GARDEN CITY
C O M M U N I T Y   C O L L E G E

February 21, 2023

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, February 21, 2023.** The meeting will be held in person and by Zoom. Please Join from a PC, Mac, iPad, iPhone, or Android device: https://gcccks-edu.zoom.us/j/96673377980

Meeting ID: 966 7337 7980

One tap mobile
+17209289299, 96673377980
+19712471195, 96673377980

For PUBLIC COMMENTS please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, February 21, 2023.

5:00 PM   Dinner in the **Broncbuster Room**

6:00 PM   Regular board meeting called to order in the Logan Aviation Endowment Room located in the BTSC Building

<div align="center">

AGENDA

</div>

I.   CALL TO ORDER:

II.   CONSENT AGENDA ………………………………………………   **Action**

III. CONFIRMATION OF MONITORING REPORTS:
A. Monitoring Reports and ENDS ……………………………………………… **Consensus Approval**

B. Review Monitoring Report

IV. OTHER
A. Open comments from the public
1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question-and-answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

B. President's Report
D. Report from FCEDC
E. Report from KACCT
F. Report from Faculty Senate
G. HLC Update

V. OWNERSHIP LINKAGE

Upcoming Calendar Dates:

21-Feb   February Board of Trustees Meeting; Logan Aviation Endowment 6:00 pm
22-Feb   Women's Basketball vs Cloud County Community College 5:30 pm
         Men's Basketball vs Cloud County Community College 7:30 pm
25-Feb   Women's Basketball vs Butler Community College 2:00 pm; Social
         Men's Basketball vs Butler Community College 4:00 pm; Social
13-Mar   Spring Break No Classes 13 -17; Campus Closed 16-19
15-Mar   Chamber Breakfast - Clarion 7:30 am
21-Mar   March Board of Trustees Meeting; Logan Aviation Endowment 6:00 pm

Spring 2023 ADVISORY BOARDS				
AUTO	Wednesday, March 8	11:30 am - 1:30 pm	Kinney Room	Shanda Smith
CRIM	Thursday, March 9	12:00 pm - 1:30 pm	Endowment	David Rupp
FIRE	Wednesday, March 22	11:30 am - 1:30 pm	Fire Classroom (Fire Tower)	
AG	Wednesday, March 22	5:30 pm - 7:30 pm	JCVT 1302	Leonard Hitz
Early Childhood Education	Friday, March 24	11:30 am - 1:30 pm	Endowment	Beth Tedrow
COSMO	Monday, March 27	1:00 pm - 2:00 pm	PENKA	Merilyn Douglass
EMIC	Wednesday, March 29	11:30 am - 1:30 pm	JCVT 1302	
JDAT	Thursday, March 30	11:30 am - 1:30 pm	JCVT 1302	Leonard Hitz
Robotics	Friday, April 14	11:30 am - 1:30 pm	Endowment	David Rupp
IMM	Wednesday, April 19	11:30 am - 1:30 pm	Endowment	Bob Larson
Nursing	Thursday, April 20	3:00 pm - 4:00 pm	PENKA	Merilyn Douglass
Allied Health	Thursday, April 27	12:00 pm - 1:30 pm	PENKA	Merilyn Douglass
Carpentry	Tuesday, May 2	11:30 am - 1:30 pm	JCVT 1302	Leonard Hitz
Computer Science	Thursday, May 4	11:30 am - 1:30 pm	JCVT 1302	Beth Tedrow
Welding	Thursday, May 11	11:30 am - 1:30 pm	WELD	Bob Larson

VI.   EXECUTIVE SESSION

VII.   ADJOURNMENT

Dr. Ryan J. Ruda   Mr. Leonard Hitz
President   Chairman

Board of Trustees Agenda February 21, 2023

GARDEN CITY
COMMUNITY COLLEGE
January 17, 2023

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David
Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative
Services/CFO
Marc Malone, Vice President for Instructional Services/CAO
Madilyn Limberg, Assistant Director of Marketing and PR
Jodie Tewell, Executive Assistant to the President
Matt Stockemer, Web and Systems Administrator
Veronica Goosey, Associate Professor of English, Faculty
Senate President
Jocelyn Orozco, Information Technology Services
Brittany Clark, Student Activities Coordinator
Esther Hernandez, SGA Treasurer
Yessyca Romo, SGA representative
Cody Condiff, Associate Professor of Social Science/ VP of
Faculty Senate
Lance Miller, Executive Information Officer

CALL TO ORDER:
Chair Douglass called the board meeting to order at 6:02 pm.

I.   COMMENTS FROM THE CHAIR:

Welcome back to campus for the spring semester. Mr. Spencer
Paysinger was the guest speaker for Martin Luther King, Jr. Day.
Mercer Gallery is hosting GCCC class of 2015 alumni Hannah Lindo
for the first exhibition of 2023. GCCC is partnering with the American
Red Cross for a blood donation event on February 8, 2023.

Meeting of Trustees
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B. Report for SGA

Brittany Clark thanked the Board for hosting the MLK event. Esther Hernandez, the new SGA treasurer, reported that 400 people attended the MLK event. Our athletes commented that they learned much information from Mr. Paysinger, and he spent much time with them after the presentation.

SGA will assist college health with the blood drive on February 8, 2023. They will help recruit students and employees to donate.

C. New Employees

No new employees

II. CONSENT AGENDA

Chair Douglass requested to pull Item A, Approval of minutes from previous meetings.

Move to accept the consent agenda Items B and C.

Motion: Beth Tedrow
Second: David Rupp

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 6-0

(A) Approval of minutes of previous meetings

On page 7 of the board packet, correct the motion to 5 – 1. Chair Douglass recommended that we strike the second sentence on page 10.

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Motion to approve Item A with the corrections.

Motion: Merilyn Douglass
Second: Beth Tedrow

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

(B) Approval of personnel actions-Human Resources
    (Supporting documents filed with official minutes)

(C) Approval of Financial information
    (Supporting documents filed with official minutes)

III. Organization of Officers

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES – 2022

Chair Douglass recommended nominating for Chair and Vice Chair separately.

Election of Officers   Incumbent
   A. Chairman …………………………………………Dr. Merilyn Douglass

Trustee Rupp nominated Trustee Hitz for Chairman. No other nominations were given.

All in favor of Trustee Hitz as Chairman

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nayes: None

Motion Carried 6 – 0

Meeting of Trustees
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Trustee Douglass offered for Chairman Hitz to take over the meeting. He asked Trustee Douglass to continue the meeting.

B. Vice Chairman ……………………………………………. Beth Tedrow

Trustee Tedrow and Chairman Hitz nominated Trustee Smith as Vice Chair.

No other nominations.

All in favor of the Trustee Smith as Vice Chair.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nayes: None

Motion Carried 6 – 0

C. Clerk…………………………………………………………

Trustee Douglass recommended retaining President Ruda as the clerk.

All in favor of retaining President Ruda as the Board Clerk.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nayes: None

Motion Carried 6 – 0

D. KACCT Representative…………………….…………….... Beth Tedrow

Trustee Douglass recommended retaining Beth Tedrow as KACCT Representative.

No other nominations or objections.

It is the consensus of the Board to retain Trustee Tedrow as KACCT Representative.

E. Economic Development Corporation representative …….. David Rupp

Trustee Rupp agreed to continue as the representative. No other nominations or objections. FCEDC Board had submitted to retain David Rupp as FCEDC representative.

It is the consensus of the Board to retain Trustee Rupp as Economic Development Corporation Representative.

Appointments
    A. Secretary to the Board…………………………….…… Dr. Ryan J. Ruda
    B. Deputy Clerk …………………………………….…Jodie Tewell
    C. College Treasurer………………………………..…Karla Armstrong
    D. Designated Agent for KPERS……………………….. Alexis Saenz
    E. Alternate Designated Agents for KPERS …………..... Karla Armstrong

Trustee Douglass suggests that the Board approves A, B, C, D, and E as presented.

It is the consensus of the Board to retain A, B, C, D, and E.

F. Designated Endowment Representative…………........Shanda Smith

Vice Chair Smith agreed to continue with the Endowment position.

It is the consensus of the Board to retain Trustee Smith as the Designated Endowment Representative.

G. Broncbuster Athletic Association Representative.……David Rupp

Trustee Rupp had a 100% endorsement to continue as the BAA representative.

It is the consensus of the Board to retain Trustee Rupp as Broncbuster Athletic Association Representative.

H. FCEDC Board of Directors ……………………………..David Rupp

Trustee Rupp was approved for this position during the discussion of Item III E.

Depositor Designations
A. Primary Depositories for 2023
Commerce Bank

Trustee Douglass recommended keeping Commerce Bank as Primary Depositor.

Dr. Ruda reported that over the next month, they would take banking services out for proposals. Tonight, he recommended keeping Commerce Bank as the depositor. Once we get proposals, Dr. Ruda will bring back further conversation for the Board to consider following the RFP.

Move to retain Commerce Bank as the Primary Depositor

Motion: Merilyn Douglass
Second: David Rupp

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 6-0

B. Other Depositories for 2023
Western State Bank
Valley State Bank
Dream First Bank
Landmark National Bank
American State Bank

      American State Bank is now under the name Equity Bank. We
      will remove American State Bank from the list.

Kearney County Bank
Equity Bank
Valley State Bank
Golden Plains Credit Union
GCB
Garden State Bank
Garden City Teachers Federal Credit Union
State of Kansas Municipal Investment Fund

Trustee Rupp questioned state statutes regarding using a local branch. VP
Armstrong said it was common practice but was not aware of a state
statute for community colleges.

The trustees noted that American State Bank and Equity Bank are the
same institution. This list is a potential list of banks that could go out for
bids.

**Move to approve the list of depositors for potential deposits for 2023
as listed.**

Motion: Merilyn Douglass
Second: Beth Tedrow

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 6-0

C. <u>Authorized Signatures</u>:
Dr. Ryan J. Ruda, Garden City Community College President
Karla Armstrong, Garden City Community College, Vice President for
                Administrative Services/CFO
Jodie Tewell, Garden City Community College, Executive Assistant to
             the President
Kim Harrison, Garden City Community College, Comptroller

Trustee Douglass recommended retaining the same authorized signatures.

**It is the consensus of the Board to retain the same authorized
signatures as listed.**

D. <u>Professional Service Providers</u>:
College Attorney…………………Paul Kitzke

Paul Kitzke has been responsive, has professionalism, and serves for
continuity of services.

Move to approve Mr. Kitzke as the GCCC attorney for 2023.

Motion: Merilyn Douglass
Second: Bob Larson

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 6-0

Meeting of Trustees
January 17, 2023

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES – 2023

Election of Officers

- F. Chairman …………………………………………………. Leonard Hitz
- G. Vice Chairman ……………………………………………Shanda Smith
- H. Clerk…………………………………………………………Dr. Ryan Ruda
- I. KACCT Representative……………….…………….. Beth Tedrow
- J. Economic Development Corporation Representative……. David Rupp

Appointments

- I. Secretary to the Board……………………………….…… Dr. Ryan J. Ruda
- J. Deputy Clerk …………………………………………….…Jodie Tewell
- K. College Treasurer ………………………………….…Karla Armstrong
- L. Designated Agent for KPERS………………………….. Alexis Saenz
- M. Alternate Designated Agents for KPERS ……………….... Karla Armstrong
- N. Designated Endowment Representative…………….........Shanda Smith
- O. Broncbuster Athletic Association Representative…….……David Rupp
- P. FCEDC Board of Directors …………………………..David Rupp

Depositor Designations

- E. <u>Primary Depositories for 2023</u>
  Commerce Bank

- F. <u>Other Depositories for 2023</u>
  Western State Bank
  Valley State Bank
  Dream First Bank
  Landmark National Bank
  Kearney County Bank
  Equity Bank
  Valley State Bank
  Golden Plains Credit Union
  GCB
  Garden State Bank
  Garden City Teachers Federal Credit Union
  State of Kansas Municipal Investment Fund

Meeting of Trustees
January 17, 2023

G. <u>Authorized Signatures</u>:
   Dr. Ryan J. Ruda, Garden City Community College President
   Karla Armstrong, Vice President for Administrative Services/CFO
   Jodie Tewell, Garden City Community College, Executive Assistant to the President
   Kim Harrison, Garden City Community College, Comptroller

H. <u>Professional Service Providers</u>:
   College Attorney……………………Paul Kitzke

IV.   **CONFIRMATION OF MONITORING REPORTS:**

A. Monitoring Reports and ENDS……………   **Consensus Approval**
   A-1. Bi-Annual Gen Exec Constraints #7, page 10
         This meeting's review is of Dr. Ruda's report. Next month the
         Trustees will discuss and vote on language. Over the next 30
         days the Trustees will think of how to improve the language.
         President has done a good job of putting information out for bid.
         Polices also reflect the preferences for local business.

   A-2. Annual - Information and Advice #2, 3, 5, page 15
         Trustees agreed with the report presented.

   A-3. Annual - Asset Protection #1-4, 6-7, page 16
         Trustees agreed with the report presented.

   Trustee Douglass recommends accepting all reports as presented.

   **It is the consensus of the Board to accept monitoring reports as
   presented.**

Meeting of Trustees
January 17, 2023

B. Review Monitoring Report
No reports to review this month.

Board Self-Assessment
Trustee Douglass gave the Trustees a new handout of the proposed update to the assessment form. Numbers 1 – 7 are the same. Starting with number 8 are new questions for the Trustees to review. There was a robust discussion over the language of each question. The Trustees asked Marc to spend the next month reviewing options for HLC compliance questions.

Trustee Douglass will rewrite it and bring it back to February's meeting for review.

V.   **OTHER**
A. Open comments from the public
No requests for comments

B. President's Report
Dr. Ruda reported on the President's Scholarship initiative, Fall 2022 Athletic Teams GPA, Tax credits for Fine Arts renovations, STEM Success Center Updates, Senator Marshall's campus visit, MLK event, demo with Board Docs and planning a Board Strategic plan retreat. April 1, 2023, from 9:00 – 1:00. (Supporting documents filed with official minutes)

Dr. Ruda recommended Trustee Merilyn Douglass for a new positions of policy governance liaison.

C. **Incidental Information**
We are not getting closer to getting instructors for fire, but we are still advertising.

Meeting of Trustees
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D. Report from FCEDC

The Annual FCEDC Meeting is next Thursday, January 26, 2023, at 10:00 am, starting with the normal monthly meeting, with the annual meeting starting right after it, in the Logan Aviation (Endowment) room. This meeting gives our partners an overview of what the FCEDC has done over the past year and the direction the organization is heading. Everyone is invited.

Our contracted retail recruiter was at a regional recruiter meeting, and the other recruiters were saying that three sites in Kansas were great for growth, and Garden City was one of them. (Supporting documents filed with official minutes)

E. Report from KACCT

Trustee Tedrow will confirm the dates of upcoming meetings in February.

F. Report from Faculty Senate

Faculty Senate Vice President reported on head coaches and faculty meeting and plans for semester meetings. Faculty Senate is still reviewing procedures for instructional policies and review of professional development funding requests.

VI.   OWNERSHIP LINKAGE

Trustee Tedrow reported that the Hutcheson bus drivers appreciated bus access to the parking lot.

Trustee Rupp commended all the people getting the Bustin' Buster award.

Chamber Breakfast at the Clarion Wednesday.

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The Trustees thanked Merilyn for her work as Chair over the past two years.

Dr. Ruda confirmed that there are no statutes regarding banks for community colleges.

Trustee Douglass requested that Trustees fill out the forms for conflict of interest and the code of conduct.

Trustees filled out the board self-assessment and returned it to Chair Hitz.

VII. Executive Session
No session

VIII. Adjournment
The meeting adjourned at 7:47 pm.

_____   _____   _____

Jodie Tewell   Dr. Ryan Ruda   Mr. Leonard Hitz
Deputy Clerk   President   Chairman of the Board

Meeting of Trustees
January 17, 2023

Topic: **Approval of Personnel Actions-Human Resources**
                   Adjunct/Outreach Contracts

Presenter: Dr. Ryan Ruda

Background Information:
All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:
Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:
Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: _____Approved _____Disapproved

                                 _____Ayes   _____Nays _____No Action

Board Member Notes:

Board of Trustees Agenda February 21, 2023

02/13/2023

To: Board of Trustees

From: Tricia Sayre, Human Resources Assistant

New Hires:
Lupe Mora-Vallejo, Custodian, effective, January 16, 2023.
Colt Cuenca-Reinoso, Custodian, effective, January 17, 2023.
Amari Angram, Assistant Director Residential Life/Assistant Football Coach, effective, January 31, 2023.

Internal Transfers:
None.

Resignations/Separations/ Retirement:
David Larsen, IT Support Specialist, effective, December 14, 2022.
Jacob Erickson, Residential Life Advisor, effective, January 31, 2023.
Trey Jackson, Assistant Football Coach, effective, February 1, 2023.

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

INSTRUCTOR	CLASS	AMOUNT
Albert, Kathleen	Anatomy & Physiology I BIOL-211-50/55 - 4.00 credit hour(s) 4.00 credit hour(s) X $700.00 = $2800.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$2,800.00
Albert, Kathleen	Anatomy & Physiology I BIOL-211-51 - 4.00 credit hour(s) 4.00 credit hour(s) X $700.00 = $2800.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$2,800.00
Albert, Kathleen	Anatomy & Physiology II BIOL-212-50/55 - 4.00 credit hour(s) 4.00 credit hour(s) X $700.00 = $2800.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$2,800.00
Arandia, Mark	Elementary Ethics PHIL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11023-5260	$2,100.00
Avalos Morales, Lizette	Interpersonal Communications COMM-103-04 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/30/2023 - 05/11/2023 11-00-0000-11022-5260	$2,100.00
Behrends, Marianna	Beef Production ANSI-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$2,100.00
Behrends, Marianna	Intro to Food Science ANSI-131-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$2,100.00
Behrends, Marianna	Principles of Meat Science ANSI-207-50 - 3.00 credit hour(s) 5/6 of 3.00 credit hour(s) X $700.00 = $1750.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$1,750.00
Boese, Donna	College Success PCDE-101-51/55 - 1.00 credit hour(s) 1.00 credit hour(s) X $700.00 = $700.00 01/16/2023 - 03/10/2023 11-00-0000-11083-5260	$700.00
Bradway, Roxanna	Basic Nutrition HPER-115-50/55 - 3.00 credit hour (s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11070-5260	$2,100.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Payroll for Approval 2/21/2023)

Breen, Michael	Survey of Civilization I HIST-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11020-5260	$2,100.00
Breen, Michael	American History Since 1877 HIST-104-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11020-5260	$2,100.00
Burrus, Cynthia	Intro Computer Concepts & Appl CSCI-110-51 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 03/10/2023 12-00-0000-12012-5260	$2,100.00
Burrus, Cynthia	American Government POLS-105-50/56 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Caldwell, Kyle	Food Sanitation ANSI-209-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$2,100.00
Caldwell, Kyle	Food Safety ANSI-212-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$2,100.00
Chavarria, Marlo	Principles of Econ: Macro ECON-111-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11010-5260	$2,100.00
Chavarria, Marlo	Principles of Econ: Micro ECON-112-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11010-5260	$2,100.00
Connell, Christie	Introduction to Social Work SOCI-210-90 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Day, Riley	Applied Music: Instrumental IV MUSC-2041-16 - 1.00 credit hour(s) $200.00/student X 1 student = $200.00 01/16/2023 - 05/11/2023 11-00-0000-11033-5260	$200.00
Devgan, Rajneesh	Intermediate Algebra MATH-107-90/HS - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11023-5260	$2,100.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Payroll for Approval 2/21/2023)

Estes, Brittany	English II ENGL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Estes, Brittany	Introduction to Literature I ENGL-210-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Fairbanks, Johnathan	Introduction to Philosophy PHIL-101-01/HS - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11023-5260	$2,100.00
Fairbanks, Johnathan	Elementary Ethics PHIL-102-01 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11023-5260	$2,100.00
Getahun, Yonas	College Math*** MATH-005-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11050-5260	$2,100.00
Getahun, Yonas	Intermediate Algebra MATH-107-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11050-5260	$2,100.00
Glenn, Skyler	Commercial Feedlot Operations ANSI-104-01 - 1.00 credit hour(s) 1.00 credit hour(s) X $700.00 = $700.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$700.00
Glenn, Skyler	Beef Production ANSI-105-01 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$2,100.00
Glenn, Skyler	Meat and Carcass Evaluation ANSI-129-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12211-5260	$2,100.00
Griffin, Allison	Athletic Training Practicum HPER-212-01 - 1.00 credit hour(s) 6/8 of 1.00 credit hour(s) X $700.00 = $525.00 01/16/2023 - 05/11/2023 11-00-0000-11070-5260	$525.00
Griffin, Thomas	American History to 1877 HIST-103-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11020-5260	$2,100.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Payroll for Approval 2/21/2023)

Harris-Marquez, Queenetta	Elementary Spanish I LANG-1322-50/55 - 5.00 credit hour(s) 5.00 credit hour(s) X $700.00 = $3500.00 01/16/2023 - 05/11/2023 11-00-0000-11020-5260	$3,500.00
Hays, David	College Algebra MATH-108-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11050-5260	$2,100.00
Hays, David	Fundamentals of Statistics MATH-110-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11050-5260	$2,100.00
Heaton, Tyrell	World Geography GEOG-101-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 03/10/2023 11-00-0000-11060-5260	$2,100.00
Henderson, Cara	General Psychology PSYC-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Hodgson-DeSilva, Krishana	Basic English*** ENGL-090-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Hodgson-DeSilva, Krishana	English Companion*** ENGL-098-50B - 1.00 credit hour(s) 1.00 credit hour(s) X $700.00 = $700.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$700.00
Hodgson-DeSilva, Krishana	English I ENGL-101 - 50A/50B/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Hunter, Lauren	Marketing BSAD-123-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/30/2023 - 05/11/2023 11-00-0000-11010-5260	$2,100.00
Kilgore, Kelsey	Animal Nutrition ANSI-107-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12210-5260	$2,100.00
Meier, Shelley	Foundations of Education EDUC-105-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00

Moore, Jeremy	Firefighter II FIRE-102-40 - 4.00 credit hour(s) 4.00 credit hour(s) X $700.00 = $2800.00 01/30/2023 - 05/11/2023 12-00-0000-12241-5260	$2,800.00
Morgan, Linda	Criminal Law CRIM-103-50/55 - 3.00 credit hour(s) 4/6 of 3.00 credit hour(s) X $700.00 = $1400.00 01/30/2023 - 05/11/2023 12-00-0000-12240-5260	$1,400.00
Myrvik, Patricia	Lifetime Fitness HPER-121-50 - 2.00 credit hour(s) 2.00 credit hour(s) X $700.00 = $1400.00 01/30/2023 - 05/11/2023 11-00-0000-11070-5260	$1,400.00
Neri, Elise	Beginning Algebra *** MATH-006-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11050-5260	$2,100.00
Ochs, Edward	Defensive Tactics CRIM-149-45 - 2.00 credit hour(s) 2.00 credit hour(s) X $700.00 = $1400.00 01/23/2023 - 02/10/2023 12-00-0000-12202-5260	$1,400.00
Piller, David	Intro to Criminal Justice CRIM-101-50 - 3.00 credit hour(s) 1/6 of 3.00 credit hour(s) X $700.00 = $350.00 01/30/2023 - 05/11/2023 12-00-0000-12202-5260	$350.00
Pringle, Nisaphan	Accounting I ACCT-102-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 12-00-0000-12010-5260	$2,100.00
Reyes, Vicky	College Success PCDE-101-40 - 1.00 credit hour(s) 1.00 credit hour(s) X $700.00 = $700.00 01/16/2023 - 03/10/2023 11-00-0000-11083-5260	$700.00
Rotenberger, Haley	Applied Music: Instrumental I MUSC-1021-15 - 1.00 credit hour(s) $200.00/student X 1 students = $200.00 01/16/2023 - 05/11/2023 11-00-0000-11033-5260	$200.00
Rotenberger, Haley	Applied Music: Instrumental II MUSC-1031-15 - 1.00 credit hour(s) $200.00/student X 2 students = $400.00 01/16/2023 - 05/11/2023 11-00-0000-11033-5260	$400.00
Rotenberger, Haley	Applied Music: Instrumental III MUSC-2031-13 - 1.00 credit hour(s) $200.00/student X 2 students = $400.00 01/16/2023 - 05/11/2023 11-00-0000-11033-5260	$400.00

Rotenberger, Haley	Applied Music: Instrumental IV MUSC-2041-14- 1.00 credit hour(s) $200.00/student X 1 students = $200.00 01/16/2023 - 05/11/2023 11-00-0000-11033-5260	$200.00
Simmons, John	General Biology BIOL-105-50/55 - 4.00 credit hour(s) 4.00 credit hour(s) X $700.00 = $2800.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$2,800.00
Simmons, John	Microbiology BIOL-213-50/55 - 5.00 credit hour(s) 5.00 credit hour(s) X $700.00 = $3500.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$3,500.00
Spero, Susan	Introduction to Sociology SOCI-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Spero, Susan	Introduction to Sociology SOCI-102-55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Stevenor, Jane	English II ENGL-102-53/58 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Stevenor, Jane	English II ENGL-102-55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Stevenor, Jane	English II ENGL-102-56 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Stevenor, Jane	English II ENGL-102-57 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = $2100.00 01/16/2023 - 05/11/2023 11-00-0000-11021-5260	$2,100.00
Strother, Danai	Interpersonal Communications COMM-103-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/16/2023 - 05/11/2023 11-00-0000-11022-5260	$2,100.00
Tangumonkem, Eric	Physical Geology with Lab PHSC-205-50 - 5.00 credit hour(s) 5.00 credit hour(s) X $700.00 = $3500.00 01/16/2023 - 05/11/2023 11-00-0000-11050-5260	$3,500.00

Terrell, Amanda	Art Appreciation ARTS-120-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = 2100.00 01/16/2023 - 05/11/2023 11-00-0000-11030-5260	$2,100.00
Towle, Zach	Introduction to Business BSAD-101-01 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = 2100.00 01/16/2023 - 05/11/2023 11-00-0000-11010-5260	$2,100.00
Towle, Zach	Introduction to Business BSAD-101-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = 2100.00 01/30/2023 - 05/11/2023 11-00-0000-11010-5260	$2,100.00
Towle, Zach	International Business BSAD-140-01 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 = 2100.00 01/16/2023 - 05/11/2023 11-00-0000-11010-5260	$2,100.00
Vadapally, Praveen	College Chemistry I CHEM-109-50 - 5.00 credit hour(s) 5.00 credit hour(s) X $700.00 = $3500.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$3,500.00
Vadapally, Praveen	College Chemistry II CHEM-110-50 - 5.00 credit hour(s) 5.00 credit hour(s) X $700.00 = $3500.00 01/16/2023 - 05/11/2023 11-00-0000-11040-5260	$3,500.00
Weaver, Melissa	Public Speaking COMM-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/16/2023 - 05/11/2023 11-00-0000-11022-5260	$2,100.00
Weaver, Melissa	Public Speaking COMM-101-55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/16/2023 - 05/11/2023 11-00-0000-11022-5260	$2,100.00
Wenzel, Leslie	Intermediate Algebra MATH-107-51 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/16/2023 - 03/10/2023 11-00-0000-11050-5260	$2,100.00
West, Virga	College Success PCDE-101-42 - 1.00 credit hour(s) 1.00 credit hour(s) X $700.00 = $700.00 01/16/2023 - 03/10/2023 11-00-0000-11083-5260	$700.00
West, Virga	Emergency Preparedness HELR-155-50/55 - 1.00 credit hour(s) 1.00 credit hour(s) X $700.00 =$700.00 01/16/2023 - 03/10/2023 12-00-0000-12203-5260	$700.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Payroll for Approval 2/21/2023)

Whitehill, Judy	Sociology of Families SOCI-113-50/55- 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/16/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Whitehill, Judy	Developmental Psychology PSYC-210-50 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/30/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Whitehill, Judy	Developmental Psychology PSYC-210-51/55- 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/30/2023 - 05/11/2023 11-00-0000-11060-5260	$2,100.00
Woolever, Sharon	Medical Terminology EMIC-104-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X $700.00 =$2100.00 01/16/2023 - 05/11/2023 12-00-0000-12202-5260	$2,100.00

Total: **$155,025.00**

Agenda No: I I - C   **Date: February 21, 2023**

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:
Presentation of monthly financial documents:
- Checks over $50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:
Financial information represents 1) monthly expenditures over $20,000 2) cash deposits.

Recommended Board Action:
Accept and approve financial information as presented.

Board Action Taken: _____Approved _____Disapproved

                                 _____Ayes _____Nays _____No Action

Board Member Notes:

Board of Trustees Agenda February 21, 2023

CHECKS PROCESSED FOR MONTH OF JANUARY 2023

Purchases over $150,000.00 requiring Board Approval

- Check #289481 for $224,605.00 to Dick Construction Inc for the STEM Success Center Addition

Purchases $50,000 to $149,999.00 not requiring Board Approval

- Check #289443 for $87,875.00 to Dick Construction Inc for STEM Success Center Addition
- Check #289445 for $98,227.79 to Great Western Dining for 09/21/22 SSS Financial Literacy $69.19, 10/26/22 SSS First-Generation Day $90.52, 11/09/22 Board Bill $23,038.40, 11/16/2022 Board Bill $22,835.12, 11/23/22 Board Bill $13,048.64, 11/30/22 Board Bill $16,310.80, 12/07/22 Board Bill $22,835.12
- Check #289478 for $60,109.76 to Commerce Bank Commercial Cards for monthly purchase cards
- Check #289513 for $68,022.78 to Tatro Plumbing Co for DAPC install roof hood $4,670.00, east dorm site water line $39,897.00, dorm site water taxes $3,570.78, remove 2 chilled water coils in woodshop $19,885.00.
- Check 289558 for $73,637.20 for July 2022-2023 contract for Cengage eBook student liscenses
- Check #E012514 for $148,727.32 to Blu Cross-Blue Shield for monthly Premiums
- Check #E012503 for $65,534.94 to KPERS for employee contributions January 2023

REVENUES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	30,616.00-	384,536.00-	550,000.00-	165,464.00-	30.08
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	42,312.00-	235,212.00-	350,000.00-	114,788.00-	32.80
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	4,506.00-	4,506.00-	100.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	61,041.71-	588,978.01-	934,915.00-	345,936.99-	37.00
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	2,310.49-	4,668.17-	160,000.00	164,668.17	102.92
11-00-0000-00000-4012 TUITION FINNEY CO	0.00	85,705.00-	971,791.00-	1,014,630.00-	42,839.00-	4.22
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	1,400.00-	163,800.00-	206,082.00-	42,282.00-	20.52
11-00-0000-00000-4014 TUITION BORDER STA	0.00	9,625.00-	202,273.00-	322,288.00-	120,015.00-	37.24
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	44,133.00-	270,568.00-	530,799.00-	260,231.00-	49.03
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,100.00-	5,750.00-	14,515.00-	8,765.00-	60.39
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	900.00-	3,450.00-	15,230.00-	11,780.00-	77.35
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	104,493.00-	696,620.00-	1,057,000.00-	360,380.00-	34.09
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,560.00-	15,840.00-	25,000.00-	9,160.00-	36.64
11-00-0000-00000-4512 VENDING MACHINES :	0.00	370.48-	1,811.61-	0.00	1,811.61	0.00
11-00-0000-00000-4601 STATE OPERATING GR	0.00	973,063.00-	1,946,126.00-	1,946,126.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	7,728,477.35-	8,101,898.83-	13,245,441.00-	5,143,542.17-	38.83
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	219,025.94-	769,188.95-	955,000.00-	185,811.05-	19.46
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	3,184.44-	10,558.52-	15,562.00-	5,003.48-	32.15
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	161,220.27-	220,688.28-	216,050.00-	4,638.28	2.14-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	109,236.00-	109,236.00-	200,000.00-	90,764.00-	45.38
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	9,300.87-	20,527.67-	15,000.00-	5,527.67-	36.84-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	12,259.91-	13,144.52-	15,000.00-	1,855.48-	12.37
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	9,378.82-	28,425.12-	100,000.00-	71,574.88-	71.57
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	200,000.00	200,000.00	100.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	25,571.45	27,549.17	50,000.00	22,450.83	44.90
11-00-0000-00000-4902 INTEREST INCOME :	0.00	16,897.13-	59,454.27-	60,000.00-	545.73-	0.91
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	50,000.00-	50,000.00-	100.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	26,260.00-	40,000.00-	13,740.00-	34.35
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,150.53-	59,613.35-	60,000.00-	386.65-	0.64
11-00-0000-00000-4912 TRANSCRIPTS : GENE	35.00	372.00-	3,931.72-	0.00	3,896.72	0.00
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	2,000,000.00	2,000,000.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	470,854.00-	470,854.00-	100.00
11-00-0000-55026-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	8,010.00-	8,010.00-	100.00
11-00-6011-50004-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	50,000.00-	50,000.00-	100.00
Totals for FUND: 11 - GENERAL	35.00	9,603,561.49-	14,886,801.85-	20,062,008.00-	5,175,241.15-	25.80
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	9,289.00-	76,400.00-	107,260.00-	30,860.00-	28.77
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	0.00	6,400.00-	0.00	6,400.00	0.00
12-00-0000-00000-4401 SALES & SERV OF ED	0.00	0.00	0.00	7,000.00-	7,000.00-	100.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	529,431.00-	1,058,862.00-	1,058,862.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	590,171.00-	650,000.00-	59,829.00-	9.20
12-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	30,000.00-	30,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,269,340.00-	1,269,340.00-	100.00
12-00-0000-12280-4907 MISCELLANEOUS INCO	0.00	0.00	0.00	6,950.00-	6,950.00-	100.00
12-00-8047-00000-4005 ACAD COURSE FEE :	0.00	4,933.00-	17,094.00-	0.00	17,094.00	0.00
Totals for FUND: 12 - PTE FUND	0.00	543,653.00-	1,748,927.00-	3,129,412.00-	1,380,485.00-	44.11
16-00-5008-00000-4401 SALES & SERV OF ED	0.00	877.96-	11,101.92-	11,900.00-	798.08-	6.71
16-00-5008-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	0.00	0.00	0.00
16-00-5011-00000-4009 S U FEES : GENERAL	0.00	11,941.03-	115,528.44-	140,000.00-	24,471.56-	17.48
16-00-5011-00000-4011 MISC STUDENT BILL	0.00	35.86-	5,700.72-	200,000.00	205,700.72	102.85
16-00-5011-00000-4501 BUILDING/ROOM RENT	0.00	14,500.00-	104,400.00-	100,000.00-	4,400.00	4.39-

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16-00-5011-00000-4503  S U DORM BOARD & R        0.00     998,171.00-   2,333,905.27-   2,600,000.00-   266,094.73-  10.23
16-00-5011-00000-4505  DEPOSITS FORFEITED        0.00          0.00           0.00          2,000.00-     2,000.00- 100.00
16-00-5011-00000-4506  DORMITORY DAMAGE :        0.00          0.00           0.00         10,000.00-    10,000.00- 100.00
16-00-5011-00000-4507  KEYS : GENERAL            0.00        390.00-       2,210.00-        6,000.00-     3,790.00-  63.17
16-00-5011-00000-4508  RESERVATION FEE :         0.00      1,350.00-      34,950.00-       50,000.00-    15,050.00-  30.10
16-00-5011-00000-4511  CATER & BOOKSTORE         0.00      6,773.88-       8,516.24-       20,000.00-    11,483.76-  57.42
16-00-5011-00000-4512  VENDING MACHINES :        0.00        386.73-       1,188.95-        5,000.00-     3,811.05-  76.22
16-00-5011-00000-4516  GUEST ACCOMODATION        0.00          0.00           0.00          1,000.00-     1,000.00- 100.00
16-00-5011-00000-4907  MISCELLANEOUS INCO        0.00          0.00         108.83-         1,000.00-       891.17-  89.12
16-00-5011-00000-9999  CONTINGENCY ACCOUN        0.00          0.00           0.00         24,040.00     24,040.00  100.00
16-00-5012-00000-4401  SALES & SERV OF ED        0.00      1,023.54-      11,950.03-       21,000.00-     9,049.97-  43.10
16-00-5012-00000-4504  COSMETOLOGY FEES :        0.00         66.00-      83,380.59-      114,775.00-    31,394.41-  27.35
16-00-5012-00000-4907  MISCELLANEOUS INCO        0.00        102.76-       1,216.61-        1,000.00-       216.61   21.65-
16-00-5012-00000-9999  CONTINGENCY ACCOUN        0.00          0.00           0.00         11,184.00-    11,184.00- 100.00
16-00-5100-00000-4018  RESOURCE CHARGE :         0.00     15,010.63-     149,852.98-      190,000.00-    40,147.02-  21.13
16-00-5100-00000-4520  SALES - NEW TEXTBO        0.00      8,785.84-      39,959.35-       60,000.00-    20,040.65-  33.40
16-00-5100-00000-4521  SALES - USED TEXTB        0.00         10.70-          10.70-        5,000.00-     4,989.30-  99.79
16-00-5100-00000-4523  SALES - RENTAL BOO        0.00          0.00           0.00          1,000.00-     1,000.00- 100.00
16-00-5100-00000-4525  SALES - SUPPLIES :        0.00        195.92-       1,871.69-       10,000.00-     8,128.31-  81.28
16-00-5100-00000-4526  SALES - CLOTHING :        0.00      5,688.52-      48,584.24-       33,000.00-    15,584.24   47.21-
16-00-5100-00000-4527  SALES - GIFTS : GE        0.00        843.17-       8,073.43-       10,000.00-     1,926.57-  19.27
16-00-5100-00000-4528  SALES - FOOD : GEN        0.00          0.00           0.00            100.00-       100.00- 100.00
16-00-5100-00000-4529  SALES - SUNDRIES/M        0.00          0.00           0.00             20.00-        20.00- 100.00
16-00-5100-00000-4530  RENTAL FEES - CALC        0.00          0.00           0.00            500.00-       500.00- 100.00
16-00-5100-00000-9999  CONTINGENCY ACCOUN        0.00          0.00           0.00        121,030.00-   121,030.00- 100.00
                     ==================================================================================================================
  Totals for FUND: 16 - AUXILIARY ENTITI        0.00   1,066,153.54-   2,962,509.99-    3,301,469.00-   338,959.01-  10.27

61-00-0000-00000-4803  AD VALOREM PROPERT        0.00    318,027.89-     333,891.34-      474,925.00-   141,033.66-  29.70
61-00-0000-00000-4805  MOTOR VEHICLE PROP        0.00      9,657.44-      33,915.77-            0.00     33,915.77    0.00
61-00-0000-00000-4806  RECREATIONAL VEHIC        0.00        140.38-         465.55-            0.00        465.55    0.00
61-00-0000-00000-4807  DELINQUENT TAX : G        0.00      7,031.03-       9,755.87-            0.00      9,755.87    0.00
61-00-0000-00000-4808  PAYMENTS IN LIEU O        0.00      4,495.07-       4,495.07-            0.00      4,495.07    0.00
61-00-0000-00000-4809  RENTAL EXCISE TAX         0.00        395.00-         890.02-            0.00        890.02    0.00
61-00-0000-00000-4810  16/20 M TAX : GENE        0.00        540.57-         583.95-            0.00        583.95    0.00
61-00-0000-00000-4814  COMMERCIAL VEHICLE        0.00        398.32-       1,162.65-            0.00      1,162.65    0.00
61-00-0000-00000-4817  NEIGH REVT : GENER        0.00      1,052.27        1,060.52             0.00      1,060.52-   0.00
61-00-0000-00000-9999  CONTINGENCY ACCOUN        0.00          0.00           0.00        728,075.00-   728,075.00- 100.00
61-00-7018-00000-9999  CONTINGENCY ACCOUN        0.00          0.00           0.00        256,865.00-   256,865.00- 100.00
61-00-7026-00000-9999  CONTINGENCY ACCOUN        0.00          0.00           0.00        471,211.00-   471,211.00- 100.00
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  Totals for FUND: 61 - CAPITAL OUTLAY          0.00    339,633.43-     384,099.70-    1,931,076.00-  1,546,976.30-  80.11
                     ==================================================================================================================
  Totals for BUDGET.OFFICER: Unassigned        35.00  11,553,001.46-  19,982,338.54-   28,423,965.00-  8,441,661.46-  29.70
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EXPENSES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,059.71	7,777.20	0.00	7,777.20-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	27,606.74	187,844.33	231,174.00	43,329.67	18.74
DEPARTMENT: 11020 - HUMANITIES	258.37	4,521.30	41,285.49	1,650.00	39,893.86-	417.80-
DEPARTMENT: 11021 - ENGLISH	0.00	44,648.18	305,739.54	459,449.00	153,709.46	33.46
DEPARTMENT: 11022 - SPEECH	0.00	21,104.25	141,602.47	140,373.00	1,229.47-	0.87-
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	9,136.80	0.00	9,136.80-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	17,842.18	11,400.00	6,442.18-	56.50-
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	400.00	400.00	100.00
DEPARTMENT: 11030 - ART	324.59	16,013.58	118,696.90	191,594.00	72,572.60	37.88
DEPARTMENT: 11031 - DRAMA	0.00	0.00	4,272.42	5,416.00	1,143.58	21.11
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	6,479.25	61,097.68	98,351.00	37,253.32	37.88
DEPARTMENT: 11033 - INST MUSIC	10,413.78-	17,878.10	164,404.17	307,680.24	153,689.85	49.95
DEPARTMENT: 11034 - ORCHESTRA	5,045.00-	419.57	9,484.56	23,840.00	19,400.44	81.38
DEPARTMENT: 11040 - SCIENCE	10,092.11-	38,430.18	267,097.31	376,403.00	119,397.80	31.72
DEPARTMENT: 11041 - Robotics	0.00	0.00	537.39	0.00	537.39-	0.00
DEPARTMENT: 11050 - MATH	172.48-	31,948.53	243,982.71	318,694.00	74,883.77	23.50
DEPARTMENT: 11060 - SOCIAL SCIENCE	79.74	40,124.59	295,536.99	354,438.00	58,821.27	16.60
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	23,640.84	154,774.30	220,927.00	66,152.70	29.94
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	0.00	1,818.84	0.00	1,818.84-	0.00
DEPARTMENT: 11081 - READING	0.00	11,146.33	82,512.95	134,658.00	52,145.05	38.72
DEPARTMENT: 11082 - ESL	0.00	6,798.93	49,095.08	81,664.00	32,568.92	39.88
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	753.55	20,752.75	0.00	20,752.75-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	3,502.43	9,500.00	5,997.57	63.13
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	0.00	4,306.00	4,306.00	100.00
DEPARTMENT: 11101 - BookBusters	0.00	0.00	1,800.00	3,000.00	1,200.00	40.00
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,762.45	39,895.38	69,619.00	29,723.62	42.69
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	2,153.00	4,080.47	0.00	4,080.47-	0.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	3,822.34	17,287.76	0.00	17,287.76-	0.00
DEPARTMENT: 12230 - AUTO MECHANICS	0.00	0.00	753.55	0.00	753.55-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	45.37	0.00	45.37-	0.00
DEPARTMENT: 41000 - LIBRARY	1,382.51-	3,883.86	48,276.54	186,703.00	139,808.97	74.88
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	11,115.00-	9,042.14	54,687.88	185,003.00	141,430.12	76.45
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	4,000.00	23,187.44	300,322.05	538,000.00	233,677.95	43.43
DEPARTMENT: 42000 - VP ON INSTRUCTION	1,479.54-	19,597.89	135,498.71	1,062,662.67	928,643.50	87.39
DEPARTMENT: 42001 - DEAN OF ACADEMICS	14,445.36-	17,946.88	132,045.67	206,010.00	88,409.69	42.92
DEPARTMENT: 42002 - OUTREACH	0.00	21,079.40	59,758.86	69,667.00	9,908.14	14.22
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	19,384.12	126,814.43	225,600.00	98,785.57	43.79
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	0.00	17,158.02	7,500.00	9,658.02-	128.76-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	29,851.31	191,717.33	418,089.00	226,371.67	54.14
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	14,000.00	14,000.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	280.02-	18,489.63	110,098.27	184,690.00	74,871.75	40.54
DEPARTMENT: 50011 - ASSESSMENT/TESTING	160.70	8,870.68	51,323.51	97,013.00	45,528.79	46.93
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	20,647.32	158,790.84	382,958.00	224,167.16	58.54
DEPARTMENT: 50030 - ADMISSIONS	64.40-	12,700.23	100,484.05	218,552.00	118,132.35	54.05
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	15,019.35	110,831.44	199,931.00	89,099.56	44.57
DEPARTMENT: 50050 - STUDENT HEALTH SER	113.62	6,287.93	26,852.58	76,880.00	49,913.80	64.92
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	531.46	33,832.75	398,025.02	657,599.65	259,043.17	39.39
DEPARTMENT: 55001 - MEN'S BASKETBALL	2,417.74	17,141.19	126,682.91	207,361.00	78,260.35	37.74
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	5,323.75-	15,625.47	130,031.98	213,901.00	89,192.77	41.70
DEPARTMENT: 55003 - MEN'S TRACK	2,028.98	11,497.23	50,785.33	96,202.00	43,387.69	45.10
DEPARTMENT: 55004 - WOMEN'S TRACK	408.17-	12,212.33	48,460.26	90,749.00	42,696.91	47.05
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	4,127.00	18,074.48	76,121.13	138,167.00	57,918.87	41.92
DEPARTMENT: 55006 - FOOTBALL	13,338.22-	36,310.33	356,315.42	553,373.00	210,395.80	38.02
DEPARTMENT: 55007 - BASEBALL	2,144.00	25,461.45	93,561.49	184,076.00	88,370.51	48.01

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DEPARTMENT: 55008 - VOLLEYBALL              0.00        5,076.97       65,371.12      120,775.60         55,404.48    45.87
DEPARTMENT: 55009 - WOMEN'S SOCCER          0.00        6,576.23       67,683.50       94,714.00         27,030.50    28.54
DEPARTMENT: 55010 - MEN'S SOCCER            0.00        5,342.55       53,396.69       80,938.00         27,541.31    34.03
DEPARTMENT: 55012 - CHEERLEADING         7,680.75       5,055.81       62,950.24       99,861.75         29,230.76    29.27
DEPARTMENT: 55014 - RODEO TEAM          15,769.00      10,065.00      118,337.06      193,093.00         58,986.94    30.55
DEPARTMENT: 55015 - MEN'S GOLF              0.00           58.50       24,075.89       42,243.00         18,167.11    43.01
DEPARTMENT: 55019 - ATHLETIC TRAINING     750.90       18,028.38      178,935.16      269,896.00         90,209.94    33.42
DEPARTMENT: 55020 - PEP BAND                0.00            0.00            0.00        8,000.00          8,000.00   100.00
DEPARTMENT: 55021 - ESPORTS                 0.00          426.73        9,214.80       26,147.00         16,932.20    64.76
DEPARTMENT: 55022 - SPORTS INFORMATION      0.00          444.07        9,769.14       11,360.00          1,590.86    14.00
DEPARTMENT: 55023 - WOMENS CROSSCOUNTR   8,577.19-       2,274.48       22,246.64       46,046.00         32,376.55    70.31
DEPARTMENT: 55024 - MENS CROSSCOUNTRY    3,792.02-       2,000.58       17,995.76       40,598.00         26,394.26    65.01
DEPARTMENT: 55025 - WOMENS GOLF             0.00            0.00       29,899.42       96,963.00         67,063.58    69.16
DEPARTMENT: 55026 - Trap Shooting         920.00           49.99        3,963.15       13,010.00          8,126.85    62.47
DEPARTMENT: 61000 - PRESIDENT           1,244.88       51,420.09      372,927.07      666,009.00        291,837.05    43.82
DEPARTMENT: 61001 - BOARD OF TRUSTEES      50.00        8,744.66       17,198.50       44,375.00         27,126.50    61.13
DEPARTMENT: 61005 - ATTORNEY            5,657.90-          67.50       23,439.08       50,000.00         32,218.82    64.44
DEPARTMENT: 62000 - VP OF ADMIN SERVIC    822.82       92,530.49      957,295.95    2,090,331.00      1,132,212.23    54.16
DEPARTMENT: 62010 - HUMAN RESOURCES     5,692.74       21,041.53      108,467.09      208,137.00         93,977.17    45.15
DEPARTMENT: 62011 - ADA COMPLIANCE        315.00        5,390.40       45,932.79       70,150.00         23,902.21    34.07
DEPARTMENT: 62050 - ONE-TIME PURCHASES      0.00            0.00       24,137.00-      39,788.00         63,925.00   160.66
DEPARTMENT: 63000 - MARKETING/PR       26,115.23       31,155.71      170,362.10      306,939.00        110,461.67    35.99
DEPARTMENT: 64000 - INFORMATION TECHNO 44,972.88-      78,737.81      710,618.38      949,101.00        283,455.50    29.87
DEPARTMENT: 65000 - CENTRAL SERVICES    2,082.42       17,249.58       96,322.12      183,386.00         84,981.46    46.34
DEPARTMENT: 67000 - INSTITUTION EFFECT      0.00       14,577.98      102,231.09      176,522.00         74,290.91    42.09
DEPARTMENT: 68000 - Dean of Advancemen      0.00        9,525.88       66,336.95      131,958.00         65,621.05    49.73
DEPARTMENT: 70000 - PHYSICAL PLANT ADM  1,768.22       25,990.32       88,899.07      200,470.00        109,802.71    54.77
DEPARTMENT: 71000 - BUILDINGS          41,271.17-     138,097.01      627,267.27      966,376.00        380,379.90    39.36
DEPARTMENT: 72000 - CUSTODIAL SERVICES  5,547.73-      78,781.90      502,609.97      884,280.00        387,217.76    43.79
DEPARTMENT: 73000 - GROUNDS             4,124.90       21,920.79      167,903.24      300,313.00        128,284.86    42.72
DEPARTMENT: 73001 - ATHLETIC FIELDS     8,962.00-       3,054.80        6,172.20       26,100.00         28,889.80   110.69
DEPARTMENT: 74000 - VEHICLES            6,091.48-      38,979.20      228,174.60      598,533.00        376,449.88    62.90
DEPARTMENT: 75000 - CAMPUS SECURITY     1,581.60       22,330.83       97,596.77      223,598.00        124,419.63    55.64
DEPARTMENT: 76000 - INSURANCE               0.00        6,927.30      404,010.10      455,140.00         51,129.90    11.23
DEPARTMENT: 77000 - UTILITIES          58,268.85-      68,324.58      446,221.73      915,000.00        527,047.12    57.60
DEPARTMENT: 80000 - SCHOLARSHIP             0.00            0.00            0.00       35,000.00-        35,000.00-  100.00
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS       0.00        3,643.37-      10,928.22-           0.00         10,928.22     0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT      0.00           61.00        1,342.00        2,000.00            658.00    32.90
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D      0.00            0.00       14,096.00       40,000.00         25,904.00    64.76
DEPARTMENT: 81003 - STATE MANDATED WAI      0.00            0.00        7,888.00       18,000.00         10,112.00    56.18
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN      0.00            0.00        7,447.00       30,000.00         22,553.00    75.18
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH      0.00          690.00       18,766.00       31,500.00         12,734.00    40.43
DEPARTMENT: 94000 - STUDENT CENTER          0.00        3,042.27       12,977.10       36,133.00         23,155.90    64.09
DEPARTMENT: 50004 - Student Activities      0.00            0.00            0.00       50,000.00         50,000.00   100.00
DEPARTMENT: 55026 - Trap Shooting           0.00            0.00        1,500.00            0.00          1,500.00-    0.00

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FUND: 11 - GENERAL                    171,596.90-   1,490,852.38   11,090,076.26   20,062,008.00      9,143,528.64    45.58
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	0.00	1,130.32	0.00	1,130.32-	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	2,204.05	12,686.34	14,688.00	2,001.66	13.63
DEPARTMENT: 12200 - ADN PROGRAM	254.54	38,076.84	246,357.99	504,532.00	257,919.47	51.12
DEPARTMENT: 12201 - LPN PROGRAM	0.00	26,813.26	174,623.95	313,691.00	139,067.05	44.33
DEPARTMENT: 12202 - EMT	5,000.00	7,393.15	133,896.71	142,500.00	3,603.29	2.53
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	17,787.07	113,324.22	194,543.00	81,218.78	41.75
DEPARTMENT: 12210 - AGRICULTURE	784.70	4,956.37	41,106.93	59,192.40	17,300.77	29.23
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	7,437.00	122,155.87	151,344.00	29,188.13	19.29
DEPARTMENT: 12220 - JOHN DEERE AG TECH	250.00	21,311.02	161,411.22	265,155.00	103,493.78	39.03
DEPARTMENT: 12230 - AUTO MECHANICS	6,010.55	26,869.53	195,873.93	242,572.00	40,687.52	16.77
DEPARTMENT: 12240 - CRIMINAL JUSTICE	5,100.00-	12,947.57	100,939.05	160,883.00	65,043.95	40.43
DEPARTMENT: 12241 - FIRE SCIENCE	2,000.00-	0.00	17,011.83	59,000.00	43,988.17	74.56
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	0.00	538.00	538.00	100.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,980.05	80,275.98	132,254.00	51,978.02	39.30
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	6,371.35-	5,068.67	29,098.39	29,000.00	6,272.96	21.63
DEPARTMENT: 12273 - WELDING	12,437.51-	30,035.01	173,552.68	276,277.00	115,161.83	41.68
DEPARTMENT: 12280 - BUILDING TRADES	15,584.48-	8,457.71	67,170.62	94,142.00	42,555.86	45.20
DEPARTMENT: 42005 - DEAN OF TECHNICAL	13,332.57-	12,016.76	78,268.30	489,100.60	424,164.87	86.72

| FUND: 12 - PTE FUND | 42,526.12- | 232,354.06 | 1,748,884.33 | 3,129,412.00 | 1,423,053.79 | 45.47 |

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,480.99	1,527.58	10,115.09	86,771.32	75,175.24	86.64
DEPARTMENT: 00000 - GENERAL	0.00	0.00	121.60	0.00	121.60-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	20,659.36-	0.00	25,779.26	0.00	5,119.90-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	3,356.91	3,356.91	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	55.00-	267.28	322.28	120.58
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	441.56	1,100.58	0.00	1,100.58-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,426.05	11,835.62	28,091.83	16,256.21	57.87
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1.85-	835.39	837.24	100.22
DEPARTMENT: 55012 - CHEERLEADING	450.00	1,966.29	3,377.77	6,884.21	3,056.44	44.40
DEPARTMENT: 55008 - VOLLEYBALL	0.00	431.83	2,698.11	8,083.21	5,385.10	66.62
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	1,118.88	1,821.18	11,955.70	10,134.52	84.77
DEPARTMENT: 31000 - COMMUNITY SERVICE	350.00-	122.40	2,946.72	15,500.00	12,903.28	83.25
DEPARTMENT: 55007 - BASEBALL	13,034.69	1,649.95	16,668.16	37,652.61	7,949.76	21.11
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	130.00	1,580.13	6,475.00	4,894.87	75.60
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	1,028.00	2,351.00	2,351.17	0.17	0.01
DEPARTMENT: 55013 - Esports	0.00	0.00	0.00	2,351.17	2,351.17	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	221.34	1,404.80	1,183.46	84.24
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	2,194.00	5,671.77	6,967.24	1,295.47	18.59
DEPARTMENT: 55003 - MEN'S TRACK	375.02	10,500.00	10,633.93	20,052.39	9,043.44	45.10
DEPARTMENT: 11021 - ENGLISH	313.20	148.68	400.38	1,640.00	926.42	56.49
DEPARTMENT: 11030 - ART	0.00	0.00	2,631.58	2,208.00	423.58-	19.17-
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	0.00	456.00	456.00	100.00
DEPARTMENT: 11033 - INST MUSIC	374.00-	0.00	6,265.33	1,378.00	4,513.33-	327.52-
DEPARTMENT: 11040 - SCIENCE	7,373.58-	337.09	1,891.78-	5,252.00	14,517.36	276.42
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	2,065.00	2,329.00	1,633.60	695.40-	42.56-
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	0.00	0.00	21,752.00	21,752.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	0.00	1,560.00	1,560.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	16,529.03-	0.00	7,752.51	20,999.56	29,776.08	141.79
DEPARTMENT: 12201 - LPN PROGRAM	16,000.10-	0.00	13,173.15	24,090.29	26,917.24	111.73
DEPARTMENT: 12202 - EMT	1,190.34-	2,974.05	6,710.33	5,726.80	206.81	3.61
DEPARTMENT: 12203 - ALLIED HEALTH	3,626.72-	512.50	3,564.22	10,578.64	10,641.14	100.59
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	0.00	3,519.60	3,519.60	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	2,237.14	4,395.55	8,305.30	3,909.75	47.08
DEPARTMENT: 12220 - JOHN DEERE AG TECH	533.64	1,077.26	26,294.40	38,267.06	11,439.02	29.89
DEPARTMENT: 12230 - AUTO MECHANICS	1,294.23-	894.19	58,005.34	93,709.90	36,998.79	39.48
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	228.18	1,022.57	3,972.82	2,950.25	74.26
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	1,072.00	2,675.80	1,603.80	59.94
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	3,912.98	0.00	17,606.17	40,999.23	19,480.08	47.51
DEPARTMENT: 12273 - WELDING	26,712.17	1,956.68	16,809.88	62,192.42	18,670.37	30.02
DEPARTMENT: 12280 - BUILDING TRADES	1,322.98-	537.75	9,471.45	16,097.00	7,948.53	49.38
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	8,435.60	8,435.60	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	987.00-	987.00	6,737.50-	41,356.61	49,081.11	118.68
DEPARTMENT: 55025 - WOMENS GOLF	0.00	0.00	2,137.85	4,010.00	1,872.15	46.69
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	3,387.21	9,927.64	6,540.43	65.88
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00

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FUND: 14 - ADULT SUPPLEMENTARY ED          22,894.65-      36,492.06      271,265.05      669,744.10      421,373.70   62.92
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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	1,900.00	1,900.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	36.00-	920.67	1,884.50	10,000.00	8,151.50	81.52
DEPARTMENT: 94000 - STUDENT CENTER	20,296.99-	2,485.15	23,431.74	204,023.00	200,888.25	98.46
DEPARTMENT: 95000 - STUDENT HOUSING	30,508.05-	211,846.21	1,172,490.37	2,506,937.00	1,364,954.68	54.45
DEPARTMENT: 98000 - COSMETOLOGY	5,202.69	8,599.05	80,055.74	147,959.00	62,700.57	42.38
DEPARTMENT: 97000 - BOOKSTORE	45,078.01	94,943.52	290,662.49	430,650.00	94,909.50	22.04
FUND: 16 - AUXILIARY ENTITIES	560.34-	318,794.60	1,570,424.84	3,301,469.00	1,731,604.50	52.45

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Fiscal Year: 2023                                                              FUND: 22 - RESTRICTED GRANTS
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GL Account                     YTD Encumbrances    MTD Actual      YTD Actual    Annual Budget      Available  % Avail
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  DEPARTMENT: 50000 - DEAN OF STUDENT SE       0.00          0.00          0.00        5,000.00       5,000.00  100.00
  DEPARTMENT: 11040 - SCIENCE                  0.00      4,658.32      5,053.60            0.00       5,053.60-   0.00
  DEPARTMENT: 50000 - DEAN OF STUDENT SE   8,971.38-         0.00      1,574.94-           0.00      10,546.32    0.00
  DEPARTMENT: 11040 - SCIENCE                  0.00          0.00      2,500.00            0.00       2,500.00-   0.00
  DEPARTMENT: 50000 - DEAN OF STUDENT SE       0.00          0.00     89,209.42      100,924.26      11,714.84   11.61
  DEPARTMENT: 12200 - ADN PROGRAM              0.00      5,234.15     19,402.94            0.00      19,402.94-   0.00
  DEPARTMENT: 42000 - VP ON INSTRUCTION   82,643.97     30,435.59    428,833.93      718,038.87     206,560.97   28.77
  DEPARTMENT: 42005 - DEAN OF TECHNICAL    8,000.00-         0.00        431.68            0.00       7,568.32    0.00
  DEPARTMENT: 12272 - INDUSTRIAL MAINTEN  29,099.02-    15,415.80     91,106.44      301,012.22     239,004.80   79.40
  DEPARTMENT: 42005 - DEAN OF TECHNICAL        0.00          0.00     30,000.00            0.00      30,000.00-   0.00
  DEPARTMENT: 50020 - FINANCIAL AID OFFI       0.00      1,350.00     51,734.00            0.00      51,734.00-   0.00
  DEPARTMENT: 50000 - DEAN OF STUDENT SE   2,420.00     23,401.86    111,679.63      354,197.00     240,097.37   67.79
  DEPARTMENT: 55000 - DIRECTOR OF ATHLET       0.00          0.00          3.03            0.00           3.03-   0.00
  DEPARTMENT: 12200 - ADN PROGRAM              0.00          0.00      5,225.08            0.00       5,225.08-   0.00
  DEPARTMENT: 42000 - VP ON INSTRUCTION        0.00      6,382.25     44,433.06       83,747.57      39,314.51   46.94
  DEPARTMENT: 11040 - SCIENCE                  0.00          0.00      1,931.37            0.00       1,931.37-   0.00
  DEPARTMENT: 42000 - VP ON INSTRUCTION  194,155.65     32,690.05    226,332.68    1,293,853.00     873,364.67   67.50
  DEPARTMENT: 64000 - INFORMATION TECHNO       0.00          0.00     82,663.00      999,997.07     917,334.07   91.73
  DEPARTMENT: 50000 - DEAN OF STUDENT SE   3,624.46          0.00          0.00       30,000.00      26,375.54   87.92
  DEPARTMENT: 11040 - SCIENCE                  0.00          0.00      8,094.60       18,586.00      10,491.40   56.45
  DEPARTMENT: 42005 - DEAN OF TECHNICAL   18,008.18      7,288.00     65,676.96      143,480.00      59,794.86   41.67
  DEPARTMENT: 11040 - SCIENCE                  0.00          0.00      6,197.91       38,000.00      31,802.09   83.69
  DEPARTMENT: 00000 - GENERAL                  0.00          0.00          0.00       10,500.00-     10,500.00- 100.00
  DEPARTMENT: 12200 - ADN PROGRAM              0.00      1,453.46     13,793.20       21,000.00       7,206.80   34.32
  DEPARTMENT: 12272 - INDUSTRIAL MAINTEN       0.00          0.00     10,640.84            0.00      10,640.84-   0.00
  DEPARTMENT: 12220 - JOHN DEERE AG TECH  29,000.00      7,400.00    119,000.00    1,499,913.00   1,351,913.00   90.13
  DEPARTMENT: 12203 - ALLIED HEALTH            0.00          0.00          0.00        4,900.00       4,900.00  100.00
  DEPARTMENT: 50000 - DEAN OF STUDENT SE       0.00        153.42      2,630.62        6,807.44       4,176.82   61.36
  DEPARTMENT: 64000 - INFORMATION TECHNO 112,049.76     10,808.30    227,277.36      999,998.00     660,670.88   66.07
  DEPARTMENT: 42005 - DEAN OF TECHNICAL        0.00          0.00         60.00-           0.00          60.00    0.00
  DEPARTMENT: 11040 - SCIENCE                  0.00          0.00      5,758.73            0.00       5,758.73-   0.00
  DEPARTMENT: 12220 - JOHN DEERE AG TECH       0.00     31,497.00     34,486.00       40,000.00       5,514.00   13.79

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FUND: 22 - RESTRICTED GRANTS            395,831.62    178,168.20  1,682,461.14    6,648,954.43   4,570,661.67   68.74
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	500,000.00	500,000.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	10,967.50	0.00	10,967.50	22,000.00	65.00	0.30
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	200.00	0.00	200.00-	0.00
DEPARTMENT: 76000 - INSURANCE	0.00	0.00	31,855.71	38,841.55	6,985.84	17.99
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	0.00	0.00	2,100.00-	0.00	2,100.00	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	13,631.25-	0.00	13,631.25	0.00
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	0.00	0.00	0.00	37,323.26	37,323.26	100.00
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	0.00	9,347.51	50,000.00	40,652.49	81.30
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	3,336.84	0.00	3,336.84-	0.00
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	0.00	21,024.43	110,000.00	88,975.57	80.89
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	70,200.00	0.00	70,200.00-	0.00
DEPARTMENT: 71000 - BUILDINGS	19,425.90-	0.00	0.00	0.00	19,425.90	0.00
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	0.00	47,845.02	204,000.00	156,154.98	76.55
DEPARTMENT: 11026 - BROADCASTING	9,560.91	0.00	0.00	25,801.05	16,240.14	62.94
DEPARTMENT: 71000 - BUILDINGS	20,000.00-	0.00	20,000.00-	0.00	40,000.00	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 11033 - INST MUSIC	19,918.94	0.00	0.00	20,000.00	81.06	0.41
DEPARTMENT: 11041 - Robotics	20,000.00	0.00	0.00	20,000.00	0.00	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	18,109.62	0.00	0.00	20,000.00	1,890.38	9.45
DEPARTMENT: 13301 - ADULT ED - INSTRUC	15,500.00	0.00	0.00	15,500.00	0.00	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	9,880.00	0.00	0.00	12,000.00	2,120.00	17.67
DEPARTMENT: 11041 - Robotics	8,000.00	0.00	0.00	8,000.00	0.00	0.00
FUND: 23 - OTHER RESTRICTED FUNDS	72,511.07	0.00	159,045.76	1,093,465.86	861,909.03	78.82

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FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	13,325.11-	0.00	20,673.76-	0.00	33,998.87	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	9,188.92-	15,789.49	114,389.84	227,393.38	122,192.46	53.74
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	963.83	2,337.92	7,422.00	5,084.08	68.50
DEPARTMENT: 13301 - ADULT ED - INSTRUC	44.22	2,700.07	20,729.19	40,003.00	19,229.59	48.07
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	6,245.91	43,220.80	76,436.96	33,216.16	43.46
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	64,001.05-	64,001.05-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,239.01	37,458.18	64,001.05	26,542.87	41.47

| FUND: 24 - ADULT EDUCATION | 22,469.81- | 30,938.31 | 197,462.17 | 351,255.34 | 176,262.98 | 50.18 |

GL Account   YTD Encumbrances   MTD Actual   YTD Actual   Annual Budget   Available % Avail
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     DEPARTMENT: 71000 - BUILDINGS   635,187.88-   16,630.00   553,042.75-   1,931,076.00   3,119,306.63 161.53

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     FUND: 61 - CAPITAL OUTLAY   635,187.88-   16,630.00   553,042.75-   1,931,076.00   3,119,306.63 161.53

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Fiscal Year: 2023

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	30,893.19-	2,642.81	55,727.81	168,650.00	143,815.38	85.27
DEPARTMENT: 50004 - Student Activities	0.00	417.58	2,161.62	32,060.00	29,898.38	93.26
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,613.53	38,974.11	298,614.56	606,700.00	304,471.91	50.18
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	370.31	2,504.20	12,019.91	9,515.71	79.17
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	381.69	5,224.58	29,827.01	24,602.43	82.48
FUND: 71 - ACTIVITY/ORGANIZATION FD	27,279.66-	42,786.50	364,232.77	849,256.92	512,303.81	60.32

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Fiscal Year: 2023                                                      FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS
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GL Account                          YTD Encumbrances      MTD Actual      YTD Actual     Annual Budget        Available  % Avail
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    DEPARTMENT: 55001 - MEN'S BASKETBALL           0.00       1,359.10       56,635.43      110,000.00        53,364.57   48.51
    DEPARTMENT: 55002 - WOMEN'S BASKETBALL         0.00       3,244.00       46,341.00       95,000.00        48,659.00   51.22
    DEPARTMENT: 55003 - MEN'S TRACK                0.00           0.00       12,150.00       48,000.00        35,850.00   74.69
    DEPARTMENT: 55004 - WOMEN'S TRACK              0.00           0.00       13,976.00       48,000.00        34,024.00   70.88
    DEPARTMENT: 55005 - WOMEN'S SOFTBALL           0.00           0.00       39,519.00       73,000.00        33,481.00   45.86
    DEPARTMENT: 55006 - FOOTBALL                   0.00      18,994.00      147,563.07      285,000.00       137,436.93   48.22
    DEPARTMENT: 55007 - BASEBALL                   0.00           0.00       31,250.00       85,000.00        53,750.00   63.24
    DEPARTMENT: 55008 - VOLLEYBALL                 0.00           0.00       41,086.17       79,500.00        38,413.83   48.32
    DEPARTMENT: 55009 - WOMEN'S SOCCER             0.00         912.00       46,402.00       80,000.00        33,598.00   42.00
    DEPARTMENT: 55010 - MEN'S SOCCER               0.00           0.00       28,750.00       72,000.00        43,250.00   60.07
    DEPARTMENT: 55012 - CHEERLEADING               0.00           0.00        5,000.00       30,000.00        25,000.00   83.33
    DEPARTMENT: 55014 - RODEO TEAM                 0.00           0.00       29,500.00       65,000.00        35,500.00   54.62
    DEPARTMENT: 55015 - MEN'S GOLF                 0.00           0.00       11,500.00       35,000.00        23,500.00   67.14
    DEPARTMENT: 55019 - ATHLETIC TRAINING          0.00           0.00       15,000.00       30,000.00        15,000.00   50.00
    DEPARTMENT: 55021 - ESPORTS                    0.00           0.00       24,750.00       50,000.00        25,250.00   50.50
    DEPARTMENT: 55023 - WOMENS CROSSCOUNTR         0.00           0.00       16,744.00       32,800.00        16,056.00   48.95
    DEPARTMENT: 55024 - MENS CROSSCOUNTRY          0.00           0.00       10,620.00       32,800.00        22,180.00   67.62
    DEPARTMENT: 55025 - WOMENS GOLF                0.00           0.00        5,750.00       30,000.00        24,250.00   80.83
    DEPARTMENT: 11025 - JOURNALISM                 0.00           0.00        3,250.00            0.00         3,250.00-   0.00
    DEPARTMENT: 11030 - ART                        0.00           0.00        4,100.00            0.00         4,100.00-   0.00
    DEPARTMENT: 11032 - VOCAL MUSIC                0.00           0.00        4,350.00            0.00         4,350.00-   0.00
    DEPARTMENT: 11033 - INST MUSIC                 0.00           0.00       15,000.00            0.00        15,000.00-   0.00
    DEPARTMENT: 11101 - BookBusters                0.00           0.00          100.00            0.00           100.00-   0.00
    DEPARTMENT: 12211 - ANIMAL SCIENCE             0.00           0.00       17,750.00            0.00        17,750.00-   0.00
    DEPARTMENT: 42005 - DEAN OF TECHNICAL          0.00           0.00       18,490.00            0.00        18,490.00-   0.00
    DEPARTMENT: 81007 - ACADEMIC SCHOLARSH         0.00           0.00        8,396.00            0.00         8,396.00-   0.00
    DEPARTMENT: 55026 - Trap Shooting              0.00           0.00        2,000.00            0.00         2,000.00-   0.00


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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS             0.00      24,509.10      655,972.67    1,281,100.00       625,127.33   48.80
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Garden City Community College
01.31.23

Cash in Bank:

		Amount	% Rate	
Commerce Bank	$	613,513.15	0.0000%	*
State Municipal Invest. Pool	$	1,883,301.56	3.0000%	
Landmark National Bank	$	7,887,164.68	4.39%	
Security Bank of KC -2021	$	603,125.34	3.93%	
Security Bank of KC -2022	$	3,722,447.90	3.93%	
	$	14,709,552.63		

Investments:

	Type		Amount	% Rate	Beg. Date	Maturity
Dream First Bank (1st Natl Syracuse)	CD	$	1,000,000.00	4.50%	2/6/2023	11/8/2023
Equity Bank	CD	$	1,000,000.00	4.50%	2/2/2023	11/2/2023
Kearny County Bank	CD	$	1,000,000.00	2.25%	7/26/2022	4/26/2023
Kearny County Bank	CD	$	1,000,000.00	2.55%	7/29/2022	8/30/2023
		$	4,000,000.00			

Total		$	18,709,552.63

*Reconciled Bank statement balance

Agenda No: II - D

Date: February 21, 2023

Topic: Board action regarding acceptance of the 2021-2022 audit

Presenter: Dr. Ryan Ruda, President

Background Information:
The annual financial audit was conducted by Lewis, Hooper & Dick, LLC. The audit includes the Garden City Endowment Association and the Broncbuster Athletic Association. The audit resulted in an unmodified opinion which is the highest opinion rating available for financial audits.

Budget Information:
The cost to the college for the annual financial audits (including BAA and Endowment) is budgeted for and paid through the general fund per the current contract with Lewis, Hooper and Dick, LLC.

Recommended Board Action:
Accept the unmodified opinion audit as presented by Lewis, Hooper & Dick, LLC.

Board Action Taken: _____Approved _____Disapproved
_____Ayes _____Nays _____No Action
Board Member Notes:

Agenda No: II - E
Date: February 21, 2023

Topic: 2023-24 Tuition, Fees, Room and Board

Presenter: Dr. Ryan Ruda, President

Background Information:
Tuition and fee recommendations are based on analysis of data such as rates of the other Kansas community colleges, industry trends and historical costs. Kansas Community College Tuition and Fees schedule follows this recommendation as well as tuition and fee historical data for GCCC.

The state operating grant revenue for FY22 was $3,004,988 which was $214,471 more than FY22. Ad valorem tax revenue has fluctuated over the past 5 years. It is too early to tell what revenue will be generated from ad valorem tax for the next fiscal year.

We are recommending holding tuition flat with no increase on any tuition structure. We are recommending a $3 per credit hour increase in student fees. This increase will utilize $2 of this increase to offset student scholarships as well as general student activities and increasing new student scholarship opportunities for dual credit, alumni scholarships, and program scholarships available to students. The additional $1 increase will be used to offset the cost of a new mental health and physical health resource which will be made available to students. The Student Government Association fully supports and endorses the addition of this fee for the resource, which provides 24/7,365 access to fully licensed practitioners for enhancing mental health and physical health available to students.

Tuition—hold all tuition levels flat for FY24
- $61/credit hour Finney County
- $63/credit hour in-state
- $77/credit hour for border state
- $82/credit hour for non-resident
- $100/credit hour for international

Student Fees—will increase by $3 to a total of $58/credit hour for all tuition structures.
> o **This brings the total Finney County tuition and fees cost to $119.00 and in-state tuition and fees cost to $121/credit hour**
- **West Hall and East Units**—hold flat for a total of $3,100
- **Apartments**—hold flat for a total of $3,800
- **Broncbuster Housing**—hold flat for a total of $4,300
- **Broncbuster Suites**—hold flat for a total of $4,500
- **The cost of the meal plan** will increase by a 9.375% CPI ($300/year) to a total of $3,500

Additionally, as part of the new Strategic Enrollment Management (SEM) plan, we have been reviewing strategies and measures that can be aligned to help with recruitment. One of the strategies that is included is to expand offerings and opportunities for adult students. In looking at data, Finney County ranks towards the bottom in Kansas for the percentage of residents with a bachelor degree (11%). We are also below the state average in percentage with an associate degree. https://ipsr.ku.edu/ksdata/ksah/education/6ed15.pdf As a measure to help remove barriers, we are presenting a new married/family housing structure to the board. The intent is to provide housing and board to an adult enrolled at GCCC, while building housing and board plans for the student and family to address housing barriers. We will start with a small pilot of four double-room units that will be priced to be equivalent to $1,050/per month. This is an attempt to start moving the needle and look at new opportunities to engage and recruit adult students to GCCC.

Budget Information:
Student fee revenues will be budgeted to offset student scholarships. Increase to board rates will go to the Residential Life Auxiliary Fund.

Recommended Board Action:
Board adopts the following tuition and fee rates for 2023-24:
Finney county tuition and fees-- $119/credit hour
In-state tuition and fees-- $121 per credit hour
Border States tuition and fee-- $135 per credit hour
Out-of-state tuition and fees-- $140 per credit hour
International tuition and fees-- $158 per credit hour
On-line tuition and fees-- $150 per credit hour
Service Area SB155 tuition and fees-- $58 per credit hour
On-line SB155 tuition and fees--$89 per credit hour

West Hall and East Unit room rate-- $3,100 per year
Apartment room rate-- $3,800 per year
Broncbuster housing-- $4,300 per year
Broncbuster suites-- $4,500 per year

NEW—Married/Family Housing option-- $1,050/month

19 Meal Plan-- $3,500 per year

Board Action Taken: _____Approved _____Disapproved
_____Ayes _____Nays _____No Action
Board Member Notes:

23-24 Tuition and Fees Compared to 22-23 Current Rates				
In-District - Finney County				
Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
Coffeyville Community College	$39.00	$56.00	$95.00	($24.00)
Johnson County Community College (Johnson County)	$81.00	$16.00	$97.00	($22.00)
Butler Community College (Butler County)	$76.15	$25.85	$102.00	($17.00)
Kansas City Kansas Community College	$82.00	$22.00	$104.00	($15.00)
Fort Scott Community College (Bourbon County)	$47.00	$58.00	$105.00	($14.00)
Cloud County Community College (Cloud County)	$71.00	$35.00	$106.00	($13.00)
Hutchinson Community College (Reno County)	$85.00	$25.00	$110.00	($9.00)
Highland Community College (Doniphan County)	$61.00	$50.00	$111.00	($8.00)
Dodge City Community College (Ford County)	$29.00	$84.00	$113.00	($6.00)
Barton Community College	$67.00	$46.00	$113.00	($6.00)
Seward County Community College (Seward County)	$71.00	$43.00	$114.00	($5.00)
Garden City Community College	$61.00	$58.00	$119.00	$0.00
Pratt Community College	$68.00	$55.00	$123.00	$4.00
Neosho County Community College (Neosho County)	$90.00	$33.00	$123.00	$4.00
Labette County Community College	$57.00	$67.00	$124.00	$5.00
Colby Community College (Thomas County)	$76.00	$48.50	$124.50	$5.50
Allen Community College	$61.00	$65.00	$126.00	$7.00
Cowley Community College (Cowley County)	$65.00	$65.00	$130.00	$11.00
Independence Community College (Montgomery County)	$64.00	$78.00	$142.00	$23.00

*Reflects CCC Being More Expensive^^^*

23-24 Tuition and Fees Compared to 22-23 Current Rates
Resident

Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
Coffeyville Community College	$39.00	$56.00	$95.00	($26.00)
Labette County Community College	$54.00	$55.00	$109.00	($12.00)
Kansas City Kansas Community College	$88.00	$22.00	$110.00	($11.00)
Johnson County Community College	$96.00	$16.00	$112.00	($9.00)
Cloud County Community College	$78.00	$35.00	$113.00	($8.00)
Seward County Community College	$72.00	$42.00	$114.00	($7.00)
Fort Scott Community College	$62.00	$55.00	$117.00	($4.00)
Butler Community College	$74.00	$44.00	$118.00	($3.00)
Hutchinson Community College	$95.00	$23.00	$118.00	($3.00)
Barton Community College	$74.00	$44.00	$118.00	($3.00)
Pratt Community College	$66.00	$53.00	$119.00	($2.00)
Highland Community College	$55.00	$65.00	$120.00	($1.00)
Garden City Community College	$63.00	$58.00	$121.00	$0.00
Allen Community College	$60.00	$64.00	$124.00	$3.00
Neosho County Community College	$77.00	$48.00	$125.00	$4.00
Cowley Community College	$68.00	$57.00	$125.00	$4.00
Colby Community College	$79.00	$47.25	$126.25	$5.25
Dodge City Community College	$47.00	$102.00	$149.00	$28.00
Independence Community College	$70.00	$78.00	$148.00	$27.00

*Reflects CCC Being More Expensive^^^*

23-24 Tuition and Fees Compared to 22-23 Current Rates				
Border State, Non-Resident				
Community College	**Current Tuition Rate**	**Current Fees Rate**	**Total Tuition and Fees**	**Difference Between Proposed Tuition and Fees Increase & GCCC**
Coffeyville Community College (contiguous counties in OK, MO)	$49.00	$56.00	$105.00	($30.00)
Labette County Community College (AR, MO, OK)	$75.00	$55.00	$130.00	($5.00)
Garden City Community College (CO, MO, NE, NM, OK, TX)	$77.00	$58.00	$135.00	$0.00
Kansas City Kansas Community College (5 counties in MO)	$113.00	$22.00	$135.00	$0.00
Cowley Community College (OK)	$78.00	$57.00	$135.00	$0.00
Seward County Community College (CO, MO, NE, NM, OK, TX)	$94.00	$42.00	$136.00	$1.00
Johnson County Community College (Zip codes 640xx and 641xx)	$122.00	$16.00	$138.00	$3.00
Colby Community College (CO, NE, MO, OK, TX)	$99.00	$47.25	$146.25	$11.25
Dodge City Community College (MO, CO, NE, NM, TC, OK, AZ, UT)	$47.00	$102.00	$149.00	$14.00
Cloud County Community College	N/A	N/A	$0.00	N/A
Pratt Community College	N/A	N/A	$0.00	N/A
Hutchinson Community College	N/A	N/A	$0.00	N/A
Fort Scott Community College	N/A	N/A	$0.00	N/A
Barton Community College	N/A	N/A	$0.00	N/A
Highland Community College	N/A	N/A	$0.00	N/A
Butler Community College	N/A	N/A	$0.00	N/A
Allen Community College	N/A	N/A	$0.00	N/A
Neosho County Community College	N/A	N/A	$0.00	N/A
Independence Community College	N/A	N/A	$0.00	N/A

*Reflects CCC Being More Expensive^^^*

23-24 Tuition and Fees Compared to 22-23 Current Rates				
Non-Resident				
Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
Fort Scott Community College	$62.00	$58.00	$120.00	($20.00)
Cloud County Community College	$84.00	$35.00	$119.00	($21.00)
Highland Community College	$61.00	$65.00	$126.00	($14.00)
Allen Community College	$61.00	$65.00	$126.00	($14.00)
Pratt Community College	$81.00	$55.00	$136.00	($4.00)
Garden City Community College	$82.00	$58.00	$140.00	$0.00
Coffeyville Community College	$88.00	$56.00	$144.00	$4.00
Barton Community College	$101.00	$46.00	$147.00	$7.00
Labette County Community College	$82.00	$67.00	$149.00	$9.00
Hutchinson Community College	$126.00	$25.00	$151.00	$11.00
Seward County Community College	$111.00	$43.00	$154.00	$18.00
Independence Community College	$77.00	$78.00	$155.00	$19.00
Dodge City Community College	$57.00	$106.00	$163.00	$27.00
Neosho County Community College	$90.00	$70.00	$160.00	$34.00
Butler Community College	$156.65	$25.85	$182.50	$42.50
Colby Community College	$135.00	$48.50	$183.50	$43.50
Cowley Community College	$125.00	$65.00	$190.00	$50.00
Kansas City Kansas Community College	$201.00	$22.00	$223.00	$83.00
Johnson County Community College	$212.00	$16.00	$228.00	$88.00

*Reflects CCC Being More Expensive^^^*

23-24 Tuition and Fees Compared to 22-23 Current Rates				
ONLINE				
Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
Johnson County Community College	$81.00	$16.00	$97.00	($53.00)
Butler Community College	$76.15	$25.85	$102.00	($48.00)
Fort Scott Community College	$47.00	$58.00	$105.00	($45.00)
Kansas City Kansas Community College	$91.00	$22.00	$113.00	($37.00)
Dodge City Community College	$29.00	$84.00	$113.00	($37.00)
Neosho County Community College	$90.00	$26.00	$116.00	($34.00)
Labette County Community College	$57.00	$67.00	$124.00	($26.00)
Pratt Community College	$68.00	$55.00	$123.00	($27.00)
Highland Community College	$61.00	$65.00	$126.00	($24.00)
Allen Community College	$61.00	$65.00	$126.00	($24.00)
Hutchinson Community College	$85.00	$42.00	$127.00	($23.00)
Cloud County Community College	$71.00	$60.00	$131.00	($19.00)
Coffeyville Community College	$39.00	$93.00	$132.00	($18.00)
Independence Community College	$64.00	$78.00	$142.00	($8.00)
Colby Community College	$144.75	$0.00	$144.75	($5.25)
Garden City Community College	$61.00	$89.00	$150.00	$0.00
Seward County Community College	$107.00	$43.00	$150.00	$0.00
Barton Community College	$145.00	$10.00	$155.00	$5.00
Cowley Community College	$65.00	$95.00	$160.00	$10.00

*Reflects CCC Being More Expensive^^^*

23-24 Tuition and Fees Compared to 22-23 Current Rates				
International				
Community College	**Current Tuition Rate**	**Current Fees Rate**	**Total Tuition and Fees**	**Difference Between Proposed Tuition and Fees Increase & GCCC**
Cloud County Community College	$84.00	$35.00	$119.00	**($39.00)**
Allen Community College	$61.00	$65.00	$126.00	**($32.00)**
Seward County Community College	$111.00	$43.00	$154.00	**($4.00)**
Garden City Community College	**$100.00**	**$58.00**	**$158.00**	**$0.00**
Pratt Community College	$105.00	$55.00	$160.00	$2.00
Hutchinson Community College	$135.00	$35.00	$170.00	$12.00
Dodge City Community College	$57.00	$114.00	$171.00	$13.00
Butler Community College	$156.65	$25.85	$182.50	$24.50
Fort Scott Community College	$128.00	$58.00	$186.00	$28.00
Labette County Community College	$141.00	$67.00	$208.00	$50.00
Colby Community College	$161.00	$48.50	$209.50	$51.50
Barton Community College	$164.00	$46.00	$210.00	$52.00
Neosho County Community College	$163.00	$52.00	$215.00	$57.00
Coffeyville Community College	$104.00	$118.00	$222.00	$64.00
Kansas City Kansas Community College	$201.00	$22.00	$223.00	$65.00
Johnson County Community College	$212.00	$16.00	$228.00	$70.00
Independence Community College	$161.00	$78.00	$239.00	$81.00
Cowley Community College	$175.00	$65.00	$240.00	$82.00
Highland Community College	$268.00	$65.00	$333.00	$175.00

*Reflects CCC Being More Expensive^^^*

2020-21 Room and Board Costs by institution

Institution	Option 1	Option 2	Option 3	Option 4
Coffeyville CC	$ 6,310	$ 6,810		
Neosho County CC	$ 6,200			
Dodge City CC	$ 6,100	$ 6,800		
Highland CC	$ 6,072	$ 6,334	$ 6,728	$ 7,452
Hutchinson CC	$ 6,000	$ 6,600	$ 6,800	$ 7,400
Garden City CC	$ 5,930	$ 6,630	$ 7,130	$ 7,330
Barton CC	$ 5,909	$ 6,899		
Colby CC	$ 5,734	$ 6,258		
Cloud County CC	$ 5,460	$ 6,770		
Cowley CC	$ 5,400	$ 5,900		
Fort Scott CC	$ 5,360	$ 5,900	$ 6,080	$ 7,900
Independence CC	$ 5,230	$ 6,730		
Allen CC	$ 5,200	$ 5,900	$ 6,300	
Pratt CC	$ 5,168	$ 5,869	$ 6,697	
Butler CC	$ 5,150	$ 6,250	$ 6,650	
Seward County CC	$ 4,910	$ 5,110		
Kansas City Kansas CC	n/a			
Johnson County CC	n/a			
Labette CC	n/a			

<p style="text-align: center;"><u>RESOLUTION 2023- 1</u></p>

<p style="text-align: center;">Notice of Intent to Non-renew</p>

WHEREAS, Ross Addison is currently employed by Garden City Community College, as an Instructor; and

WHEREAS, the Board of Trustees of Garden City Community College (Board of Trustees), finds that the contract of employment of Ross Addison should be non-renewed, and that Ross Addison should be given written notice on or before May 21, 2023, of the intent of the Board of Trustees to non-renew his contract of employment for the 2022-23 school year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE, AS FOLLOWS:

It is hereby declared to be the intent of the Board of Trustees of Garden City Community College, that the contract of employment of Ross Addison as an Instructor be non-renewed for the 2023-2024 school year; and

The Executive Assistant to the President is directed to give written notice in person or by United States mail to Ross Addison on or before March 15, 2023, of the Board of Trustee's intent to non-renew his contract of employment for the 2023-2024 school year.

ADOPTED by the Board of Trustees of Garden City Community College, on the 21st day of February 2023.

_____
Mr. Leonard Hitz, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

_____
Jodie Tewell,
Executive Assistant to the President

<u>CERTIFICATE OF SERVICE</u>

Notice of Intent to Non-renew

<u>Resolution 2023- **1**</u>

I, Jodie Tewell, do hereby certify that on the 22nd day of February 2023, I served a copy of the foregoing, <u>Resolution No. 2023- 1</u>, Notice of Intent to Non-renew, on Ross Addison in the following manner:

_____By certified mail to 304 Jo Ella Dr, Holcomb, KS 67851-9074

_____By personal service at Garden City Community College

_____
Jodie Tewell,
Executive Assistant to the President

Policy Title: Essential Skills

Students will possess essential skills.

1. Students will illustrate written communication skills.

2. Students will demonstrate oral communication skills.

3. Students will exhibit critical thinking skills.

4. Students will develop an awareness of diversity.

5. Students will develop an awareness of social responsibility.

Reviewed annually.

Reviewed	Revised	Review/Revised	Review/Revised
5.10.2006	6.14.2016	2.11.2020	

Essential Skills

Critical Thinking: Students will develop critical thinking skills.

Diversity Awareness: Students will develop awareness of diversity.

Oral Communication: Students will demonstrate oral communication skills.

Social Responsibility: Students will develop an awareness of social responsibility.

Written Communication: Students will illustrate writing skills.

Employability Skills

Communication: Students will be able to communicate effectively.

Critical Thinking: Students will be able apply critical thinking skills in industry-specific situations.

Work Ethic: Students will be able to apply work ethic.

General Education Assessment

The Student Learning Assessment Team (SLAT) is a committee of eight faculty members tasked with driving academic assessment at GCCC. This group includes broad representation from academic areas across campus.

SLAT has adopted the Board of Trustees' Essential Skills as the college's General Education Outcomes and has worked to develop an assessment plan for transfer programs based on them. Technical programs assess a comparable set of General Education Outcomes, the Employability Skills. Together, they are referred to as the Institutional Skills. SLAT's work is guided by the following Definition and Statement of Purpose to guide the work of General Education/Institutional Skills Assessment:

Definition

General Education assessment considers broad student learning outcomes that apply to all students who graduate from GCCC and fulfill the mission statement of Garden City Community College: "Garden City Community College exists to produce positive contributors to the economic and social well-being of society." As these skills are essential for all learned persons, they cut across all disciplines and majors as well as co-curricular activities. Garden City Community College's Board of Trustees has approved the five Essential Skills — Critical Thinking, Cultural Diversity, Oral Communication, Social Responsibility, and Written Communication— as our institutional ends (institutional outcomes), and GCCC transfer programs have adopted the Essential Skills as their General Education outcomes. Technical programs have adopted the three Employability Skills—Communication, Critical Thinking, and Work Ethic— as their General Education outcomes.

Statement of Purpose:

Comprised of the fundamental outcomes of a GCCC education, the General Education program's outcomes represent accumulated skills (Institutional Skills) one gains from his or her time spent at GCCC rather than

a core set of shared courses. While these skills are shared across all majors and disciplines, the presentation of them varies as each discipline has respective expectations for each skill. For example, all students should be able to think critically, but critical thinking is expressed differently for nurses, physicists, welders, etc. Therefore, while the core curriculum (general education distribution courses in Communications, Math, Science, Social Sciences,etc.) often serves to introduce and reinforce these essential skills, the mastery and assessment of them occurs within each program's courses specifically as majors apply the institutional skills within their chosen discipline.

As a whole, General Education is assessed like any other program at GCCC with the Essential Skills and Employability Skills functioning as the General Education Program Learner Outcomes. Essential Skills are assessed by transfer programs while Employability Skills are assessed by technical programs. The criteria and definitions of the two sets overlap although the Employability Skills are situated within a workforce framework.

Each fall, GCCC programs report the courses, measurement tools, semesters, and instructors in which each General Education assessment will occur. Faculty in individual programs then evaluate the work of majors using common rubrics. The rubrics for each of the five Essential Skills and three Employability Skills are attached to this report.

Assessment Update

Since the last Board report, SLAT has adjusted the procedures around compiling and reporting General Education assessment data in order to more closely align them with Program Assessment. The assessment of the Institutional Skills is still happening in the same way, but the mechanism for reporting has been combined with Program Assessment to better streamline the overall process and increase response rates.

In addition, pairs of SLAT members have been meeting with individual programs to discuss their needs and concerns with regards to assessment in order to better capture an idea of the successes and challenges that programs are facing with regards to assessment. Through these conversations, SLAT has been able to begin reviewing assessment procedures with an eye toward refining them.

Currently, programs assess two Essential Skills each year. In addition, they preview at least one additional skill to add to their assessment rotation. This process involves interpreting rubrics for their programs and majors' needs including discussing targets, identifying where data will be collected, and creating appropriate assessment tools. This process results in increased faculty buy-in and more meaningful, program-specific assessment.

The data presented below includes overall scoring for the last four years; however, any comparisons between the years should be done cautiously. The first two years represent initial data collection cycles with 2019-2020 additionally complicated by the swift and necessary transition to online learning due to COVID-19. Unfortunately, the timing of the transition left some programs with significant challenges as their assessment tools did not readily transfer into the online format. The 2020-2021 cycle continued to be impacted by the pandemic. Because it was an unprecedented event that affected all aspects of teaching and learning, the specific impacts on assessment are unknown.

The 2021-2022 data is also disaggregated by academic program and sub-skill with average student scores (on a 0 to 4 scale) displayed for each. Although each sub-skill is rated on a 4-point scale, it is important to note that a score of less than a 4 does not indicate sub-par performance. Competency in each Skill and sub-skill is determined on a program-by-program basis, taking into consideration program outcomes and student needs.

Essential Skills Assessment Data (majors only)

Critical Thinking _20 pt. scale_	Explanation of Issues	Evidence	Influence of Context & Assumptions	Student's Position	Conclusions & Related Outcomes		Total
2018-2019 (5 programs)	3.09	3.10	2.75	2.69	3.12		**14.75**
2019-2020 (4 programs)	2.94	2.99	2.85	2.93	2.91		**14.62**
2020-2021 (3 programs)	3.88	3.89	3.75	3.5	3.83		**18.85**
2021-2022 (1 program)	3.00	3.69	4.00	3.00	3.75		**17.44**
Diversity Awareness _24 pt. scale_	Knowledge: Cultural Self-Awareness	Knowledge: Cultural Worldview Frameworks	Skills: Empathy	Skills: Verbal & Non-Verbal Communication	Attitudes: Curiosity	Attitudes: Openness	Total
2018-2019 (5 programs)	2.34	2.43	2.30	2.51	2.24	2.62	**14.44**
2019-2020 (4 programs)	2.38	2.26	2.47	2.30	2.28	2.46	**14.14**
2020-2021 (2 programs)	3.41	3.42	2.82	3.00	2.88	2.92	**18.43**
2021-2022 (1 program)	2.64	2.45	2.91	3.00	2.64	2.55	**16.19**
Oral Communication _20 pt. scale_	Organization	Language	Delivery	Supporting Material	Central Message		Total
2018-2019 (4 programs)	3.38	3.07	3.22	3.35	3.16		**16.18**
2019-2020 (5 programs)	3.57	3.53	3.43	3.39	3.39		**17.31**
2020-2021 (5 programs)	3.25	3.07	2.97	2.79	3.06		**15.15**
2021-2022 (3 programs)	3.20	3.10	3.26	3.43	3.16		**16.16**
Social Responsibility _24 pt. scale_	Diversity of Communities & Cultures	Analysis of Knowledge	Civic Identity & Commitment	Civic Communication	Civic Action & Reflection	Civic Contexts/ Structure	Total
2018-2019 (3 programs)	2.79	2.59	2.46	2.72	3.16	3.21	**16.94**
2019-2020 (2 programs)	3.08	2.79	3.18	3.04	2.78	2.74	**17.60**
2020-2021 (1 program)	2.00	2.00	2.00	1.80	1.80	1.60	**11.20**
2021-2022 (1 program)	3.31	3.31	3.23	3.62	3.00	2.92	**19.39**

Written Communication 20 pt. scale	Context & Purpose	Content Development	Genre & Disciplinary Conventions	Sources & Evidence	Syntax & Mechanics		Total
2018-2019 (7 programs)	3.11	3.01	3.05	2.78	2.90		**14.69**
2019-2020 (6 programs)	3.43	3.51	3.18	3.52	3.20		**16.83**
2020-2021 (4 programs)	3.68	3.57	3.10	3.54	2.94		**16.84**
2021-2022 (5 programs)	3.04	3.16	3.00	3.14	2.67		**15.02**

Essential Skill: Critical Thinking (majors only)

Year: 2021-2022

Program 20-point scale	Explanation of Issues	Evidence	Influence of Context & Assumptions	Student's Position	Conclusions & Related Outcomes	Total
Music	3.00	3.69	4.00	3.00	3.75	17.44
Average	**3.00**	**3.69**	**4.00**	**3.00**	**3.75**	**17.44**

Program Insights

Music: The data that was collected is a strong representation of our program and the success of our sophomores. It shows us that the students have met the critical thinking expectations of the college. During this process we as a department learned how to apply the critical thinking rubric to fit the assessment that was given to the students. This was accomplished by interpreting the benchmarks and how we can justify them to our program goals.

Essential Skill: Diversity Awareness (majors)

Year: 2021-2022

Program 24-point scale	Knowledge Cultural Self-Awareness	Knowledge: Cultural Worldview Frameworks	Skills: Empathy	Skills: Verbal & NonVerbal Communication	Attitudes: Curiosity	Attitudes: Openness	Total
Business	2.64	2.45	2.91	3.00	2.64	2.55	16.19
Average	**2.64**	**2.45**	**2.91**	**3.00**	**2.64**	**2.55**	**16.19**

Program Insights

N/A

Essential Skill: **Oral Communication (majors)**

Year: **2021-2022**

Program *20-point scale*	Organization	Language	Delivery	Supporting Material	Central Message	Total
Education	3.00	3.00	3.00	4.00	3.00	16.00
Business	2.80	2.50	2.60	2.50	2.50	12.90
Computer Science	3.80	3.80	4.20	3.80	4.00	19.6
Average	**3.20**	**3.10**	**3.27**	**3.43**	**3.17**	**16.17**

Program Insights

Business: The students are doing a great job looking at a problem from a consultant point of view. This is good for accountants because sometimes you need to distance yourself from the problem in order to find a good solution.

Computer Science: The CSCI 125 CompTIA A+: Hardware Essentials course is both an academic and a technical course that helps prepare students for taking the CompTIA certification exam. The Oral Communications assignment was for each student to give a 5-minute presentation about their project. The project assignment was to research and document chosen components to build a personal PC from parts for a chosen purpose and to track the cost to do so. This assignment turned out well and I plan to use it for future Oral Communication assignments and the related assessments.

Essential Skill: **Social Responsibility (majors)**

Year: **2021-2022**

Program *24-point scale*	Diversity of Communities & Cultures	Analysis of Knowledge	Civic Identity & Commitment	Civic Communication	Civic Action & Reflection	Civic Contexts/ Structure	Total
Business	3.31	3.31	3.23	3.62	3.00	2.92	19.38
Average	**2.31**	**3.31**	**3.23**	**3.62**	**3.00**	**2.92**	**19.38**

Program Insights

N/A

Essential Skill: **Written Communication (majors)**

Year: **2021-2022**

Program *20-point scale*	Context & Purpose	Content Development	Genre & Disciplinary Conventions	Sources & Evidence	Syntax & Mechanics	Total
English	1.00	2.60	2.00	1.60	2.00	9.2
Business	3.24	3.20	3.00	3.12	3.36	15.92
Chemistry	4.00	3.00	4.00	4.00	3.00	18.00
Sociology/Social Work	3.00	3.00	2.00	3.00	3.00	14.00
Pre-Health Occupations	4.00	4.00	4.00	4.00	2.00	18.00
Average	**3.05**	**3.16**	**3.00**	**3.14**	**2.67**	**15.02**

Program Insights

English: Target not met. With a 3-student sample size, these results are not especially representative. Although one student consistently met expectations, another was an ELL student who had difficulty interpreting assignment requirements. Action Plan (if needed): Students will benefit from more discussion of assignment purpose and context, as well as more review of citation practices. Overall Assessment of Essential Skill: Students demonstrate progress in milestones but have not demonstrated mastery of written communication.

Chemistry: The average for majors is below that of non-majors and the overall average. Also, the number of program students is the same as last year (3 students). Program needs to continue to work on increasing both program student population and performance. Assessment assignments will also be reviewed if necessary.

Sociology/Social Work: This student has well developed writing skills. This will serve her well at her university.

Employability Skills Assessment Data (majors only)

Communication *16 pt. scale*	Context & Purpose	Language	Delivery	Central Message	Total
2020-2021 (2 programs)	2.92	3.13	3.13	3.20	**12.37**
2021-2022 (3 programs)	2.98	2.76	2.82	2.88	**11.45**
Problem Solving *16 pt. scale*	**Inquire**	**Synthesis**	Analysis/ Evaluation	Innovation/ Application	Total
2020-2021 (3 programs)	3.00	3.07	2.84	2.82	**8.92**
2021-2022 (3 programs)	3.07	2.95	2.89	2.96	**11.87**
Work Ethic *12 pt. scale*	Employability Skills	Community Skills	Performance Skills		Total
2020-2021 (4 programs)	3.05	3.30	2.71		**9.06**
2021-2022 (0 programs)					

Employability Skill: Problem Solving (majors only)

Year: 2021-2022

Program *16 pt. scale*	Inquire	Synthesis	Analysis/ Evaluation	Innovation/ Application	Total
Criminal Justice	2.56	2.22	2.22	2.33	9.33
Agriculture	3.65	6.36	3.45	3.56	14.29
Cosmetology	3.00	3.00	3.00	3.00	12.00
Average	**3.07**	**2.95**	**2.89**	**2.96**	**11.87**

Program Insights

Criminal Justice: I think we need to work better in CRIM 101 and 111 with expectations for hands-on work. I feel like we miss the boat in ensuring understanding on the little projects and crime scenes and then students lack skills to handle the big scenes.

Cosmetology: This was an activity that they sat across form one another, blindly, and communicated their wants for hair color, haircut, and style. They had to verbally communicate and come up with the color formulas and everything to achieve the final result. I then sat down with each team, of two, and talked about if their plan would really work, and talked about their communication as client and stylist.

Employability Skill: **Work Ethic (majors only)**

Year: **2021-2022**

Program *12 pt. scale*	Employability Skills	Community Skills	Performance Skills	Total
None Selected				
Average				

Program Insights

N/A

Employability Skill: **Communication (majors only)**

Year: **2020-2021**

Program *16 pt. scale*	Context & Purpose	Language	Delivery	Central Message	Total
Cosmetology	2.95	2.95	2.89	2.95	11.74
Practical Nursing	3.44	3.12	3.36	3.36	13.28
Criminal Justice	2.56	2.22	2.22	2.33	9.33
Average	**2.98**	**2.76**	**2.82**	**2.88**	**11.45**

Program Insights

Cosmetology: Tip of the Week. BIG Hair don't Care. This was a collective group activity. All students did hair, make up and costumes. They came up with ideas to promote GCCC and to have fun with a rap song to convey a fun message.

Criminal Justice: I think we need to work better in CRIM 101 and 111 with expectations for hands-on work. I feel like we miss the boat in ensuring understanding on the little projects and crime scenes and then students lack skills to handle the big scenes.

Critical Thinking: Students will develop critical thinking skills.

Definition: Critical thinking is a habit of mind characterized by the comprehensive exploration of issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Critical Thinking:

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Explanation of issues	Issue/problem to be considered critically is stated clearly and described comprehensively, delivering all relevant information necessary for full understanding.	Issue/problem to be considered critically is stated, described, and clarified so that understanding is not seriously impeded by omissions.	Issue/problem to be considered critically is stated but description leaves some terms undefined, ambiguities unexplored, boundaries undetermined, and/or backgrounds unknown.	Issue/problem to be considered critically is stated without clarification or description.	4 3 2 1 0
Evidence *Selecting and using information to investigate a point of view or conclusion*	Information is taken from source(s) with enough interpretation/evaluation to develop a comprehensive analysis or synthesis. Viewpoints of experts are questioned thoroughly.	Information is taken from source(s) with enough interpretation/evaluation to develop a coherent analysis or synthesis. Viewpoints of experts are subject to questioning.	Information is taken from source(s) with some interpretation/evaluation, but not enough to develop a coherent analysis or synthesis. Viewpoints of experts are taken as mostly fact, with little questioning.	Information is taken from source(s) without any interpretation/evaluation. Viewpoints of experts are taken as fact, without question.	4 3 2 1 0
Influence of context and assumptions	Thoroughly (systematically and methodically) analyzes own and others' assumptions and carefully evaluates the relevance of contexts when presenting a position.	Identifies own and others' assumptions and several relevant contexts when presenting a position.	Questions some assumptions. Identifies several relevant contexts when presenting a position. May be more aware of others' assumptions than one's own (or vice versa).	Shows an emerging awareness of present assumptions (sometimes labels assertions as assumptions). Begins to identify some contexts when presenting a position.	4 3 2 1 0
Student's position *(perspective, thesis/hypothesis)*	Specific position (perspective, thesis/hypothesis) is imaginative, taking into account the complexities of an issue. Limits of position (perspective, thesis/hypothesis) are acknowledged. Others' points of view are synthesized within position (perspective, thesis/hypothesis).	Specific position (perspective, thesis/hypothesis) takes into account the complexities of an issue. Others' points of view are acknowledged within position (perspective, thesis/hypothesis).	Specific position (perspective, thesis/hypothesis) acknowledges different sides of an issue.	Specific position (perspective, thesis/hypothesis) is stated but is simplistic and obvious.	4 3 2 1 0
Conclusions and related outcomes *(implications and consequences)*	Conclusions and related outcomes (consequences and implications) are logical and reflect student's informed evaluation and ability to place evidence and perspectives discussed in priority order.	Conclusion is logically tied to a range of information, including opposing viewpoints; related outcomes (consequences and implications) are identified clearly.	Conclusion is logically tied to information (because information is chosen to fit the desired conclusion); some related outcomes (consequences and implications) are identified clearly.	Conclusion is inconsistently tied to some of the information discussed; related outcomes (consequences and implications) are oversimplified.	4 3 2 1 0

Cultural Diversity: Students will develop awareness of diversity.

Definition: Diversity awareness is created through "a set of cognitive, affective, and behavioral skills and characteristics that support effective and appropriate interaction in a variety of cultural contexts" (Bennett, J. M. 2008. Transformative training: Designing programs for culture learning. In *Contemporary leadership and intercultural competence: Understanding and utilizing cultural diversity to build successful organizations*, ed. M. A. Moodian, 95-110. Thousand Oaks, CA: Sage).

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Knowledge *Cultural self-awareness*	Articulates insights into own cultural rules and biases (e.g., seeking complexity; aware of how her/his experiences have shaped these rules, and how to recognize and respond to cultural biases, resulting in a shift in self-description).	Recognizes new perspectives about own cultural rules and biases (e.g., not looking for sameness; comfortable with the complexities that new perspectives offer).	Identifies own cultural rules and biases (e.g., with a strong preference for those rules shared with own cultural group and seeks the same in others).	Shows minimal awareness of own cultural rules and biases (even those shared with own cultural group(s)) (e.g., uncomfortable with identifying possible cultural differences with others).	4 3 2 1 0
Knowledge *Knowledge of cultural worldview frameworks*	Demonstrates sophisticated understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	Demonstrates adequate understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	Demonstrates partial understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	Demonstrates surface understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	4 3 2 1 0
Skills *Empathy*	Interprets intercultural experience from the perspectives of own and more than one worldview and demonstrates ability to act in a supportive manner that recognizes the feelings of another cultural group.	Recognizes intellectual and emotional dimensions of more than one worldview and sometimes uses more than one worldview in interactions.	Identifies components of other cultural perspectives but responds in all situations with own worldview.	Views the experience of others but does so through own cultural worldview.	4 3 2 1 0
Skills *Verbal and nonverbal communication*	Articulates a complex understanding of cultural differences in verbal and nonverbal communication (e.g., demonstrates understanding of the degree to which people use physical contact while communicating in different cultures or use direct/indirect and explicit/implicit meanings) and is able to skillfully negotiate a shared understanding based on those differences.	Recognizes and participates in cultural differences in verbal and nonverbal communication and begins to negotiate a shared understanding based on those differences.	Identifies some cultural differences in verbal and nonverbal communication and is aware that misunderstandings can occur based on those differences but is still unable to negotiate a shared understanding.	Has a minimal level of understanding of cultural differences in verbal and nonverbal communication; is unable to negotiate a shared understanding.	4 3 2 1 0
Attitudes *Curiosity*	Asks complex questions about other cultures, seeks out and articulates answers to these questions that reflect multiple cultural perspectives.	Asks deeper questions about other cultures and seeks out answers to these questions.	Asks simple or surface questions about other cultures.	States minimal interest in learning more about other cultures.	4 3 2 1 0

Attitudes *Openness*	Initiates and develops interactions with culturally different others. Suspends judgment in valuing her/his interactions with culturally different others.	Begins to initiate and develop interactions with culturally different others. Begins to suspend judgment in valuing her/his interactions with culturally different others.	Expresses openness to most, if not all, interactions with culturally different others. Has difficulty suspending any judgment in her/his interactions with culturally different others and is aware of own judgment and expresses a willingness to change.	Receptive to interacting with culturally different others. Has difficulty suspending any judgment in her/his interactions with culturally different others but is unaware of own judgment.	4 3 2 1 0

Oral Communication: Students will demonstrate oral communication skills.

Definition: Oral communication is a prepared, purposeful presentation designed to increase knowledge, to foster understanding, or to promote change in the listeners' attitudes, values, beliefs, or behaviors.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Organization	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is clearly and consistently observable and is skillful and makes the content of the presentation cohesive.	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is clearly and consistently observable within the presentation.	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is intermittently observable within the presentation.	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is not observable within the presentation.	4 3 2 1 0
Language	Language choices are imaginative, memorable, and compelling, and enhance the effectiveness of the presentation. Language in presentation is appropriate to audience.	Language choices are thoughtful and generally support the effectiveness of the presentation. Language in presentation is appropriate to audience.	Language choices are mundane and commonplace and partially support the effectiveness of the presentation. Language in presentation is appropriate to audience.	Language choices are unclear and minimally support the effectiveness of the presentation. Language in presentation is not appropriate to audience.	4 3 2 1 0
Delivery	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation compelling, and speaker appears polished and confident.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation interesting, and speaker appears comfortable.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation understandable, and speaker appears tentative.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) detract from the understandability of the presentation, and speaker appears uncomfortable.	4 3 2 1 0
Supporting Material	A variety of types of supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make appropriate reference to information or analysis that significantly supports the presentation or establishes the presenter's credibility/authority on the topic.	Supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make appropriate reference to information or analysis that generally supports the presentation or establishes the presenter's credibility/authority on the topic.	Supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make appropriate reference to information or analysis that partially supports the presentation or establishes the presenter's credibility/authority on the topic.	Insufficient supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make reference to information or analysis that minimally supports the presentation or establishes the presenter's credibility/authority on the topic.	4 3 2 1 0
Central Message	Central message is compelling (precisely stated, appropriately repeated, memorable, and strongly supported.)	Central message is clear and consistent with the supporting material.	Central message is basically understandable but is not often repeated and is not memorable.	Central message can be deduced but is not explicitly stated in the presentation.	4 3 2 1 0

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If you have questions about using the VALUE rubrics for educational purposes, please email value@aacu.org).

Social Responsibility: Students will develop an awareness of social responsibility.

Definition: Social responsibility is working to make a difference in our communities and developing knowledge, skills, values, and motivation to make that difference. In addition, social responsibility encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Diversity of Communities and Cultures	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Reflects on how own attitudes and beliefs are different from those of other cultures and communities. Exhibits curiosity about what can be learned from diversity of communities and cultures.	Has awareness that own attitudes and beliefs are different from those of other cultures and communities. Exhibits little curiosity about what can be learned from diversity of communities and cultures.	Expresses attitudes and beliefs as an individual, from a one-sided view. Is indifferent or resistant to what can be learned from diversity of communities and cultures.	4 3 2 1 0
Analysis of Knowledge	Connects and extends knowledge (facts, theories, etc.) from one's own academic study/field/discipline to social responsibility and to one's own participation in the community.	Analyzes knowledge (facts, theories, etc.) from one's own academic study/field/discipline making relevant connections to social responsibility and to one's own participation in the community.	Begins to connect knowledge (facts, theories, etc.) from one's own academic study/field/discipline to social responsibility and to one's own participation in the community.	Begins to identify knowledge (facts, theories, etc.) from one's own academic study/field/discipline that is relevant to social responsibility and to one's own participation in the community.	4 3 2 1 0
Community Engagement and Commitment	Provides evidence of experience in community engagement activities and describes what she/he has learned about her or himself as it relates to a reinforced and clarified sense of social responsibility and continued commitment to the community.	Provides evidence of experience in community engagement activities and describes what she/he has learned about her or himself as it relates to a growing sense of social responsibility and commitment.	Evidence suggests involvement in community engagement activities is generated from expectations or course requirements rather than from a sense of social responsibility.	Provides little evidence of her/his experience in community engagement activities and does not connect experiences to social responsibility.	4 3 2 1 0
Communication	Tailors communication strategies to effectively express, listen, and adapt to others to establish relationships to further community engagement	Effectively communicates in community context, showing ability to do all of the following: express, listen, and adapt ideas and messages based on others' perspectives.	Communicates in community context, showing ability to do more than one of the following: express, listen, and adapt ideas and messages based on others' perspectives.	Communicates in community context, showing ability to do one of the following: express, listen, and adapt ideas and messages based on others' perspectives.	4 3 2 1 0
Social Responsibility and Reflection	Demonstrates independent experience and *shows initiative in team leadership* of complex or multiple community engagement activities, accompanied by reflective insights or analysis about the aims and accomplishments of one's actions.	Demonstrates independent experience and *team leadership of* community action, with reflective insights or analysis about the aims and accomplishments of one's actions.	Has clearly *participated* in community focused actions and begins to reflect or describe how these actions may benefit individual(s) or communities.	Has *experimented* with some community activities but shows little internalized understanding of their aims or effects and little commitment to future action.	4 3 2 1 0
Community Contexts/Structures	Demonstrates ability and commitment to *collaboratively work across and within* community contexts and structures *to achieve a community-focused aim*.	Demonstrates ability and commitment to work actively *within* community contexts and structures *to achieve a community-focused aim*.	Demonstrates experience **identifying** intentional ways to *participate in* community-focused contexts and structures.	Experiments with community-focused contexts and structures, *tries out a few to see what fits.*	4 3 2 1 0

Written Communication: Students will illustrate writing skills.

Definition: Written communication is the development and expression of ideas in writing. Written communication involves learning to work in many genres and styles. It can involve working with many different writing technologies, and mixing texts, data, and images. Written communication abilities develop through iterative experiences across the curriculum.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Context of and Purpose for Writing *Includes considerations of audience, purpose, and the circumstances surrounding the writing task(s).*	Demonstrates a thorough understanding of context, audience, and purpose that is responsive to the assigned task(s) and focuses all elements of the work.	Demonstrates adequate consideration of context, audience, and purpose and a clear focus on the assigned task(s) (e.g., the task aligns with audience, purpose, and context).	Demonstrates awareness of context, audience, purpose, and to the assigned tasks(s) (e.g., begins to show awareness of audience's perceptions and assumptions).	Demonstrates minimal attention to context, audience, purpose, and to the assigned tasks(s) (e.g., expectation of instructor or self as audience).	4 3 2 1 0
Content Development	Uses appropriate, relevant, and compelling content to illustrate mastery of the subject, conveying the writer's understanding, and shaping the whole work.	Uses appropriate, relevant, and compelling content to explore ideas within the context of the discipline and shape the whole work.	Uses appropriate and relevant content to develop and explore ideas through most of the work.	Uses appropriate and relevant content to develop simple ideas in some parts of the work.	4 3 2 1 0
Genre and Disciplinary Conventions *Formal and informal rules inherent in the expectations for writing in particular forms and/or academic fields (please see glossary).*	Demonstrates detailed attention to and successful execution of a wide range of conventions particular to a specific discipline and/or writing task(s) including organization, content, presentation, formatting, and stylistic choices	Demonstrates consistent use of important conventions particular to a specific discipline and/or writing task(s), including organization, content, presentation, and stylistic choices	Follows expectations appropriate to a specific discipline and/or writing task(s) for basic organization, content, and presentation	Attempts to use a consistent system for basic organization and presentation.	4 3 2 1 0
Sources and Evidence	Demonstrates skillful use of high-quality, credible, relevant sources to develop ideas that are appropriate for the discipline and genre of the writing	Demonstrates consistent use of credible, relevant sources to support ideas that are situated within the discipline and genre of the writing	Demonstrates an attempt to use credible and/or relevant sources to support ideas that are appropriate for the discipline and genre of the writing	Demonstrates an attempt to use sources to support ideas in the writing	4 3 2 1 0
Control of Syntax and Mechanics	Uses graceful language that skillfully communicates meaning to readers with clarity and fluency and is virtually error-free	Uses straightforward language that generally conveys meaning to readers. The language in the portfolio has few errors	Uses language that generally conveys meaning to readers with clarity, although writing may include some errors	Uses language that sometimes impedes meaning because of errors in usage	4 3 2 1 0

Employability Skill (PLO): Communication: Students will be able to communicate effectively.

Definition: Communication is the development of written or oral expression of ideas with the purpose of conveying a message. This communication may be written in a paper, email or other forms of writing or may be in an oral presentation, interview, or customer service experience.
Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Criteria	Program Application	Assignment	4-Exceeds	3-Meets	2-Below	1-Not Acceptable
Context and Purpose of Communication			Demonstrates thorough understanding of the context, audience, and purpose that is responsive to the assigned tasks and focuses all elements of the work.	Demonstrates adequate consideration of the context, audience and purpose and a clear focus on the assigned task (context, purpose, and audience align).	Demonstrates awareness of context, audience, and purpose to the assigned task.	Demonstrates minimal attention to context, audience, and purpose to the assigned task.
Language			Language choices are professional and enhance the effectiveness of the communication. Language is appropriate to the audience and virtually error free.	Language choices are thoughtful and generally support the effectiveness of the communication. Language is appropriate to the audience.	Language choices are partially professional and partially support the effectiveness of communication. Language is less than appropriate for the audience.	Language choices are unprofessional and unclear. Language is not appropriate to the audience.
Delivery			Delivery techniques (eye contact, gestures, or writing format) make the communication compelling and writer/speaker appears polished and confident.	Delivery techniques (eye contact, gestures, or writing format) make the communication "interesting" and writer/speaker appears confident.	Delivery techniques make the communication understandable and the writer/ speaker appears tentative.	Delivery techniques detract from the understandability of the communication and the writer/speaker appears uncomfortable.
Central Message			Central message is precise and direct, to the point.	Central message is clear and consistent with the message.	Central message is basically understandable but lacks precision.	Central message is not understandable and not to the point.

Employability Skill (PLO): Critical Thinking: Students will be able to apply critical thinking skills in industry-specific situations.

Definition: Critical Thinking is the process of actively and skillfully conceptualizing, applying, analyzing, synthesizing, and evaluating information to reach an answer or conclusion.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Criteria	Program Application	Assignment	4-Exceeds	3-Meets	2-Below	1-Not Acceptable
Inquire: Ask relevant questions (Brainstorming and Outlining)			Successfully asks relevant questions about the provided information.	Asks some questions relevant to the provided information.	Asks questions not relevant to the provided information.	Fails to ask questions relevant to the provided information.
Synthesis: Integrate/ organize relevant information in its contextual framework. (Researching and Summarizing)			Information is clearly organized and integrated into a contextual framework.	Some information is organized and integrated into a contextual framework.	Information is organized but not integrated into a contextual framework.	Ideas are disjointed and presented without a contextual framework.
Analysis / Evaluations: Describe and assess relevant information (Explain how research is relevant to point / support)			Relevant information is presented in a comprehensive, inter-related, topical, and meaningful way.	Most relevant information is presented in a comprehensive, inter-related, topical, and meaningful way.	Relevant information is presented in a comprehensive, inter-related, topical, and meaningful way.	Cannot list any relevant information; unable to make any judgement.
Innovation / Application: Articulate and apply information in a novel way (Overall Work)			Independently arrives at conclusions that are original and well-developed.	Often arrives at conclusions with minimal support.	Produces unique ideas, but only with significant guidance and encouragement.	Does not arrive at any unique conclusions; ideas are mundane and predictable.

Employability Skill (PLO): Work Ethic: Students will be able to apply work ethic.

Definition: Work Ethic is a belief in work as a moral good: a set of values centered on the importance of doing work and reflected especially in a desire or determination to work hard.
Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Criteria	Program Application	Assignment	4-Exceeds	3-Meets	2-Below	1-Not Acceptable
Employability Skills: - attendance -character -appearance			Attends all classes, displays impeccable character, dresses per industry standard always.	Attends classes required by syllabus, displays good character, dresses per industry standard when required.	Attends classes but does not communicate absences with instructor, displays less than good character, occasionally dresses per industry standard.	Attends less classes than acceptable, displays poor character, does not dress per industry standard.
Community Skills: -teamwork -cooperation -respect			Always a team worker with excellent attitude, always cooperates with others, always shows respect to all.	Team worker with positive attitude when required, cooperates with others when required and shows respect to all when required.	Team worker with positive attitude in personally favorable situations, cooperates with others in personally favorable situations, and shows respect in personally favorable situations.	Non-team worker with negative attitude, does not cooperate with others, does not show respect.
Performance Skills: -productivity -organization -industry skills			Exceedingly productive, superiorly organized, shows more skill than required by industry standards.	Average productivity level, average organization skills, skill level meets industry standards.	Below average productivity level, organizational skills need improvement, skill level slightly below industry standards.	Poor productivity level, poor organizational skills, poor skill level well below industry standards.

Policy Title: Personal Enrichment

1. Recipients pursuing individual interests will be personally enriched.

2. Outreach will serve the needs of the Community.

Reviewed annually.
This policy revised on June 27, 2017

Reviewed	Revised	Review/Revised	Review/Revised
5.10.2006	6.27.2017	3.20.2018	

1. Recipients pursuing individual interests will be personally enriched.

2. Outreach will serve the needs of the Community.

Feb 2022 – Jan 2023

1. Recipients pursuing individual interests will be personally enriched.

The college coordinates Personal Enrichment and Continuing Education courses and trainings as a part of the overall Continuing Education function within the Technical Education and Workforce Development area. The following classes were delivered to the public:

Concealed Carry	23 students
Women on Target	22 students
Basic Handgun	20 students
Basic CPR	3 students
Pre-Hospital Trauma Life Support	23 students
Firefighter I	9 students
Hazmat Awareness	9 students
Hazmat Operations	9 students
Woodworking	18 students
Total:	**136 Students**

The Technical Education and Workforce Development area has plans to offer, and will advertise to the community, the following personal enrichment courses in the future:

Dog Training
Photography
iPad/iPhone basics
Woodworking
Beer Tasting
Microsoft Office Suite training (Word, Excel, Powerpoint, Outlook, etc.)
Gardening 101
Intro to Photoshop
Book Club/Monthly Book Talk
Motorcycle Safety Training
Basic Home Repair
Stress Management Techniques

2. Outreach will serve the needs of the Community.

Developing Partnerships

The college continues to foster partnerships with community and industry organizations to ensure response to the needs of the community. GCCC continues its work with the SW Kansas Builders' Association to expand its course offerings in the Carpentry program on campus. The afternoon section continues to be dedicated to high school students who are looking to gain skills to enter the local workforce following completion of the 18 credit-hour program.

The college also continues its work with Tyson Foods and Empirical Foods. Both companies continue to partner with the college to develop curriculum to support their company's future need for a local workforce. The college has also started conversations with DFA to determine potential future partnerships.

An additional new opportunity is partnering with Seward County Community College to bring Seward's CDL program to the Garden City Area. All details have not been solidified, but Seward is currently listing a job description for a "CDL Truck Driving Instructor-Garden City Location."

GCCC continues to participate in the Finney County Workforce Connection group that meets regularly to discuss employer needs and training opportunities within Finney County and surrounding areas. This group consists of various businesses, Kansas WorkforceOne, Finney County Economic Development, Garden City High School, the Finney County Juvenile Detention Center, local corrections facilities, and various other individuals. Also, College administrators regularly attend meetings of the Finney County Economic Development Corporation in order to stay in touch with the latest needs of local businesses and industries. Faculty and staff from GCCC participate in a host of community-based partnerships and groups, such as the Buster Red Meats partnership with Klaus Wood Pellets, collaboration with United Way, Salvation Army, the Rotary Club, Chamber of Commerce, SW Kansas Entrepreneurial - Technical Education Committee and other similar groups. The Lions Club hosts its weekly meetings on GCCC's campus.

These partnerships benefit the college as whole, including both transfer and technical education. They also provide opportunities for the college to host community support activities such as those listed below:

FFA Competitions on multiple dates and in multiple categories
Kansas Farm Bureau meetings and events
Local 4-H chapter meat judging
Southwest Kansas Builders' Association Board meetings
Finney County Economic & Development Board meetings
Local school field trips
Garden City Fire Department and rural agencies
Finney County Emergency Management and rural agencies
Garden City Police Department training
Tyson Foods, Inc – safety training
DFA – workforce training seminar
American Implement - trainings

Continuing Education Courses

The College also partners with teaching companies Ed2Go and HealthEd Today to offer additional non-credit educational experiences online. Continuing education hours that were offered in 2022 involved a total of 22 students in the following opportunities:

Online February 2022 through January 2023

Prepare for GED Test (Self-Paced)	1
Stocks, Bonds, and Investing: Oh, My!	1
Accounting Fundamentals	1
Introduction to Natural Health and Healing (Self-Paced Tutorial)	1
Introduction to QuickBooks 2019	1
Introduction QuickBooks Online	1
Introduction to Microsoft Excel 2019/Office 365 (Self-paced)	1
Introduction to Microsoft Excel 2019/Office 365	1
Writeriffic: Creativity Training for Writers	1
Speed Spanish Series	1
Speed Spanish	1
Learn to Buy and Sell on Ebay	1
Get Grants! (self paced tutorial)	1
Medical Billing and Coding (Voucher Included)	1
Freight Broker Agent Training	2

Certified Phlebotomy Technician (Voucher + Lab Included)	1
Business Coach	1
Professional Interpreter	1
Electrical Technician	1
Clinical Dental Assistant (Vouchers included)	1
Professional Translator	1

22 total students

The college also continues to explore ways to bring more traditional personal enrichment classes to campus. Chris Turpin, Associate Professor in English, expressed interest in assisting with this work as a part of his off-campus involvement with the Great Plains MakerSpace. While this initiative is still new, the college will soon be offering a "Pet Friendly Pet Training" course running March 21st through May 23rd, each Tuesday evening from 6:30 to 7:30 in the new transportation building. A future offering will be a "Homebuying 101" seminar in April. Chris is working on a partnership with the local library to teach a class on iPads, frequently requested from Dr. Ruda's Coffee with the President events. Future plan include hosting a community calendar so the college can augment rather than replace existing personal enrichment events in the community as well as holding polls on social media to determine what types of events and classes the community is interested in.

Finally, as a part of the college's Title III STEM grant, the college hosted a robotics-oriented summer day camp for robotics, providing the opportunity for students to explore robotics programming. The goal for this first summer camp was 12 students, and 8 attended. These students were middle school students. For the Summer 2023 camp, the Title III grant team is broadening the scope of programming and hoping to recruit high school juniors and seniors to the camp.

Policy Title: Information and Advice (Communication and Counseling)

With respect to providing information and counsel to the board, the president shall not permit the board to be uninformed.

Accordingly, the president shall not:

1. Neglect to submit monitoring data required by the board (see policy on Monitoring Executive Performance) in a timely, accurate, and understandable fashion, directly addressing provisions of the board policies being monitored.

2. Permit the board to be unaware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, significant external and internal changes, particularly changes in the assumptions upon which any board policy has previously been established.

3. Fail to advise the board if, in the president's opinion, the board is not in compliance with its own policies on *GOVERNANCE PROCESS* and *BOARD MANAGEMENT DELEGATION*, particularly in the case of board behavior which is detrimental to the work relationship between the board and the president.

4. Fail to deal with the board as a whole except when fulfilling requests for information or responding to individuals or committees duly charged by the board.

5. Fail to report in a timely manner an actual or anticipated noncompliance with any policy of the board.

Reviewed annually.

Reviewed	Revised	Review/Revised	Review/Revised
6.21.99	1.19.2003	7.8.2014	1.19.2013

Policy Title: Asset Protection

Assets shall not be unprotected, inadequately maintained, or unnecessarily risked.

Accordingly, the president shall not:

1. Fail to insure against property and casualty losses or against liability losses to board members, staff, or the organization itself in an amount prudent and advisable under Kansas law.

2. Allow unbonded personnel access to significant amounts of funds.

3. Fail to provide proper oversight of physical plant.

4. Unnecessarily expose the organization, its board, or staff to claims of liability.

5. Make any purchase between $50,000 to $149,999 without competitive pricing and due consideration regarding cost, quality, and service; and (b) over $150,000.

6. Receive, process, or disburse funds under controls which are insufficient to meet the auditor's standards.

7. Dispose of assets valued over $50,000.

Reviewed annually.

Reviewed	Revised	Review/Revised	Review/Revised
5.10.06	10.11.2016	6.14.2022	

Policy Type: Executive Limitations

Policy Title: General Executive Constraints

The president shall not cause or allow any practice, activity, decision, or organizational circumstance, which is illegal, imprudent, or in violation of commonly accepted business and professional ethics.

1. An open climate in the decision-making process shall not be discouraged.

2. Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.

3. Information and advice to the board will have no significant gaps in timeliness, completeness, or accuracy.

4. Compensation and benefits for staff shall not deviate significantly from market.

5. No fewer than two administrators will be informed of president and board matters and processes.

6. There shall be no conflict of interest in awarding purchases or other contracts.

7. The president shall not allow for purchases between $10,000 and $50,000 without first giving consideration to local (Finney County) businesses, with a maximum ten percent premium. Purchases directed by grant funds are excluded. (Approved 11/11/2020)

8. The president shall not initiate new programs or retain existing programs without consideration of cost-effectiveness and overall value.

January 2023 Activity Board Report

Human Resources Board Report

New Employees:
Lupe Mora-Vallejo, Custodian, effective, January 16, 2023.
Colt Cuenca-Reinoso, Custodian, effective, January 17, 2023.
Amari Angram, Assistant Director Residential Life/Assistant Football Coach, effective, January 31, 2023.

Filled Position (s)
Admissions Representative
Assistant Football

Internal Transfers:
None.

Resignations/Separations/Retirement:
David Larsen, IT Support Specialist, effective, December 14, 2022.
Jacob Erickson, Residential Life Advisor, effective, January 31, 2023.
Trey Jackson, Assistant Football Coach, effective, February 1, 2023.

There are currently sixteen (16) open posted positions at which three (3) are adjunct positions.

Open Positions:

Administrative- Student Services

Director of Library Services
Bus Driver
Title IX Coordinator
Allied Health Program Coordinator
Title III Grant Outreach Coordinator
Residential Life Advisor

Athletics
Assistant Volleyball Coach
Head Men's and Women's Golf Coach
2nd Assistant Men's Basketball/Residential Life Coach

Instruction (Faculty)

Fire Science Faculty
Allied Health Faculty
Crop Production Technology Faculty
Music Faculty

<u>Adjunct Positions</u>:

English Adjunct
Languages Adjunct Instructor
Auto Tech Adjunct instructor

Projects for the Human Resources Department include:

- Employee Handbook Revisions/ Personnel Policy Review
- Human Resources Webpage
- New Employee Orientation- Training Plan
- Professional Development
- Training Calendar- Safe Colleges-Vector Solutions

Instructional Services, February 2023

Alzheimer's Awareness and Services
Glenda Owens and Veronica Goosey are representing GCCC at the Capitol as advocates for people living with Alzheimer's and other dementias. GCCC's Allied Health program is participating in a grant with KU to study dementia and produce dementia education tools for health workers. Participation in Alzheimer's advocacy work is part of the grant. Veronica Goosey is a volunteer event chair and support group moderator for the Alzheimer's Association who met with 40 state legislators on February 7.

Music
Renee Carmichael and some of her orchestra students visited GCHS to work with their orchestra students.

Dr. Eder and the Honor String Quartet from Washburn University visited and worked with the GCCC orchestra.

The music department paid recruitment and education visits to Dodge City, Cimarron, and Sublette High Schools.

Tech
Devin Wackerla and others in the technology department will be holding monthly "Tech Talks" for students to provide information regarding topics in technical fields and employability. The first session will be held on February 24th from 8am-noon in the Gary Jarmer Annex in the John Deere Shop. They will present on paychecks, personal credit, loans, interest and terms and the difference between a job with benefits and a job with higher hourly pay.

GCCC Career Connection Academy
The Career Connection Academy is working on transferring students into credit-bearing, college programs. They currently have 2 students enrolling in general courses, 9 students enrolled in Introduction to Manufacturing Welding, 8 students in Advanced Stick Welding, and 1 student enrolled in the CNA program. They also have a waiting list of CNA students for summer and fall.

Communications
The GC3 Media Radio room has been fully sound-proofed, helping ensure the student-run radio station does not interfere with next-door classes and vice versa. The GC3 Media group is grateful to facilities and maintenance staff who helped complete the project.

Registrar's Office

A few ramblings…
- Our office has been receiving and processing Applications for Graduation for the 2022-23 academic year.
  - Total applications received (as of 2/13/23) = 399
    - Fall 2022 = 101
    - Spring 2023 = 294
    - Summer 2023 = 4
  - Fall 2022 Graduate Recap:
    - Total Graduates = 90
    - Total Credentials = 93
      - Degrees = 65
        - Associate in Arts (AA) = 1
        - Associate in Science (AS) = 44
        - Associate in General Studies (AGS) = 10
        - Associate in Applied Science (AAS) = 10
      - Certificates = 28
        - Agribusiness Specialist (Certificate A) = 1
        - Food Science (Certificate A) = 3
        - Food Science/Meat Production (Certificate B) = 4
        - Industrial Machine Mechanic (Certificate C) = 3
        - Welding Technology (Certificate A) = 17
  - We are in the process of completing preliminary degree audits (for Spring 2023), as well as notifying students and advisors of any discrepancies.
- Commencement preparations have begun. We plan to return to an in-person ceremony this year.
- 20th Day was February 10 for the Spring semester. Certification rosters have been generated and distributed by our office.

Facilities Board of Trustees Report February 2023

Custodial

We have two new full-time custodians, in the Academic and DPAC buildings. Congratulations to Vania Lopez-Moreno, she received the Bustin' Buster award on February 6th

Maintenance

Remodeled Dean of Technical Education office, famed a wall, installed soundproofing, new ceiling and carpet. Remodeled Suite 37 Patch all holes, paint, replaced carpet and entry door. Installed soundproofing in Media video and Radio classrooms. As part of our continuous improvement plan we are doing building walk through Monday and Thursday each week. Ion Suite 19 we replaced the Floor at the front entrance. Ran cable for IT and assisted with Both Scoreboards in Main gym DPAC

Grounds

Meet with Lydia Gonzalez's son, about the layout for her memorial garden. We have Started the dirt work on the garden bed, all pond material is reserved, and a PO entered for purchase. Worked with dick construction on greenhouse site prep and help remove some material.

Grounds staff have been helping with maintenance projects and work orders, snow removal and ice melt, Cleaned excess Ice off sidewalks. Helped softball put up their wind screen and painted foul lines at softball and baseball.

Transportation

This is the first full month of data from the upgraded GPS tracking system. There are no major problems to report with the fleet vehicles. Spring semester sports travel continues, with Men's & Women's Basketball, Baseball, Softball, Track, Golf, Rodeo and Meats teams traveling, as well as Choir and Cosmetology. Many of our repairs are being done on campus by our part-time Mechanic, this is resulting in a significant cost savings and less out-of-service time for our fleet.

January 2023 Vehicle use	Active Days	Distance Driven	Odometer at End Date 1/31/23
#01 2012 MCI J4500	10	1,988	453,534
#02 2020 Freightliner	4	1,181	46,673
#04 1998 MCI E4500 Bus	5	483	564,773
#05 2013 Ford F550 Bus	4	250	134,560
#08 2011 MCI J4500	15	3,674	455,977
#30 2018 Ford Expedition	5	626	74,131
#37 2002 GMC Van	2	1	83,017
#40 2007 Dodge Facilities Pickup	14	133	65,391
#50 2012 Ford Fusion	1	25	286,647
#51 2012 Ford Fusion	6	152	275,183
#52 2012 Ford Fusion	1	167	277,590
#55 2017 Chevy Impala	26	7,040	139,358
#56 2020 Chevy Impala	25	6,587	62,876
#57 2020 Chevy Malibu	27	6,064	83,057

#58 2020 Chevy Malibu	14	1,915	95,735
#59 2021 Chevy Malibu	14	2,462	49,551
#60 2011 Dodge Minivan	1	5	219,274
#61 2011 Dodge Minivan	3	97	131,349
#62 2016 Dodge Minivan	10	1,166	130,630
#63 2016 Dodge Minivan	12	1,509	129,756
#70 2019 Ford Transit Van	16	501	46,993
#71 2019 Ford Transit Van	19	3,515	55,386
#77 2013 Ford Van	2	523	141,737
#85 2009 Dodge Minivan	10	166	270,902
#87 2009 Maintenance Van	21	318	293,000

Total 40,547 Miles for Jan 2023

Admissions

- Admissions has filled their admissions recruiter position. Abel Loza will begin on Tuesday, February 22nd.
- The department participated in the Hi-Plains League Basketball Tournament on Thursday, January 19th, Friday, January 20th, and Monday, January 23rd. We had a recruitment table with information about GCCC, giveaways, and had t-shirt drawings at the half-time of each game.
- We hosted the Lakin Middle School 6th graders for their Annual Futures Tour on Wednesday, February 1st. This was a full day event, and the students had the opportunity to visit with our technical programs on campus and had lunch with welding instructors Devin Wackerla and Alberto Veyza.
- The department participated in the final Southwest Kansas Entrepreneurship Showcase on Thursday, February 2nd in Sublette, KS. This showcase was focused on healthcare and nursing director, Patsy Zeller and nursing advisor, Judy Irsik also joined the department to share information about their programs.
- Admissions also participated in the Satanta High School Career/College Fair on Wednesday, January 8th. This was their first time hosting the fair since COVID and there were over 150 students in attendance from many areas' high schools.
- We currently have 17 campus tours scheduled for the month of February. We will also be hosting a group of middle school students from Hugoton Middle School on Wednesday, February 22nd.
- We are in the process of planning our annual Junior Day event. The event will take place on Saturday, April 29th. This is a great opportunity for current juniors in high school to come to campus and learn more about what opportunities we have to offer, hear from current, students and more!
- Samantha and Sydnee have been finalizing check-in for our current international students on campus. We currently have 63 international students.

Student Health

January Events-

Sexual Health Awareness
New Family Crisis Campus Advocate- Bethany Gonzales

February Events -

Mental Health First Aid Training of 25 employees. Training provided by LiveWell Fi County
Blood Drive

TRIO Student Support Services Update 2.16.23

The new year has had a great start! We kicked off Spring Semester with a game night for our participants. Students enjoyed a meal from Great Western Dining services and then played Bingo and Family Feud. The following week, we held a Scholarship Workshop. Presenters from FHSU, the O'Brate Foundation, CAMP, LULAC, and GCCC math & science instructors and financial aid personnel provided information about several scholarship opportunities.

On February 8th, we collaborated with SGA to host a Spring College Fair for all GCCC students. Twenty-one colleges and universities attended the event, and there was a steady flow of students visiting with representatives throughout the day.

This month we have two academic workshops for our students, one on note-taking skills and the other on exam preparation.

We prepared to celebrate 30 years of service on the GCCC campus on Wednesday, February 15th, but the campus was closed due to weather. We will reschedule the big event soon.

Finally, we are excited about an upcoming trip on March 2-3 to Wichita, Kansas City, and Lawrence with 25 of our participants. Students will visit Wichita State University and the University of Kansas, where they will tour campuses and meet with campus departments and academic advisors. In addition, students will attend the theatre production Six at the Music Hall in Kansas City; The tickets were provided by The American Theatre Guild through their Staging the Future program.

CAMP

CAMP has completed an interim report for the government – Department of Education – Office of Migrant Education. Staff has been conducting interviews for students next and completing the list of participants in the program this Spring Semester 2023.

About $28,500 in scholarships will be awarded to CAMP participants this semester.

February Highlights

Friday Night Game Night

Friday, February 24th

8:00 pm - 10:30 pm

BTSC Game Room

*Game night to be held once a month until May

GCCC Activities Instagram Page

Page: GC3Activities

*Student led page that the PR positions on SGA manage

*Page is used to highlight clubs/organizations on campus and help to drive more membership and participation in events

Spring Service Project

SGA is planning a spring service project for April

GARDEN CITY COMMUNITY COLLEGE