

D. Report from FCEDC

Sligo Station received notice that they had been awarded a federal grant for lower-income housing. Finney County’s goal for housing units is 6000 by 2030.

E. Report from KACCT

The next meeting is June 2-3 in Dodge City, KS.

VI. OWNERSHIP LINKAGE

Trustee Larson attended the IMM advisory board on April 19 and reported on the agenda. Trustee Larson also attended the welding advisory board meeting. Welding had 18 students graduate. (Supporting documents filed with official minutes)

Trustee Tedrow attended the computer science advisory board. The topic was recruiting students.

Trustee Rupp participated in DPS exit interviews with the students.

Upcoming dates for budget meetings.

- Tuesday, July 18 Exceed Neutral Revenue Rate Regular July Board Meeting; Endowment Room 6:00 pm
- Tuesday, August 1 Budget Retreat; President's Conference Room 6:00 pm
- Tuesday, August 15 Regular August Board Meeting; Endowment Room 6:00 pm
- Tuesday, August 29 Budget Hearing; President's Conference Room 7:30 am
- Tuesday, September 12 September Board Meeting - Budget Adoption; Endowment Room 6:00 pm

The trustees will combine the August 1 Budget Retreat with the requested retreat to discuss updates on capital outlay funding, project statuses, and budgets.

VII. Executive Session

No session

Chair Hitz requested trustees to fill out the Board evaluation. If there are other items that trustees would like to cover at the June 10 Retreat, let Vice Chair Smith know.

IX. Adjournment

Chair Hitz adjourned the meeting at 8:08 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board