

March 21, 2023

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, March 21, 2023**. The meeting will be held in the **Logan Aviation Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus. The meeting will also be available by zoom: <https://gcccks-edu.zoom.us/j/99222757500>

Meeting ID: 992 2275 7500

One tap mobile
+16699006833, 99222757500
+17209289299, 99222757500

For **PUBLIC COMMENTS** please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, March 21, 2023.

5:00 PM Dinner in the **Broncbuster Room**

6:00 PM Regular board meeting called to order in the Logan Aviation Endowment Room located in the BTSC Building

AGENDA

- I. CALL TO ORDER:**
 - A. Comments from the Chair
 - B. SGA Reportpg 64
 - C. Introduction of new employees

- II. CONSENT AGENDA Action**
 - A. Approval of minutes of previous meetings (February 21,2023) pg 5
 - B. Approval of personnel actions-Human Resources pg 13
 - B-1 Human Resources Report pg 14
 - B-2 Adjunct/Outreach Contracts pg 15
 - C. Financial information pg 16
 - C-1 Checks processed in excess of \$50,000 pg 18
 - C-2 Revenues pg 19
 - C-3 Expenses pg 21
 - C-4 Cash in Bank pg 32

D. Land Purchase pg 33
 E. Non-Renewal pg 38

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS **Consensus Approval**
 A-1 Bi-Annual, Executive Limitations, General Executive Constraints #2, Pol gov pg. 10... pg 42
 A-2 Annual, Executive Limitations, General Executive Constraints #10, Pol gov pg. 11..... pg 43
 A-3 Bi-annual, Executive Limitations, Board Job Description #6, Pol gov pg. 21 pg 53

B. Review Monitoring Report
 B-1 Annual, Executive Limitations, Personal Enrichment, Pol gov pg. 8 pg 56
 B-2 Annual, Executive Limitations, Essential Skills, Pol gov pg. 5 pg 57

IV. OTHER

A. Open comments from the public
 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

B. President’s Report
 C. Incidental Information pg 58
 D. Report from FCEDC
 E. Report from KACCT
 F. Report from Faculty Senate

V. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

- 15-Mar Chamber Breakfast - Clarion 7:30 am
- 16-Mar Campus Closed 16-19 Spring Break
- 18-Mar Legislative Coffee, Logan Aviation Endowment Room, 10:00 am
- 21-Mar March Board of Trustees Meeting; Logan Aviation Endowment 6:00 pm
- 23-Mar Baseball vs Pratt 1:00 and 3:00 pm
- 26-Mar PTK Spring Induction Ceremony; FA Auditorium; 4:00 pm
- 30-Mar Garden City Area Chamber of Commerce Annual Banquet, Horace Good MS 5:15 pm
 Wing Ding Campus Event; Transportation Building 12:00 - 1:30 pm

Calendar Dates Continued:

- 31-Mar Men's Track Invite and Multi; Time TBA
Women's Track Invite and Multi Time TBA
Garden City Rodeo March 31 – April 1
- 1-Apr Special Board Meeting, Kent Scott Conference Room, 9:00 am
Men's Track Invite and Multi; Time TBA
Women's Track Invite and Multi Time TBA
- 6-Apr Baseball vs Butler 1:00 and 3:00 pm
- 7-Apr Easter Break: Campus closed April 7 - 10
- 15-Apr Legislative Coffee, Logan Aviation Endowment Room, 10:00 am
- 18-Apr April Board of Trustees Meeting, Logan Aviation Endowment, Meeting 6:00 pm
- 19-Apr Chamber Breakfast; Clarion Inn 7:30
- 5-May Commencement
- 8-May May 8 - 12 Women's Golf NJCAA National Championship Buffalo Dunes; Time TBD
- 17-May Chamber Breakfast; Clarion Inn 7:30
Faculties Last Day
- 20-May Legislative Coffee, Logan Aviation Endowment Room, 10:00 am
- 29-May Memorial Day - Campus Closed

Spring 2023 ADVISORY BOARDS				
FIRE	Wednesday, March 22	11:30 am - 1:30 pm	Fire Classroom (Fire Tower)	David Rupp
AG	Wednesday, March 22	5:30 pm - 7:30 pm	JCVT 1302	Leonard Hitz
Early Childhood Education	Friday, March 24	11:30 am - 1:30 pm	Endowment	Beth Tedrow
COSMO	Monday, March 27	1:00 pm - 2:00 pm	PENKA	Merilyn Douglass
EMIC	Wednesday, March 29	11:30 am - 1:30 pm	JCVT 1302	David Rupp
JDAT	Thursday, March 30	11:30 am - 1:30 pm	JCVT 1302	Leonard Hitz
Robotics	Friday, April 14	11:30 am - 1:30 pm	Endowment	David Rupp
IMM	Wednesday, April 19	11:30 am - 1:30 pm	Endowment	Bob Larson
Nursing	Thursday, April 20	3:00 pm - 4:00 pm	PENKA	Merilyn Douglass
Allied Health	Thursday, April 27	12:00 pm - 1:30 pm	PENKA	Merilyn Douglass
Carpentry	Tuesday, May 2	11:30 am - 1:30 pm	JCVT 1302	Leonard Hitz
Computer Science	Thursday, May 4	11:30 am - 1:30 pm	JCVT 1302	Beth Tedrow
Welding	Thursday, May 11	11:30 am - 1:30 pm	WELD	Bob Larson

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Ryan Ruda.
President

Mr. Leonard Hitz
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel***
- b. Consultation with the body's attorney***
- c. Employer-employee negotiation***
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship***
- e. Matters affecting a student, patient, or resident of public institutions***
- f. Preliminary discussions relating to acquisition of real property***
- g. Security, if open discussion would jeopardize security***

**GARDEN CITY
COMMUNITY COLLEGE
February 21, 2023**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson

Shanda Smith joined by zoom at 7:53 pm.

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services, Assistant AD
Madilyn Limberg, Assistant Director of Marketing and PR
Jodie Tewell, Executive Assistant to the President
Veronica Goosey, Associate Professor of English, Faculty
Senate President
Jocelyn Orozco, Information Technology Services
Brittany Clark, Student Activities Coordinator
Allie Sandoval, SGA Representative
Lance Miller, Executive Information Officer
Seth Kristalyn, Associate Professor of English
Brian McCallum, Professor of Art
Kim Harrison, Comptroller
Davon Beach-Mayes, Hardware Technician
Theresa Davenport, Lewis, Hooper, and Dick
Kirsten Sekavec, Lewis, Hooper, and Dick

I. CALL TO ORDER:

Chair Hitz called the board meeting to order at 6:00 pm.

A. COMMENTS FROM THE CHAIR

Chair Hitz presented Merilyn Douglass with a plaque for her years of service. He also asked that each Trustee speak their mind during the meetings.

B. Report for SGA

Allie Sandoval presented the SGA report. There will be a monthly game night from now until May. The spring service project is in the planning stages to help clean up the community. SGA is currently contacting different organizations to see if they need anything done. The bicycles are being worked on, and once it gets warmer, they will start that program again.

C. New Employees

No new employees

D. Presentation of Audit

Theresa Davenport and Kirsten Sekavec reported on the annual financial audit by Lewis, Hooper, and Dick, LLC. The audit includes the Garden City Endowment Association and the Broncbuster Athletic Association. The audit resulted in an unmodified opinion, the highest rating available for financial audits. (Supporting documents filed with official minutes)

II. CONSENT AGENDA

(A) Approval of minutes of previous meetings

Item II A. Approval of minutes from the January meeting was pulled for discussion. Trustee Tedrow highlighted corrections that were needed on pages 15 and 16.

Move to approve Item A. Approval of minutes with corrections.

Motion: Beth Tedrow
Second: David Rupp

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Motion Carried: 5 – 0

Trustee Douglass requested to pull Item E. Tuition, Fees, Room and Board 2023-24.

Move to accept the consent agenda except for Item E. Tuition, Fees, Room and Board.

Motion: Leonard Hitz
Second: Marilyn Douglass

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Motion Carried: 5 – 0

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

(D) Approval of 2021-2 Audit
(Supporting documents filed with official minutes)

(E) Tuition, Fees, Room and Board 2023 -24
President Ruda explained that the recommendations are based on analysis of data such as rates of the other Kansas community colleges, industry trends, and historical costs. We are recommending holding

tuition flat with no increase on any tuition structure. We are recommending a \$3 per credit hour increase in student fees. This increase will utilize \$2 of this increase to offset student scholarships and general student activities and increase new student scholarship opportunities for dual credit, alumni scholarships, and program scholarships available to students. The additional \$1 increase will be used to offset the cost of a new mental health and physical health resource, which will be made available to students. The Student Government Association fully supports and endorses the addition of this fee for the resource, which provides 24/7,365 access to fully licensed practitioners for enhancing the mental health and physical health available to students. (Supporting documents filed with official minutes)

Move to approve Item E. Tuition, Fees, Room and Board.

Motion: David Rupp
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Motion Carried: 5 - 0

(F) Non- Renewal
(Supporting documents filed with official minutes)

III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS..... **Consensus Approval**
 - A-1. Annual Executive Limitations, Essential Skills
Brian McCallum and Seth Kristalyn presented the report from SLAT regarding Essential Skills. (Supporting documents filed with official minutes)

A-2. Annual – Executive Limitations, Personal Enrichment
There is a renewed focus on this initiative. We have more offerings for noncredit classes such as dog training, and a faculty member working on personal outreach options.

B. Review Monitoring Report

B-1. Annual, Executive Limitations, Information and Advice

No comments

B-2 Asset Protection:

This report covers the protection of our assets. The trustees discussed #7 – disposal of assets over \$50,000. This is identified in the policy. Disposal is coordinated through VP Karla Armstrong with final approval by President Ruda.

B-3 Executive Constraints #10

Page 83 – The wording was left the same since it regards Finney County and local buying power.

It is the consensus of the Board to accept monitoring reports as presented.

IV. OTHER

A. Open comments from the public

No requests for comments

B. President's Report

Dr. Ruda reported on the Quiz Bowl Team, Fall 2022 Honor Rolls, Meats Team, PTK 2023 All-Kansas Academic Team, GCCCA partnership with T-Mobile and Robotics and Computer Support Specialist. (Supporting documents filed with the official minutes)

Trustees discussed what to do to help the 40% of students who do not make the honor roll. This is an initiative in the Strategic Plan. Trustee Douglass is going to research ideas for this charge to the President.

C. Incidental Information

Reports accepted.

D. Report from FCEDC

Trustee Rupp reported that the FCEDC annual meeting was held January 26, here in the Logan Aviation Room. Dr. Hanigan presented a new development he is part of located behind the theater called the Sligo Station. It will contain office space and meeting areas on the first two floors and then have residential units on the top floors.

I attended the push-in ceremony for the Fire Department's new ladder truck and was told that this truck has a 100 ft. ladder that would cover the possible five stories that will be part of the Sligo Station. There have also been discussions with Newman University about bringing four yr. degree programs on several disciplines in G.C. There will be three meetings held tomorrow in room 1206 in the BTSC. I believe it was discussed that they would be located north of the college, possibly in the Sligo development.

10-11:30

Ag Business

Accounting

Business Management

11:30-1:00

Computer Science

Education

Criminal Justice

Social Work

2:30-4:00
Respiratory Care
RN-BSN
Sonography

E. Report from KACCT

Trustee Tedrow reported that the next meeting would be with the PTK celebration in Junction City in April.

F. Report from Faculty Senate

Veronica Goosey reported that Faculty Senate has continued to work with communication between coaches and faculty. Thank you in part to Mike Pilosof and Marc Malone. Senate has been reviewing requests for professional development. Continue reviewing instructional policies.

G. HLC Update

Marc reported that the final report would be available by March 6, and we anticipate a positive response.

Marc presented information on linking policy governance and HLC. The information presented was a crosswalk that shows the alignment of monitoring reports to the HLC criterion.
(Supporting documents filed with official minutes)

The Board directed Jodie Tewell to add the HLC connection to the policy governance manual. She will present a draft of the changes at the March Board meeting.

V. OWNERSHIP LINKAGE

David volunteered for FIRE and EMIC advisory meetings.

Chair Hitz discussed some changes that could be made to improve track meets and baseball games.

Merilyn handed out the latest draft of the board self-assessment. Chair Hitz challenged the Trustees to review the document and bring back changes to the March meeting.

VI. Executive Session

Move that the Board recess into executive session to discuss potential properties to be acquired pursuant to the open meetings exception for preliminary discussions relating to acquisitions of real property and that our President, Dr. Ryan Ruda, and Vice-President Karla Armstrong, be included. The open meeting will resume here in the Scott Aviation Endowment Room in ten (10) minutes. The BoardBoard will return to open session at 8:31.

Motion: Beth Tedrow

Second: Leonard Hitz

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson, Smith

Nays: None

Motion Carried: 6 - 0

The BoardBoard returned to the open session at 8:31 pm.

No action was taken.

VII. Adjournment

The meeting adjourned at 8:32 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board

Agenda No: II -B

Date: March 21, 2023

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

March 7, 2023

To: Board of Trustees

From: Tricia Sayre, Human Resources Assistant

New Hires:

Sylvester Hatten, Assistant Football Coach, effective February 16, 2023.

Abel Loza, Admissions Representative, effective, February 21, 2023.

Maria Molina, Custodian, effective, February 27, 2023.

Internal Transfers:

LaLani Kasselmann, Allied Health Faculty, effective, March 6, 2023.

Resignations/Separations/ Retirement:

William Howell, Computer Technician, effective, March 3, 2023.

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 3/14/2023)

INSTRUCTOR	CLASS	AMOUNT
Bernal, Mia	Women on Target CRMJ-316-01 - NON CREDIT - 10 hours 10 contact hour(s) @ \$35.00 = \$3500.00 3/4/2023 14-00-8033-31000-5270	\$350.00
Buchanan, Whitney	Pet Friendly Pet Training PERS-150-01 NON CREDIT 03/21/2023 - 05/23/2023 14-00-8004-31000-5270	\$1,000.00
Murrillo, Tammy	Women on Target CRMJ-316-01 - NON CREDIT - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 3/4/2023 14-00-8033-31000-5270	\$100.00
Total:		<u><u>\$1,450.00</u></u>

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved

Ayes Nays No Action

Board Member Notes:

Garden City Community College

02.28.23 - 66.67%

Published Funds Operating Revenues and Expenses

	Budget FY23			Difference from prior year	FY22		
	Adopted Working Budget	YTD Rev/Exp	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 20,062,008	\$ 14,948,131	74.51%	-0.61%	\$ 17,624,740	\$ 13,240,310	75.12%
Fund 12 - PTE	\$ 3,129,412	\$ 1,750,137	55.93%	-0.81%	\$ 2,914,162	\$ 1,653,309	56.73%
Fund 16 - Auxillary	\$ 3,301,469	\$ 2,969,673	89.95%	2.14%	\$ 3,325,910	\$ 2,920,431	87.81%
Fund 61 - Capital Outlay	\$ 1,203,000	\$ 384,100	31.93%	11.98%	\$ 1,694,075	\$ 338,026	19.95%
TOTAL	\$ 27,695,889	\$ 20,052,041	72.40%	1.38%	\$ 25,558,887	\$ 18,152,076	71.02%
Expenses							
Fund 11 - General Fund	\$ 20,062,008	\$ 12,504,966	62.33%	1.33%	\$ 17,624,740	\$ 10,750,544	61.00%
Fund 12 - PTE	\$ 3,129,412	\$ 2,013,158	64.33%	4.88%	\$ 2,914,162	\$ 1,732,399	59.45%
Fund 16 - Auxillary	\$ 3,301,469	\$ 1,737,034	52.61%	3.80%	\$ 3,325,910	\$ 1,623,366	48.81%
Fund 61 - Capital Outlay	\$ 1,203,000	\$ 35,510	2.95%	-1.22%	\$ 1,694,075	\$ 70,590	4.17%
TOTAL	\$ 27,695,889	\$ 16,290,668	58.82%	3.35%	\$ 25,558,887	\$ 14,176,899	55.47%

kja

03.10.23

CHECKS PROCESSED FOR MONTH OF FEBRUARY 2023

Purchases over \$150,000.00 requiring Board Approval

Purchases \$50,000 to \$149,999.00 not requiring Board Approval

- Check #0289445 for \$54,632.31 to Great Western Dining for Board Bill \$54,4463.50, \$56.61 DEI Committee Lunch, \$112.60 Book Study box lunch.
- Check #0289755 for \$95,344.27 to Commerce Bank Commercial Cards for monthly purchase cards
- Check #0289866 for \$114,728.92 TO CDW Government Inc for Laptops, warranties, and accessories
- Check #0289753 for \$55,992.15 to City of Garden City for monthly utilities
- Check #E022416 for \$148,970.56 to Blu Cross-Blue Shield for monthly Premiums
- Check #E022413 for \$64,999.82 to KPERs for employee contributions February 2023

03/10/23

REVENUES

Garden City Community College
Annual Budget Report Ending 01/31/23
Options - All Statuses

Page: 1

Fiscal Year: 2023

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	30,616.00-	384,536.00-	550,000.00-	165,464.00-	30.08
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	42,312.00-	235,212.00-	350,000.00-	114,788.00-	32.80
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	4,506.00-	4,506.00-	100.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	61,041.71-	588,978.01-	934,915.00-	345,936.99-	37.00
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	2,310.49-	4,668.17-	160,000.00	164,668.17	102.92
11-00-0000-00000-4012 TUITION FINNEY CO	0.00	85,705.00-	971,791.00-	1,014,630.00-	42,839.00-	4.22
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	1,400.00-	163,800.00-	206,082.00-	42,282.00-	20.52
11-00-0000-00000-4014 TUITION BORDER STA	0.00	9,625.00-	202,273.00-	322,288.00-	120,015.00-	37.24
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	44,133.00-	270,568.00-	530,799.00-	260,231.00-	49.03
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,100.00-	5,750.00-	14,515.00-	8,765.00-	60.39
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	900.00-	3,450.00-	15,230.00-	11,780.00-	77.35
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	104,493.00-	696,620.00-	1,057,000.00-	360,380.00-	34.09
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,560.00-	15,840.00-	25,000.00-	9,160.00-	36.64
11-00-0000-00000-4512 VENDING MACHINES :	0.00	370.48-	1,811.61-	0.00	1,811.61	0.00
11-00-0000-00000-4601 STATE OPERATING GR	0.00	973,063.00-	1,946,126.00-	1,946,126.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	7,728,477.35-	8,101,898.83-	13,245,441.00-	5,143,542.17-	38.83
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	219,025.94-	769,188.95-	955,000.00-	185,811.05-	19.46
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	3,184.44-	10,558.52-	15,562.00-	5,003.48-	32.15
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	161,220.27-	220,688.28-	216,050.00-	4,638.28	2.14-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	109,236.00-	109,236.00-	200,000.00-	90,764.00-	45.38
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	9,300.87-	20,527.67-	15,000.00-	5,527.67	36.84-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	12,259.91-	13,144.52-	15,000.00-	1,855.48-	12.37
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	9,378.82-	28,425.12-	100,000.00-	71,574.88-	71.57
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	200,000.00	200,000.00	100.00
11-00-0000-00000-4817 NEIGH REVLT : GENER	0.00	25,571.45	27,549.17	50,000.00	22,450.83	44.90
11-00-0000-00000-4902 INTEREST INCOME :	0.00	16,897.13-	59,454.27-	60,000.00-	545.73-	0.91
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	50,000.00-	50,000.00-	100.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	26,260.00-	40,000.00-	13,740.00-	34.35
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,150.53-	59,613.35-	60,000.00-	386.65-	0.64
11-00-0000-00000-4912 TRANSCRIPTS : GENE	35.00	372.00-	3,931.72-	0.00	3,896.72	0.00
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	2,000,000.00	2,000,000.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	470,854.00-	470,854.00-	100.00
11-00-0000-55026-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	8,010.00-	8,010.00-	100.00
11-00-6011-50004-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	50,000.00-	50,000.00-	100.00
Totals for FUND: 11 - GENERAL	35.00	9,603,561.49-	14,886,801.85-	20,062,008.00-	5,175,241.15-	25.80
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	9,289.00-	76,400.00-	107,260.00-	30,860.00-	28.77
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	0.00	6,400.00-	0.00	6,400.00	0.00
12-00-0000-00000-4401 SALES & SERV OF ED	0.00	0.00	0.00	7,000.00-	7,000.00-	100.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	529,431.00-	1,058,862.00-	1,058,862.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	590,171.00-	650,000.00-	59,829.00-	9.20
12-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	30,000.00-	30,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,269,340.00-	1,269,340.00-	100.00
12-00-0000-12280-4907 MISCELLANEOUS INCO	0.00	0.00	0.00	6,950.00-	6,950.00-	100.00
12-00-8047-00000-4005 ACAD COURSE FEE :	0.00	4,933.00-	17,094.00-	0.00	17,094.00	0.00
Totals for FUND: 12 - PTE FUND	0.00	543,653.00-	1,748,927.00-	3,129,412.00-	1,380,485.00-	44.11
16-00-5008-00000-4401 SALES & SERV OF ED	0.00	877.96-	11,101.92-	11,900.00-	798.08-	6.71
16-00-5008-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	0.00	0.00	0.00
16-00-5011-00000-4009 S U FEES : GENERAL	0.00	11,941.03-	115,528.44-	140,000.00-	24,471.56-	17.48
16-00-5011-00000-4011 MISC STUDENT BILL	0.00	35.86-	5,700.72-	200,000.00-	205,700.72	102.85
16-00-5011-00000-4501 BUILDING/ROOM RENT	0.00	14,500.00-	104,400.00-	100,000.00-	4,400.00	4.39-

16-00-5011-00000-4503	S U DORM BOARD & R	0.00	998,171.00-	2,333,905.27-	2,600,000.00-	266,094.73-	10.23
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5011-00000-4507	KEYS : GENERAL	0.00	390.00-	2,210.00-	6,000.00-	3,790.00-	63.17
16-00-5011-00000-4508	RESERVATION FEE :	0.00	1,350.00-	34,950.00-	50,000.00-	15,050.00-	30.10
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	6,773.88-	8,516.24-	20,000.00-	11,483.76-	57.42
16-00-5011-00000-4512	VENDING MACHINES :	0.00	386.73-	1,188.95-	5,000.00-	3,811.05-	76.22
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	108.83-	1,000.00-	891.17-	89.12
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	24,040.00	24,040.00	100.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	1,023.54-	11,950.03-	21,000.00-	9,049.97-	43.10
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	66.00-	83,380.59-	114,775.00-	31,394.41-	27.35
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	102.76-	1,216.61-	1,000.00-	216.61	21.65-
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	15,010.63-	149,852.98-	190,000.00-	40,147.02-	21.13
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	8,785.84-	39,959.35-	60,000.00-	20,040.65-	33.40
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	10.70-	10.70-	5,000.00-	4,989.30-	99.79
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	195.92-	1,871.69-	10,000.00-	8,128.31-	81.28
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	5,688.52-	48,584.24-	33,000.00-	15,584.24	47.21-
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	843.17-	8,073.43-	10,000.00-	1,926.57-	19.27
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	0.00	100.00-	100.00-	100.00
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	0.00	20.00-	20.00-	100.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	0.00	500.00-	500.00-	100.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	121,030.00-	121,030.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI		0.00	1,066,153.54-	2,962,509.99-	3,301,469.00-	338,959.01-	10.27
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61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	318,027.89-	333,891.34-	474,925.00-	141,033.66-	29.70
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	9,657.44-	33,915.77-	0.00	33,915.77	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	140.38-	465.55-	0.00	465.55	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	7,031.03-	9,755.87-	0.00	9,755.87	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	4,495.07-	4,495.07-	0.00	4,495.07	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	395.00-	890.02-	0.00	890.02	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	540.57-	583.95-	0.00	583.95	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	398.32-	1,162.65-	0.00	1,162.65	0.00
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	1,052.27	1,060.52	0.00	1,060.52-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	728,075.00-	728,075.00-	100.00
61-00-7018-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	0.00	0.00	0.00
61-00-7026-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	0.00	0.00	0.00
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Totals for FUND: 61 - CAPITAL OUTLAY		0.00	339,633.43-	384,099.70-	1,203,000.00-	818,900.30-	68.07
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Totals for BUDGET.OFFICER: Unassigned		35.00	11,553,001.46-	19,982,338.54-	27,695,889.00-	7,713,585.46-	27.85

Garden City Community College
Annual Budget Report Ending 02/28/23
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Fiscal Year: 2023

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,062.09	8,839.29	0.00	8,839.29	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	23,504.64	211,348.97	231,174.00	19,825.03	8.58
DEPARTMENT: 11020 - HUMANITIES	258.37	2,652.86	43,938.35	1,650.00	42,546.72	578.58
DEPARTMENT: 11021 - ENGLISH	0.00	42,661.97	348,401.51	459,751.73	111,350.22	24.22
DEPARTMENT: 11022 - SPEECH	0.00	19,655.47	161,257.94	140,373.00	20,884.94	14.87
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,695.49	10,832.29	0.00	10,832.29	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	11,131.13	28,973.31	11,400.00	17,573.31	154.14
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	400.00	400.00	100.00
DEPARTMENT: 11030 - ART	3,266.42	26,564.05	145,260.95	191,594.09	43,066.72	22.48
DEPARTMENT: 11031 - DRAMA	394.64	130.09	4,402.51	5,416.00	618.85	11.43
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	15,406.01	76,503.69	98,351.00	21,847.31	22.21
DEPARTMENT: 11033 - INST MUSIC	0.00	54,859.86	219,264.03	307,680.24	88,416.21	28.74
DEPARTMENT: 11034 - ORCHESTRA	0.00	7,808.55	17,293.11	23,840.00	6,546.89	27.46
DEPARTMENT: 11040 - SCIENCE	131.54	44,453.19	311,550.50	376,403.00	64,720.96	17.19
DEPARTMENT: 11041 - Robotics	0.00	0.00	537.39	0.00	537.39	0.00
DEPARTMENT: 11050 - MATH	0.00	30,843.90	274,826.61	318,694.00	43,867.39	13.76
DEPARTMENT: 11060 - SOCIAL SCIENCE	79.74	35,524.55	331,061.54	354,438.00	23,296.72	6.57
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	18,600.09	173,374.39	221,422.00	48,047.61	21.70
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	0.00	1,818.84	0.00	1,818.84	0.00
DEPARTMENT: 11081 - READING	0.00	11,146.33	93,659.28	134,658.00	40,998.72	30.45
DEPARTMENT: 11082 - ESL	0.00	6,798.91	55,893.99	81,664.00	25,770.01	31.56
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,127.24	21,879.99	0.00	21,879.99	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	3,502.43	9,500.00	5,997.57	63.13
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	0.00	4,306.00	4,306.00	100.00
DEPARTMENT: 11101 - BookBusters	0.00	1,300.00	3,100.00	3,000.00	100.00	3.32
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,782.53	46,808.23	69,619.00	22,810.77	32.77
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	1,130.33	5,210.80	0.00	5,210.80	0.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	3,513.70	0.00	0.00	0.00	0.00
DEPARTMENT: 12230 - AUTO MECHANICS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	45.37	0.00	45.37	0.00
DEPARTMENT: 41000 - LIBRARY	152.39	4,285.27	52,561.81	186,703.00	133,988.80	71.77
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	10,631.97	65,319.85	185,003.00	119,683.15	64.69
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	5,487.50	3,263.17	303,585.22	538,000.00	228,927.28	42.55
DEPARTMENT: 42000 - VP ON INSTRUCTION	694.63	20,116.36	155,615.07	1,061,864.94	905,555.24	85.28
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	18,635.90	150,681.57	206,010.00	55,328.43	26.86
DEPARTMENT: 42002 - OUTREACH	0.00	2,990.42	62,749.28	69,667.00	6,917.72	9.93
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	17,811.67	144,626.10	225,600.00	80,973.90	35.89
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	0.00	0.00	7,500.00	7,500.00	100.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	30,631.78	222,349.11	417,089.00	194,739.89	46.69
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	14,000.00	14,000.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	20,105.78	147,362.07	184,690.00	37,327.93	20.21
DEPARTMENT: 50011 - ASSESSMENT/TESTING	160.70	7,259.83	58,583.34	97,013.00	38,268.96	39.45
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	22,245.70	181,036.54	382,958.00	201,921.46	52.73
DEPARTMENT: 50030 - ADMISSTIONS	3,587.50	14,196.69	114,680.74	218,552.00	100,283.76	45.89
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	15,202.81	126,034.25	199,931.00	73,896.75	36.96
DEPARTMENT: 50050 - STUDENT HEALTH SER	94.56	6,941.87	33,794.45	76,880.00	42,990.99	55.92
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	32,457.90	430,482.92	660,266.34	229,783.42	34.80
DEPARTMENT: 55001 - MEN'S BASKETBALL	2,417.74	13,543.25	140,226.16	207,361.00	64,717.10	31.21
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	16,645.36	146,677.34	213,901.00	67,223.66	31.43
DEPARTMENT: 55003 - MEN'S TRACK	11,277.22	6,620.94	57,406.27	95,257.60	26,574.11	27.90
DEPARTMENT: 55004 - WOMEN'S TRACK	7,747.76	9,541.45	58,001.71	89,026.71	23,277.24	26.15
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	1,256.00	13,036.92	89,158.05	138,167.00	47,752.95	34.56
DEPARTMENT: 55006 - FOOTBALL	0.00	41,175.51	397,490.93	553,373.00	155,882.07	28.17
DEPARTMENT: 55007 - BASEBALL	2,000.00	11,604.95	105,166.44	184,076.00	76,909.56	41.78

DEPARTMENT: 55008 - VOLLEYBALL	0.00	5,527.22	70,898.34	120,775.60	49,877.26	41.30
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	6,770.24	74,453.74	94,714.00	20,260.26	21.39
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	5,467.53	58,864.22	80,938.00	22,073.78	27.27
DEPARTMENT: 55012 - CHEERLEADING	0.00	17,416.36	80,366.60	99,861.75	19,495.15	19.52
DEPARTMENT: 55014 - RODEO TEAM	220.00	31,353.81	149,690.87	193,093.00	43,182.13	22.36
DEPARTMENT: 55015 - MEN'S GOLF	0.00	3,678.36	27,754.25	42,243.00	14,488.75	34.30
DEPARTMENT: 55019 - ATHLETIC TRAINING	750.90	20,811.97	199,747.13	269,896.00	69,397.97	25.71
DEPARTMENT: 55020 - PEP BAND	0.00	0.00	0.00	8,000.00	8,000.00	100.00
DEPARTMENT: 55021 - ESPORTS	1,284.92	1,077.78	10,292.58	26,147.00	14,569.50	55.72
DEPARTMENT: 55022 - SPORTS INFORMATION	0.00	664.18	10,433.32	11,360.00	926.68	8.16
DEPARTMENT: 55023 - WOMENS CROSSCOUNTRY	0.00	2,274.77	24,521.41	46,046.00	21,524.59	46.75
DEPARTMENT: 55024 - MENS CROSSCOUNTRY	0.00	1,857.22	19,852.98	40,598.00	20,745.02	51.10
DEPARTMENT: 55025 - WOMENS GOLF	0.00	2,235.69	32,135.11	96,963.00	64,827.89	66.86
DEPARTMENT: 55026 - Trap Shooting	920.00	0.00	3,963.15	13,010.00	8,126.85	62.47
DEPARTMENT: 61000 - PRESIDENT	499.34	54,757.22	427,684.29	683,009.00	254,825.37	37.31
DEPARTMENT: 61001 - BOARD OF TRUSTEES	50.00	109.65	17,308.15	44,375.00	27,016.85	60.88
DEPARTMENT: 61005 - ATTORNEY	0.00	2,767.50	26,206.58	50,000.00	23,793.42	47.59
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	24,419.00	93,040.62	1,050,336.57	2,090,331.00	1,015,575.43	48.58
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	16,635.13	125,102.22	208,137.00	83,034.78	39.89
DEPARTMENT: 62011 - ADA COMPLIANCE	538.54	5,476.59	51,409.38	71,150.00	19,202.08	26.99
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,137.00	0.00	24,137.00-	39,788.00	39,788.00	100.00
DEPARTMENT: 63000 - MARKETING/PR	40,381.00	21,817.36	192,179.46	306,939.00	74,378.54	24.23
DEPARTMENT: 64000 - INFORMATION TECHNO	4,196.42	49,036.07	759,654.45	949,101.00	185,250.13	19.52
DEPARTMENT: 65000 - CENTRAL SERVICES	1,784.55	10,953.20	107,275.32	183,386.00	74,326.13	40.53
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,577.99	116,809.08	176,522.00	59,712.92	33.83
DEPARTMENT: 68000 - Dean of Advancemen	0.00	9,525.90	75,862.85	114,958.00	39,095.15	34.01
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	15,025.10	103,924.17	200,470.00	96,545.83	48.16
DEPARTMENT: 71000 - BUILDINGS	56,010.28	69,614.12	696,881.39	966,376.00	213,484.33	22.09
DEPARTMENT: 72000 - CUSTODIAL SERVICES	8,913.87	72,723.80	575,333.77	884,280.00	300,032.36	33.93
DEPARTMENT: 73000 - GROUNDS	13,856.00	18,996.50	186,899.74	300,313.00	99,557.26	33.15
DEPARTMENT: 73001 - ATHLETIC FIELDS	400.00	2,836.50	9,008.70	26,100.00	16,691.30	63.95
DEPARTMENT: 74000 - VEHICLES	26,879.23	28,488.37	256,662.97	598,533.00	314,990.80	52.63
DEPARTMENT: 75000 - CAMPUS SECURITY	1,581.60	18,676.53	116,273.30	223,598.00	105,743.10	47.29
DEPARTMENT: 76000 - INSURANCE	1,191.00	1,632.94	405,643.04	455,140.00	48,305.96	10.61
DEPARTMENT: 77000 - UTILITIES	0.00	93,185.19	539,406.92	915,000.00	375,593.08	41.05
DEPARTMENT: 80000 - SCHOLARSHIP	0.00	0.00	0.00	35,000.00-	35,000.00-	100.00
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	10,928.22-	0.00	10,928.22	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	305.00	1,647.00	2,000.00	353.00	17.65
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	13,725.00	27,821.00	40,000.00	12,179.00	30.45
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	686.00	8,574.00	18,000.00	9,426.00	52.37
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	6,600.00	14,047.00	30,000.00	15,953.00	53.18
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	6,845.00	25,611.00	31,500.00	5,889.00	18.70
DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,843.32	14,820.42	36,133.00	21,312.58	58.98
DEPARTMENT: 50004 - Student Activities	0.00	0.00	0.00	50,000.00	50,000.00	100.00
DEPARTMENT: 55026 - Trap Shooting	0.00	0.00	1,500.00	0.00	1,500.00-	0.00

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FUND: 11 - GENERAL	247,020.36	1,435,314.21	12,504,965.78	20,062,008.00	7,310,021.86	36.44
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FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	1,079.06	13,765.40	14,688.00	922.60	6.28
DEPARTMENT: 12200 - ADN PROGRAM	0.00	31,898.37	299,057.82	504,532.00	205,474.18	40.73
DEPARTMENT: 12201 - LPN PROGRAM	0.00	25,902.32	200,526.27	313,691.00	113,164.73	36.08
DEPARTMENT: 12202 - EMT	0.00	10,517.06	144,413.77	142,500.00	1,913.77	1.33
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	17,918.90	131,243.12	194,543.00	63,299.88	32.54
DEPARTMENT: 12210 - AGRICULTURE	784.70	5,221.82	46,328.75	59,192.40	12,078.95	20.41
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	26,154.44	148,310.31	151,344.00	3,033.69	2.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	287.00	21,244.86	182,656.08	265,155.00	82,211.92	31.01
DEPARTMENT: 12230 - AUTO MECHANICS	0.00	30,427.67	227,055.15	242,572.00	15,516.85	6.40
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	14,415.55	115,354.60	160,883.00	45,528.40	28.30
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	753.55	17,765.38	59,000.00	41,234.62	69.89
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	0.00	538.00	538.00	100.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	11,282.79	91,558.77	132,254.00	40,695.23	30.77
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	5,406.53	1,164.95	30,263.34	29,000.00	6,669.87	22.99
DEPARTMENT: 12273 - WELDING	5,308.75	26,969.99	200,522.67	276,277.00	70,445.58	25.50
DEPARTMENT: 12280 - BUILDING TRADES	2,114.74	8,810.40	75,981.02	94,142.00	16,046.24	17.04
DEPARTMENT: 42005 - DEAN OF TECHNICAL	2,574.97	10,086.97	88,355.27	489,100.60	398,170.36	81.41
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FUND: 12 - PTE FUND	16,476.69	243,848.70	2,013,157.72	3,129,412.00	1,099,777.59	35.14

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,581.60	443.97	10,559.06	86,771.32	74,630.66	86.01
DEPARTMENT: 00000 - GENERAL	0.00	0.00	121.60	0.00	121.60	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	14.40	0.00	25,779.26	0.00	25,793.66	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	3,356.91	3,356.91	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	55.00	267.28	322.28	120.58
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	1,163.32	2,263.90	0.00	2,263.90	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	11,835.62	29,682.99	17,847.37	60.13
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1.85	1,938.61	1,940.46	100.10
DEPARTMENT: 55012 - CHEERLEADING	0.00	1,458.14	4,835.91	6,884.21	2,048.30	29.75
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	2,698.11	8,083.21	5,385.10	66.62
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	452.29	2,273.47	22,986.51	20,713.04	90.11
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	2,946.72	15,500.00	12,553.28	80.99
DEPARTMENT: 55007 - BASEBALL	7,432.19	7,150.00	23,818.16	52,747.34	21,496.99	40.75
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	6.82	1,586.95	8,998.58	7,411.63	82.36
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	2,351.00	3,640.87	1,289.87	35.43
DEPARTMENT: 55013 - Esports	0.00	0.00	0.00	2,351.17	2,351.17	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	221.34	2,999.16	2,777.82	92.62
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	5,671.77	9,358.10	3,686.33	39.39
DEPARTMENT: 55003 - MEN'S TRACK	375.02	105.00	10,738.93	27,797.91	16,683.96	60.02
DEPARTMENT: 11021 - ENGLISH	0.00	313.20	713.58	2,536.00	1,822.42	71.86
DEPARTMENT: 11030 - ART	0.00	0.00	2,631.58	4,288.00	1,656.42	38.63
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	0.00	864.00	864.00	100.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	6,265.33	2,362.00	3,903.33	165.25
DEPARTMENT: 11040 - SCIENCE	1,071.01	372.28	1,519.50	11,800.00	12,248.49	103.80
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	2,329.00	3,271.60	942.60	28.81
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	0.00	0.00	27,888.00	27,888.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	0.00	1,560.00	1,560.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	27.99	0.00	7,752.51	20,999.56	13,219.06	62.95
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	13,173.15	24,090.29	10,917.14	45.32
DEPARTMENT: 12202 - EMT	0.00	310.00	7,020.33	5,726.80	1,293.53	22.58
DEPARTMENT: 12203 - ALLIED HEALTH	90.00	378.00	3,942.22	10,578.64	6,546.42	61.88
DEPARTMENT: 12210 - AGRICULTURE	0.00	46.95	46.95	3,519.60	3,472.65	98.67
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	265.40	4,660.95	8,305.30	3,644.35	43.88
DEPARTMENT: 12220 - JOHN DEERE AG TECH	217.32	2,142.83	28,437.23	38,267.06	9,612.51	25.12
DEPARTMENT: 12230 - AUTO MECHANICS	3,476.39	3,018.11	61,023.45	93,709.90	29,210.06	31.17
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	1,022.57	3,972.82	2,950.25	74.26
DEPARTMENT: 12241 - FIRE SCIENCE	1,000.00	0.00	1,072.00	2,675.80	603.80	22.57
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	3,517.63	3,753.52	21,359.69	40,999.23	16,121.91	39.32
DEPARTMENT: 12273 - WELDING	10,881.38	27,036.93	43,846.81	62,192.42	7,464.23	12.00
DEPARTMENT: 12280 - BUILDING TRADES	134.38	2,761.16	12,232.61	16,097.00	3,998.77	24.84
DEPARTMENT: 42000 - VP ON INSTRUCION	0.00	0.00	0.00	13,108.60	13,108.60	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	7,013.00	0.00	6,737.50	41,356.61	41,081.11	99.33
DEPARTMENT: 55025 - WOMENS GOLF	0.00	0.00	2,137.85	4,010.00	1,872.15	46.69
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	3,387.21	9,927.64	6,540.43	65.88
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
FUND: 14 - ADULT SUPPLEMENTARY ED	36,563.55	51,177.92	322,442.97	737,471.04	378,464.52	51.32

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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	1,900.00	1,900.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	5,304.75	7,189.25	10,000.00	2,810.75	28.11
DEPARTMENT: 94000 - STUDENT CENTER	11,811.46	2,209.96	25,641.70	204,023.00	166,569.84	81.64
DEPARTMENT: 95000 - STUDENT HOUSING	7,932.92	128,463.23	1,301,043.73	2,506,937.00	1,197,960.35	47.79
DEPARTMENT: 98000 - COSMETOLOGY	7,425.32	2,553.09	82,608.83	147,959.00	57,924.85	39.15
DEPARTMENT: 97000 - BOOKSTORE	46,077.57	27,987.92	318,650.41	430,650.00	65,922.02	15.31
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FUND: 16 - AUXILIARY ENTITIES	73,247.27	166,518.95	1,737,033.92	3,301,469.00	1,491,187.81	45.17

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FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	649.00	649.00	5,000.00	4,351.00	87.02
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	2,000.00	2,000.00	100.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	5,053.60	0.00	5,053.60	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	1,574.94	0.00	1,574.94	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	1,000.00	3,500.00	0.00	3,500.00	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	89,209.42	100,924.26	11,714.84	11.61
DEPARTMENT: 12200 - ADN PROGRAM	0.00	6,240.68	25,643.62	0.00	25,643.62	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	92,600.00	8,877.27	437,711.20	718,038.87	187,727.67	26.14
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	431.68	0.00	431.68	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	21,663.28	17,925.32	109,031.76	301,012.22	170,317.18	56.58
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	30,000.00	0.00	30,000.00	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	25,670.24	77,404.24	0.00	77,404.24	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	2,420.00	23,242.53	134,922.16	354,197.00	216,854.84	61.22
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	3.03	0.00	3.03	0.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	5,225.08	0.00	5,225.08	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	6,352.12	50,785.18	83,747.57	32,962.39	39.36
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	1,931.37	0.00	1,931.37	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	126,696.47	107,112.80	333,445.48	1,293,853.00	833,711.05	64.44
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	0.00	999,997.07	999,997.07	100.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	3,624.46	427.58	427.58	30,000.00	25,947.96	86.49
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	8,094.60	18,586.00	10,491.40	56.45
DEPARTMENT: 42005 - DEAN OF TECHNICAL	24,944.72	10,745.87	76,422.83	143,480.00	42,112.45	29.35
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	6,197.91	38,000.00	31,802.09	83.69
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	10,500.00	10,500.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	2,245.70	0.00	13,793.20	21,000.00	4,961.10	23.62
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	10,640.84	0.00	10,640.84	0.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	29,000.00	0.00	119,000.00	1,499,913.00	1,351,913.00	90.13
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	0.00	4,900.00	4,900.00	100.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	94.49	2,725.11	6,807.44	4,082.33	59.97
DEPARTMENT: 64000 - INFORMATION TECHNO	920.16	123,930.40	433,870.76	999,998.00	565,207.08	56.52
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	60.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	2,000.00	7,758.73	0.00	7,758.73	0.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	34,486.00	40,000.00	5,514.00	13.79
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FUND: 22 - RESTRICTED GRANTS	304,114.79	334,328.30	2,016,789.44	6,650,954.43	4,330,050.20	65.10

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FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	500,000.00	500,000.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	10,967.50	22,000.00	11,032.50	50.15
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	200.00	0.00	200.00	0.00
DEPARTMENT: 76000 - INSURANCE	0.00	0.00	31,855.71	38,841.55	6,985.84	17.99
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	2,100.00	0.00	2,100.00	0.00	0.00	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	13,631.25	0.00	13,631.25	0.00	0.00	0.00
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	0.00	0.00	0.00	37,323.26	37,323.26	100.00
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	0.00	9,347.51	50,000.00	40,652.49	81.30
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	3,336.84	0.00	3,336.84	0.00
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	0.00	21,024.43	110,000.00	88,975.57	80.89
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	70,200.00	0.00	70,200.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	0.00	47,845.02	204,000.00	156,154.98	76.55
DEPARTMENT: 11026 - BROADCASTING	9,560.91	0.00	0.00	25,801.05	16,240.14	62.94
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	20,000.00	0.00	20,000.00	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 11033 - INST MUSIC	19,918.94	0.00	0.00	20,000.00	81.06	0.41
DEPARTMENT: 11041 - Robotics	20,000.00	0.00	0.00	20,000.00	0.00	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	18,109.62	0.00	0.00	20,000.00	1,890.38	9.45
DEPARTMENT: 13301 - ADULT ED - INSTRUC	15,500.00	0.00	0.00	15,500.00	0.00	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	9,880.00	0.00	0.00	12,000.00	2,120.00	17.67
DEPARTMENT: 11041 - Robotics	0.00	8,000.00	8,000.00	8,000.00	0.00	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	0.00	8,000.00	8,000.00	100.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	50,000.00	50,000.00	100.00
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FUND: 23 - OTHER RESTRICTED FUNDS	108,700.72	8,000.00	167,045.76	1,151,465.86	875,719.38	76.05

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FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	20,673.76-	0.00	20,673.76	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	784.70	22,614.01	137,003.85	227,393.38	89,604.83	39.41
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	2,337.92	7,422.00	5,084.08	68.50
DEPARTMENT: 13301 - ADULT ED - INSTRUC	44.22	2,826.47	23,555.66	40,003.00	16,403.12	41.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	6,225.06	49,445.86	76,436.96	26,991.10	35.31
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	64,001.05-	64,001.05-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,194.04	42,652.22	64,001.05	21,348.83	33.36
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FUND: 24 - ADULT EDUCATION	828.92	36,859.58	234,321.75	351,255.34	116,104.67	33.05

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FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	481,341.72	27,000.00	526,042.75-	1,203,000.00	1,247,701.03	103.72
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FUND: 61 - CAPITAL OUTLAY	481,341.72	27,000.00	526,042.75-	1,203,000.00	1,247,701.03	103.72

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FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - VICE PRESIDENT FOR	18,163.29	45,697.43	101,425.24	177,983.15	58,394.62	32.81
DEPARTMENT: 50004 - Student Activities	0.00	417.58	2,579.20	32,060.00	29,480.80	91.96
DEPARTMENT: 50000 - VICE PRESIDENT FOR	10,977.27	17,976.90	316,591.46	606,700.00	279,131.27	46.01
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	1,039.36	3,543.56	12,019.91	8,476.35	70.52
DEPARTMENT: 50000 - VICE PRESIDENT FOR	781.63	272.83	5,497.41	30,027.01	23,747.97	79.09
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FUND: 71 - ACTIVITY/ORGANIZATION FD	29,922.19	65,404.10	429,636.87	858,790.07	399,231.01	46.49

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	53,550.00	110,185.43	110,000.00	185.43-	0.16-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	42,199.00	88,540.00	95,000.00	6,460.00	6.80
DEPARTMENT: 55003 - MEN'S TRACK	0.00	17,150.00	29,300.00	48,000.00	18,700.00	38.96
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	21,425.00	35,401.00	48,000.00	12,599.00	26.25
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	40,519.00	80,038.00	73,000.00	7,038.00-	9.63-
DEPARTMENT: 55006 - FOOTBALL	0.00	61,394.00	208,957.07	285,000.00	76,042.93	26.68
DEPARTMENT: 55007 - BASEBALL	0.00	34,250.00	65,500.00	85,000.00	19,500.00	22.94
DEPARTMENT: 55008 - VOLLEYBALL	0.00	38,050.00	79,136.17	79,500.00	363.83	0.46
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	38,250.00	84,652.00	80,000.00	4,652.00-	5.81-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	27,000.00	55,750.00	72,000.00	16,250.00	22.57
DEPARTMENT: 55012 - CHEERLEADING	0.00	4,500.00	9,500.00	30,000.00	20,500.00	68.33
DEPARTMENT: 55014 - RODEO TEAM	0.00	26,500.00	56,000.00	65,000.00	9,000.00	13.85
DEPARTMENT: 55015 - MEN'S GOLF	0.00	8,750.00	20,250.00	35,000.00	14,750.00	42.14
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	8,000.00	23,000.00	30,000.00	7,000.00	23.33
DEPARTMENT: 55021 - ESPORTS	0.00	10,500.00	35,250.00	50,000.00	14,750.00	29.50
DEPARTMENT: 55023 - WOMENS CROSSCOUNTR	0.00	10,250.00	26,994.00	32,800.00	5,806.00	17.70
DEPARTMENT: 55024 - MENS CROSSCOUNTRY	0.00	2,250.00	12,870.00	32,800.00	19,930.00	60.76
DEPARTMENT: 55025 - WOMENS GOLF	0.00	5,750.00	11,500.00	30,000.00	18,500.00	61.67
DEPARTMENT: 11025 - JOURNALISM	0.00	1,625.00	4,875.00	0.00	4,875.00-	0.00
DEPARTMENT: 11030 - ART	0.00	4,200.00	8,300.00	0.00	8,300.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	4,100.00	8,450.00	0.00	8,450.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	13,750.00	28,750.00	0.00	28,750.00-	0.00
DEPARTMENT: 11101 - BookBusters	0.00	100.00	200.00	0.00	200.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	16,000.00	33,750.00	0.00	33,750.00-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	3,500.00	21,990.00	0.00	21,990.00-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	7,083.00	15,479.00	0.00	15,479.00-	0.00
DEPARTMENT: 55026 - Trap Shooting	0.00	0.00	2,000.00	0.00	2,000.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	500,645.00	1,156,617.67	1,281,100.00	124,482.33	9.72

Garden City Community College
02.28.23

		<u>Amount</u>	<u>% Rate</u>	
Cash in Bank:				
	Commerce Bank	\$ 1,844,896.08	0.0000%	*
	State Municipal Invest. Pool	\$ 1,897,239.79	3.1890%	
	Landmark National Bank	\$ 6,663,276.50	4.59%	
	Security Bank of KC -2021	\$ 605,282.49	4.19%	
	Security Bank of KC -2022	\$ 3,734,791.98	4.19%	
		<u>\$ 14,745,486.84</u>		

		<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:						
	Dream First Bank (1st Natl Syracuse)	CD	\$ 1,000,000.00	4.50%	2/6/2023	11/8/2023
	Equity Bank	CD	\$ 1,000,000.00	4.50%	2/2/2023	11/2/2023
	Kearny County Bank	CD	\$ 1,000,000.00	2.25%	7/26/2022	4/26/2023
	Kearny County Bank	CD	\$ 1,000,000.00	2.55%	7/29/2022	8/30/2023
			<u>\$ 4,000,000.00</u>			
	Total		<u><u>\$ 18,745,486.84</u></u>			

*Reconciled Bank statement balance

Agenda No: II-D

Date: March 21, 2023

Topic: Purchase of Real Estate

Presenter: Dr. Ryan Ruda

Background Information:

The GCCC Rodeo arena and stalls are located adjacent to the Finney County Fairgrounds. Between the fairgrounds and GCCC property is approximate .98 acres, currently owned by Western Kansas Manufacturing. Garden City Community College would like to acquire the .98 acres for potential future expansion of the rodeo program.

Budget Information:

Purchase Price for the land is \$10,000. Capital Outlay funds will be used for the purchase.

Recommended Board Action:

Authorize the Board of Trustees of Garden City Community College to enter into a real estate purchase agreement with Western Kansas Manufacturing, Inc. to purchase property, legally described as follows:

Lot Five (5), Block Eleven (11), Finnup Acres, a subdivision in Garden City, Finney County, Kansas except that portion lying in Section 13, Township 24 South, Range 33 West of the 6th P.M. Finney County, Kansas.

The purchase price is \$10,000.

Board Action Taken: _____Approved _____Disapproved

_____Ayes _____Nays _____No Action

Board Member Notes:

REAL ESTATE PURCHASE AGREEMENT

THIS REAL ESTATE PURCHASE AGREEMENT (Agreement), made and entered ___21st___ day of March, 2023, by and between, WESTERN KANSAS MANUFACTURING, INC. (Seller), and THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE (GCCC).

WITNESSETH:

Seller agrees to sell and convey to GCCC and GCCC agrees to buy and pay for the following described real estate, including all improvements located thereon (Property), upon the following terms and conditions, to wit:

1. **PROPERTY.** The description of the Property is .98 acres, more or less, in the City of Garden City, Finney County, State of Kansas, legally described as follows:

Lot Five (5), Block Eleven (11), Finnup Acres, a subdivision in Garden City, Finney County, Kansas except that portion lying in Section 13, Township 24 South, Range 33 West of the 6th P.M. Finney County, Kansas.

There is some discrepancy on the exact legal description but that will be resolved before executing the agreement

2. **PURCHASE PRICE.** The total purchase price of Ten Thousand Dollars (\$10,000.00) (Purchase Price) shall be due and paid at closing.

3. **CLOSING AND POSSESSION.** This Agreement shall close on or before the 5th day of May, 2023, at First American Title, 417 North Eighth Street, Garden City, Kansas. GCCC shall be entitled to possession of the Property on the date of closing. The date of closing of this transaction may be extended only by consent of both parties to this Agreement.

4. **CLOSING AGENT.** The parties hereby designate and appoint First American Title, 417 North Eighth Street, Garden City, Kansas, as Closing Agent for this Agreement.

- (a) Prior to or at closing, Seller shall execute and deposit with the Closing Agent a Corporation Deed, conveying merchantable title to and in the name of GCCC, subject only to easements, restrictions, covenants, reservations and rights-of-way of record, if any.
- (b) In the event the Property is subject to any mortgage encumbrances which are to be paid at closing, Seller shall cause each lender to submit a written pay-off statement to the Closing Agent not less than three (3) days prior to closing. The pay-off statement shall set forth the total amount to be paid as of the closing date, together with a per diem interest rate accrual amount.
- (c) Upon payment in full by GCCC of the total Purchase Price and upon full performance of each and every term and condition herein required to be performed by GCCC and Seller, the Closing Agent shall and is hereby instructed to release and deliver to GCCC the Warranty Deed executed by Seller. The Closing Agent shall simultaneously transmit to Seller that portion of the Purchase Price paid by GCCC in cash, less any sums required to be withheld from the Purchase Price.
- (d) The Closing Agent shall record all instruments and deliver all closing instruments to the appropriate parties. Any instruments recorded by the Closing Agent shall be mailed or

delivered to the appropriate party promptly upon return to the Closing Agent by the recording agency.

- (e) Any fees paid to the Closing Agent for preparing closing documents and closing the transaction shall be paid by GCCC. The Closing Agent fee shall not include recording fees which shall be paid by GCCC.
- (f) The Closing Agent shall furnish to Seller an IRS approved 1099-S information reporting form on or before January 31 of the year following Closing.

5. **TITLE EVIDENCE.** Within twenty (20) days of the execution of this Agreement, Seller shall obtain and deliver to GCCC a Title Commitment for an owner's title insurance policy in the amount of the Purchase Price, covering title to the Property, showing fee simple title vested in Seller, subject only to any mortgage encumbrances or other liens that are to be satisfied at closing. The title commitment may also reflect mineral reservations, oil and gas leases, utility easements, setbacks, protective and restrictive covenants and rights-of-way or record which do not render the Property unsuitable for use by GCCC. (Permitted Exceptions).

- (a) The title commitment shall be conclusive evidence of Seller's title as therein shown, subject only to the Permitted Exceptions.
- (b) GCCC shall have a period of twenty (20) days to examine the commitment and notify Seller in writing of GCCC's objections, if any, to the marketability of Seller's title. Any exception to title to which GCCC fails to timely object will be deemed a Permitted Exception.
- (c) If GCCC timely makes any objections to the marketability of title, Seller shall correct such defects or have the title insurer commit to insure against loss or damage that may be occasioned by such exceptions.
- (d) If Seller fails to have the exceptions removed or correct any defects, or in the alternative, to obtain the commitment of the title insurance specified above as to such exceptions or defects, GCCC may elect to terminate this Agreement.

6. **IMPROVEMENTS CONVEYED WITH PROPERTY.** The parties agree that all improvements shall be conveyed to GCCC.

7. **PROPERTY TAXES AND ASSESSMENTS.** All property taxes due for years prior to the year of closing shall be paid by Seller. The property taxes due for the year of closing shall be prorated to the date of closing, based upon the taxes due for the year prior to closing. The Property is not subject to special assessments.

8. **TRANSACTION COSTS.** The transaction costs associated with this transaction shall be paid as follows:

- (a) Seller shall pay for:
 - i. any legal fees incurred by Seller in connection with this transaction; and,
 - ii. any legal fees and expenses required to provide marketable title.
- (b) GCCC shall pay for:
 - i. any legal fees incurred by GCCC in connection with this transaction;
 - ii. the cost of recording the Corporation Deed;

- iii. the cost of the title insurance policy; and,
- iv. the closing costs assessed by First American Title.

9. **DEFAULT.** If any payment due hereunder is not paid, honored, or tendered when due, or if any other obligation hereunder is not performed as herein provided, there shall be the following remedies:

(a) IF SELLER IS IN DEFAULT

- i. GCCC may elect to treat this Agreement as terminated; or
- ii. GCCC may elect to treat this Agreement as being in full force and effect and GCCC shall have the right to an action for specific performance.

(b) IF GCCC IS IN DEFAULT

- i. Seller may elect to treat this Agreement as terminated; or
- ii. Seller may elect to treat this Agreement as being in full force and effect and Seller shall have the right to an action for specific performance.

10. **EXAMINATION OF PROPERTY/WARRANTIES.** GCCC has carefully examined the Property and warrants that the purchase was negotiated after consideration of any and all possible defects in the Property and takes the Property in an **AS IS** condition. **BOTH GCCC AND SELLER ACKNOWLEDGE AND AGREE THAT THERE HAVE NOT BEEN ANY OTHER EXPRESS OR IMPLIED WARRANTIES MADE WITH RESPECT TO THE PROPERTY TO BE CONVEYED TO GCCC HEREUNDER.**

11. **GENERAL COVENANTS.** The parties further agree as follows:

(a) Notices shall be in writing and shall be deemed to be given if delivered personally, sent via telefax, sent via next-day delivery service, or mailed by registered or certified mail, postage prepaid to the parties at the following addresses:

- i. If to GCCC: President
 Garden City Community College
 801 Campus Drive
 Garden City, Kansas 67846
- ii. If to Seller: Western Kansas Manufacturing, Inc.
 Attn: Eddie Estes
 P.O. Box 1382
 Dodge City, Kansas 67801-1382

Either party may change the name or addresses to which notices shall be sent by notifying the other party of such change, in writing.

(b) The terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by the respective heirs, legal representatives, successors, and permitted assigns of the parties hereto.

(c) GCCC shall not have any right to assign any or all of the rights and/or obligations herein without the prior written consent of Seller, which consent shall not be unreasonably withheld.

- (d) This Agreement shall be construed and enforced in accordance with the laws of the State of Kansas.
- (e) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.
- (f) One or more waivers of any breach of a covenant or requirement herein by Seller shall not be deemed a further waiver of the same.
- (g) This Agreement shall not be altered, amended, or modified, except in writing, signed by all parties hereto.
- (h) All representations, agreements, warranties, and covenants made by Seller and GCCC under this Agreement shall survive the closing of this transaction. Each person asserts and warrants that they have the permission and authority to sign in the capacity in which they execute this agreement or any other documents regarding this transaction.
- (i) There are no oral or otherwise non-written representations which have been made by the parties concerning the Property or this transaction.

IN WITNESS WHEREOF, the undersigned Seller and GCCC have executed this Agreement on the dates set forth below.

March, 2023
Date

Eddie Estes, President
Western Kansas Manufacturing, Inc.

"Seller"

THE BOARD OF TRUSTEES OF GARDEN
CITY COMMUNITY COLLEGE

March 21, 2023
Date

By _____
Leonard Hitz, Chairperson

"GCCC"

ATTEST:

Jodie Tewell, Board Clerk

RESOLUTION 2023- 1

WHEREAS, on the 21st day of February 2023 the Board of Trustees of Garden City Community College (Board of Trustees), by resolution duly adopted, took action to notify Ross Addison of the Board of Trustees' intent to non-renew his contract of employment as an Instructor for the 2023-24 school year; and

WHEREAS, the Executive Assistant to the President gave written notice to Ross Addison on the 22nd day of February 2023, that it was the intent of the Board of Trustees to non-renew his contract of employment for the 2023-24 school year; and

WHEREAS, after consideration of the matter, the Board of Trustees has determined that the matter should be resolved as follows:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

1. That the contract of employment of Ross Addison is not renewed for the 2023-2024 school year; and
2. That the Executive Assistant to the President give Ross Addison, either personally or by United States mail, on or before May 12, 2023, a signed copy of this resolution.

ADOPTED by the Board of Trustees on the 21st day of March 2023.

Mr. Leonard Hitz, Chairperson Board
of Trustees
Garden City Community College

ATTEST:

Jodie Tewell,
Executive Assistant to the President
Garden City Community College

CERTIFICATE OF SERVICE

Resolution 2023- 1

I, Jodie Tewell, do hereby certify that on the 22nd day of March 2023 I served a copy of the foregoing, Resolution No. 2023- 1, on Ross Addison in the following manner:

 By certified mail to 304 Jo Ella Dr, Holcomb, KS 67851-9074

 By personal service at Garden City Community College

Jodie Tewell,
Executive Assistant to the President

Policy Title: General Executive Constraints

The president shall not cause or allow any practice, activity, decision, or organizational circumstance, which is illegal, imprudent, or in violation of commonly accepted business and professional ethics.

1. An open climate in the decision-making process shall not be discouraged.
2. Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.
3. Information and advice to the board will have no significant gaps in timeliness, completeness, or accuracy.
4. Compensation and benefits for staff shall not deviate significantly from market.
5. No fewer than two administrators will be informed of president and board matters and processes.
6. There shall be no conflict of interest in awarding purchases or other contracts.
7. The president shall not allow for purchases between \$10,000 and \$50,000 without first giving consideration to local (Finney County) businesses, with a maximum ten percent premium. Purchases directed by grant funds are excluded. (Approved 11/11/2020)
8. The president shall not initiate new programs or retain existing programs without consideration of cost-effectiveness and overall value.

- 9. The president shall not fail to provide redundancy and cross training which transitions leadership of the college in the event of a planned or unplanned departure.
- 10. The president shall not fail to insure a safe and healthy environment on campus.
- 11. The President shall not fail to have a college-wide strategic plan, focused on continuous improvements and financial planning; provide bi-annual updates to the board on strategic plan.

Reviewed annually, #7 bi-annually. #8 annually.

Reviewed	Revised	Review/Revised	Review/Revised
5.10.2006	6.27.2017	12.11.2018	10.19.2021

Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.

CEO's Interpretation: The President must ensure the financial conditions of the college do not jeopardize fiscal solvency. The President must ensure that there is clear alignment of finances and planning toward the board ENDS of: Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment and Workforce Development.

Data directly addressing interpretation:

The board receives monthly financial reports of the financial conditions of the college. In addition to a direct budget line report of revenues and expenses, the college has developed a summary page of revenue and expenses. This summary page provides a comparison to the previous year as well as a Year to Date % for tracking purposes. These reports provide an enhanced mechanism for direct board inspection and review of the financial conditions of the college. This aligns with being able to "Inspect what you Expect."

The college planning and budgeting process aligns to the four pillars of the strategic plan and collectively to the board ENDS. The four pillars of the strategic plan are:

- Student Success
- Institutional Partnerships
- Fiscal Solvency
- Sustainable Infrastructure

Within each of the four pillars are goals and strategies that further embed and correlate to the board ENDS. These embedded goals and strategies correspond to the college planning and budgeting process. Tying the annual planning and budgeting process to the college strategic plan and to the ENDS priorities creates a systematic and integrated planning process. The institution allocates resources in alignment with its mission and priorities, as identified through the college strategic plan and board ENDS.

To ensure that this process is in place and for evaluative purposes, the board receives an annual report in the fall semester which provides updates and transparency of progress made on the strategic plan. Additionally, each of the ENDS are reviewed and reported on to the board for transparency and verification that the board ENDS are being met and not compromised.

The college also has developed a robust Master facilities plan. Within this plan is historical information on each physical building along with timelines of updates and improvements which have been made to the buildings and grounds. Contained within the master facilities plan is a timeline of projects and deferred maintenance items which have been developed along with a timeline for reference. Funding of these projects and deferred maintenance is planned for annually so as to be mindful of addressing the integrity and longevity of campus, while also being mindful of budget planning.

The president shall not fail to insure a safe and healthy environment on campus.

CEO's Interpretation: The President must ensure the campus is safe for all students, staff and community members. In addition, the president will promote a healthy campus.

Data directly addressing interpretation: Below are some of the activities for 2022-23 year thus far.

Freshman Orientation—

- Sessions were held at Freshman orientation on stress management, the importance of diet and exercise, campus safety protocol, dating violence, relationships, substance abuse and harassment. Speakers were brought in to present how to identify these issues on college campuses, how to report and who to report to.

Student communication—

- Emails are sent at the beginning of each semester to all students with information about how to report concerns and directs them to the online form and staff members who are available to talk with students and employees regarding safety concerns.

Broncbuster Wellness Center--

- The Broncbuster Wellness Center is open free of charge to all students and employees. Additionally, Gold Card members and members of the President's Guild receive membership to the Wellness Center.
- GCCC forged a partnership with Garden City YMCA for discounted membership rates to access all YMCA facilities.

Outdoor Fitness Court

- Secured grant funding as well as private donations to purchase and install the Outdoor Fitness Court. This court provides a venue along with various workout routines that can be completed free of charge. This court provides access to students, employees and communities to encourage healthy lifestyles.

Campus Police Department

Campus Safety & Healthy Campus Report

GCCC has purchased 125 on-line training licenses from the ALICE Training Institute for armed intruder training. This project will be initiated in March 2022 and will be coordinated by Campus Police. Building Emergency Leaders and key student organizations will be prioritized in the first phase of training. If interest is strong, Campus Police will request more on-line licenses in the next budget process. This endeavor is ongoing into early 2023.

In April 2022, Campus Police personnel attended Storm Spotter Training, which was hosted by Finney County Emergency Management.

During the months of October and November 2022, Campus Police is purchasing 8 additional emergency radios that will be used for campus building expansions and equipping additional college personnel. In February 2022, Campus Police Chief Dozier initiated a meeting with the Building Emergency Leaders of our campus. These meetings are held at least once per semester. We will meet again during the fall semester. Our goal is to enhance safety and communication efforts at Garden City Community College (GCCC), during emergencies and/or disasters. A Motorola radio is assigned to each of the buildings, with individual employees designated as primary points of contact. All others are designated as alternates or college leadership. Overall, the Emergency Communication System consists of 30 Motorola radios and over 40 employees. In March 2023, an additional four radios were purchased w/blue tooth ear pieces to assist campus police and athletics personnel with loud crowd noise.

New lights are being installed on campus. Additionally, Campus Police assists the Facilities/Maintenance team with a periodic inspection of the campus lighting. This inspection is scheduled monthly, and the results are sent to the Dean of Physical Planning and Facilities Management for review. The Dean then schedules the rental of a lift truck, and the lighting is repaired and/or bulbs are replaced. Also, Campus Police assist with periodic inspections of the automatic door access in all buildings. Work orders are initiated on all doors with malfunctions.

The RAVE Emergency Notification System was tested on September 9, 2022. Test notifications were sent out to students, faculty & staff through cell phones calls, texts, and e-mail messages.

Chief Dozier has recommended that employees in all buildings take at least one hour during in-service week to discuss safety issues on campus. Dr. Ruda approved this suggestion and encourages leaders across campus to initiate this measure. Campus police personnel are available to facilitate discussions and to assist whenever necessary.

In December 2022, GCCC sent three employees to ALICE Armed Intruder Instructor Training. These instructors are already in the process of offering tailored sessions for college instructors and students. Additionally, they are scheduling safety assessments with personnel in our campus buildings.

In January 2023, the GCCC Cabinet and other key personnel attended Incident Command/National Incident Management System Training provided by Kansas Emergency Management.

HR

Campus Safety and Healthy Campus Report

Grow Well Clinic

Through our partnership with Blue Cross and Blue Shield of Kansas, starting October 1, 2021, employees and covered family members can visit the Grow Well Clinic in Garden City or the Care to Thrive Clinic in Dodge City for primary, preventive and wellness care.

January 2022, services offered were expanded to include Mental Health.

Biometric Screenings on Campus- Flu Shot Clinic/ Grow Well Clinic

Free annual biometric screenings and flu shot clinic held for all full-time employees on October 12 & 14, 2022.

Open Enrollment -American Fidelity

Open enrollment for American Fidelity was held in multiple locations on campus to accommodate employee schedules as well as zoom options were available, November 28-December 5, 2022.

Human Resources Professional Development

Human Resources attended the Virtual CUPA HR Conference, April 19-21, 2022.

Human Resources attended the Society for Human Resources Management (SHRM) Conference, September 14-16, 2022.

Supervisor Seminar- on Workplace Injuries (Work Comp) provided by KMIT on October 20, 2022.- Invitation sent out to include Facilities, Technical Education and Athletics.

Human Resources attended the CUPA HR Kansas Conference November 3-4, 2022.

2023 KS SHRM Employment Law & Benefits Conference via live broadcast, February 21-22, 2023.

Professional Development

Employee Professional Development for **Spring 2022 in-service** consisted of training on “Be a Leader You Would Follow” by Corey Ciocchetti.

Spring in-Service breakout sessions were offered on Benefit Information, IT and Safety Updates, Diversity, Equity, and Inclusion (D.E.I), Canvas Basics and New Features, Mental Health

Awareness from Compass Behavioral Health.

Employee Professional Development for **Fall 2022 In-Service** included breakout sessions offered to employees on Benefits/Open Enrollment, Self Service Training, HLC Informational session, Intro to Teams, Supervisor Training, Strategic Planning Refresh and Intro to Office 365.

Employee Professional Development for **Spring 2023 In-Service** included a guest speaker, Heather Morgan, Executive Director of Kansas Association of Community College Trustees. In-Service also consisted of breakout sessions on Safe Zone (Diversity, Equity & Inclusion), Alice Training, Canvas, Self-Service, EAB Navigate, Supervisor Training- Performance Management/Evaluations, KPERS 457 and Budget 101.

Employee Communication

Emails are sent at the beginning of each semester to all employees regarding Consumer Information, which includes many disclosures and reporting requirements to inform employees of data and processes relevant to Garden City Community College.

Annual DFSCA (Drug-Free Schools and Communities Act) Notification sent to all employees September 2022, providing information on prevention, treatment, and risks of drug and alcohol use.

Publication of an “All Employee Guide”

Safe College- Vector Solutions

Online training through Safe College- Vector Solutions for mandatory compliance. Annual training assigned consisted of:

- * FERPA: Confidentiality of Records
- * Blood Borne Pathogens
- * Diversity and Inclusion

Human Resources will continue to work with Administration on an annual calendar for monthly mandatory training for all full-time employees. As well, as part of the onboarding process and new employee orientation, all full-time employees are required to complete the assigned mandatory training through Safe Colleges, which consists of Title IX: Roles of Employees, Discrimination Awareness in the Workplace, Sexual Harassment: Staff to Staff, FERPA: Confidentiality of Records, Blood Borne Pathogens and Diversity and Inclusion.

Student Health Services

Student Health Services 2022-23

- Annual faculty and staff trainings include blood borne pathogens and sexual harassment training. These are online trainings to help facilitate the education and completion of trainings.
- Automatic External Defibrillators- monthly maintenance checks (currently 10 AEDs on campus)-December 2021 maintenance checks transferred to college health/athletic facilities
- Partnership with Family Crisis offers on campus advocate, available to all students, faculty and staff. Family Crisis GCCC Campus Advocate attends residential life check-in. February 2021 Allison Knier new campus advocate Spring 2020
- Maintain files and records of all students, faculty and staff who require health-related assistance
- Ensure residential life immunization requirements are met
- Employee and student communication staying well and preventive actions for communicable disease i.e., influenza, coronavirus
- Serve as a referral agent and work closely in obtaining services with other health care providers in the community
- Partnership with Centura Health offering students access to affordable healthcare at Convenient Care Clinic & Siena Medical Clinic
- Maintain professional contact with Robert Rosin MD, Medical Director Student Health Services, offers access to quality healthcare.
- College Health Nurse is a Building Emergency Leader (BEL)
- Respond to health-related issues on campus
- Maintain membership in ACHA
- Maintain CLIA license-(CLIA waived lab- strep test, pregnancy test, COVID-19)
- Maintain CPR certification
- Coordinated CPR training for 11 employees
- Student Health Survey to students, faculty & staff
- Fall 2020—Flu Shots available
- Partnership with Genesis Family Health-Genesis Mental Health Counselors on campus M-Th-F
- Partnership with Genesis Family Health to provide COVID-19 testing for GCCC students and employees.
- GCCC continues to provide office space for on campus testing site. This allows for easy access to COVID testing for students and employees.
- Late Fall semester, GCCC provided office space for testing site. This allowed for easy access to COVID testing for students and employees.
- Maintained frequent communication with FCHD for guidance regarding COVID-19/public health
- MOU with FCHD to provide nursing staff to FCHD for purposes of COVID testing, preparing specimens for shipping, contact tracing, mass vaccination clinic
- Contact Tracing for GCCC students
- Manage daily symptom screening of current students, Campus Cloud-(Fall 2021- 328 cases. Daily monitoring during illness-onset to release.)
- Manage daily symptoms screening all employees, Healthy Roster

- Scheduled approximately 110 GCCC employee vaccinations- FCHD clinic February and March 2021
- College Health provided RN to FCHD COVID vaccine clinic
- COVID-19 testing of all residential life students upon check in Fall 2020 & Spring 2021
- February 2021 COVID-19 Randomized surveillance testing of traveling team/programs and residential life
- Covid-10- Full time RN and RN PRN added to College Health staff
- In process of developing Narcan Program- 21 employees received Naloxone training
- Fit Testing (COVID N95 masks) for 51 employees
- GCCC offered \$500 COVID vaccination incentive to students/employees

Events:

“Home Sweet Home”-Homesickness tips, meet and greet

Fall Vision Screening -College Health & GC Vision Source

“Keep It Safe”-promote physical health, mental health, sexual health, healthy pregnancy, safe relationships, campus safety

“Free Flu Shots for Students/Employees”

Stress/Anxiety- learn to manage stress/anxiety

Holiday Blues- learn to recognize depression

STI Awareness- sexual transmitted infections- College Health & FCHD

GCCC Blood Drive- College Health & American Red Cross

Spring Vision Screening- College Health & GC Vision Source

Planned/Scheduled events Spring:

Dental Screening- College Health & Genesis

Alcohol/Drug Awareness/SIDNE (Simulated Impaired Driving Experience) College Health, Campus Police, DPS, GCPD

Summer Fun- Skin Cancer Awareness

Student Health Services Committee's served:

SANE/SART: Sexual Assault Nurse Examiner/Sexual Assault Response Team: monthly meetings

Finney County Prevention Taskforce: monthly meeting

FCHD Advisory Committee- Family Planning

COVID Taskforce

GCCC Nursing Advisory Committee

Title IX

Staff attended the Heartland summit conference. This conference focuses on dating violence, relationships, Clery and title ix items. It provides an avenue to engage with other higher education professional and look at new strategies and techniques to be implemented at higher education institutions.

Staff have attended multiple webinars and online training modules. These include: "Clery Act Using evidence to impact real Change to campus safety practices," "Improving your Clery act reporting procedures," and "Clery Act compliance."

Worked with a national consultant through the national Title IX administrator's organization to review and update Title IX policy and regulations, student conduct, hearings and grievance policies. Policies were reviewed and updated to align with state and national regulations.

Have implemented Title IX trainings titled "Role of Responsible Employee" and "Guide for Responding" into all new employee orientations on a monthly basis.

Presented Title IX, suicide awareness and gender violence awareness trainings to all Resident Assistants at RA training in August.

Send an email to all student and employees each semester which highlights "Know your Rights" with Title IX.

The College has entered a partnership with Genesis Family Health. The partnership is dedicated to promoting the emotional and mental well-being of all students. Services can be provided in-person, virtually, over the phone or email. They are available 10 hours per week.

GCCC partnered with Genesis to open a COVID testing location on campus for availability to all community members, as well as increasing ease and access of testing for students and employees.

The chart below depicts various activities and events for programming and engagement on Title IX, health and awareness topics across campus.

Date	Location	Event	Time	Length/Type	Group	Attendees	Notes
2022-2023 Academic Year							
8/12/2022	Quad	orientation	1-4:00pm	3 hours	All Students	NA	hand out mental health booklets
9/2/2022	Virtual	online Student Title IX Orientation	Canvas		All Students	NA	
9/2/2022	Email	Drug & Alcohol Prevention			All Students		email notice about Drug & Alcohol Prev
9/6/2022	Quad	Home Sweet Home	9:30-11:30am	2 hours	All Students	NA	educational material
9/22/2022	Quad	Keep it Safe	9:30-11:30am	2 hours	All Students	NA	healthy relationship information
10/10/2022	In Person event	World Mental Health Day	11:30-1:30	2 hours	All Students	NA	give aways
10/25/2022	In Person event	Red Flag Campaign	11:30-1	1.5 hrs	All Students	NA	informational materials
11/8/2022	Email	Fentanyl Fact sheet			All Students		Fact Sheet
11/15/2022	Res Life Lobby	Stress & Anxiety	11-1pm	2 hrs	All Students	NA	crafts, resources
11/16/2022	Lawrence	Heartland Safety Summit	2 days		staff	3	handouts/slide presentations
12/6/2022	Res Life Lobby	Holiday Blues	11-1pm	2 hrs	All Students	NA	focus on stress, depression, give aways
1/24/2023	Virtual	Sexual Health Awareness			All Students	NA	quiz
1/26/2023	Endowment Rm	Mental Health First Aid	2 days	8 hours	faculty/staff		book
2/6/2023	Email	Drug & Alcohol Prevention			All Students		email notice about Drug & Alcohol Prev
2/9/2023	Endowment Rm	Mental Health First Aid	2 days	8 hours	faculty/staff		book
2/15/2023	Virtual	Bystander Intervention	FB posting		Everyone	NA	Virtual - Steps info
2/17/2023	Endowment Room	Title IX Training to GCCC Leadership Group	2:30-3:30pm	1 hr	faculty/staff	NA	Hand outs LASRR-mandatory reporting
3/8/2023	Quad	International Womens Day	11-1pm	2 hrs	All Students	NA	informational materials

Facilities & Operations

GCCC Operational staff, consisting of Facilities Management, Custodial Services, Maintenance, Grounds, Information Technologies, and Transportation, meet frequently to discuss best practices, policies, and procedures to put into daily operations to ensure the campus is safe for all students, staff, and community members.

Below are some of the steps that were taken to ensure our daily operations and return of students to campus was done as safely as possible:

Below are some of the steps that were taken to facilitate our daily operations, ensure the campus is safe for all students, staff and community members and promote a healthy campus.

- Campus Lighting phase 2.1 lights installed at BTSC & Transportation building to add security lighting.
- Replaced all campus potable and irrigation water backflow preventers.
- Replaced main domestic water supply lines serving student dormitories
- West Hall student bathroom shower replacement Phase 2 completed.
- BTSC Kitchen and Dining Hall remodel, Ceiling tile, lighting, and dishwasher replaced.
- Installed additional filtered water bottle filling stations in campus buildings.

- Transportation building with bus storage facility opened to provide better protection of student activity buses.
- Hired a mechanic to inspect, troubleshoot and repair GCCC vehicles to make travel safer.
- Outdoor Fitness Court installed.
- Campus directional signage updated.
- Annual inspections on fire suppression equipment, backflow devices, and boilers.

Completed numerous workorders addressing the health, safety, and cleanliness of our campus

Student Safety Updates

Below is information that was provided to students.

- Mission of our Campus Police Department
- GCCC Campus Safety and Security handout
- Run, Hide, Fight Video
- Conceal and Carry handout
- See Something Say Something
- Why Busters Wear Masks
- Link to the Campus Security website
- Documents regarding ADA/Title IX
- Sexual Violence brochure
- General and contact information regarding services at Genesis Family Health

Athletic Safety Updates

ENDS Reporting - Sports Medicine 2022-23:

- July 2021 Installation to Perry Weather Station at Broncbuster Stadium – automatic lightning detection and severe weather warning system.
- July 2021 Subscription to Perry Weather system – accurate and automatic wet-bulb globe thermometry to identify high risk weather conditions for practices/games.
- Implementation of updated KJCCC heat/cold weather policies – utilizing timed rest/water periods during practices in high-risk weather conditions.
- July 2021 Subscription to Sway Medical Concussion Evaluation System – accurate/efficient concussion baseline and injury testing
- New relationship with St. Catherine Orthopedic; have physician presence at most athletic home events (including sports outside of football)
- 2.5 fully functioning and stocked athletic training facilities (DPAC, Stadium, and Softball locations)
- Transitioned to fully online/electronic medical records – improving efficiency in communication between sports medicine and coaches, facilitating documentation process during emergency room referrals, etc.
- Purchase of traveling therapeutic modalities – allowing for on-the-road treatments of student-athletes' injuries

- Developed relationship with Healthy Roster product creators – making improvements to the electronic medical records system for sports medicine and coaches
- Revised the student-athlete pre-participation waivers/policies packet – improving policies regarding insurance and concussion protocols
- Writing the “Sickle Cell Waiver” policy and adding it to the pre-participation waivers/policies
- Revising medical history component of the pre-participation physical examination – identifying multiple pre-existing conditions and injuries that were addressed prior to participation
- Utilizing Perry Weather Subscription + Personal Weather Tower – allowing real time lightning, storm, and temperature monitoring.
- Implementing use of diagnostic ultrasound technology – allowing for improved clinical diagnosis of injuries in the athletic training facility.
- Relationship with Accelacare Physical Therapy – developing nutrition plans and stretching programs for GCCC athletic teams.

Policy Title: Board Job Description

The job of the board is to represent the ownership in determining and demanding appropriate organizational performance. To distinguish the board's own unique job from the jobs of its staff, the board will concentrate its efforts on the following job "products" or outputs.

1. Linkage with the public regarding ENDS. Input may be obtained in the following ways:
 - A. Meeting with individuals and organized or informal community groups (i.e., civic groups, churches, focus groups).
 - B. Observing and meeting with other public boards.
 - C. Hosting opportunities which afford owners the opportunity to learn about the college.
 - D. During open session of board meetings.
 - E. Address electronic communication related to the performance of the President.

2. Written governing policies which, at the broadest levels, address:
 - A. ENDS: Organizational products, impacts, benefits, outcomes, recipients, and their relative worth (what good for which people at what cost).
 - B. EXECUTIVE LIMITATIONS: Constraints on executive authority which establish the boundaries within which all executive activity and decisions must take place.
 - C. GOVERNANCE PROCESS: Specification of how the board conceives, carries out, and monitors its own task.

- D. BOARD-MANAGEMENT DELEGATION: The manner in which authority is passed to the president and assessment of the use of that authority.
3. Assure the president's performance through periodic and annual reviews.
 4. Select and discipline board officers
 - A. A chairperson shall be selected, by majority vote of the entire board, based on his or her abilities to carry out the responsibilities of that position. (A chairperson, and other officers deemed necessary or required by statute, shall be elected on an annual basis during the official board meeting in January).
 - B. If, for any reason, board members believe the chairperson fails to fulfill his or her role as stated in these policies, they may, by majority vote of the entire board, remove the chairperson from office and select a replacement for the remainder of the unexpired term as chairperson.
 5. Impact on legislative affairs through advocacy.
 6. The Board shall monitor the outcomes and professional conduct of organizations associated with GCCC - i.e., the GCCC Endowment Association (EA) and the Broncbuster Athletic Association (BAA).
 7. Advocate for the values of diversity, equity, inclusion, and compassion. Respect and welcome all people equally.
 - **Diversity:** Garden City Community College recognizes and values differences in (including, but not limited to) age, ethnicity, gender identity and expression, nationality, religion, sexual orientation, political perspective, socioeconomic status, citizenship, military status, persons with a mental health condition, status as an individual with a disability and first-generation student status that enrich our learning and working environment. It is the goal of the college to mirror the diversity of the communities in which we live and serve.
 - **Equity:** Garden City Community College fully embraces the core components of equity—fairness, impartiality, and objectivity—in all areas of governance requiring decision making, problem solving and dispute resolution. The college is committed to respect individuality, human dignity, and equality.

POLICY TITLE: BOARD JOB DESCRIPTION (CONTINUED)

- **Inclusion**: Garden City Community College intentionally strives to foster a culture that affords an opportunity for all constituents to feel welcome, included, and able to contribute to the overall success of the college. A climate of openness, trust, education, engagement, and celebration of differences lies at the core of Garden City Community College.
8. Continual board development will include orientation of new board members and ongoing trustee education
1. Trustee education results in skills and knowledge that contribute to being an effective governing team. Attending educational opportunities is a demonstration of leadership and sets a powerful message about the importance of ongoing professional development. Trustees need to be continually updated to issues and trends in community colleges.
 - A. Set an annual retreat to develop the plan for professional development. Identify areas that individuals and the board as a whole wish to explore.
 - B. Do not exceed Board development budget
 - C. The Board chair and the President will work together to schedule the retreat, plan the agenda (based on board members’ needs) and arrange for speaker/facilitator
 - D. The board shall perform an annual self-assessment to evaluate the completion of the development plan.
 2. New Board Members
 - A. New board members attend and participate in Trustee orientation facilitated by the Board Chairman and President.

Reviewed Bi-annually.

Reviewed	Revised	Review/Revised	Review/Revised
5.10.2006	1.19.2018	4.10.2022	

Policy Title: Personal Enrichment

1. Recipients pursuing individual interests will be personally enriched.
2. Outreach will serve the needs of the Community.

Reviewed annually.

This policy revised on June 27, 2017

Reviewed	Revised	Review/Revised	Review/Revised
5.10.2006	6.27.2017	3.20.2018	

Policy Title: Essential Skills

Students will possess essential skills.

1. Students will illustrate written communication skills.
2. Students will demonstrate oral communication skills.
3. Students will exhibit critical thinking skills.
4. Students will develop an awareness of diversity.
5. Students will develop an awareness of social responsibility.

Reviewed annually.

Reviewed	Revised	Review/Revised	Review/Revised
5.10.2006	6.14.2016	2.11.2020	

February 2023 Activity Board Report

Human Resources Board Report

New Employees:

Sylvester Hatten, Assistant Football Coach, effective February 16, 2023.

Abel Loza, Admissions Representative, effective, February 21, 2023.

Maria Molina, Custodian, effective, February 27, 2023.

Filled Position (s)

None

Internal Transfers:

LaLani Kasselmann, Allied Health Faculty, effective, March 6, 2023.

Resignations/Separations/Retirement:

William Howell, Computer Technician, effective, March 3, 2023.

There are currently twenty (20) open posted positions at which three (3) are adjunct positions.

Open Positions:

Administrative- Student Services

Director of Library Services

Bus Driver

Title IX Coordinator

Allied Health Program Coordinator

Title III Grant Outreach Coordinator

Residential Life Advisor

Administrative Assistant IT

Computer Support Specialist

Groundskeeper

Athletics

Assistant Volleyball Coach

Assistant Football Coach

Head Men's and Women's Golf Coach

2nd Assistant Men's Basketball/Residential Life Coach

Instruction (Faculty)

Fire Science Faculty

Crop Production Technology Faculty

Music Faculty

Drama/Theatre Faculty

ADMINISTRATIVE SERVICES MARCH 2023 BOARD REPORT

Adjunct Positions:

English Adjunct
Languages Adjunct Instructor
Auto Tech Adjunct instructor

Projects for the Human Resources Department include:

- Employee Handbook Revisions/ Personnel Policy Review
- Human Resources Webpage
- New Employee Orientation- Training Plan
- Professional Development
- Training Calendar- Safe Colleges-Vector Solutions

Campus Health

February events

Blood Drive

Vision Screening

March Events

March 28- Dental screening provided by Genesis Dental

Admissions

- The admissions department had a recruitment table at the Robotics State Championship on Saturday, March 4, 2023, at Garden City High School to help bring community awareness about our Robotics program beginning in the Fall of 2023.
- Registration for Junior Day is now live on the website. The registration deadline is Friday, April 7th.
- Admissions technical recruiter, Kelsey Kilgore, will be attending the Ag Career Fair in Cimarron on Tuesday, March 7th along with the GCCC Ag department.
- We will be hosting 60 Scott City Middle School students on Wednesday, March 8th. They will tour the campus and learn more about what opportunities GCCC has to offer!
- We have 14 campus tours scheduled for the month of March and 6 already scheduled for the month of April.
- The department is currently working with service area high school counselors to schedule Enrolment Days and help get students enrolled for Fall classes in April.

CAMP

CAMP Scholarship Program awarded **\$28,500** this week to participating students in the Migrant Education Program. Students are identified as part of the federally funded migrant program in their schools. Requirements for CAMP include to be a U.S. citizen or Permanent Resident, apply for FAFSA and have a minimum GPA of 2.5

Thirteen students have been admitted to the CAMP Program next year 2023-2024. They are seniors from Ulysses, Stanton County, Syracuse, Coolidge, Cimarron and Garden City.

Facilities

Facilities Report

Overall, the Facilities department is preparing for summer construction and remodeling projects, campus irrigation, landscaping upgrades and off-season preventative maintenance. Our goal is to complete as many projects as possible before the end of the Spring semester to allow for more staff hours to be available during the summer break.

Maintenance

Remodeled the Bathroom in Suite 22, repaired sheetrock wall, install vinyl floor planks, Paint made repairs in Suite 21. Completed the Dean of Technical Education office, installed new carpet and Cove Base. We also completed 36 workorders and many additional proactive repairs. We have begun work on the Nursing Simulation Lab Rehab Restroom repurpose project, Installed a new wall and entrance door on office area. Also Installed New Pole Vault stands for Track at the east campus.

Grounds

Continued work on the memorial garden project on the center campus Quad, picked up rocks and pump for the memorial garden fountain and drilled holes in the rocks

Pick up trash around campus, worked on removing stickers from softball used pull behind sweeper and lawn vac. Purchased more ice melt and sticker preventer fertilizer. Assisted Maintenance with projects and workorders.

Reservations

During March, even with it being a short month, there were 15 outside customer uses and 50 GCCC staff room reservations.

Custodial

During March we hired new custodian for the residential life area. Over Spring Break custodial staff will be working on student housing areas, extracting carpets, restoring floors, and general upkeep cleaning in all areas around campus.

Transportation

The month of February for Transportation department has run smoothly with spring sport travel and other activities.

Numerous fleet vehicles have been on the road with coaches recruiting for 2023-24 year.

February 2023 Vehicle Use

Vehicle	Number of trips	Active Days	Distance (miles):	Odometer Reading
#01 2012 MCI J4500	4	12	1,881.51	455,415.92
#02 2020 Freightliner	3	6	1,224.37	47,897.69
#04 1998 MCI E4500 Bus	1	6	127.00	564,900.00
#05 2013 Ford F550 Bus	1	4	402.85	134,962.50
#08 2011 MCI J4500	1	17	3,873.61	459,694.20
#30 2018 Ford Expedition	2	11	1,125.35	75,256.83
#40 2007 Dodge Facilities Pickup	Daily use	15	119.01	65,510.28
#50 2012 Ford Fusion	4	6	108.85	286,755.47
#51 2012 Ford Fusion	7	8	526.51	275,244.51
#52 2012 Ford Fusion	2	3	149.86	277,739.82
#55 2017 Chevy Impala	1	10	923.94	140,281.74
#56 2020 Chevy Impala	4	15	1,946.38	64,822.54
#57 2020 Chevy Malibu	4	14	1,598.23	84,654.90
#58 2020 Chevy Malibu	2	11	2,051.85	97,787.17
#59 2021 Chevy Malibu	4	8	1,094.87	50,645.87
#60 2011 Dodge Minivan	1	7	629.56	219,903.41
#61 2011 Dodge Minivan	Out of Service	0	-	131,348.93
#62 2016 Dodge Minivan	1	3	538.06	131,167.65
#63 2016 Dodge Minivan	0	0	-	129,756.38
#70 2019 Ford Transit Van	4	10	1,010.62	48,003.95
#71 2019 Ford Transit Van	1	8	226.06	55,612.13
#77 2013 Ford Van	1	6	296.48	142,033.19
#85 2009 Dodge Minivan	Daily use	13	89.57	270,991.80
#87 2009 Maintenance Van	Daily use	18	224.31	293,224.72
#88 2009 Dodge Minivan	Out of Service	0	-	216,072.00
#89 2010 Dodge Minivan	0	0	9.98	255,378.10
Totals			20,178.83	

TRIO Student Support Services Update 2.16.23

On March 2nd, 24 SSS students gathered at 5 AM to begin our 2-day adventure west. Our first stop was at Wichita State University. Students were given a wealth of information about the transfer process, financial aid, especially scholarship opportunities, and academic expectations for their specified major. We toured the campus and had lunch at the student union. Then, we headed to Kansas City and attended the theatre production of Six. The tickets were provided by The American Theatre Guild through their Staging the Future program. We were excited to have this opportunity, as many of our students lack their peers' cultural capital. The next day, students attended Destination KU at the University of Kansas. Again, students learned about their opportunities there and how to navigate the application process. It was a great trip!

SSS advisors presented a workshop on time management and organization on March 7th. Ten students attended, and their feedback was positive.

On 3/9, we submitted our program's 2021-2022 Annual Performance Report to the Department of Education. Our grant numbers were met, as well as our objectives:

SSS Project Objectives for Program Year 2021 - 2022

Funded to Serve Ratio

200 Funded to serve
Outcome: 200 / 200 = 100.00%

Eligibility Criteria

67% At least two-thirds of the participants served during the project should be low-income and first-generation, students with disabilities, or students with disabilities who are low-income.
Outcome: 145 / 200 = 72.50%

Disability Criteria

33% If project served students with disabilities, at least one-third of those students are low-income.
Outcome: 3 / 4 = 75.00%

Persistence Rate (2 year college)

36% all project participants served by the SSS Project will persist from one academic year to the beginning of the next academic year or graduate and/or transfer from a 2-year to a 4-year institution during the academic year.
Outcome: 167 / 200 = 83.50%

Good Academic Standing Rate

79% of all project participants served by the SSS Project will meet the performance level required to stay in good academic standing at the grantee institution.
Outcome: 177 / 200 = 88.50%

Associate's Degree or Certificate Attainment Rate: (for 2-year institutions only)

13% of new participants served each year will graduate with an associates degree or certificate within four (4) years.
Outcome: 53 / 83 = 63.86%

Associate's Degree or Certificate Transfer Rate: (for 2-year institutions only)

30% of new participants served each year will transfer with an associates degree or certificate within four (4) years.
Outcome: 35 / 83 = 42.17%

We have two trips to Fort Hays State University planned. On March 23rd, students can attend Shadow Day and "be an FHSU student for a day," and on March 31st-April 1st, they can attend the Ad Adstra Conference, which brings first-generation students from across Kansas together "for a common experience with a desired outcome of greater persistence to graduation and a better prepared Kansas Workforce.

March Highlights

Talent Show

SGA is hosting a talent show open to all GCCC students on Friday, March 24th

Location: JOYCE Auditorium

Time: 7 PM

A panel of judges will decide the 1st, 2nd, and 3rd place winners

*1st place will receive a \$500 scholarship



Spring Service Project: River Cleanup

SGA is inviting all clubs, organizations, and departments to help cleanup the river on Saturday, April 15th

Time: 9 am - 1 pm

*SGA will provide pizza, water and all necessary cleanup materials

