

**GARDEN CITY
COMMUNITY COLLEGE
July 18, 2023**

Trustees Present: Leonard Hitz, Dr. Merylyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Dr. Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Jocelyn Orozco, Information Technology Services
Joshua Guymon, Jr., Computer Support Specialist
Lance Miller, Executive Information Officer
Jean Clifford, Community Member
Madilyn Limberg, Executive Director of Marketing and Public Relations
Oscar Rivera, Computer Support Specialist, IT
Mike Pilosof, Director of Athletics
Craig Lurtz, Director of Facilities and Transportation
Veronica Goosey, Associate Professor of English
Joshua Kelley, Drama/Theatre Instructor
Matt Stockemer, Web and Systems Administrator

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 pm.

A. COMMENTS FROM THE CHAIR

Chair Hitz congratulated Dr. Ruda on his election to serve as President of the System Council of Presidents (SCOPs) through the Kansas Board of

Regents (KBOR) and as President of the Kansas Jayhawk Community College Conference (KJCCC).

On Monday, the NJCAA announced its All-Academic teams, with nine teams and 83 Broncbuster athletes making the list. This is a tremendous achievement for our student-athletes.

Congratulations to the Broncbuster Volleyball team on earning the 2023 USMC/AVCA Team Academic Award for all their hard work in the classroom. They represent the top 20% of team GPAs in our division, earning Honor Roll distinction.

B. Report for SGA

No Report

C. New Employees

Oscar Rivera, Computer Support Specialist, IT

Joshua Guymon, Jr., Computer Support Specialist, IT

D. Faculty Senate Report

Veronica reported that summer courses are going well and is looking forward to having all faculty return in August. Next month, new President, Cody Cundiff, will report to the Board.

II. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which, if discussed in the open meeting, might violate their right to

privacy and that our President, Dr. Ruda, Vice President of Student Services, Colin Lamb, and Vice President for Administrative Services, Karla Armstrong, be included. The open meeting will resume here in the Ronald J. Scott Endowment Room in ten (10) minutes.

The Board recessed into executive session at 6:07 pm.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

The Board reconvened to open the meeting at 6:17 pm.

III. CONSENT AGENDA

There are no additions, corrections, or subtractions regarding the minutes.

Move to approve the consent agenda Items A, B, C-1, C-2, and C-3, except for C-4, D, and E, to have further discussion.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information

On page 37, there is a correction on the maturity date for Dream First Bank. The correct date is 8.10.23.

(Supporting documents filed with official minutes)

Move to accept the amended date.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

(D) Resolution to Exceed Revenue Neutral Rate

Move to approve the Intent to Exceed the Revenue Neutral Rate.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

(E) Contract for Baseball Video Board

Dr. Ruda highlighted information on the project for the baseball video scoreboard. A private donor has agreed to fund the entire cost of the video board at Williams Stadium. Mike Pilosof reported on the project along with the cost to run fibers. The trustees need to add \$55,000 to the recommendation to include the fiber costs.

Move to approve Item E as presented with the addition of financial planning of installation of fiber to be capped at \$300,000.

Motion: Marilyn Douglass

Second: Bob Larson

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... **Consensus Approval**

A-1. Annual, Mission

No comments regarding changes.

A-2. Annual, Budgeting/Financial Planning/Forecasting

The trustees are pleased to see the cap at 23.72%. Our cap goal is 20%. The finance department does a great job of following the parameters outlined.

A-3. Annual, Financial Condition

Vice President and CEO Karla Armstrong corrected #2 on page 68. The cash reserves in the Capital Outlay Fund on 6.30.23 is estimated to be \$637,297. This is still above the 20% cap. We are at a place right now where we need to be conservative for a year.

A-4. Bi-Annual, Executive Constraints #7 and #8
No comments regarding changes.

Trustees accepted monitoring reports as presented.

B. Review Monitoring Report

B-1. Academic Advancement

Trustee Douglass requested that the Board discuss this report at
The Board retreat.

B-2. Asset Protection

Trustee Douglass has reviewed other community colleges' policies. During emergencies, the Board has nothing that states that the Board gives the President authority to act with money in a crisis. The President would outline how he would do that. If it was a catastrophic situation, if FEMA was involved, it would give authority to get additional funds with the addition.

#8. Fail to evaluate and act urgently in emergencies to maintain asset protection.

Trustees Douglass presented an addition to #5.

Make any purchase between \$50,000 to \$149,999 without competitive pricing and due consideration regarding cost, quality, and service **and/or utilize cooperative contracts established by purchasing cooperatives that are deemed to be in the College's best interests;** and (b) over \$150,000.

The Board discussed that the way it is currently written covers what is being added, but the addition is just giving more detail.

B-3. Compensation and Benefits

No additions. All the language is from Carver's policy.

Merilyn questioned #2 regarding faculty and staff. This is covered in #4 and the employee contracts.

The Board is at a consensus to approve monitoring reports.

V. OTHER

A. Open comments from the public

No requests for comments

B. President's Report

Dr. Ruda congratulated Todd Tichenor, Class of 1997, at GCCC, for serving as the Crew Chief and working behind the plate at the 93rd MLB All-Star Game on July 11 in Seattle.

The naming rights ceremony for the Ronald J. Scott Endowment room will be on Thursday at 10:30. President's conference room will be called the Fry Eye Conference Room.

Tomorrow morning is the Chamber Breakfast. We will be doing a joint presentation with Newman University. Following the breakfast will be hosting a luncheon at 11:30 for individuals and businesses to learn about the programs.

Dr. Ruda brought attention to the information in incidentals on page 80. There has been a tremendous amount of work this summer. We appreciate Craig and his team getting those projects completed in a short amount of time.

C. Incidental Information

No reports

D. Report from FCEDC

No report

E. Report from KACCT

Trustee Tedrow reported that KACCT has been renamed to KACC. The next meeting will be Aug 25-26 at Cloud Community College. Trustee Tedrow reported on the ACCT awards that will be announced this fall at the Las Vegas Conference.

ACCT conference: Shanda Smith, David Rupp, Marilyn Douglass.

F. Master’s Facilities Plan Report

Craig Lurtz reported on the facilities plan.

(Supporting documents filed with official minutes)

VI. OWNERSHIP LINKAGE

No Reports

Trustee Shanda Smith, Trustee David Rupp, and Trustee Marilyn Douglass will travel to Las Vegas for the ACCT Conference in October.

August has several board meetings and retreats.

VII. Executive Session

No session

IX. Adjournment

Chair Hitz adjourned the meeting at 8:01 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board